

# City of Deltona

*Mayor*  
John Masiarczyk

*Vice Mayor*  
Chris Nabicht  
*District 6*

*Commissioners:*

Mitch Honaker  
*District 1*

Diane Smith  
*District 2*

Heidi Herzberg  
*District 3*

Nancy Schleicher  
*District 4*

Brian Soukup  
*District 5*

*City Manager*  
Jane K. Shang

## PUBLIC NOTICE

**CITY OF DELTONA  
2345 Providence Blvd.  
Deltona, FL 32725**

**City Manager Agenda Review Meeting  
2<sup>nd</sup> Floor Conference Room  
Monday, December 14, 2015  
5:30 P.M.**

**NOTE:** If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk, Joyce Raftery 48 hours in advance of the meeting date and time at (386) 878-8500.



# City of Deltona

2345 Providence Blvd.  
Deltona, FL 32725

## Regular Commission Meeting

### City Commission

*Mayor John C. Masiarczyk Sr.*  
*Vice Mayor Chris Nabicht*  
*Commissioner Heidi Herzberg*  
*Commissioner Gary Mitch Honaker*  
*Commissioner Nancy Schleicher*  
*Commissioner Diane J. Smith*  
*Commissioner Brian Soukup*

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Monday, December 14, 2015

6:30 PM

Deltona Commission Chambers

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#### 1. CALL TO ORDER:

#### 2. ROLL CALL – CITY CLERK:

#### 3. INVOCATION AND PLEDGE TO THE FLAG:

- A. Invocation presented by Commissioner Honaker - Pine Ridge High School Chapter of the Florida Christian Athletes. National Anthem - Pine Ridge High School chorus.

**Background:**

At the Regular City Commission Meeting on Monday, October 17, 2011, the City Commission approved to have each Commissioner by District schedule someone to present the invocation at each Regular City Commission meeting rotating each Commissioner by District starting with District #1, #2, #3, #4, #5, #6 and the Mayor.

#### 4. APPROVAL OF MINUTES & AGENDA:

- A. Approval of minutes - Regular Commission Meeting of November 16, 2015 - Joyce Raftery, City Clerk (386) 878-8502.

**Background:**

N/A

#### 5. PRESENTATIONS/AWARDS/REPORTS:

- A. Recognition to Barry Koven, winner of the first “My City: I’m Part of It, I’m Proud of It” photo contest

**Background:**

Sunset at Lake Monroe was taken in 2014, using a Nikon 5200 camera with a 200mm telephoto lens. Barry Koven’s love of photography, started in the army in the early 1970’s. He bought a Mamiya Sekor camera from the PX in San Francisco while stationed there and has been taking pictures ever since. His photos focus on sunsets, clouds, nature, flowers, pets etc. and one of his wishes on

his bucket list was to be a photographer for National Geographic or for Jacques Cousteau. He moved to Deltona in Aug. of 1978 with his wife, Ellen, and they have been residents for 37 years. Barry is interested in creating a photo book with his wife, incorporating his photography and her writing.

**B. Recognition to the Four Townes Family YMCA**

**Background:**

A certificate of recognition is presented to our local YMCA. They have scholarshiped over \$255,000.00 in services and goods to Deltona residents that are struggling financially.

**C. Recognition to the Deltona Wolves Football Team**

**Background:**

The Deltona High School Wolves Football Team finished a record setting season with a 7-3 record and District Runner-up spot to advance into the state playoffs for the first time in the school's history.

The District runner-up position came down to the last district game between Matanzas and Deltona. It was Senior Night, Homecoming and a televised game on Bright House Sports Network. It was a great night for the Deltona Wolves. Congratulations to the players, coaches, faculty, staff and fans for their all season long effort and spirit.

GO WOLVES !!!

**D. Super Star Student of the Month Certificates for November 2015**

**Background:**

Super Star Student of the Month awards for November 2015 will be presented to:

1. Deltona Lakes Elementary, Cianna Boxberger, 4th Grade
2. Discovery Elementary, Tyrisha Millsap, 5th Grade
3. Enterprise Elementary, Graison Fuller, 5th Grade
4. Forest Lake Elementary, Madison Sanchez, 5th Grade
5. Friendship Elementary, Anthony Aivazis, 5th Grade
6. Pride Elementary, Cali Poczik, 4th Grade
7. Sunrise Elementary, Malachi Walters, 3rd Grade
8. Timbercrest Elementary, Aaron Flam, 1st Grade
9. Deltona Middle, Jeiny Rodriguez, 8th Grade
10. Galaxy Middle, Sierra Blythe, 6th Grade
11. Heritage Middle, Allison Reese, 6th Grade
12. Deltona High, Ed Cronin, 12th Grade
13. Pine Ridge High, Valerie Nadeau, 12th Grade
14. University High, Brandon and Nicholas Callegari, 12th Grade

**6. CITY COMMISSION SPECIAL REPORTS:**

**7. PUBLIC FORUM: - Citizen comments limited to items not on the agenda and comments on items listed on the agenda will take place after discussion of each item.**

*Citizen comments for any items. (4 minute maximum length per speaker)*

**CONSENT AGENDA: All items marked with an \* will be considered by one motion unless removed from the Consent Agenda by a member of the City Commission. If an item is removed for clarification only, it will be discussed immediately following action on the Consent Agenda. If an item is removed for further discussion, it will be discussed under New Business immediately following the last listed item.**

**8. CONSENT AGENDA:**

- A.** Requesting City Commission Approval to begin negotiations with C.T. Hsu & Associates to design a new Senior Community Center & Gymnasium - Chris Bowley, Planning and Development Services, (386) 878-8602.

**Background:**

Staff solicited qualifications packages from architectural firms to provide professional services to design a new Senior Community Center and accompanying gymnasium. A request for qualifications (RFQ) was posted on Demandstar and notifications of the RFQ were sent to 1,072 firms; of which 61 firms downloaded the RFQ, and 18 firms responded. Packages received were distributed to the following selection committee members for review and scoring of the responding firms, based on RFQ's listed criteria - Gerald Chancellor, P.E., Public Works Director/City Engineer, Chris Bowley, AICP, Planning and Development Director, Steve Moore, Parks and Recreation Director, Ron Paradise, Assistant Director of Planning and Development, and Dave Seaman, Building Department Plans Reviewer.

After a complete review of the submittal packages, scores were tallied and a selection committee meeting took place. The committee discussed their scores to create a short-list of firms based on ranked points and whether interviews/presentations were needed. The committee requested interviews/presentations for the three highest scoring firms selected - C.T. Hsu & Associates, P.A., Schenkel-Shultz Architecture, and CPH, Inc. On November 20, 2015, the selection committee interviewed the three highest scoring firms and concluded that all three firms were very qualified and would do a great job on the project. However, in ranked order for the selection of one firm, the following consensus was agreed to by the selection committee:

1. C.T. Hsu & Associates, P.A.;

2. Schenkel-Shultz Architecture; and
3. CPH, Inc.

- B.** Request for approval of Resolution No. 2015-46. Approval of Prior Year (FY 2014/2015) Budget Carry Forward of General Fund funds - Robert Clinger, Finance Department (386) 878-8552.

**Background:**

On August 3, 2015 the City Commission approved a budget amendment allocating a portion of the anticipated General Fund surplus for FY 2014/2015 in order to begin certain initiatives. As of the end of FY 2014/2015, there was \$557,000 of these initiatives not completed. In addition there remains \$175,000 of unspent budget dollars for sidewalk construction. Therefore, this agenda item is to carry forward a total of \$732,000 of unspent funds from FY 2014/2015 to FY 2015/2016. This carry forward does have an impact on the FY 2015/2016 budget but the increase was funded, and not spent, in the FY 2014/2015 budget.

- C.** Request to approve the proposed amendment for Fiscal Year 2015-2016 Residential Construction Management (RCMP) Grant Award - Chris Bowley, Planning and Development Services, (386) 878-8602.

**Background:**

On May 5, 2015, the Florida Division of Emergency Management announced it was accepting Requests for Proposals for the Residential Construction Mitigation Program (RCMP). Prior to this date, the State held workshops to educate municipalities about the availability of the grant and related program administration. The grant funds are used to retrofit homes to mitigate the damaging effects of high winds. On average, every \$1 spent towards mitigation is intended to save \$4 in home repairs, according to the Florida Division of Emergency Management (DEM).

On April 6, 2015, the City Commission unanimously voted to approve Resolution No. 2015-09 directing the City Manager or his/her designee to apply for the RCMP grant program. On August 27, 2015, City staff submitted an RCMP grant application to the DEM. On September 8, 2015, the City received a Grant Award Letter for the 2015-2016 grant cycle. On October 30, 2015, the DEM RCMP agreement that awarded the City of Deltona \$194,000 was signed by all parties and submitted to the State of Florida. As proposed, this request is to add the funds into the 2015-2016 budget to be expended for retrofitting homes and program administration. A budget item currently does not exist in this year's budget as the amount was not secured until after the budget was finalized.

## **9. ORDINANCES AND PUBLIC HEARINGS:**

- A.** Public Hearing - Ordinance No. 28-2015, Rezoning of Property from PB (Professional

Business) to C-1 (Retail Commercial), at second and final reading - Chris Bowley, Planning and Development Services, (386) 878-8602.

**Background:**

The proposed rezoning includes two contiguous parcels totaling ±2-acres in common ownership; from PB to C-1. The subject property was rezoned to PB with the intent in the past as a transition between Howland Blvd. and single family residential homes to the north of the subject site. The permitted uses in the PB are typically lower in intensity than commercial land uses; however, the C-1 zoning district allows a wider range of permitted uses, when compared to the PB zoning, and allows for both commercial and office uses.

The land development pattern for the Howland Blvd. corridor in the immediate vicinity of the subject site is towards commercial development, with the construction of the Dunkin Donuts, Family Dollar, Top Shelf Car Wash, and Racetrac. Therefore, rezoning the property to C-1 would be consistent with City Comprehensive Plan and economic development goals for the area and could also accommodate office development, if requested by an applicant. In addition, there is adequate infrastructure, including traffic capacity to support a more intensive development pattern along the Howland Blvd. corridor.

As provided in the Land Development Code, the adjacent residential uses will be separated from commercial development by buffers, setbacks and other compatibility oriented provisions. Given the platting pattern of low density residential homes in close proximity to commercial development and arterial roadways, this land use scenario is found throughout the City.

On October 21, 2015, the City Planning and Zoning Board heard the ordinance. Four of the seven Board members were present, establishing a quorum, and voted 2-2 on a motion to recommend approval the ordinance by the City Commission. The motion failed, due to a lack of a majority vote, and the ordinance is then transmitted to the City Commission. On November 2, 2015, the City Commission voted unanimously to approve Ordinance No. 28-2015, at first reading.

- B.** Public Hearing - Resolution No. 2015-42, Variance Request for a 75-SF Sign Area, in lieu of 48-SF Provided in the Sign Code - Chris Bowley, Planning and Development Services, (386) 878-8602.

**Background:**

Racetrac has applied for a variance to the sign code to allow 75-SF of sign area, instead of the Chapter 102 (sign code) provided maximum area of 48-SF. The proposed sign would be a monument sign, per the sign code, and is slated to be constructed when the

Racetrac site is developed in the future. As proposed, the development will include with 20 fueling bays and a ±5,928 SF foot convenience store.

Gas stations are a use that is geared towards serving the travelling public, both locally, and for travelers along Interstate 4. There are provisions in Section 102-106 of the Code of Ordinances for interstate interchange signage to be visible at greater distances for highway oriented land uses, as is typical along interstates. This location, however, is outside of the required 600-ft. to utilize that sign code section (±800 LF is the closest point of the property to the I-4 right-of-way).

With the proposed FDOT widening of Saxon Blvd. that will also increase volume in front of this site, there is logic to allow for the variance to match the future roadway arterial facility. Further, the proposed widening may not include any commercial development to the south of this site, so cumulative effects may be minimized. In researching the nearby Publix sign at ±60-SF in sign area and the Racetrac along Saxon Blvd. in Orange City (at the same interchange with a ±75-SF sign area), a ±75-SF sign area for this site can be warranted.

Staff is in the process of an entire rewrite of the sign code, particularly in light of new case law for signage. However, the timing to rewrite, publicly scope, and process an ordinance to create a new Chapter 102 may not comport to the timing for this project. On November 18, 2015, the City Planning and Zoning Board heard this variance application and recommended that the City Commission not approve the request, citing that an increase in signage area is not warranted for the project, due to a lack of an established hardship. Based on the research conducted, the proposed expansion of Saxon Blvd., and the fact that the site and sign are similarly situated to comparable sites, staff recommends that the variance application be granted.

- C. Public Hearing - Request for approval to submit the Program Year 2014-2015 CDBG Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD) - Chris Bowley, Planning and Development Services, (386) 878-8602.

**Background:**

The CAPER is a summary of activities accomplished under Title 24 of the federally funded Community Development Block Grant (CDBG) program that is administered by the City's Planning and Development Services Department. The CAPER report is submitted in accordance with the regulations governing consolidated submissions for Community Planning and Development Projects (24 CFR 91.520) and CAPER requirements, as directed by HUD. The

purpose of the CAPER is to report the City's proper use of HUD grant funds for the various activities and projects conducted during a program year (PY). The majority of the activities and projects include park improvements, housing rehabilitation, and public services.

The CAPER is associated with the CDBG Five-Year Consolidated Plan (CP) that establishes strategic goals for City CDBG activities illustrated within the Annual Action Plan (AAP). The current CP is for PY 2013-2017 and, every year, the AAP is updated to report the implementation of the CP. The CAPER consists of narratives and tables that describes progress towards proper spending of the grant funds and highlights efforts made by the City to improve the quality-of-life for our residents. Finally, in accordance with the required citizen participation plan, the City has observed a 15-day public comment period and no comments were received either verbally or in writing within that period.

## 10. OLD BUSINESS:

## 11. NEW BUSINESS:

- A. Request for consideration and Approval of Amended Interlocal Agreement between Halifax Hospital Medical Center and the City of Deltona - Becky Vose, Legal Department (407) 448-0111.

**Background:**

Bill Griffin, Director, Research and Planning, for Halifax Health will present a power point presentation in support of an Amended Interlocal Agreement between Halifax Health Medical Center and the City of Deltona.

At the Regular Commission Meeting of April 1, 2013, the City Commission approved an Interlocal Agreement between Halifax Hospital Medical Center and the City of Deltona. Halifax has requested to amend said agreement.

The reason for the amended Interlocal Agreement is to recognize the new construction planned in the City. They need the amendment from a legal standpoint, because Deltona is outside of their taxing district, and if they have an Interlocal Agreement with a governmental entity outside of their taxing district where they have a facility, they are permitted to get additional legal protections that they would otherwise not have.

- B. Consideration of appointment of seven (7) members to the Parks and Recreation Advisory Board. - Joyce Raftery, City Clerk, (386) 878-8502.

**Background:**

The terms of all seven (7) members of the Parks and Recreation

Advisory Board will expire on December 31, 2015. All of the current members have expressed that they wish to be re-appointed to this Board with the exception of Lonnie Wilson and staff has been unable to reach member Jimmie Stone.

The City has run press releases, posted the openings on D-TV, the City's web page and bulletin boards. To date the City has received applications from the following individuals: Michelle O'Connor and Smiley Thurston.

**12. CITY ATTORNEY COMMENTS:**

**13. CITY MANAGER COMMENTS:**

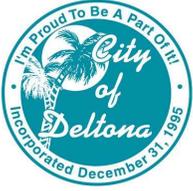
A.

**14. CITY COMMISSION COMMENTS:**

**15. ADJOURNMENT:**

*NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).*

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## Agenda Memo

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**TO:** Mayor and Commission

**AGENDA DATE:** 12/14/2015

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 3 - A

**SUBJECT:**

Invocation presented by Commissioner Honaker - Pine Ridge High School Chapter of the Florida Christian Athletes. National Anthem - Pine Ridge High School chorus.

**LOCATION:**

N/A

**BACKGROUND:**

At the Regular City Commission Meeting on Monday, October 17, 2011, the City Commission approved to have each Commissioner by District schedule someone to present the invocation at each Regular City Commission meeting rotating each Commissioner by District starting with District #1, #2, #3, #4, #5, #6 and the Mayor.

**COST:**

N/A

**SOURCE OF FUNDS:**

N/A

**ORIGINATING DEPARTMENT:**

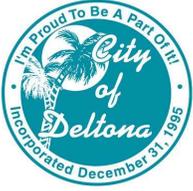
City Manager's Office

**STAFF RECOMMENDATION PRESENTED BY:**

N/A - Invocation Only.

**POTENTIAL MOTION:**

N/A - Invocation Only.



## Agenda Memo

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**TO:** Mayor and Commission

**AGENDA DATE:** 12/14/2015

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 4 - A

**SUBJECT:**

Approval of minutes - Regular Commission Meeting of November 16, 2015 - Joyce Raftery, City Clerk (386) 878-8502.

**LOCATION:**

N/A

**BACKGROUND:**

N/A

**COST:**

N/A

**SOURCE OF FUNDS:**

N/A

**ORIGINATING DEPARTMENT:**

City Clerk Department

**STAFF RECOMMENDATION PRESENTED BY:**

City Clerk Joyce Raftery - That the Commission approve the minutes of the Regular Commission Meetings of November 16, 2015.

**POTENTIAL MOTION:**

"I move to approve the minutes of the Regular Commission Meeting of November 16, 2015, as presented.



# City of Deltona

2345 Providence Blvd.  
Deltona, FL 32725

## Minutes

### City Commission

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**Monday, November 16, 2015**

**6:30 PM**

**Deltona Commission Chambers**

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**1. CALL TO ORDER:**

**2. ROLL CALL – CITY CLERK:**

**Present:** 7 - Commissioner Herzberg  
Commissioner Honaker  
Commissioner Nabicht  
Commissioner Smith  
Commissioner Soukup  
Vice Mayor Schleicher  
Mayor Masiarczyk

**3. INVOCATION AND PLEDGE TO THE FLAG:**

**A. Silent Invocation presented by Mayor Masiarczyk.**

Mayor Masiarczyk led everyone in the invocation and the pledge to the flag. He asked that we remember our friends and allies in Paris, the problems other parts of the world are going through and to keep our troops safe and sound and to bring them home as soon as possible.

Debra Suitt-Green introduced the Star Boys, Calvino and Calrico Crichton, who are members of the National Association for the Advancement of Colored People (NAACP) Youth Council.

**4. APPROVAL OF MINUTES & AGENDA:**

**A. Approval of minutes - Regular Commission Meeting of November 2, 2015 - Joyce Raftery, City Clerk (386) 878-8502.**

**Motion by Commissioner Honaker, seconded by Commissioner Herzberg, to approve the minutes of the Regular Commission Meeting of November 2, 2015, as amended with the following correction: Principal "Atkins" to Principal "Atkinson." The motion carried by the following vote:**

**For:** 7 - Commissioner Herzberg, Commissioner Honaker, Commissioner Nabicht, Commissioner Smith, Commissioner Soukup, Vice Mayor Schleicher, and Mayor Masiarczyk

**5. PRESENTATIONS/AWARDS/REPORTS:**

**6. CITY COMMISSION SPECIAL REPORTS:**

**7. PUBLIC FORUM: - Citizen comments limited to items not on the agenda and comments on items listed on the agenda will take place after discussion of each item.**

Mike Williams was called to speak. He spoke about Deltona being one (1) of the greatest cities in America, the City Manager's new slogan "City on the Move", he is planning to be The Star Boys agent, he reminded everyone of the Martin Luther King (MLK) breakfast celebration with the theme "Sharing My Vision With America" on January 16, 2016, and the Gospel Celebration at Trinity on Sunday, January 17, 2016 at 4:00 p.m.

**CONSENT AGENDA: All items marked with an \* will be considered by one motion unless removed from the Consent Agenda by a member of the City Commission. If an item is removed for clarification only, it will be discussed immediately following action on the Consent Agenda. If an item is removed for further discussion, it will be discussed under New Business immediately following the last listed item.**

**8. CONSENT AGENDA:**

Mayor Masiarczyk stated Commissioner Herzberg has requested to pull Item 8-D and Commissioner Smith has requested to pull Item 8-H, for discussion.

**Motion by Vice Mayor Schleicher, seconded by Commissioner Soukup, to approve Items 8-A through 8-C and 8-E through 8-G on the Consent Agenda. The motion carried by the following vote:**

**For:** 7 - Commissioner Herzberg, Commissioner Honaker, Commissioner Nabicht, Commissioner Smith, Commissioner Soukup, Vice Mayor Schleicher, and Mayor Masiarczyk

- A. Request to Certify Engineering Firms as Qualified to Perform Stormwater Engineering Services as needed under Continuing Contract - Gerald Chancellor, Public Works Department (386) 878-8998.**
- B. Request approval and adoption of Final Assessment of Resolution No. 2015-26 for the creation of the Oasis Avenue Street Lighting District - Gerald**

**Chancellor, Public Works Department (386) 878-8998.**

- C. **Request for approval of Resolution No. 2015-34, declaring certain property of the City as surplus and authorizing the sale or disposal of such property - Robert Clinger, Finance Department (386) 878-8552.**
- D. **Request for Approval of Final Budget Amendment /Transfer for FY 2014/2015 and the approval of Resolution 2015-47 - Robert Clinger, Finance Department (386) 878-8552**

Commissioner Herzberg stated she was provided the answer to why she wanted to pull Item 8-D which is the true-up of the department's budgets, over and under budget. She requested that when there is that much of an overage next time for the Commission to be notified and the explanation be included in the agenda memo.

The Commission discussed the overage in the City Clerk's budget being done before Ms. Shang's tenure with the City, the overage being due to an increase in salary which was approved by the previous City Manager and not budgeted, and the Commission needing more information before voting on the item.

**Motion by Commissioner Nabicht, seconded by Commissioner Herzberg, to table Item 8-D for further clarification. The motion failed by the following vote:**

**For:** 1 - Commissioner Nabicht

**Against:** 6 - Commissioner Herzberg, Commissioner Honaker, Commissioner Smith, Commissioner Soukup, Vice Mayor Schleicher, and Mayor Masiarczyk

City Manager Shang stated she will have Finance provide an explanation but, that she believed there were some time constraints for the true-up of the budget and that there is a deadline that needs to be met. She stated she can provide the answer to the wage issue but, with regards to the true-up of the budget it has no impact. She asked that the Commission approve the overall budget even though there is a question on one (1) item within the budget.

Commissioner Nabicht stated the item was brought forward without complete information and he is not going to just rubber stamp it because there is a time constraint.

The Commission discussed the deadline for the true-up of the budget being November 30th and there not being another Commission meeting before that date, the funds being spent and the item being to true-up the budget, the line item shortage be discussed later, that there was both increases and decreases in certain budget lines, budgets not being exact and budgets needing to be true-up being a standard practice, departments being fiscally responsible and coming in under budget, departments being frugal, and not being okay with what happened.

Deputy Finance Director Lori Carr stated this is an administrative function, the details can be provided after the fact, the item having to do with the City's Comprehensive Annual Financial Report (CAFR) and receiving the award. She stated if a department comes in over budget when the budget is presented to actual, which could be an audit comment, it could disqualify the City for the award. She stated she could not say definitively that it would but, that is a possibility.

Vice Mayor Schleicher stated the concern should not be debated now, this being something to look at during the budget process and to look at the overall salaries across the board.

**Motion by Vice Mayor Schleicher, seconded by Commissioner Soukup, to approve Item 8-D on the Consent Agenda. The motion carried by the following vote:**

**For:** 6 - Commissioner Herzberg, Commissioner Honaker, Commissioner Smith, Commissioner Soukup, Vice Mayor Schleicher, and Mayor Masiarczyk

**Against:** 1 - Commissioner Nabicht

- E. Request for approval of Resolution No. 2015-43, Approval of Prior Year (FY 2014/2015) Budget Carry Forward of Transportation Fund funds - Robert Clinger, Finance Department (386) 878-8552.**
- F. Request for approval of Resolution No. 2015-44, Approval of Prior Year (FY 2014/2015) Budget Carry Forward of Deltona Water funds - Robert Clinger, Finance Department (386) 878-8552.**
- G. Request for approval of Resolution No. 2015-45, Approval of Prior Year (FY 2014/2015) Budget Carry Forward of Stormwater Fund funds - Robert Clinger, Finance Department (386) 878-8552.**
- H. Public Hearing - Resolution No. 2015-48, A resolution to abolish the Volusia Growth Management Commission (VGMC) - Chris Bowley, AICP, Planning and Development Services (386) 878-8602.**

Commissioner Smith asked if the Volusia Growth Management Commission (VGMC) was formed by the Charter Review Committee (CRC) and if Volusia County or anyone oversees the Commission. Planning and Development Services Director Chris Bowley replied the VGMC was formed by Volusia County in November, 1986 and was established by the Volusia County Charter which is their oversight in government.

Commissioner Smith asked if the Commission was to overstep its authority who would be responsible for reigning it back in.

Mayor Masiarczyk stated the only people who can change this or disband it are the residents by a vote. The CRC has to place the item on the ballot and the Commission's actions tonight will determine if it supports this going on the ballot for the residents to decide. The VGMC was originally started to be an intermediary between neighboring cities but, the VGMC has taken on a position now that some people think it has overstepped those boundaries.

Commissioner Smith stated she understands and she asked who is responsible for overseeing the VGMC and Commissioner Herzberg replied no one. Mr. Bowley stated the VGMC has a tie back to the County Charter as to what it is supposed to be adhering to, Section 202.3 as established in the County Charter.

Commissioner Smith asked where the request to abolish the VGMC came from and Mr. Bowley replied from several governments and several applicants that came through to the VGMC which had applications for consistency standing but, instead were delayed and the applicants felt they needed to start talking to some of the governments about a movement to remove the VGMC. Mayor Masiarczyk stated it was brought up at the CRC meeting at the library.

City Manager Shang stated the topic was discussed at the City Manager's meeting, it has been brought up in other areas like the Florida League of Cities, comments have been coming in with regards to the overstepping of the jurisdiction of the group, whether it is necessary, whether it is an impediment to growth, and if the VGMC are getting into an area they really should not be getting into. If you look at the origination it had to do with regionalism, disputes between abutting municipalities and now cities are finding out that the abutting municipalities do not have a dispute, and the issue is the intent has changed or they have overstepped their original purpose.

Commissioner Smith asked how the VGMC has been detrimental to the City of Deltona and Mr. Bowley replied the annexation of the Leffler property was involved in the VGMC process but, nothing since then. Commissioner Smith stated the VGMC's passing rate of comprehensive plan amendments is over 95% which tells her that maybe they are making the work a little harder, the VGMC helped the school board by giving them a place at the table, and she has a problem with a recommendation to abolish a group rather than recommending reigning them back in or to change their mission. She stated this Commission was a vehicle for public involvement but, this will take away one (1) more opportunity for the public to be able to participate in this if it is abolished.

Mr. Bowley stated that everyone would stand behind the VGMC being necessary if there were not already a parallel alternative in place and he explained those alternatives.

The Commission discussed that the Commission's recommendation will not determine whether the VGMC stays or goes, the wording being up to the CRC who may decide to "amend" instead of "abolish", the VGMC duplicating the service and being redundant, the group caused the residents \$150,000 a year, the only oversight the VGMC has is by their attorney firm who tends to not say a whole lot and is advisory with no oversight, that each City appoints someone to the VGMC, the representative of Deltona can vote

how he/she wants to and does not have to vote the way the City Commission wants he/she to which is a huge problem, there being no accountability, the powers and duties of the VGMC, the last VGMC meeting was last May which turned into a rezoning meeting, VGMC minutes (not even draft) for the May meeting never being posted because the group did not meet to approve the meeting minutes, the group being a failure, Tallahassee doing away with the Growth Management Commissions (GMC) because it is a hindrance to economic development, that out of the 67 counties Volusia County is the only county left with a GMC, the VGMC holding up comprehensive plan reviews and making unnecessary changes, the process no longer being needed, that if the Commission felt this strongly it should not have appointed someone to the VGMC, shame on the Commission for allowing this to go on without voicing an opinion until it was ready to abolish the group, the Commission should have been speaking up all along if it had an issue with the group, the reason the VGMC was formed 29 years ago in 1986, already having alternative ways that the Growth Management Act is being looked at, the City not having any projects when Mayor Mulder was in office, the VGMC being a weighted vote and Deltona is 17% of that vote without input from the Commission, the group not considering the minutes public until approved, the City supporting the CRC to put it on the ballot, and there are many other avenues now that were not available before.

**Motion by Commissioner Herzberg, seconded by Commissioner Honaker, to approve Item 8-H on the Consent Agenda. The motion carried by the following vote:**

**For:** 6 - Commissioner Herzberg, Commissioner Honaker, Commissioner Nabicht, Commissioner Soukup, Vice Mayor Schleicher, and Mayor Masiarczyk

**Against:** 1 - Commissioner Smith

## **9. ORDINANCES AND PUBLIC HEARINGS:**

### **A. Public Hearing - Ordinance No. 20-2015, Amending Section 18-4 and 18-5 of Building and Building Regulations, at second and final reading - Dale Baker, Deputy City Manager (386) 878-8852.**

Mayor Masiarczyk opened and closed the public hearing as there were no public comments.

**Motion by Commissioner Nabicht, seconded by Commissioner Herzberg, to approve Ordinance No. 20-2015, to update the Building and Building Regulations, Section 18-4 by removing the reference to wind speed and 18-5 to provide a reference to the comparable provisions of the Florida Building and Fire Prevention Code, at second and final reading.**

City Attorney Becky Vose read the title of Ordinance No. 20-2015.

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DELTONA,

FLORIDA, BY AMENDING AND REVISING THE PROVISIONS OF CHAPTER 18, BUILDINGS AND BUILDING REGULATIONS, OF THE CITY OF DELTONA CODE OF ORDINANCES; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

**The motion carried by the following vote:**

**For:** 7 - Commissioner Herzberg, Commissioner Honaker, Commissioner Nabicht, Commissioner Smith, Commissioner Soukup, Vice Mayor Schleicher, and Mayor Masiarczyk

Ordinance No. 20-2015 was adopted at 7:24 p.m.

**B. Public Hearing - Request for approval of Resolution No. 2015-41, Initial Assessment Resolution for the Creation of the Arbor Ridge Phase 5 Street Lighting District - Gerald Chancellor, Public Works Department (386) 878-8998.**

Mayor Masiarczyk opened and closed the public hearing as there were no public comments.

**Motion by Vice Mayor Schleicher, seconded by Commissioner Honaker, to adopt the Resolution No. 2015-41, creating the Arbor Ridge Street Lighting District, and to schedule the Public Hearing.**

Mayor Masiarczyk read the title of Resolution No. 2015-41 for the record.

A RESOLUTION OF THE CITY OF DELTONA, VOLUSIA COUNTY, FLORIDA; PERTAINING TO A STREET LIGHTING ASSESSMENT; DESCRIBING THE STREET LIGHTING SERVICES, FACILITIES OR PROGRAMS TO BE PROVIDED; ESTIMATING THE STREET LIGHTING COST TO BE ASSESSED; DESCRIBING THE METHOD OF APPORTIONING THE STREET LIGHTING ASSESSED COSTS AND THE COMPUTATION OF THE STREET LIGHTING ASSESSMENT FOR SPECIFIC PROPERTIES; PROVIDING A SUMMARY DESCRIPTION OF THE PARCELS OF RECEIVING A SPECIAL BENEFIT FROM THE PROVISION OF THE STREET LIGHTING SERVICES; ESTABLISHING AN ASSESSMENT RATE FOR THE UPCOMING FISCAL YEAR; DIRECTING THE CITY MANAGER TO PREPARE THE INITIAL ASSESSMENT ROLL, PUBLISH THE NOTICE REQUIRED BY SECTION 54-249 OF THE CODE OF ORDINANCES AND MAIL THE NOTICE REQUIRED BY SECTION 54-250 OF THE CODE OF ORDINANCES; PROVIDING AN EFFECTIVE DATE.

**The motion carried by the following vote:**

**For:** 7 - Commissioner Herzberg, Commissioner Honaker, Commissioner Nabicht, Commissioner Smith, Commissioner Soukup, Vice Mayor Schleicher, and Mayor Masiarczyk

Resolution No. 2015-41 was adopted at 7:56 p.m.

**10. OLD BUSINESS:**

**11. NEW BUSINESS:**

**A. Selection of Vice Mayor.**

Commissioner Honaker nominated Commissioner Nabicht for Vice Mayor and he stated there could be nobody better fitted to take the City into 2016 with the transportation issues the City has coming up and looking at the new facility on Howland Blvd. behind the Fire Station.

Mayor Masiarczyk stated that Commissioner Nabicht would retain his seat to the left of him and Vice Mayor Schleicher would remain to the right of him.

**Motion by Commissioner Honaker, seconded by Commissioner Herzberg, to appoint Commissioner Nabicht as next Vice Mayor. The motion carried by the following vote:**

**For: 7 -** Commissioner Herzberg, Commissioner Honaker, Commissioner Nabicht, Commissioner Smith, Commissioner Soukup, Vice Mayor Schleicher, and Mayor Masiarczyk

**12. CITY ATTORNEY COMMENTS:**

None.

**13. CITY MANAGER COMMENTS:**

None.

**14. CITY COMMISSION COMMENTS:**

Vice Mayor Schleicher reminded everyone of the Christmas Parade on December 5th at 6:00 p.m. down Deltona Blvd.

Commissioner Soukup stated Deltona High School's football team made the playoffs for the first time in the school's history and he spoke with the City Manager about recognizing the team at the Regular Commission Meeting in December. He congratulated the Principal, the Athletic Director and the players.

Mayor Masiarczyk suggested the team have a float in the Christmas Parade and that Commissioner Soukup would be the person who could make that happen.

Commissioner Nabicht stated to save the date of January 29, 2016 for University High School's Annual EMS Military Day which is a phenomenal experience to see what is put together at that school and it goes from 7:30 a.m. to Noon.

Mayor Masiarczyk stated the City Manager attended a meeting of the social services group where they are trying to form a coalition to be able to better handle the things that are going on, the Commission had a public meeting on the Land Development Code which had a good turn out, Deltona High's Health Academy had its open house which he attended and the kids involved are really knowledgeable about the things that are affecting the youth in the high schools, the Commission had its strategic planning meeting on the City's future goals and Marilyn Crotty was the facilitator, and he congratulated the Fire Department on another successful open house. He stated he met with Senator Simmons at Perkins with some of the members of the local transportation subcommittee last Monday and Senator Simmons is moving forward with his request on those items which have to do with the water resources and it will be difficult for cities if it passes the Legislature because of the funding but, that he feels he cannot wait any longer on moving forward to do something about the septic and sewer systems. He stated he and the City Manager attended the elected officials meeting on Monday at the airport which revolved around homelessness and transportation will be brought up again, on Tuesday he met with John Mica on SunRail transport over in DeBary and there was not a lot of good news but, he is going to keep trying, Spirit Elementary had a Bethune Cookman University Day and Bethune Cookman sponsors Spirit Elementary and are really trying to be a part of the community, it was the U.S. Marine Corps' 40th Birthday, Veterans' Day was great and several Commissioners visited the Veterans at Deltona Health Care, at the Veterans' Memorial Park on Friday the Exceptional Student Education (ESE) students from University High were bussed in and what a great time he had with them, American Association of Retired Persons (AARP) had an event that members of the Commission spoke at, and the Arts & Craft Show at City Hall was over the weekend.

Mayor Masiarczyk stated he was invited to attend a Sports Hall of Fame event put on by Gladys Merced from the Legal Department and her husband John Hernandez which had 14 former professional baseball players who were presented with the keys to the City, the event was filled with guys who held championships all over the United States. One (1) of the gentleman, former San Francisco Giants player, has moved to Deltona and he stated that this is his town now and he wanted to be a part of it and wanted to provide opportunities for people in the community, in the area of baseball and the Mayor explained that there were a lot of options.

Mayor Masiarczyk stated that was just one (1) week of the things the Commissioners have been doing. He stated on a personal note, he has had several other elected officials at these events ask him what Deltona is doing because it is out of the paper and they are only hearing good stuff. He thanked everyone personally and collectively, the Commission is really starting to click as a group, the Commission does not always agree but, it agrees to disagree and move forward. He stated God Bless you and thank you.

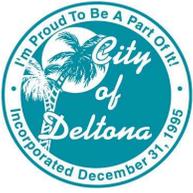
## **15. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 7:31 p.m.

\_\_\_\_\_  
John Masiarczyk, Sr., MAYOR

ATTEST:

\_\_\_\_\_  
Joyce Raftery, MMC, CITY CLERK



## Agenda Memo

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**TO:** Mayor and Commission

**AGENDA DATE:** 12/14/2015

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 5 - A

**SUBJECT:**

Recognition to Barry Koven, winner of the first "My City: I'm Part of It, I'm Proud of It" photo contest

**LOCATION:**

Photo of Sunset at Lake Monroe, Deltona

**BACKGROUND:**

Sunset at Lake Monroe was taken in 2014, using a Nikon 5200 camera with a 200mm telephoto lens. Barry Koven's love of photography, started in the army in the early 1970's. He bought a Mamiya Sekor camera from the PX in San Francisco while stationed there and has been taking pictures ever since. His photos focus on sunsets, clouds, nature, flowers, pets etc. and one of his wishes on his bucket list was to be a photographer for National Geographic or for Jacques Cousteau. He moved to Deltona in Aug. of 1978 with his wife, Ellen, and they have been residents for 37 years. Barry is interested in creating a photo book with his wife, incorporating his photography and her writing.

**COST:**

N/A

**SOURCE OF FUNDS:**

N/A - Recognition Only

**ORIGINATING DEPARTMENT:**

City Manager's Office

**STAFF RECOMMENDATION PRESENTED BY:**

N/A - Recognition Only

**POTENTIAL MOTION:**

N/A - Recognition Only

City of Deltona

# *Certificate of Recognition*



Presented to

## Barry Koven

In recognition for being selected the winner of Deltona's first "My City: I'm Part of It, I'm Proud of It" photo contest with his photo *Sunset at Lake Monroe*.

December 14, 2015

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John Masiarczyk, Mayor



## Agenda Memo

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**TO:** Mayor and Commission

**AGENDA DATE:** 12/14/2015

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 5 - B

**SUBJECT:**

Recognition to the Four Townes Family YMCA

**LOCATION:**

Deltona

**BACKGROUND:**

A certificate of recognition is presented to our local YMCA. They have scholarshipped over \$255,000.00 in services and goods to Deltona residents that are struggling financially.

**COST:**

N/A

**SOURCE OF FUNDS:**

N/A

**ORIGINATING DEPARTMENT:**

City Manager's Office

**STAFF RECOMMENDATION PRESENTED BY:**

N/A - Presentation Only

**POTENTIAL MOTION:**

N/A - Presentation Only

City of Deltona

# *Certificate of Recognition*



Presented to

## Four Townes Family YMCA

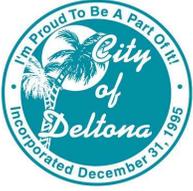
In recognition to our local YMCA for providing scholarships totaling over \$255,000.00 in goods and services to Deltona residents that are struggling financially.

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John Masiarczyk, Mayor

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December 14, 2015



## Agenda Memo

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**TO:** Mayor and Commission

**AGENDA DATE:** 12/14/2015

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 5 - C

**SUBJECT:**

Recognition to the Deltona Wolves Football Team

**LOCATION:**

Deltona High School

**BACKGROUND:**

The Deltona High School Wolves Football Team finished a record setting season with a 7-3 record and District Runner-up spot to advance into the state playoffs for the first time in the school's history.

The District runner-up position came down to the last district game between Matanzas and Deltona. It was Senior Night, Homecoming and a televised game on Bright House Sports Network. It was a great night for the Deltona Wolves. Congratulations to the players, coaches, faculty, staff and fans for their all season long effort and spirit.

GO WOLVES !!!

**COST:**

N/A

**SOURCE OF FUNDS:**

N/A

**ORIGINATING DEPARTMENT:**

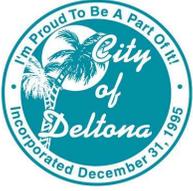
City Manager's Office

**STAFF RECOMMENDATION PRESENTED BY:**

N/A - Presentation Only.

**POTENTIAL MOTION:**

N/A - Presentation Only.



**Agenda Memo**

**TO:** Mayor and Commission

**AGENDA DATE:** 12/14/2015

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 5 - D

**SUBJECT:**

Super Star Student of the Month Certificates for November 2015

**LOCATION:**

N/A

**BACKGROUND:**

Super Star Student of the Month awards for November 2015 will be presented to:

1. Deltona Lakes Elementary, Cianna Boxberger, 4<sup>th</sup> Grade
2. Discovery Elementary, Tyrisha Millsap, 5<sup>th</sup> Grade
3. Enterprise Elementary, Graison Fuller, 5<sup>th</sup> Grade
4. Forest Lake Elementary, Madison Sanchez, 5<sup>th</sup> Grade
5. Friendship Elementary, Anthony Aivazis, 5<sup>th</sup> Grade
6. Pride Elementary, Cali Poczik, 4<sup>th</sup> Grade
7. Sunrise Elementary, Malachi Walters, 3<sup>rd</sup> Grade
8. Timbercrest Elementary, Aaron Flam, 1<sup>st</sup> Grade
9. Deltona Middle, Jeiny Rodriguez, 8<sup>th</sup> Grade
10. Galaxy Middle, Sierra Blythe, 6<sup>th</sup> Grade
11. Heritage Middle, Allison Reese, 6<sup>th</sup> Grade
12. Deltona High, Ed Cronin, 12<sup>th</sup> Grade
13. Pine Ridge High, Valerie Nadeau, 12<sup>th</sup> Grade
14. University High, Brandon and Nicholas Callegari, 12<sup>th</sup> Grade

**COST:**

N/A

**SOURCE OF FUNDS:**

N/A

**ORIGINATING DEPARTMENT:**

City Manager's Office

**STAFF RECOMMENDATION PRESENTED BY:**

N/A - Presentation Only

**POTENTIAL MOTION:**

N/A - Presentation Only

**Super Star Students Read File – November 2015 presented on December 14, 2015.**

Teacher	School	Student	Grade	Reading Comments on Student Achievements
Miss Judy Tracy	Deltona Lakes Elementary	Cianna Boxberger	4th	<p>Cianna Boxberger, a 4<sup>th</sup> grade student at Deltona Lakes Elementary School, is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"><li>• Academic excellence. Cianna's exuberance, effort, attitude, and hard work has demonstrated to her classmates and teacher how successful she is in maintaining straight A's. She consistently does her homework, completes her classwork, and participates in classroom discussions.</li><li>• Cianna's tenacity and perseverance have paved her path to success in our room. Her “can do” attitude is a shining example to those around her. Once she is done with her work, she always looks for something to do. Hence her nose is frequently in a good book or reviewing previously introduced work!</li><li>• Cianna's charismatic personality and helpful nature has been noticed by her peers. Whenever someone needs help, they seek her out. When she sees someone struggling in her group, she goes to them and asks if she can assist them in any way. Her patient, kind, knowledgeable ways shows her leadership qualities. Qualities that others admire.</li></ul>

<p>Ms. Gambelunghe</p>	<p>Discovery Elementary</p>	<p>Tyrisha Millsap</p>	<p>5th</p>	<p>Tyrisha Millsap, a 5<sup>th</sup> grade student at Discovery Elementary School, is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Being a model student following the guidelines for success.</li> <li>• Participates in Reading Leader, reading to younger students.</li> <li>• Tyrisha is an honor roll student.</li> </ul>
<p>Miss Dawson</p>	<p>Enterprise Elementary</p>	<p>Graison Fuller</p>	<p>5th</p>	<p>Graison Fuller, a 5<sup>th</sup> grade student at Enterprise Elementary School, is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Graison is an Honor Roll student.</li> <li>• He helps his fellow classmates and teacher.</li> <li>• Graison takes care of computer issues in the classroom.</li> <li>• He is a member of Enterprise News Crew.</li> <li>• Graison loves to read and has the most Reading Counts points in 5<sup>th</sup> grade.</li> </ul>

Ms. Haines	Forest Lake Elementary	Madison Sanchez	5th	<p>Madison Sanchez, a 5<sup>th</sup> grade student at Forest Lake Elementary School, is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Madison maintains academic excellence as demonstrated by her ability to maintain straight A's for the 1<sup>st</sup> nine weeks. She is also currently earning straight A's.</li> <li>• She is very responsible, as demonstrated by her participation in Safety Patrol and student council at Forest Lake Elementary.</li> <li>• Madison frequently helps others in class as a peer tutor and she is always ready to offer assistance in a kind and friendly way. She is very helpful to her teacher as well!!</li> <li>• Madison is very active in the community. She cheers for the West Volusia Wolves and will be competing for the Pop Warner National Championship on December 9,2015. Her team is District Grand Champions and they are in the top 10 in the country for their division.</li> <li>• Madison is an All American Little Scholar for her GPA through Pop Warner Little Scholars.</li> <li>• She is also on a competitive All-Star Cheer team for Volusia Elite All-Starts in Debary, Fl.</li> <li>• Madison will also be participating in the Deltona chapter of Relay for Life in 2016.</li> </ul>
Mrs. May	Friendship Elementary	Anthony Aivazis	5th	<p>Anthony Aivazis, a 5<sup>th</sup> grade student at Friendship Elementary, is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Academic excellence; he is on our Friendship Honor Roll.</li> <li>• Anthony is kind to others; he can be seen helping children at school during his patrol rounds, as well as fulfilling his duties as Safety Patrol Captain.</li> <li>• Anthony is reliable and dependable in all areas!</li> </ul>

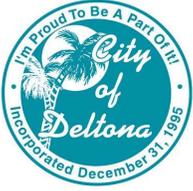
Mr. Targowski	Pride Elementary	Cali Poczik	4th	<p>Cali Poczik, a 4<sup>th</sup> grade student at Pride Elementary School, is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Academic excellence; Cali is maintaining A &amp; B averages in all of her classes.</li> <li>• She is responsible by accurately completing her homework and classroom assignments early or on time.</li> <li>• Cali is helpful. She has taken it upon herself to assist one classmate in particular who has been having difficulties in certain academic areas. Cali has been making sure this student understands the concept and is focused on the task at hand.</li> <li>• Cali is polite and respectful. If she sees a problem, she will politely try to fix it as best as she can. Such as, if our classroom library is unorganized, she will quickly and quietly put it back in its proper manner.</li> </ul>
Sunrise Elementary	Sunrise Elementary	Malachi Walters	3rd	<p>Malachi Walters, a 3<sup>rd</sup> grade student at Sunrise Elementary School, is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Always being a leader.</li> <li>• Malachi consistently makes Sailing Scholar.</li> <li>• Malachi is a team player and incredibly well-mannered.</li> </ul>

Mrs. Scorpio	Timbercrest Elementary	Aaron Flam	1st	<p>Aaron Flam, a 1<sup>st</sup> grade student from Timbercrest Elementary School, is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Aaron demonstrates academic excellence. He is an A-B student in all areas.</li> <li>• He shows responsibility by being honest and searching for new ways to improve his math and reading skills.</li> <li>• Aaron is a class peer tutor who is consistent in always offering his time to assist others. He is patient, kind and a role model for others.</li> </ul>
Deltona Middle	Deltona Middle	Jeiny Rodriguez	8th	<p>Jeiny Rodriguez, an 8<sup>th</sup> grade student from Deltona Middle School is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Being a friendly, energetic student who has earned the admiration of her peers as she treats all with respect while holding herself to the highest standards.</li> <li>• Tackling challenges with a positive attitude, perseverance, and courage; willing to make mistakes and learn from them.</li> <li>• Always being focused in her actions and willingness to help others succeed.</li> </ul>

<p>Mrs. Mace and Mrs. Kennedy</p>	<p>Galaxy Middle</p>	<p>Sierra Blythe</p>	<p>6th</p>	<p>Sierra Blythe, a 6<sup>th</sup> grade student from Galaxy Middle School is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Sierra asks questions to understand the content and continuously wants to know more.</li> <li>• She is consistently on task and wants to learn.</li> <li>• Sierra is helpful to other students and teachers as well.</li> <li>• She is taking advanced classes and is currently maintaining a 4.0 in all!</li> <li>• Sierra is an excellent student, outstanding citizen, and a friend to everyone.</li> </ul>
<p>Mr. Haight, Ms. Lennon, Ms. Lachman, Mr. Occimio, Ms. Rosso, Ms. Moon, Mr. Doran, Ms. Mantzke</p>	<p>Heritage Middle</p>	<p>Allison Reese</p>	<p>6th</p>	<p>Allison Reese, a 6<sup>th</sup> grade student from Heritage Middle School is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Ali is the type of student that every teacher loves to have in their class. She is always prepared, always on task, and always actively engaged in classroom discussions.</li> <li>• She is organized, calm and focused. She has a straight-A average, is a self-advocate and serves as a wonderful role model to her peers.</li> <li>• She works well with everyone and readily assists others who are in need. She brightens up our classes every day with her positive attitude and her smile.</li> <li>• She maintains these standards of excellence in the face of challenging health concerns in her family. Allison is mature beyond her years and is amazingly resilient. She is most definitely a Super Star!</li> </ul>

Ms. Teresa Snyder	Deltona High	Ed Cronin	12th	<p>Ed Cronin, a 12<sup>th</sup> grade student from Deltona High School is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Ed is President of Senior Class.</li> <li>• He is Captain of the Soccer Team and the kicker for the football team.</li> <li>• Ed participated in Tomorrow's Leader.</li> <li>• He is a 4 year member of Health Academy FFA and Mr. DHS.</li> <li>• Ed is an eloquent speaker and role model for students.</li> </ul>
Ms. Soraya Ray	Pine Ridge High	Valerie Nadeau	12th	<p>Valerie Nadeau, a 12<sup>th</sup> grade student from Pine Ridge High School, is receiving a Super Star certificate for:</p> <ul style="list-style-type: none"> <li>• Valerie is the Student Government Association President.</li> <li>• She pretty much planned everything for Homecoming this year. She designed the logo, oversaw the committees and their duties, created shopping lists for the new sponsor, and created all of the sketches for the dance layout. As the theme was Egyptian Allure, she even drew hieroglyphics!</li> <li>• She is at the top of her class academically.</li> <li>• Valerie currently serves a Miss Pine Ridge.</li> </ul>

Mrs. Norris	University High	Brandon and Nicholas Callegari	12th	<p>Brandon and Nicholas Callegari, 12<sup>th</sup> grade students from University High School, are receiving a Super Star certificate for:</p> <ul style="list-style-type: none"><li>• Brandon and Nicholas are both top students in the current graduating class with 4.5 GPAs.</li><li>• They have accrued 533 hours of community service while participating in the following clubs: National Honor Society, Rho Kappa, Titan Engineering Club, Robotics Team, Academic Team, and Habitat for Humanity.</li><li>• They are currently taking 6-7 Advanced Placement classes, which is quite a feat.</li></ul>
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## Agenda Memo

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**TO:** Mayor and Commission

**AGENDA DATE:** 12/14/2015

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 8 - A

**SUBJECT:**

Requesting City Commission Approval to begin negotiations with C.T. Hsu & Associates to design a new Senior Community Center & Gymnasium - Chris Bowley, Planning and Development Services, (386) 878-8602.

**LOCATION:**

Lot 7 in Howland Crossings; generally located at the terminus of Dr. Martin Luther King, Jr. Blvd.; south of Howland Blvd.

**BACKGROUND:**

Staff solicited qualifications packages from architectural firms to provide professional services to design a new Senior Community Center and accompanying gymnasium. A request for qualifications (RFQ) was posted on Demandstar and notifications of the RFQ were sent to 1,072 firms; of which 61 firms downloaded the RFQ, and 18 firms responded. Packages received were distributed to the following selection committee members for review and scoring of the responding firms, based on RFQ's listed criteria - Gerald Chancellor, P.E., Public Works Director/City Engineer, Chris Bowley, AICP, Planning and Development Director, Steve Moore, Parks and Recreation Director, Ron Paradise, Assistant Director of Planning and Development, and Dave Seaman, Building Department Plans Reviewer.

After a complete review of the submittal packages, scores were tallied and a selection committee meeting took place. The committee discussed their scores to create a short-list of firms based on ranked points and whether interviews/presentations were needed. The committee requested interviews/presentations for the three highest scoring firms selected - C.T. Hsu & Associates, P.A., Schenkel-Shultz Architecture, and CPH, Inc. On November 20, 2015, the selection committee interviewed the three highest scoring firms and concluded that all three firms were very qualified and would do a great job on the project. However, in ranked order for the selection of one firm, the following consensus was agreed to by the selection committee:

1. C.T. Hsu & Associates, P.A.;
2. Schenkel-Shultz Architecture; and
3. CPH, Inc.

**COST:**

N/A

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**SOURCE OF FUNDS:**

N/A

**ORIGINATING DEPARTMENT:**

Planning and Development Services

**STAFF RECOMMENDATION PRESENTED BY:**

Chris Bowley, AICP, Director of Planning and Development Services - Staff recommends that the City Commission authorize staff to begin negotiations with the top ranked firm, C.T. Hsu & Associates, P.A., and to enter into an agreement with them to provide the required services. If negotiations with the top ranked firm are unsuccessful, they will be formally terminated; and negotiations will take place with the number two ranked firm; or continue until negotiations are successful.

**POTENTIAL MOTION:**

"I hereby move to approve beginning negotiations the top ranked firm, C.T. Hsu & Associates, P.A., and to enter into an agreement with them to provide the required services. If negotiations with the top ranked firm are unsuccessful, they will be formally terminated; and negotiations will take place with the number two ranked firm; or continue until negotiations are successful."

## RFQ#16002 COMBINED SCORES OF SELECTION COMMITTEE

## SELECTION COMMITTEE MEMBERS

<b>FIRM NAME</b>	<b>Gerald Chancellor</b>	<b>Chris Bowley</b>	<b>Steve Moore</b>	<b>Ron Paradise</b>	<b>Dave Seaman</b>	<b>Grand Totals</b>
Architects Design Group	72	92	87	68	93	412
Architecture Studio	42	80	73	41	79	315
Bentley Architects & Engineers	69	93	88	67	90	407
Bessolo Design Group, Inc.	53	79	78	45	85	340
Borelli & Partners	76	94	92	56	93	411
CPH, Inc.	80	91	88	72	94	425
C.T. HSU & Associates, P.A.	92	94	94	75	95	450
David L. Sykes Architects, P.A.	73	81	89	60	92	395
Fisher Koppenhafer	54	89	80	58	88	369
KBJ Architects	75	90	91	63	92	411
KTH Architects	67	84	70	52	89	362
MRI Architecture Group, Inc.	71	90	89	70	92	412
Ohlson Lavo	70	91	93	61	92	407
PQY Group	67	91	88	57	85	388
RLF	59	86	87	58	93	383
Schenkel Shultz Architecture	86	95	93	66	96	436
Scott & Cormia Architecture & Interiors	48	77	82	43	87	337
Tetra Tech	88	94	89	53	86	410

**CITY OF DELTONA  
CONSULTANT EVALUATION**

RFQ#16002 SENIOR COMMUNITY CENTER

TAB	CRITERIA	POSSIBLE POINTS	Architects Design Group	Architecture Studio	Bentley Architects & Engineers	Bessolo Design Group, Inc.	Borrelli & Partners	CPH, Inc.	C.T. HSU & Associates, P.A.
1	Firm's experience with design of public buildings	20	12	10	15	10	15	15	19
2	Firm member's professional experience in this type of project	10	8	4	8	2	8	10	10
3	Firm's approach to scope of work	10	7	4	8	4	4	6	7
4	Financial stability of firm	10	8	2	2	0	2	5	4
5	Ability to meet budget	10	8	8	8	8	2	8	8
6	Ability to meet City's completion time	10	8	0	8	9	7	8	9
7	Location of firm's primary office to Deltona City Hall	10	5	0	6	0	5	8	5
8	Current and projected work assignments	10	7	8	7	7	8	7	8
9	Client References	10	5	5	5	5	5	5	5
		100	118	41	67	45	56	72	75

**Committee Members:**

Gerald Chancellor, Chris Bowley, Steve Moore, Ron Paradise, Dave Seaman

**Final Ranking**

- 1 HSU
- 2 CPH
- 3 MRE

Date: 11/12/15

Does the Committee Member want interviews scheduled with selected firms:

Yes  No

\_\_\_\_\_  
Selection Committee Member Signature      Date

**CITY OF DELTONA  
CONSULTANT EVALUATION**

**RFQ#16002 SENIOR COMMUNITY CENTER**

TAB	CRITERIA	POSSIBLE POINTS	David L. Sykes Architects, P.A.	Fisher Koppenhafer	KBJ Architects	KTH Architects	MRI Architectural Group, Inc.	Ohlson Lavo	PQH Group
1	Firm's experience with design of public buildings	20	12	10	12	12	19	15	12
2	Firm member's professional experience in this type of project	10	8	8	8	8	7	8	8
3	Firm's approach to scope of work	10	5	8	8	5	9	8	8
4	Financial stability of firm	10	5	7	7	5	7	5	2
5	Ability to meet budget	10	8	8	5	3	5	5	9
6	Ability to meet City's completion time	10	1	8	8	4	6	5	8
7	Location of firm's primary office to Deltona City Hall	10	6	0	5	5	5	5	0
8	Current and projected work assignments	10	10	1	5	5	7	5	5
9	Client References	10	5	5	5	5	5	5	5
		<b>100</b>	<b>60</b>	<b>58</b>	<b>63</b>	<b>52</b>	<b>70</b>	<b>61</b>	<b>57</b>

**Committee Members:**

Gerald Chancellor, Chris Bowley, Steve Moore, Ron Paradise, Dave Seaman

**Final Ranking**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_

Date: \_\_\_\_\_

Does the Committee Member want interviews scheduled with selected firms:

Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Selection Committee Member Signature      Date

**CITY OF DELTONA  
CONSULTANT EVALUATION**

**RFQ#16002 SENIOR COMMUNITY CENTER**

TAB	CRITERIA	POSSIBLE POINTS	<i>RLF</i> <i>RFK</i>	Schenkel Shultz Architecture	Scott & Cormia Architecture & Interiors	Tetra Tech				
1	Firm's experience with design of public buildings	20	12	12	10	8				
2	Firm member's professional experience in this type of project	10	8	8	8	7				
3	Firm's approach to scope of work	10	8	10	8	8				
4	Financial stability of firm	10	5	5	5	2				
5	Ability to meet budget	10	5	8	0	5				
6	Ability to meet City's completion time	10	5	8	0	5				
7	Location of firm's primary office to Deltona City Hall	10	5	5	5	5				
8	Current and projected work assignments	10	5	5	2	5				
9	Client References	10	5	5	5	5				
		<b>100</b>	<i>59</i>	<i>66</i>	<i>43</i>	<i>53</i>				

**Committee Members:**

Gerald Chancellor, Chris Bowley, Steve Moore, Ron Paradise, Dave Seaman

**Final Ranking**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_

Date: \_\_\_\_\_

Does the Committee Member want interviews scheduled with selected firms:

Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Selection Committee Member Signature      Date

**CITY OF DELTONA  
CONSULTANT EVALUATION**

**RFQ#16002 SENIOR COMMUNITY CENTER**

TAB	CRITERIA	POSSIBLE POINTS	Architects Design Group	Architecture Studio	Bentley Architects & Engineers	Bessolo Design Group, Inc.	Borrelli & Partners	CPH, Inc.	C.T. HSU & Associates, P.A.
1	Firm's experience with design of public buildings	20	19	15	17	17	20	20	20
2	Firm member's professional experience in this type of project	10	9	8	9	9	10	10	10
3	Firm's approach to scope of work	10	10	9	10	10	10	10	10
4	Financial stability of firm	10	10	9	9	9	10	7	10
5	Ability to meet budget	10	9	8	9	9	9	8	9
6	Ability to meet City's completion time	10	10	8	9	9	10	10	10
7	Location of firm's primary office to Deltona City Hall	10	8	5	8	4	7	10	7
8	Current and projected work assignments	10	9	8	9	9	9	9	9
9	Client References	10	9	9	10	9	9	10	10
		<b>100</b>	<b>93</b>	<b>79</b>	<b>90</b>	<b>85</b>	<b>93</b>	<b>94</b>	<b>95</b>

**Committee Members:**

Gerald Chancellor, Chris Bowley, Steve Moore, Ron Paradise, Dave Seaman

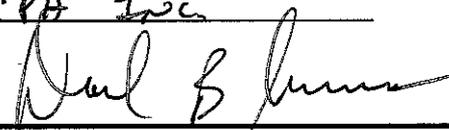
**Final Ranking**

- 1 SCHROCKEL SHUTZ
- 2 CT HSU + ASSOC.
- 3 CPH INC

Date: 11-12-15

Does the Committee Member want interviews scheduled with selected firms:

Yes \_\_\_\_\_ No



11-12-15

Selection Committee Member Signature Date

**CITY OF DELTONA  
CONSULTANT EVALUATION**

**RFQ#16002 SENIOR COMMUNITY CENTER**

TAB	CRITERIA	POSSIBLE POINTS	David E. Sykes Architects, P.A.	Fisher Koppenhafer	KBJ Architects	KTH Architects	MRI Architectural Group, Inc.	Ohlson Lavo	PQH Group
1	Firm's experience with design of public buildings	20	18	19	19	18	20	20	17
2	Firm member's professional experience in this type of project	10	10	9	9	9	10	10	9
3	Firm's approach to scope of work	10	9	9	9	9	9	9	9
4	Financial stability of firm	10	9	9	10	10	10	10	10
5	Ability to meet budget	10	10	10	10	9	9	9	9
6	Ability to meet City's completion time	10	9	9	9	9	9	9	9
7	Location of firm's primary office to Deltona City Hall	10	10	5	7	7	7	7	5
8	Current and projected work assignments	10	8	9	9	9	9	9	9
9	Client References	10	9	9	9	9	9	9	10
		100	92	88	92	89	92	92	85

**Committee Members:**

Gerald Chancellor, Chris Bowley, Steve Moore, Ron Paradise, Dave Seaman

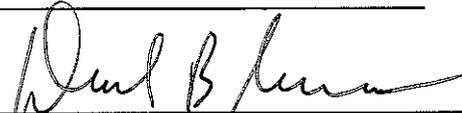
**Final Ranking**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_

Date: \_\_\_\_\_

Does the Committee Member want interviews scheduled with selected firms:

Yes \_\_\_\_\_ No

  
 Selection Committee Member Signature      Date: 11-12-15

**CITY OF DELTONA  
CONSULTANT EVALUATION**

**RFQ#16002 SENIOR COMMUNITY CENTER**

TAB	CRITERIA	POSSIBLE POINTS	RFK	Schenkel Shultz Architecture	Scott & Cormia Architecture & Interiors	Tetra Tech				
1	Firm's experience with design of public buildings	20	20	20	17	16				
2	Firm member's professional experience in this type of project	10	10	10	9	9				
3	Firm's approach to scope of work	10	9	10	9	9				
4	Financial stability of firm	10	10	10	9	9				
5	Ability to meet budget	10	9	10	9	9				
6	Ability to meet City's completion time	10	9	10	9	9				
7	Location of firm's primary office to Deltona City Hall	10	7	7	7	7				
8	Current and projected work assignments	10	9	9	9	9				
9	Client References	10	10	10	9	9				
		<b>100</b>	<b>93</b>	<b>96</b>	<b>87</b>	<b>86</b>				

**Committee Members:**

Gerald Chancellor, Chris Bowley, Steve Moore, Ron Paradise, Dave Seaman

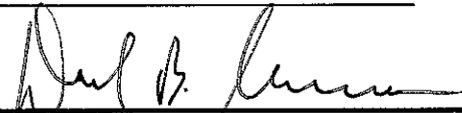
**Final Ranking**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_

Date: \_\_\_\_\_

Does the Committee Member want interviews scheduled with selected firms:

Yes \_\_\_\_\_ No

 11-12-15  
 Selection Committee Member Signature      Date

**CITY OF DELTONA  
CONSULTANT EVALUATION**

**RFQ#16002 SENIOR COMMUNITY CENTER**

TAB	CRITERIA	POSSIBLE POINTS	Architects Design Group	Architecture Studio	Bentley Architects & Engineers	Bessolo Design Group, Inc.	Borrelli & Partners	CPH, Inc.	C.T. HSU & Associates, P.A.	
1	Firm's experience with design of public buildings	20	13	8	9	10	16	15	20	
2	Firm member's professional experience in this type of project	10	6	3	6	5	8	8	10	
3	Firm's approach to scope of work	10	8	5	9	7	9	8	9	
4	Financial stability of firm	10	9	4	8	5	8	10	10	
5	Ability to meet budget	10	7	4	5	6	6	6	8	
6	Ability to meet City's completion time	10	8	3	8	4	5	5	9	
7	Location of firm's primary office to Deltona City Hall	10	9	6	9	5	9	10	9	
8	Current and projected work assignments	10	8	5	8	6	8	9	8	
9	Client References	10	4	4	7	5	7	9	9	
		<b>100</b>	<b>72</b>	<b>42</b>	<b>69</b>	<b>53</b>	<b>76</b>	<b>80</b>	<b>92</b>	

**Committee Members:**

Gerald Chancellor, Chris Bowley, Steve Moore, Ron Paradise, Dave Seaman

**Final Ranking**

- 1 CT Hsu 92
- 2 Tetra Tech 88
- 3 Schuel/Schott 86

Date: 11/11/15

Does the Committee Member want interviews scheduled with selected firms:

Yes  No

Neil Chubb 11/11/15  
Selection Committee Member Signature Date

**CITY OF DELTONA  
CONSULTANT EVALUATION**

**RFQ#16002 SENIOR COMMUNITY CENTER**

TAB	CRITERIA	POSSIBLE POINTS	David L. Sykes Architects, P.A.	Fisher Koppenhafer	KBJ Architects	KTH Architects	MRI Architectural Group, Inc.	Ohlson Lavo	PQH Group
1	Firm's experience with design of public buildings	20	14	12	14	13	15	16	14
2	Firm member's professional experience in this type of project	10	7	5	7	8	8	7	5
3	Firm's approach to scope of work	10	7	6	9	6	8	7	8
4	Financial stability of firm	10	8	5	8	7	8	8	6
5	Ability to meet budget	10	6	6	7	5	5	5	7
6	Ability to meet City's completion time	10	5	5	5	6	5	5	7
7	Location of firm's primary office to Deltona City Hall	10	10	6	9	9	9	9	6
8	Current and projected work assignments	10	9	4	8	7	6	7	5
9	Client References	10	7	5	8	6	7	6	8
		<b>100</b>	73	54	75	67	71	70	67

**Committee Members:**

Gerald Chancellor, Chris Bowley, Steve Moore, Ron Paradise, Dave Seaman

**Final Ranking**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_

Date: \_\_\_\_\_

Does the Committee Member want interviews scheduled with selected firms:

Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Selection Committee Member Signature      Date

**CITY OF DELTONA  
CONSULTANT EVALUATION**

RFQ#16002 SENIOR COMMUNITY CENTER

TAB	CRITERIA	POSSIBLE POINTS	<del>RLF</del> <del>RFK</del>	Schenkel Shultz Architecture	Scott & Cormia Architecture & Interiors	Tetra Tech				
1	Firm's experience with design of public buildings	20	14	19	8	17				
2	Firm member's professional experience in this type of project	10	7	9	5	8				
3	Firm's approach to scope of work	10	4	9	8	10				
4	Financial stability of firm	10	7	8	5	10				
5	Ability to meet budget	10	5	8	3	9				
6	Ability to meet City's completion time	10	4	8	3	9				
7	Location of firm's primary office to Deltona City Hall	10	9	9	8	9				
8	Current and projected work assignments	10	4	8	5	8				
9	Client References	10	5	8	3	8				
		<b>100</b>	<b>59</b>	<b>86</b>	<b>48</b>	<b>88</b>				

**Committee Members:**

Gerald Chancellor, Chris Bowley, Steve Moore, Ron Paradise, Dave Seaman

**Final Ranking**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_

Date: \_\_\_\_\_

Does the Committee Member want interviews scheduled with selected firms:  
Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Selection Committee Member Signature      Date

**CITY OF DELTONA  
CONSULTANT EVALUATION**

RFQ#16002 SENIOR COMMUNITY CENTER

(4)

(1)

TAB	CRITERIA	POSSIBLE POINTS	Architects Design Group	Architecture Studio	Bentley Architects & Engineers	Bessolo Design Group, Inc.	Borrelli & Partners	CPH, Inc.	C.T. HSU & Associates, P.A.	
1	Firm's experience with design of public buildings	20	20	15	20	15	20	20	20	City Hall exp Deltona Clearmont, Palmbeach
2	Firm member's professional experience in this type of project	10	10	5	8	5	10	10	10	Comm. exp
3	Firm's approach to scope of work	10	8	10	10	8	10	10	9	
4	Financial stability of firm	10	10	10	10	8	8	6	10	
5	Ability to meet budget	10	8	7	7	6	8	7	5	Hotel 800 326pm
6	Ability to meet City's completion time	10	8	8	8	8	8	7	10	
7	Location of firm's primary office to Deltona City Hall	10	10	5	10	5	10	10	10	
8	Current and projected work assignments	10	5	5	8	8	8	8	10	
9	Client References	10	8	8	7	10	10	10	10	
		100	87	73	88	78	92	88	94	

**Committee Members:**

Gerald Chancellor, Chris Bowley, Steve Moore, Ron Paradise, Dave Seaman

**Final Ranking**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_

Date: 11/10/15

Does the Committee Member want interviews scheduled with selected firms:  
Yes  No



Selection Committee Member Signature \_\_\_\_\_ Date \_\_\_\_\_

**CITY OF DELTONA  
CONSULTANT EVALUATION**

RFQ#16002 SENIOR COMMUNITY CENTER

②

TAB	CRITERIA	POSSIBLE POINTS	David L. Sykes Architects, P.A.	Fisher Koppenhafer	KBJ Architects	KTH Architects	MRI Architectural Group, Inc.	Ohlson Lavo	PQH Group	
1	Firm's experience with design of public buildings	20	18	20	20	20	18	20	20	
2	Firm member's professional experience in this type of project	10	10	8	10	3	10	10	5	only 1 sign
3	Firm's approach to scope of work	10	10	8	10	5	10	10	10	
4	Financial stability of firm	10	10	10	7	5	8	8	10	
5	Ability to meet budget	10	7	7	7	5	7	7	10	
6	Ability to meet City's completion time	10	7	7	7	5	10	10	10	
7	Location of firm's primary office to Deltona City Hall	10	10	5	10	10	10	10	5	
8	Current and projected work assignments	10	7	8	10	7	8	10	8	
9	Client References	10	10	7	10	10	8	8	10	
		<b>100</b>	<b>89</b>	<b>80</b>	<b>91</b>	<b>70</b>	<b>89</b>	<b>93</b>	<b>88</b>	

**Committee Members:**

Gerald Chancellor, Chris Bowley, Steve Moore, Ron Paradise, Dave Seaman

**Final Ranking**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_

Date: \_\_\_\_\_

Does the Committee Member want interviews scheduled with selected firms:

Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Selection Committee Member Signature      Date

**CITY OF DELTONA  
CONSULTANT EVALUATION**

RFQ#16002 SENIOR COMMUNITY CENTER

①

TAB	CRITERIA	POSSIBLE POINTS	RFP	Schenkel Shultz Architecture	Scott & Cormia Architecture & Interiors	Tetra Tech				
1	Firm's experience with design of public buildings	20	20	20	20	20				
2	Firm member's professional experience in this type of project	10	8	10	10	10				
3	Firm's approach to scope of work	10	7	10	7	10				
4	Financial stability of firm	10	10	10	8	8				
5	Ability to meet budget	10	7	10	7	8				
6	Ability to meet City's completion time	10	7	8	6	8				
7	Location of firm's primary office to Deltona City Hall	10	10	10	10	10				
8	Current and projected work assignments	10	8	7	7	7				
9	Client References	10	10	8	7	8				
		<b>100</b>	<b>87</b>	<b>93</b>	<b>82</b>	<b>89</b>				

**Committee Members:**

Gerald Chancellor, Chris Bowley, Steve Moore, Ron Paradise, Dave Seaman

**Final Ranking**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_

Date: \_\_\_\_\_

Does the Committee Member want interviews scheduled with selected firms:

Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Selection Committee Member Signature      Date

**CITY OF DELTONA  
CONSULTANT EVALUATION**

RFQ#16002 SENIOR COMMUNITY CENTER										
TAB	CRITERIA	POSSIBLE POINTS	Architects Design Group	Architecture Studio	Bentley Architects & Engineers	Bessolo Design Group, Inc.	Borrelli & Partners	CPH, Inc.	C.T. HSU & Associates, P.A.	
1	Firm's experience with design of public buildings	20	20	18	20	17	20	20	20	
2	Firm member's professional experience in this type of project	10	10	8	10	7	10	10	10	
3	Firm's approach to scope of work	10	10	8	10	7	10	10	10	
4	Financial stability of firm	10	10	10	10	10	10	8	10	
5	Ability to meet budget	10	6	6	6	8	10	8	8	
6	Ability to meet City's completion time	10	10	6	10	6	8	7	10	
7	Location of firm's primary office to Deltona City Hall	10	8	6	9	5	8	10	8	
8	Current and projected work assignments	10	8	8	8	9	8	8	8	
9	Client References	10	10	10	10	10	10	10	10	
		100	92	80	93	79	(94)	91	(94)	

**Committee Members:**

Gerald Chancellor, Chris Bowley, Steve Moore, Ron Paradise, Dave Seaman

**Final Ranking**

- 1 SCHENKEL & SHULTZ
- (TIE) 2 BORRELLI, CTI+SW, TEPK+TECH
- 3 \_\_\_\_\_

Date: 11/12/15

Does the Committee Member want interviews scheduled with selected firms:

Yes  No

  
 Selection Committee Member Signature      Date: 11/12/15

**CITY OF DELTONA  
CONSULTANT EVALUATION**

**RFQ#16002 SENIOR COMMUNITY CENTER**

TAB	CRITERIA	POSSIBLE POINTS	David L. Sykes Architects, P.A.	Fisher Koppenhafer	KBJ Architects	KTH Architects	MRI Architectural Group, Inc.	Ohlson Lavo	PQH Group
1	Firm's experience with design of public buildings	20	19	20	20	17	20	20	19
2	Firm member's professional experience in this type of project	10	9	10	10	8	10	10	9
3	Firm's approach to scope of work	10	10	10	10	7	10	10	10
4	Financial stability of firm	10	10	10	10	10	10	10	10
5	Ability to meet budget	10	6	8	6	8	6	8	10
6	Ability to meet City's completion time	10	7	8	8	8	8	8	10
7	Location of firm's primary office to Deltona City Hall	10	10	5	8	8	8	7	5
8	Current and projected work assignments	10	0	8	8	8	8	8	8
9	Client References	10	10	10	10	10	10	10	10
		<b>100</b>	<b>81</b>	<b>89</b>	<b>90</b>	<b>84</b>	<b>90</b>	<b>91</b>	<b>91</b>

**Committee Members:**

Gerald Chancellor, Chris Bowley, Steve Moore, Ron Paradise, Dave Seaman

(TTE)

**Final Ranking**

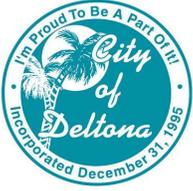
- 1 SCHENKEL & SHULTZ
- 2 BORZELLI, CT ARCH, TECH & TECH
- 3 \_\_\_\_\_

Date: 11/12/15

Does the Committee Member want interviews scheduled with selected firms:  
Yes  No

[Signature] 11/12/15  
Selection Committee Member Signature Date





## Agenda Memo

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**TO:** Mayor and Commission

**AGENDA DATE:** 12/14/2015

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 8 - B

**SUBJECT:**

Request for approval of Resolution No. 2015-46. Approval of Prior Year (FY 2014/2015) Budget Carry Forward of General Fund funds - Robert Clinger, Finance Department (386) 878-8552.

**LOCATION:**

General Fund

**BACKGROUND:**

On August 3, 2015 the City Commission approved a budget amendment allocating a portion of the anticipated General Fund surplus for FY 2014/2015 in order to begin certain initiatives. As of the end of FY 2014/2015, there was \$557,000 of these initiatives not completed. In addition there remains \$175,000 of unspent budget dollars for sidewalk construction. Therefore, this agenda item is to carry forward a total of \$732,000 of unspent funds from FY 2014/2015 to FY 2015/2016. This carry forward does have an impact on the FY 2015/2016 budget but the increase was funded, and not spent, in the FY 2014/2015 budget.

**COST:**

\$732,000

**SOURCE OF FUNDS:**

Prior Year General Fund Roll-Over Funds

**ORIGINATING DEPARTMENT:**

Finance

**STAFF RECOMMENDATION PRESENTED BY:**

Robert Clinger, Finance Director - Recommends that the City Commission approve Resolution No. 2015-46.

**POTENTIAL MOTION:**

"I move to approve Resolution No. 2015-46 to approve the carry forward of General Fund funds not spent in FY 2014/2015 in order to provide funding on certain on-going initiatives and sidewalks."

**City of Deltona**

**Exhibit A**

*Budget Amendment*

Fiscal Year 2015-2016

Amendment #:	<u>2016-04</u>	Date:	<u>December 14, 2015</u>
Fund:	<u>General Fund</u>	Agenda Item:	<u></u>

			<u>Increase</u>	<u>Decrease</u>
Account #:	001416 525213	Amount:	22,000	
Description:	<u>LANDSCAPING, SEED &amp; SOD</u>			
Account #:	001416 525213	Amount:	350,000	
Description:	<u>LANDSCAPING, SEED &amp; SOD</u>			
Account #:	001414 631001	Amount:	45,000	
Description:	<u>SIDEWALKS &amp; BIKE PATHS</u>			
Account #:	001720 523101	Amount:	100,000	
Description:	<u>PROFESSIONAL SERVICES - OTHER</u>			
Account #:	001155 523101	Amount:	5,000	
Description:	<u>PROFESSIONAL SERVICES - OTHER</u>			
Account #:	001160 523101	Amount:	35,000	
Description:	<u>PROFESSIONAL SERVICES - OTHER</u>			
Account #:	001414 631001	Amount:	175,000	
Description:	<u>SIDEWALKS &amp; BIKE PATHS</u>			
Account #:		Amount:		
Description:	<u></u>			

Description: This amendment results in a net decrease in Budgetary Fund Balance of \$732,000.

Reason: **To carryover unused portion of FY14/15 surplus (see Budget Amendment 2015-33) for other projects in the current fiscal year (\$557,000) and to carryover unused budget dollars from FY 14/15 to FY 15/16 for Sidewalks (\$175,000).**

ATTEST:

\_\_\_\_\_  
 Joyce Raftery, City Clerk

\_\_\_\_\_  
 John C. Masiarczyk, Sr., Mayor

**RESOLUTION NO. 2015-46**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA; AMENDING THE ANNUAL GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, AND ENDING SEPTEMBER 30, 2016 BY CARRYING FORWARD SURPLUS FUNDS PREVIOUSLY REALLOCATED IN THE FY 2014/2015 BUDGET; REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.**

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**WHEREAS**, on September 21, 2015, City Commission adopted a budget for the 2015-2016 fiscal year specifying certain projected revenues and expenditures; and

**WHEREAS**, from time-to-time circumstances and events may require the original budget to be revised; and

**WHEREAS**, Section 6.3 of the Charter of the City of Deltona, Florida provides for Appropriation Amendments During the Fiscal Year upon written request of the City Manager, and the City Council may, by resolution approve (a) Supplemental Appropriations, (b) Reduction of Appropriations, and (c) Transfer of Appropriations; and

**WHEREAS**, based on a review, the City Manager has delivered a recommended budget amendment for the 2015/2016 fiscal year; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA**, as follows:

**Section 1.** That the annual operating budget of the City of Deltona as

adopted for the fiscal year beginning October 1, 2015, is hereby revised and amended to provide for a carry forward of surplus funds previously reallocated as provided in Exhibit "A", attached hereto and incorporated herein by this reference.

**Section 2.** That all resolutions or parts of resolutions in conflict herewith be repealed.

**Section 3.** This resolution shall take effect immediately upon its final adoption by the City Commission.

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.**

BY: \_\_\_\_\_  
JOHN C. MASIARCZYK, SR., Mayor

ATTEST:

\_\_\_\_\_  
JOYCE RAFTERY, City Clerk

Approved as to form and legality for use and  
reliance of the City of Deltona, Florida:

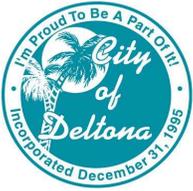
\_\_\_\_\_  
GRETCHEN R.H. VOSE, City Attorney

**City of Deltona  
General Fund  
Budget Carryover to FY 2015/2016**

	Amount	
	Original	Unspent <b>(1)</b>
Parks lighting (Dwight Hawkins & Manny Rodriguez)	\$ 450,000	\$ -
Gateway beautification: <b>(2)</b> <i>add accent arrangements to existing areas</i>	25,000	22,000
Gateway beautification improvements:	350,000	350,000
Sidewalks: Within 1/2 mile from school		
Deltona Elementary	45,000	-
Forest Lake Elementary	45,000	45,000
Master planning and cost estimating to prepare Business pro forma for community center and/or stadium	100,000	100,000
Comprehensive plan kick-off with Marilyn Crotty <b>(3)</b>	5,000	5,000
Classification/compensation study <b>(4)</b>	<u>35,000</u>	<u>35,000</u>
Subtotal - special reallocation in FY 2014/2015	1,055,000	557,000
Sidewalk budget	<u>500,000</u>	<u>175,000</u>
Total carryover to FY 2015/2016	<u>\$ 1,555,000</u>	<u>\$ 732,000</u>

**Notes:**

1. Unspent or untransferred as of 09/30/2015.
2. Approximately an additional \$3,000 spent as of 12/4/2015.
3. Completed.
4. In progress.



## Agenda Memo

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**TO:** Mayor and Commission

**AGENDA DATE:** 12/14/2015

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 8 - C

**SUBJECT:**

Request to approve the proposed amendment for Fiscal Year 2015-2016 Residential Construction Management (RCMP) Grant Award - Chris Bowley, Planning and Development Services, (386) 878-8602.

**LOCATION:**

Citywide

**BACKGROUND:**

On May 5, 2015, the Florida Division of Emergency Management announced it was accepting Requests for Proposals for the Residential Construction Mitigation Program (RCMP). Prior to this date, the State held workshops to educate municipalities about the availability of the grant and related program administration. The grant funds are used to retrofit homes to mitigate the damaging effects of high winds. On average, every \$1 spent towards mitigation is intended to save \$4 in home repairs, according to the Florida Division of Emergency Management (DEM).

On April 6, 2015, the City Commission unanimously voted to approve Resolution No. 2015-09 directing the City Manager or his/her designee to apply for the RCMP grant program. On August 27, 2015, City staff submitted an RCMP grant application to the DEM. On September 8, 2015, the City received a Grant Award Letter for the 2015-2016 grant cycle. On October 30, 2015, the DEM RCMP agreement that awarded the City of Deltona \$194,000 was signed by all parties and submitted to the State of Florida. As proposed, this request is to add the funds into the 2015-2016 budget to be expended for retrofitting homes and program administration. A budget item currently does not exist in this year's budget as the amount was not secured until after the budget was finalized.

**COST:**

N/A

**SOURCE OF FUNDS:**

Residential Construction Mitigation Program Grant Funds

**ORIGINATING DEPARTMENT:**

Planning and Development Services

**STAFF RECOMMENDATION PRESENTED BY:**

Chris Bowley, AICP, Director of Planning and Development Services. Staff recommends that the City Commission approve the proposed budget amendment to add the \$194,000 RCMP grant funds into

---

the 2015-2016 budget.

**POTENTIAL MOTION:**

“I hereby move to approve the proposed budget amendment to add the \$194,000 RCMP grant funds into the 2015-2016 budget.”

**RESOLUTION NO. 2015-09**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER OF THE CITY OF DELTONA, FL OR HIS DESIGNEE, TO APPLY FOR AND TO FILE SUCH DOCUMENTS AS MAY BE REASONABLY REQUIRED FOR THE AVAILABLE RESIDENTIAL CONSTRUCTION MITIGATION COMPETITIVE GRANT PROGRAM FOR A MAXIMUM GRANT OF \$150,000 FROM THE 2015-2016 FLORIDA EMERGENCY MANAGEMENT AGENCY (FEMA); PROVIDING THAT THE CITY MANAGER OR HIS DESIGNEE SHALL BE AUTHORIZED TO EXECUTE THE GRANT AWARD AGREEMENT AND TO TAKE ALL NECESSARY ACTIONS, INCLUDING, BUT NOT LIMITED TO EXTENSIONS OF TIME, LINE-ITEM BUDGET AMENDMENTS, AND PROGRAM MODIFICATIONS, TO IMPLEMENT SAID PROGRAMS IF AND WHEN FUNDING IS APPROVED; AND, PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, The City Manager of the City of Deltona, Florida or his designee is hereby authorized and directed to apply for and to file such documents as may be reasonably required for available Residential Construction Mitigation Program grant funds in an estimated amount of \$150,000 and to take appropriate actions to execute the grant award agreement and to take all necessary actions, including, but not limited to extensions of time, line-item budget amendments, and program modifications to implement approved programs with regard to the Residential Construction Mitigation Program; and

WHEREAS, The City Commission finds and determines that it is in the best interests of the citizens and residents of the City for the City Manager or his designee to execute the grant award agreement and to take all necessary actions, including but not limited to extensions of time, line item budget amendments, program modifications and reporting as required by the Florida Division of Emergency Management; and

WHEREAS, the proposed project for the RCMP Application known as the Deltona Mitigation Program; will provide for low to moderate income families (using the State SHIP guidelines) repairs and retrofits of owner occupied homes that would limit damage to the home during a hurricane or tropical storm. These repairs/retrofits would include: impact resistant

windows, roof replacement, roof tie down, roof sheathing, exterior door and garage door hardening; and

**WHEREAS**, the total cost of the project is \$150,000, of which there is no required City match.

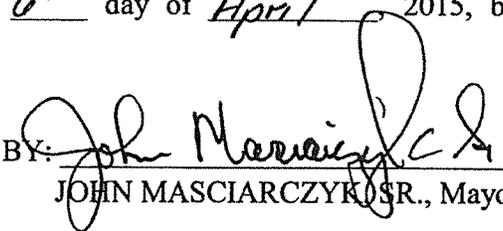
**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA:**

**SECTION ONE.** That the City Commission of the City of Deltona does hereby support the RCMP Grant Application for the Deltona Mitigation Program for low to moderate income families.

**SECTION TWO.** If any section, sentence, clause or phrase of this Resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, that holding shall in no way affect the remaining portions of this Resolution.

**SECTION THREE.** This resolution shall become effective immediately upon its final adoption by the City Commission.

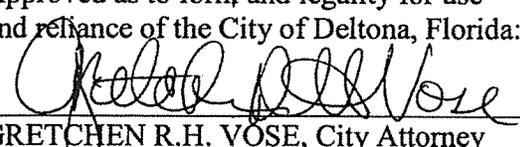
**PASSED AND RESOLVED** this 6<sup>th</sup> day of April 2015, by the City Commission of the City of Deltona, Florida.

BY:   
JOHN MASCIARCZYK SR., Mayor

ATTEST:

  
JOYCE RAFTERY, City Clerk

Approved as to form and legality for use and reliance of the City of Deltona, Florida:

  
GRETCHEN R.H. VOSE, City Attorney

NAME	YES	NO
HERZBERG	✓	
HONAKER	✓	
NABICHT	✓	
SMITH	✓	
SOUKUP	✓	
SCHLEICHER	✓	
MASCIARCZYK		Absent

**City of Deltona**

#N/A

Fiscal Year 2015-2016

Amendment #:	<u>2015-</u>	Date:	<u>November 20, 2015</u>
Fund:	<u>159 RCMP</u>	Agenda Item:	<u></u>

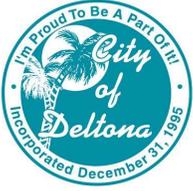
			<u>Increase</u>	<u>Decrease</u>
Account #:	<u>159 524991</u>	Amount:	<u>174,600</u>	
Description:	<u>RCMP Mitigation Assistance</u>			
Account #:	<u>159 524996</u>	Amount:	<u>19,400</u>	
Description:	<u>RCMP Administrative Expenses</u>			
Account #:	<u>159 334500</u>	Amount:	<u>194,000</u>	
Description:	<u>RCMP Revenue</u>			
Account #:		Amount:		
Description:				
Account #:		Amount:		
Description:				
Account #:		Amount:		
Description:				
Account #:		Amount:		
Description:				
Account #:		Amount:		
Description:				
Description:	<u>#N/A</u>			

Reason: **To amend the 2015 -2016 budget to record Residential Construction Mitigation Program grant award.**

ATTEST:

\_\_\_\_\_  
 Joyce Raftery, City Clerk

\_\_\_\_\_  
 John C. Masiarczyk, Sr., Mayor



## Agenda Memo

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**TO:** Mayor and Commission

**AGENDA DATE:** 12/14/2015

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 9 - A

**SUBJECT:**

Public Hearing - Ordinance No. 28-2015, Rezoning of Property from PB (Professional Business) to C-1 (Retail Commercial), at second and final reading - Chris Bowley, Planning and Development Services, (386) 878-8602.

**LOCATION:**

The property is located at 3096 and 3108 Howland Blvd., along north side of Howland Blvd. and east of Roseapple Ave.

**BACKGROUND:**

The proposed rezoning includes two contiguous parcels totaling  $\pm 2$ -acres in common ownership; from PB to C-1. The subject property was rezoned to PB with the intent in the past as a transition between Howland Blvd. and single family residential homes to the north of the subject site. The permitted uses in the PB are typically lower in intensity than commercial land uses; however, the C-1 zoning district allows a wider range of permitted uses, when compared to the PB zoning, and allows for both commercial and office uses.

The land development pattern for the Howland Blvd. corridor in the immediate vicinity of the subject site is towards commercial development, with the construction of the Dunkin Donuts, Family Dollar, Top Shelf Car Wash, and Racetrac. Therefore, rezoning the property to C-1 would be consistent with City Comprehensive Plan and economic development goals for the area and could also accommodate office development, if requested by an applicant. In addition, there is adequate infrastructure, including traffic capacity to support a more intensive development pattern along the Howland Blvd. corridor.

As provided in the Land Development Code, the adjacent residential uses will be separated from commercial development by buffers, setbacks and other compatibility oriented provisions. Given the platting pattern of low density residential homes in close proximity to commercial development and arterial roadways, this land use scenario is found throughout the City.

On October 21, 2015, the City Planning and Zoning Board heard the ordinance. Four of the seven Board members were present, establishing a quorum, and voted 2-2 on a motion to recommend approval the ordinance by the City Commission. The motion failed, due to a lack of a majority vote, and the ordinance is then transmitted to the City Commission. On November 2, 2015, the City Commission voted unanimously to approve Ordinance No. 28-2015, at first reading.

**COST:**

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N/A

**SOURCE OF FUNDS:**

N/A

**ORIGINATING DEPARTMENT:**

Planning and Development Services

**STAFF RECOMMENDATION PRESENTED BY:**

Chris Bowley, AICP, Director of Planning and Development Services - Staff recommends the City Commission adopt Ordinance No. 28-2015, rezoning the subject property located at 3096 and 3108 Howland Blvd. from PB to C-1, at second and final reading.

**POTENTIAL MOTION:**

"I hereby move to adopt Ordinance No. 28-2015, rezoning the subject property located at 3096 and 3108 Howland Blvd. from PB (Professional Business) to C-1 (Retail Commercial), at second and final reading".

ORDINANCE NO. 28 – 2015

AN ORDINANCE OF THE CITY OF DELTONA, FLORIDA, AMENDING THE OFFICAL ZONING MAP PURSUANT TO CHAPTER 110, SECTION 1101 OF THE CITY CODE OF ORDINANCES FOR PROPERTY LOCATED AT 3096 AND 3108 HOWLAND BOULEVARD FROM PROFESSIONAL BUSINESS (PB) TO RETAIL COMMERCIAL (C-1) PROVIDING FOR CONFLICTS, CODIFICATION, SEVERABILITY, AND EFFECTIVE DATE.

WHEREAS, the City has received an application to amend the zoning for two contiguous +/-1.0 acre parcels located at 3096 and 3108 Howland Boulevard from Professional Business (PB ) to Retail Commercial (C-1); and

WHEREAS, the City of Deltona, Florida and its Land Planning Agency have complied with the requirements of the Municipal Home Rule Powers Act, sections 166.011 et. seq., Florida Statutes, in considering the proposed rezoning from PB to C-1; and

WHEREAS, after said public hearing, the City Commission of the City of Deltona, Florida, has determined that the C-1 zoning is consistent with the Comprehensive Plan of the City of Deltona, Florida.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, as follows:

Section 1. Located in the City of Deltona, Florida, the zoning for the following properties are hereby amended to C-1: Section 8, Township18 South, Range 31 East, East 200 Feet of West 1494.68 Feet of East 3/4 North of State Route 444 and Section 8, Township18 South, Range 31 East, East 200 Feet of West 1694.68 Feet of East 3/4 North of State Route 444, per OR 4834, Pages 3459-3460 per OR 6079 Page 4199 of the Public Records of Volusia County, Florida.

Section 2. This Ordinance is adopted in conformity with and pursuant to the Comprehensive Plan of the City of Deltona, the Local Planning and Land Development Act, Sections 163.161 et. seq., Florida Statues, and the Municipal Home Rule Powers Act et. seq., Florida Statues.

Section 3. Conflicts. Any and all Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Section 4. Severability. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared severable.

Section 5. Effective Date. This Ordinance shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2015.

FIRST READING: \_\_\_\_\_

ADVERTISED: \_\_\_\_\_

SECOND READING: \_\_\_\_\_

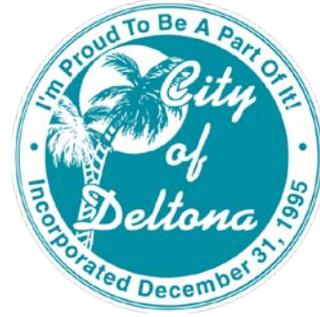
\_\_\_\_\_  
JOHN C. MASIARCZYK SR., MAYOR

ATTEST:

\_\_\_\_\_  
JOYCE RAFTERY, CMC, CITY CLERK

Approved as to form and legality for use  
and reliance by the City of Deltona, Florida

\_\_\_\_\_  
GRETCHEN R. H. VOSE, ESQ., CITY ATTORNEY



# Staff Report

**To:** Planning and Zoning Board

**From:** Scott McGrath, Planner II

**Date:** October 8, 2015

**Re:** Ordinance No. 28-2015, Amend the Official Zoning Map from Professional Business (PB) to Retail Commercial District (C-1) for 3108 & 3096 Howland Boulevard, File No. RZ 15-005.

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## A. Summary of Application:

**Applicant:** Sakina, LLC  
P.O. Box 951382  
Lake Mary, FL 32795

**Request:** The City has received an application to amend the Official Zoning Map from Professional Business (PB) to Retail Commercial District (C-1) for two contiguous lots in similar ownership fronting on Howland Boulevard near the intersection with Roseapple Avenue.

**Tax Parcel No.:** 8108-00-00-0025 & 8108-00-00-0026

**Property Acreage:** ± 2 Acres in total

**Property Location:** 3108 & 3096 Howland Boulevard

**Legal Description:** Section 8, Township18 South, Range 31 East, East 200 Feet of West 1494.68 Feet of East 3/4 North of State Route 444 and Section 8, Township18 South, Range 31 East, East 200 Feet of West 1694.68 Feet of East 3/4 North of State Route 444, per OR 4834, Pages 3459-3460 per OR 6079 Page 4199 of the Public Records of Volusia County, Florida.

## B. Existing Zoning: Professional Business (PB)

### **C. Background:**

The subject properties to be rezoned front on Howland Boulevard and are located near the intersection of Roseapple Avenue and Howland Boulevard. The property is generally located in the northwestern quadrant of the City east of Deltona High School near the Arbor Ridge neighborhood. The applicant is seeking the zoning amendment to broaden the permitted uses with the intent of encouraging development.

The existing zoning is Professional Business (PB). The purpose and intent of the PB zoning classification for this area was to establish a transitional zone between high volume streets and single family residential areas and between higher intensity development and single family residential areas. Permitted uses include barbers/beauty shops, banks, offices, including medical offices, and even multi-family residential townhomes. The PB zoning can be traced to the original Deltona Lakes Community Development Plan regulations (C. 1973). However, the current PB designation has been updated to account for more contemporary development expectations; an example is the multi-family townhome format allocation.

The proposed zoning is Retail Commercial District (C-1). The purpose of the C-1 zoning classification is to establish commercial development along high volume roads that are also compatible with nearby single-family residential areas. Permitted uses allowed within the C-1 tend to be neighborhood compatible and are intended to serve residential areas with a wide range of goods and services. Permitted activities within the C-1 include a scope of retail uses such as car washes, grocery stores, and convenience stores; service activities, including offices and banks are also allowed. The C-1 zoning does allow ample commercial opportunity, but the uses tend not to be as intensive as other commercial zonings, such as the C-2 or C-3 zoning districts. From a historical standpoint, the uses within the C-1, like the PB zoning, can be traced back to commercial allocations associated with the original Deltona Lakes Community Development Plan.

### **D. Support Information**

#### **Public Facilities:**

- a. Potable Water: Volusia County Utilities
- b. Sanitary Sewer: Volusia County Utilities
- c. Fire Protection: City Fire Station 65
- d. Law Enforcement: Volusia County Sheriff's Office (VCSO)
- e. Electricity: Progress Energy

**E. Matters for Consideration:**

Section 110-1101, Code of City Ordinances, states that the City shall consider the following matters when reviewing applications for amendments to the Official Zoning Map:

**1. Whether it is consistent with all adopted elements of the comprehensive plan.**

The Future Land Use Map designation for the property is Commercial. According to the Land Use/Zoning Matrix (Table 110-16), the proposed C-1 zoning is a preferred, compatible zoning classification that could be applied to the subject land. Therefore, the requested C-1 zoning is consistent with the Commercial land use category currently designated on the property and is consistent with the following provision:

***Policy FLU1-7.20***

*Consistency of existing zoning on specific parcels of land shall be implemented by the Future Land Use Map. 9J-5.006(3)(c)(1)*

In addition, there is recognition within the Comprehensive Plan that the City is underserved with commercial uses. Therefore, the Plan encourages the expansion of commercial uses within the City. See policy below:

***Policy FLU1-7.26***

*The City shall seek to expand commercial, industrial and mixed-use development at appropriate locations.*

However, land use compatibility is another theme of the City Comprehensive Plan. Since the property does abut residential areas compatibility is very important. Therefore, the City has well developed buffer requirements intended to provide physical, audio and visual separation between land uses. Such buffer requirements are consistent with the following policy:

***Policy FLU1-7.8***

*Appropriate buffers and transition areas shall be utilized to ensure compatibility between residential areas and commercial and industrial developments in a manner that balances neighborhood protection and economic development goals. 9J-5.006(3)(c)(2)*

**2. Its impact upon the environment or natural resources.**

The property is located within a developed, urban landscape that includes homes, roads, commercial activities, institutional uses, etc. Even though the property is undeveloped, the property is fragmented from other natural land and would not be considered suitable wildlife habitat for listed and non-listed wildlife. The property is not associated with suitable habitat for either gopher tortoises or scrub jays. (No evidence of either species was noted by City staff during field visits.) However, the property will be surveyed and in the very unlikely event that listed species are present, applicable permits will be obtained as required by the City land development regulations.

There are no wetlands on-site and the soils on-site are sandy, well drained and are classified as Apopka Fine Sand and Paola Fine Sand. These soils are suitable for urban development. According to the February 19, 2014, FEMA FIRM maps, none of the site is located within the 100-Year Flood Plain.

**3. Its impact upon the economy of any affected area.**

At this time, no development is planned for the site. The zoning amendment is to help enhance the marketability of the property. Therefore, the local economy would be unchanged in the short run.

**4. Notwithstanding the provisions of Article XIV of the Land Development Code, Ordinance No. 92-25 [Chapter 86, Code of Ordinances] as it may be amended from time to time, its impact upon necessary governmental services, such as schools, sewage disposal, potable water, drainage, fire and police protection, solid waste or transportation systems.**

- a. **Schools:** The rezoning does not involve residential entitlements and will not affect local schools.
- b. **Sewage Disposal:** Volusia County's Deltona North system will serve the site and there is capacity available.
- c. **Potable Water:** Volusia County's Deltona North system will serve the site and sufficient potable water capacity is available.
- d. **Drainage:** All site related stormwater runoff will be managed on-site, and will be constructed in accordance with the necessary requirements of the City's Land Development Code and other permitting agencies.
- e. **Transportation Systems:** The subject area fronts on a four lane road- Howland Blvd. Howland Blvd. is a major City thoroughfare. City regulations

typically require a traffic impact analysis (TIA) to be generated (by the applicant), but the City, administratively, has the ability to waive the TIA requirement, especially if the proposed use generates less than a 1,000 trips per day. Based on the fact that there was no use proposed as part of the rezoning, staff has waived the requirement for the applicant to submit a TIA as part of this rezoning request. When the property is developed under the site plan review process, the developer will, in all likelihood, be required to submit a TIA. However, the traffic implications of this rezoning will be analyzed by staff utilizing a hypothetical development format.

Both parcels in total account for about two acres of land. Logic would dictate, in light of contemporary commercial development formats and modern building regulations, that the property would be developed as a unified two acre site. A plausible development that could occur would be a small, one store deep, highway commercial center similar to the use located just to the west of this property that contains the Dunkin Donuts. A similar use as the Dunkin Donuts project would yield approximately 5,000 square feet of retail space. According to the ITE Manual a “specialty retail center” generates 44.32 daily trips per 1,000 square feet of gross leasable area. Therefore, a 5,000 square foot retail center on the site would generate 222 daily trips.

The segment of Howland Blvd. (Wolf Pack Run to Catalina Blvd.) where the property is located is a County road and currently, according to 2014 County traffic counts, operates at a level of service (LOS) of “C”. There are over 10,000 trips of excess capacity on the subject segment of Howland Blvd and enough capacity to support the commercial entitlements associated with the requested C-1 zoning.

**5. Any changes in circumstances or conditions affecting the area.**

Development activity in the area, partially in response to a new movie theater located in the nearby Deltona Activity Center, has begun to increase. RaceTrac has opened. Dunkin Donuts and ancillary leasable space has been built and occupied. Another phase of Arbor Ridge has been platted yielding an additional 78 lots. An automotive service use adjacent to the car wash has been proposed for land located to the south of the land proposed to be rezoned to C-1. Other businesses have expressed interest in the area. Therefore, development along Howland Boulevard has begun to advance illustrating a need for properly zoned properties.

**6. Any mistakes in the original classification.**

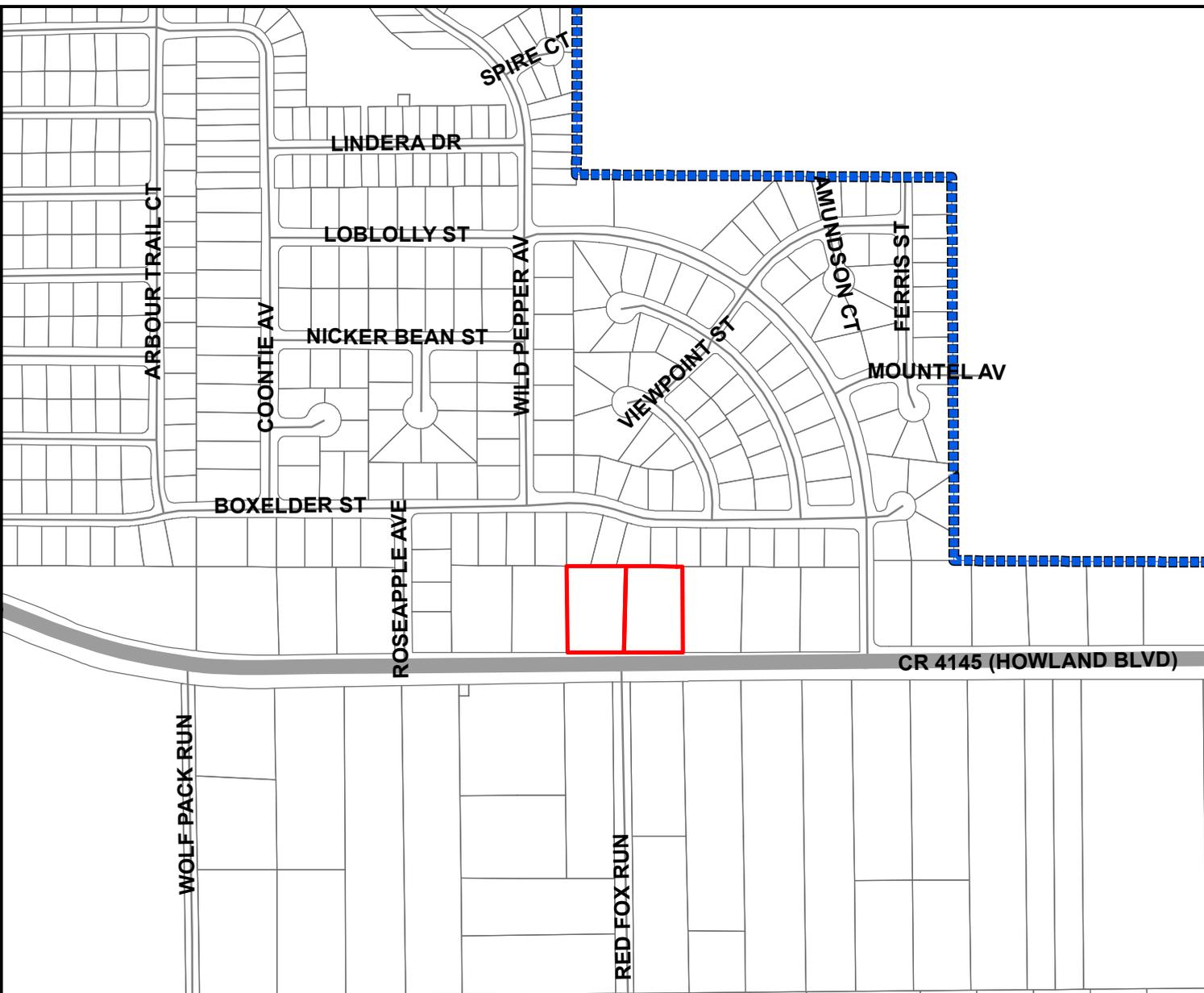
No known mistakes.

**7. Its effect upon the public health, welfare, safety, or morals.**

Staff finds that the change from Professional Business to C-1 will have no negative effects on the public health, welfare, safety or morals of the City.

**CONCLUSION/STAFF RECOMMENDATION:**

The City is underserved by commercial uses, and the proposed C-1 rezoning application will foster greater commercial opportunity within the City. Greater commercial opportunity will also help address the City's over reliance on a tax base dominated by residential uses. Promoting more commercial development and tax base diversification are long standing City goals. However, in the case of this rezoning application, these goals will not be furthered at the expense of land use compatibility. The requested C-1 zoning, like the PB, is neighborhood oriented and the C-1 is intended to serve and be compatible with residential areas. Other tools to ensure land use compatibility include, landscape buffers, floor area ratio and impervious surface limitations, setbacks, building orientation, etc. Finally, the proposed rezoning is consistent with the Comprehensive Plan and can be served by existing public infrastructure (roads, central water and sewer). Therefore, staff recommends that the Planning and Zoning Board recommend that the City Commission approve the rezoning application from PB to C-1.



# LOCATION MAP



City Boundary  
Subject Property

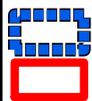


RED FOX DR



# AERIAL PHOTO

CR 4145 (HOWLAND BLVD)

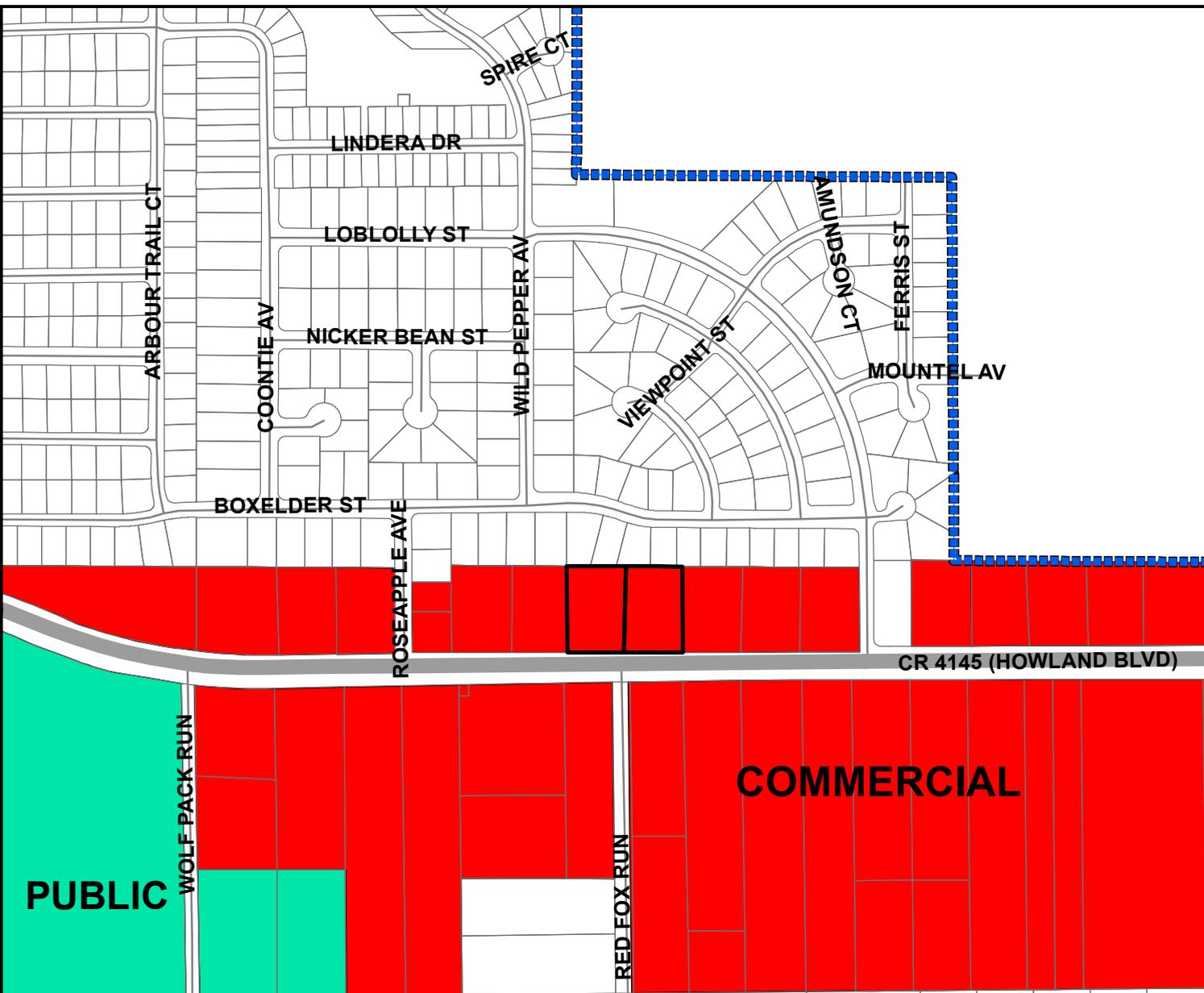


City Boundary

Subject Property



RED FOX RUN



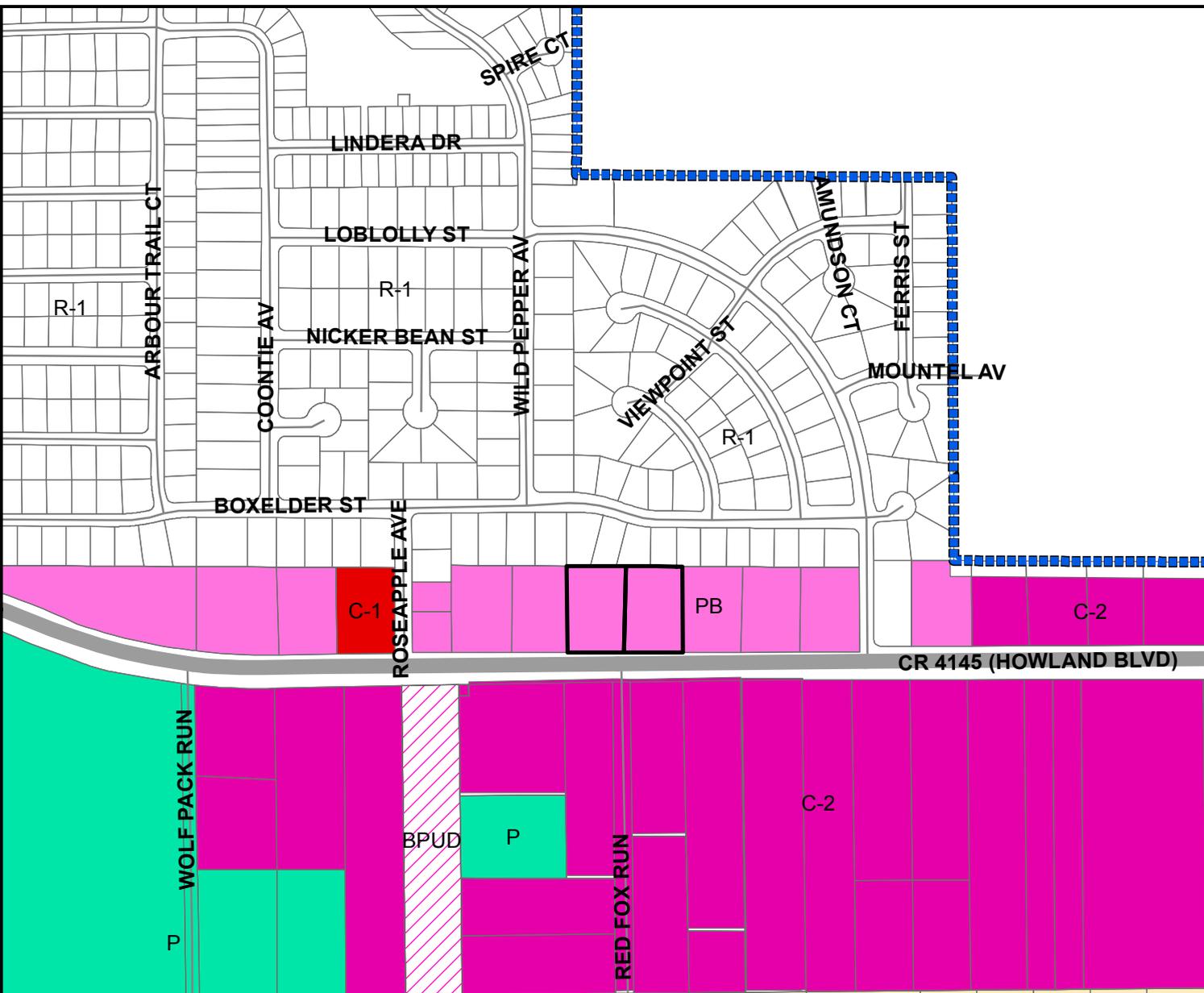
**FUTURE LAND  
USE MAP**

 City Boundary  
 Subject Property



**RESIDENTIAL  
LOW DENSITY**

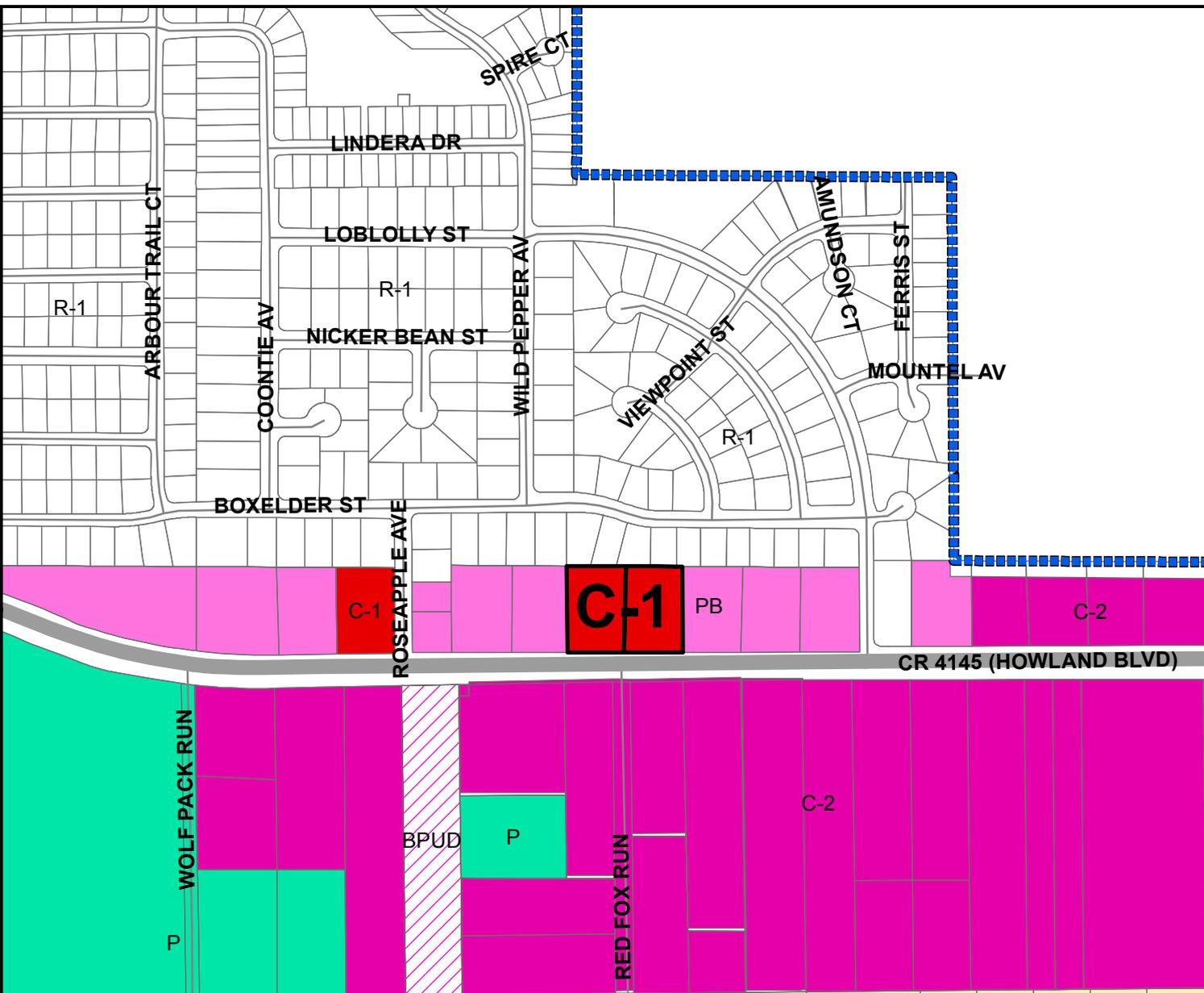
RED FOX DR



# ZONING MAP

-  City Boundary
-  Subject Property



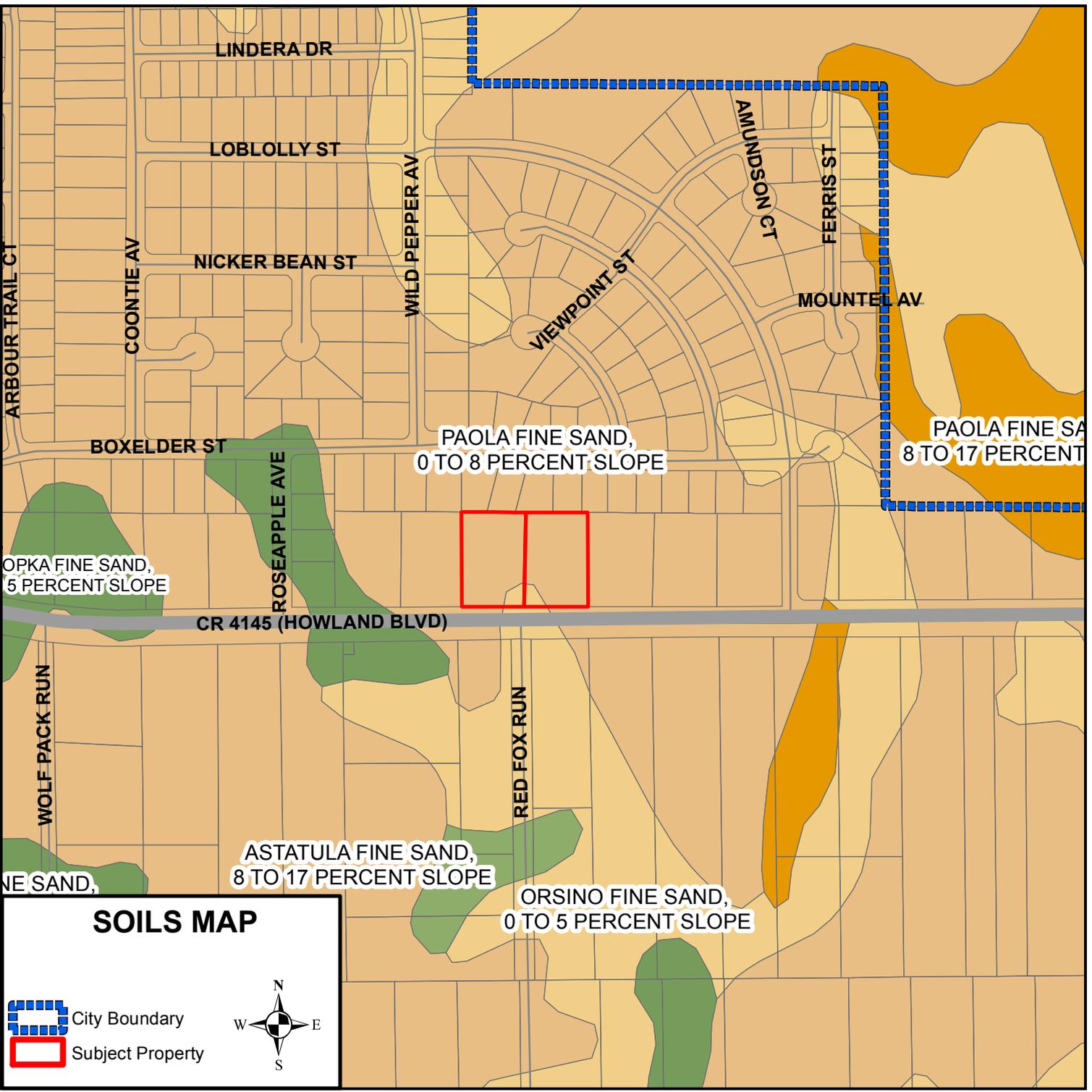


# PROPOSED ZONING MAP



City Boundary  
Subject Property

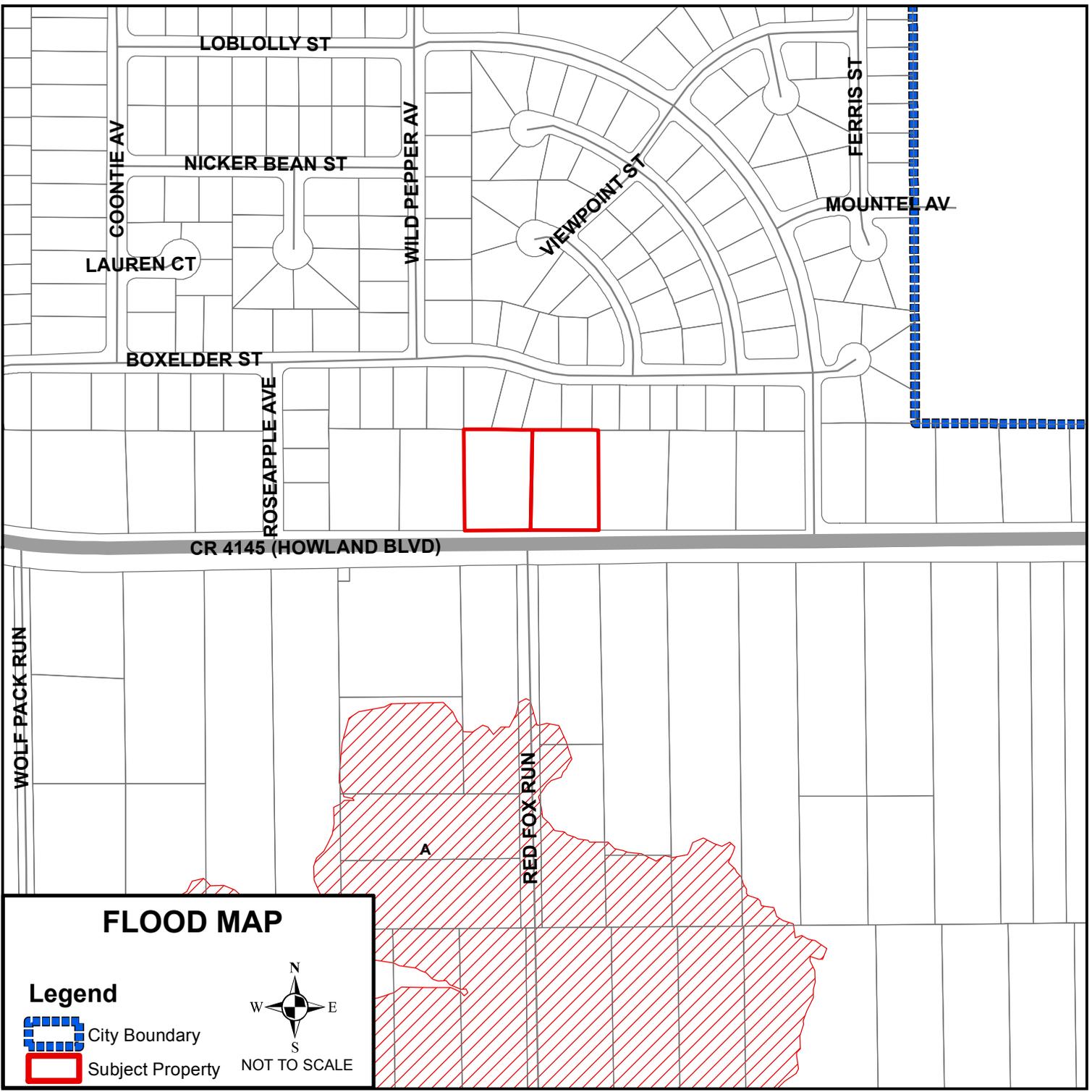




### SOILS MAP

-  City Boundary
-  Subject Property





LOBLOLLY ST

NICKER BEAN ST

LAUREN CT

BOXELDER ST

GOONTIE AV

WILD PEPPER AV

VIEWPOINT ST

FERRIS ST

MOUNTAIN AV

ROSEAPPLE AVE

CR 4145 (HOWLAND BLVD)

WOLF PACK RUN

RED FOX RUN

A

# FLOOD MAP

## Legend



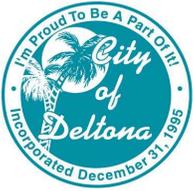
City Boundary



Subject Property



NOT TO SCALE



## Agenda Memo

---

**TO:** Mayor and Commission

**AGENDA DATE:** 12/14/2015

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 9 - B

**SUBJECT:**

Public Hearing - Resolution No. 2015-42, Variance Request for a 75-SF Sign Area, in lieu of 48-SF Provided in the Sign Code - Chris Bowley, Planning and Development Services, (386) 878-8602.

**LOCATION:**

The ±3.5-acre site is located at 2001 Saxon Blvd., generally at the northeast corner of the intersection of Saxon Blvd. and Finland Dr.

**BACKGROUND:**

Racetrac has applied for a variance to the sign code to allow 75-SF of sign area, instead of the Chapter 102 (sign code) provided maximum area of 48-SF. The proposed sign would be a monument sign, per the sign code, and is slated to be constructed when the Racetrac site is developed in the future. As proposed, the development will include with 20 fueling bays and a ±5,928 SF foot convenience store.

Gas stations are a use that is geared towards serving the travelling public, both locally, and for travelers along Interstate 4. There are provisions in Section 102-106 of the Code of Ordinances for interstate interchange signage to be visible at greater distances for highway oriented land uses, as is typical along interstates. This location, however, is outside of the required 600-ft. to utilize that sign code section (±800 LF is the closest point of the property to the I-4 right-of-way).

With the proposed FDOT widening of Saxon Blvd. that will also increase volume in front of this site, there is logic to allow for the variance to match the future roadway arterial facility. Further, the proposed widening may not include any commercial development to the south of this site, so cumulative effects may be minimized. In researching the nearby Publix sign at ±60-SF in sign area and the Racetrac along Saxon Blvd. in Orange City (at the same interchange with a ±75-SF sign area), a ±75-SF sign area for this site can be warranted.

Staff is in the process of an entire rewrite of the sign code, particularly in light of new case law for signage. However, the timing to rewrite, publicly scope, and process an ordinance to create a new Chapter 102 may not comport to the timing for this project. On November 18, 2015, the City Planning and Zoning Board heard this variance application and recommended that the City Commission not approve the request, citing that an increase in signage area is not warranted for the project, due to a lack of an established hardship. Based on the research conducted, the proposed expansion of Saxon Blvd., and the fact that the site and sign are similarly situated to comparable sites, staff recommends that the variance application be granted.

**COST:**

---

N/A

**SOURCE OF FUNDS:**

N/A

**ORIGINATING DEPARTMENT:**

Planning and Development Services

**STAFF RECOMMENDATION PRESENTED BY:**

Chris Bowley, AICP, Director, Planning and Development Services - Staff recommends that the City Commission approve Resolution No. 2015-42 that allows for a variance to increase the maximum sign area from 48-SF to 75-SF to be located at 2001 Saxon Blvd. for the proposed Racetrac development.

**POTENTIAL MOTION:**

"I hereby move to approve Resolution No. 2015-42 that allows for a variance to increase the maximum sign area from 48-SF to 75-SF to be located at 2001 Saxon Blvd. for the proposed Racetrac development."

**RESOLUTION NO. 2015-42**

**A RESOLUTION OF THE CITY OF DELTONA, FLORIDA, APPROVING A VARIANCE FOR ±3.9 ACRES OF LAND LOCATED AT THE NORTHEAST CORNER OF THE INTERSECTION OF SAXON BLVD. AND FINLAND DRIVE CONSISTENT WITH SECTION 102-51 OF THE CITY OF DELTONA LAND DEVELOPMENT CODE TO ALLOW FOR AN INCREASE OF MAXIMUM SIGNAGE AREA FROM 48 SQUARE FEET TO 75 SQUARE FEET; PROVIDING FOR CONFLICTS; SEVERABILITY; AND AN EFFECTIVE DATE.**

**WHEREAS**, the City of Deltona, Florida, has adopted Chapter 102, Signs, of the Land Development Code, to provide reasonable sign regulations:

**WHEREAS**, Chapter 102 establishes a variance process; and

**WHEREAS**, the City of Deltona received a variance application and found that the proposed increase of maximum sign area from 48 square feet to 75 square feet meets the basic requirements of a variance in association with comparable signage and the location of the subject site along a high-volume roadway that is planned for expansion; and

**WHEREAS**, the City of Deltona finds that a literal enforcement would unduly burden the applicant and cause a hardship that was not self-imposed; and

**WHEREAS**, the City of Deltona has determined that the granting of the variance would not conflict with the City Comprehensive Plan.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, as follows:**

**Section 1.** The City of Deltona hereby grants the variance for a 75 square foot maximum sign area for the subject site located at the northeast corner of the intersection of Saxon Blvd. and Finland Dr. for the proposed gas station use; more specifically described as follows:

**LEGAL DESCRIPTION**

A TRACT OF LAND, BEING LOTS 23, 24, 25, 26, 27, 28, 29, 30, 31, 32 AND TRACT "K", BLOCK 101, DELTONA LAKES UNIT THREE, ACCORDING TO THE PLAT THEREOF

AS RECORDED IN MAP BOOK 25, PAGES 105 THROUGH 120, PUBLIC RECORDS OF VOLUSIA COUNTY, FLORIDA, BEING DESCRIBED AS FOLLOWS.

COMMENCE AT THE NORTHWEST CORNER OF SAID LOT 32, FOR A POINT OF BEGINNING; THENCE RUN NORTH 89°23'36" EAST, ALONG THE NORTH LINE OF SAID LOT 32, A DISTANCE OF 125.00 FEET TO THE NORTHEAST CORNER OF SAID LOT 32; THENCE RUN NORTH 00°50'10" WEST, ALONG THE WEST LINE OF SAID TRACT "K", 100.00 FEET TO THE NORTHWEST CORNER OF SAID TRACT "K", THE RUN NORTH 89°29'56" EAST ALONG THE NORTH LINE OF SAID TRACT "K", LOT 24 AND LOT 23, A DISTANCE OF 403.76 FEET TO THE NORTHEAST CORNER OF SAID LOT 23; THENCE RUN SOUTH 09°42'25" EAST, ALONG THE EAST LINE OF SAID LOT 23, A DISTANCE OF 128.53 FEET TO THE SOUTHEAST CORNER OF SAID LOT 23 AND A POINT LYING ON THE WEST RIGHT-OF-WAY LINE OF W. APACHE CIRCLE AS RECORDED IN AFORESAID PLAT OF DELTONA LAKES UNIT THREE, SAID POINT ALSO LIES ON A NON-TANGENT CURVE CONCAVE SOUTHEASTERLY; THENCE RUN SOUTHWESTERLY, ALONG SAID WEST RIGHT-OF-WAY LINE AND SAID CURVE, HAVING A RADIUS OF 130.00 FEET, A CENTRAL ANGLE OF 77°00'37", AN ARC LENGTH OF 174.73 FEET, A CHORD LENGTH OF 161.87 FEET AND A CHORD BEARING OF SOUTH 41°47'17" WEST TO THE POINT OF TANGENCY; THENCE RUN SOUTH 03°16'58" WEST, ALONG SAID WEST RIGHT-OF-WAY LINE, 159.13 FEET TO A POINT OF CURVATURE OF A CURVE CONCAVE NORTHWESTERLY; THENCE RUN SOUTHWESTERLY, ALONG SAID WEST RIGHT-OF-WAY LINE AND SAID CURVE, HAVING A RADIUS OF 25.00 FEET, A CENTRAL ANGLE OF 49°18'42", AN ARC LENGTH OF 21.52 FEET, A CHORD LENGTH OF 20.86 FEET AND A CHORD BEARING OF SOUTH 27°56'20" WEST TO A POINT LYING ON THE NORTHERLY RIGHT-OF-WAY LINE OF SAXON BOULEVARD, AS DESCRIBED IN THAT CERTAIN WARRANTY DEED AS RECORDED IN OFFICIAL RECORDS BOOK 4981, PAGE 3204, OF SAID PUBLIC RECORDS; SAID POINT ALSO LIES ON A NON-TANGENT CURVE CONCAVE NORTHEASTERLY; THENCE RUN NORTHWESTERLY, ALONG SAID NORTHERLY RIGHT-OF-WAY LINE PER SAID OFFICIAL RECORDS BOOK 4981, PAGE 3204 AND THE FOLLOWING OFFICIAL RECORDS BOOKS 6233 PAGE 3574, OFFICIAL RECORDS BOOK 4716 PAGE 4217, OFFICIAL RECORDS BOOK 4857 PAGE 1546 OF SAID PUBLIC RECORDS AND SAID CURVE, HAVING A RADIUS OF 1088.00 FEET A CENTRAL ANGLE OF 11°50'21", AN ARC LENGTH OF 224.81 FEET, A CHORD LENGTH OF 224.41 FEET AND A CHORD BEARING OF NORTH 79°05'56" WEST TO THE POINT OF TANGENCY; THENCE RUN NORTH 73°10'46" WEST, ALONG SAID NORTHERLY RIGHT-OF-WAY LINE, 55.15 FEET TO THE POINT OF CURVATURE OF A CURVE CONCAVE SOUTHWESTERLY; THENCE RUN NORTHWESTERLY, ALONG SAID NORTHERLY RIGHT-OF-WAY LINE AND SAID CURVE, HAVING A RADIUS OF 807.00

FEET, A CENTRAL ANGLE OF 08°27'39", AN ARC LENGTH OF 119.17 FEET, A CHORD LENGTH OF 119.06 FEET AND A CHORD BEARING OF NORTH 77°24'35" WEST TO THE POINT OF REVERSE CURVATURE OF A CURVE CONCAVE NORTHEASTERLY; THENCE RUN NORTHWESTERLY, ALONG SAID NORTHERLY RIGHT-OF-WAY LINE AND SAID CURVE, HAVING A RADIUS OF 35.00 FEET, A CENTRAL ANGLE OF 80°48'15", AN ARC LENGTH OF 49.36 FEET, A CHORD LENGTH OF 45.37 FEET AND A CHORD BEARING OF NORTH 41°14'18" WEST TO THE POINT OF TANGENCY, SAID POINT LYING ON THE EASTERLY RIGHT-OF-WAY LINE OF FINLAND DRIVE, AS RECORDED IN THE AFORESAID PLAT OF DELTONA LAKES UNIT THREE, THENCE RUN NORTH 00°50'10" WEST, ALONG SAID EASTERLY RIGHT-OF-WAY LINE, 201.39 FEET TO THE POINT OF BEGINNING. THE ABOVE DESCRIBED TRACT OF LAND, LIES THE CITY OF DELTONA, VOLUSIA COUNTY, FLORIDA AND CONTAINS 3.904 ACRES, MORE OR LESS.

**Section 2. Conflicts.** Any and all ordinances or resolutions that conflict with this resolution are hereby repealed.

**Section 3. Severability.** If any provision of this Resolution or application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the Resolution, which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are declared severable.

**Section 4. Effective Date.** This Resolution shall become effective immediately upon its adoption and, in accordance with Section 102-51, of the Land Development Code.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2015.

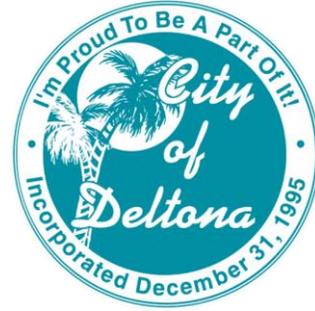
BY: \_\_\_\_\_  
JOHN C. MASIARCZYK, SR., Mayor

ATTEST:

\_\_\_\_\_  
JOYCE RAFTERY, CMC, City Clerk

Approved as to form and legality for use  
and reliance of the City of Deltona, Florida

\_\_\_\_\_  
GRETCHEN R. H. VOSE, ESQ., City Attorney



# Staff Report

**To:** Planning and Zoning Board

**From:** Ron A. Paradise, Assistant Director, Planning and Development Services

**Date:** November 4, 2015

**Re:** Variance Application VR 15-002, Saxon/Finland RaceTrac Gas Station for a 75 Square Foot Monument Sign. Resolution No. 2015-42

---

## A. Summary of Application:

**Applicant:** Tom Sullivan, Esq. representing RaceTrac Petroleum, Inc.

**Request:**

The City has received a Zoning Variance application for the property located at the northeastern corner of the intersection of Saxon Blvd. and Finland Dr. The request is for a 75 square foot copy face monument sign instead of a monument sign with 48 square feet of area allowed by City Code. According to the approved RaceTrac site plan, (May of 2015) a monument sign would be located along the Saxon Blvd. frontage about 130 feet eastward of the Saxon Blvd./Finland Dr. intersection.

**Tax Parcel No.:** 8130-03-40-0230, 8130-03-40-0240, 8130-03-40-0250, 8130-03-40-0260, 8130-03-40-0270, 8130-03-40-0280, 8130-03-40-0290, 8130-03-40-0300, 8130-03-40-0310, 8130-03-40-0320 and 8130-03-00-0110

**Property Acreage:** ±3.56 acres

**Property Location:** Northeastern corner of the intersection of Saxon Blvd. and Finland Dr.

**Legal Description:** See attached.

**B. Existing Zoning:**

**1. Subject Property:** C-2, General Commercial

**2. Adjacent Properties:**

**North:** Office Residential, Public (Power line Easement) and north of the power line, R-1 (Single-family)

**South:** Saxon Blvd. right-of-way and Office Residential

**East:** Apache Dr. right-of-way and Office Residential

**West:** Finland Dr. right-of-way and C-2

**C. Zoning Description:**

The C-2 zoning classification, as the title implies, allows a wide range of commercial uses including retail, service and office. The C-2 is intended to encourage more intensive commercial development in strategic areas of the City including along major thoroughfares. The C-2 zoning may be applied within areas that have traditionally been used for residential uses but are in transition to non-residential uses.

**D. Background:**

The subject property was rezoned by the City from Office Residential to C-2 via an application made by representatives of RaceTrac Petroleum, in April of 2014. In May of 2015 a site plan was approved for a RaceTrac gas station featuring a 5,928 square foot convenience store with 20 fueling bays under an approximately 8,400 square foot canopy.

**E. Matters for Consideration:**

The variance application is to allow a sign that is much larger (75 square feet) than what would be allowed (48 square feet) under Chapter 102, Signs, of the City Land Development Code. To establish an avenue of relief from the City sign regulations, Chapter 102 relies on the Chapter 110 zoning variance procedure. (Sec. 102-51 9(a)) The variance process is established in Sec. 110-1103 of the City Land Development Code. Section 110-1103 establishes parameters regarding the appropriateness of a variance. The conditions of which granting a variance maybe appropriate include that the variance request is not contrary to the public interest; the regulations create an undue hardship that are not self-imposed; and is not of a reoccurring nature as to warrant an amendment to applicable City codes. In addition, the following provisions from the City Land Development Code provide further guidance.

**1. Special conditions and circumstances exist which are peculiar to the land, structure, sign, or building involved and which are not applicable to other lands, structures, signs, or buildings in the same zoning classification.**

According to the written information submitted, the applicant has indicated that the gas station/convenience store use is intended to serve the traveling public and therefore needs a greater market window through expanded signage. Section 102-106 of the City sign code which allows more sign options, including more sign area, for areas associated with Interstate 4 interchanges is cited by the applicant as a reason to allow the 75 square feet of sign area at the site because of the juxtaposition of the property to the interchange. Interchange areas are specifically defined as being “parallel to and within 600 feet of interchange right-of ways”. The site proposed for the RaceTrac, at the nearest point, is 800 feet from the Saxon/I-4 interchange. The written material submitted by the applicant mentions the RaceTrac facility located along Howland Blvd. within the Activity Center as potential precedence for allowing greater sign area at the Saxon/Finland property. The Howland Blvd. store does have a 75 square foot sign like is being requested for the Saxon/Finland Site and is located well outside of the 600’ interchange envelope. The Howland Blvd. store is located in an Activity Center and the Activity Center is earmarked for a very intensive development program including interchange oriented uses that can serve the traveling public (hotel/motel).

City sign regulations allow RaceTrac at the Saxon/Finland site a monument sign with 48 square feet of sign area. Other signs in the area were reviewed to provide some perspective on sign size. Some of the signs measured were within the 600’ interchange area and some were located out of the 600’ interchange area. Staff even measured a few signs along the Saxon Blvd. corridor in Orange City. The findings were that many of the signs measured were much larger than the 48 square foot area allowed. For example, the sign for the adjacent Publix shopping center has a copy face of 60 square feet – compliant with Sec. 102-106. The RaceTrac in Orange City just west of Interstate 4 on Saxon Blvd. has a monument sign that consists of about 75 square feet of sign area.

48 square feet of sign area appears to be undersized compared to other signage (some of which is non-conforming or out of jurisdiction) along the Saxon Corridor.

**2. Special conditions and circumstances exist that do not result from the actions of the applicant.**

There is one special condition associated with the site that would have bearing on the variance request. The segment of Saxon Blvd. where the site is located features four travel lanes and one center turn lane. As part of the I-4 Beyond Ultimate project, Saxon Blvd. from I-4 to N. Normandy is planned to be expanded to 6 travel lanes within a 200 foot wide envelope. The subject Saxon Blvd. segment where the RaceTrac facility is proposed will be wider and more heavily traveled than it is even today. While comprehensive sign regulations including size requirements are important on all roads, there is some logic that greater sign area for uses along larger and more traveled transportation corridors may be appropriate if safety and the aesthetic expectations of the community are not compromised. This is especially true for intensively

traveled/planned areas like the Activity Center or a corridor like the subject segment of Saxon Blvd.

**3. Literal interpretation of the provisions of this chapter would deprive the applicant of rights commonly enjoyed by other properties in the same zoning classifications, under the terms of the chapter, and would work cause an unnecessary and undue hardship on the applicant.**

One goal of the City sign regulations is to establish/maintain an aesthetically appropriate view-shed of the City while still allowing business to effectively utilize available market window. The 48 square foot monument sign allowance does provide the applicant some market window. However, that window is undersized when compared to other signage along the Saxon corridor and the fact that Saxon Blvd in the vicinity of the RaceTrac will be upgraded to six travel lanes in the future.

**4. The variance granted is the minimum variance that will make possible the reasonable use of the land, building, structure, or sign.**

Based on other signage in the area and the fact that the subject segment of Saxon Blvd. is slated for significant improvement in the future, the variance requested is reasonable.

**5. The granting of the variance is in harmony with the general intent and purpose of this chapter and the City of Deltona Comprehensive Plan, as it may be amended from time to time, and that such variance will not be injurious to the area involved.**

The Comprehensive Plan indicates that the City “shall utilize land development regulations” to implement the plan. Several land development regulation strategies are listed in the plan including sign regulations. In addition, the following policy indicates that the City shall adopt regulations to ensure proper aesthetics:

***Policy FLU1-5.13***

*In implementing the Future Land Use Element, the City shall develop and adopt regulations to ensure to the maximum extent feasible, compatibility of use of areas and properties, including but not limited to such factors as traffic circulation, air quality and odor control, noise control, lighting and aesthetics. 9J-5.006(3)(c)(2)*

A prime objective of the City sign regulations is to enhance the appearance of the City through providing a level of sign consistency throughout the City.

The Saxon Blvd. corridor between I-4 and Normandy Blvd. is associated with commercial land use entitlements. Notwithstanding the current residential use of much of the subject roadway segment, there is anticipation that this area will eventually transition to a much more intensive

commercial corridor. Based on the Saxon Blvd. corridor serving as a major City of Deltona gateway and being a well-traveled corridor, the requested signage square footage (75') would not be inconsistent City aesthetic expectations.

**CONCLUSION/STAFF RECOMMENDATION:**

A review of signage along the Saxon Blvd. corridor and similarly situated areas like the Activity Center indicates that the request for enhanced copy face at the Saxon Blvd./Finland Dr. intersection would be appropriate. In addition, the sign would be a monument type and would be aesthetically compatible with other monument type signs in the area. Therefore, staff recommends that the request for 75' of sign area for the RaceTrac project located at the Saxon Blvd./Finland Dr. intersection be approved.

Variance Petition  
RaceTrac: Saxon & Finland

The following written petition addresses the items found in Section 110-1103(a)(1)(d) the City Code:

1. Special conditions and circumstances exist, which are peculiar to the land, structure, or building involved; and which are not applicable to other lands, structures, or buildings in the same zoning classification.

This variance request is being submitted in connection with RaceTrac's planned construction of its newest store in the City at Saxon and Finland. This store is the newest model RaceTrac builds and is consistent with the existing Howland location. The Howland location has a 75 ft. freestanding sign and, for consistent corporate identification, RaceTrac would also like a 75 ft. sign at this location in lieu of the 48 ft. maximum allowed the Code. Section 102-1066 of the Code creates a distinction for sites that are over 800 feet away from I-4 right of way. The Howland location is within 800 feet, but this location is not. However, this location is relatively close to I-4, and is clearly designed to serve the motoring public as a highway commercial use which is likely the intent behind Section 102-1066. This creates a hardship in the context of a constructing this project because it arbitrarily limits RaceTrac from marketing the site.

2. The special conditions and circumstances do not result from the actions of the applicant.

The special condition described above is created by the application of the City Code the development of the new store, rather than by RaceTrac.

3. Literal interpretation and the provisions of this chapter would deprive the applicant of rights commonly enjoyed by other properties in the same zoning classifications, under the terms of this chapter, and would work an unnecessary and undue hardship on the applicant.

Other properties in the same zoning district which do not have another identical location in the City which are designed to serve the motoring public, including vehicles from the interstate, do not face the same hardship and can accommodate signage within the parameters of the City's Code.

4. Granting of the variance request will not confer on the applicant any special privilege that is denied by the development code to other lands, buildings, or structures in the same zoning district.

No special privilege denied to others would be conferred by granting the requested variance to RaceTrac due to the unique circumstances described above.

5. The variance granted is the minimum variance that will make possible the reasonable use of the land, building, structure or sign.

The requested variance is the absolute minimum necessary and matches the existing Howland location.

6. The grant of the variance will be in harmony with the general intent and purpose of this chapter and the City of Deltona Comprehensive Plan, as it may be amended from time to time, and that such variance will not be injurious to the area involved.

The effect of the variance request is consistent with the general intent of the Code and Comprehensive Plan as it is only a measured increase based on unique circumstances. Additionally, a constructing the site in the manner desired by RaceTrac is in harmony with the City's pro-business Mission Statement.



GLANCY DR S

FINLAND DR W

APACHE CIR N

APACHE CIR W

CR 4146 (SAXON BLVD)

FAIRHAVEN ST

DIANE TER

# LOCATION

## Legend

-  Subject Parcels
-  City Boundary



NOT TO SCALE



FINLAND DR W

APACHE CIR W

CR 4146 (SAXON BLVD)

# AERIAL

## Legend

-  Subject Parcels
-  City Boundary



NOT TO SCALE

**PUBLIC SEMIPUBLIC CONSERVATION**

**COMMERCIAL**

APACHE CIR N

FINLAND DR W

APACHE CIR W

CR 4146 (SAXON BLVD)

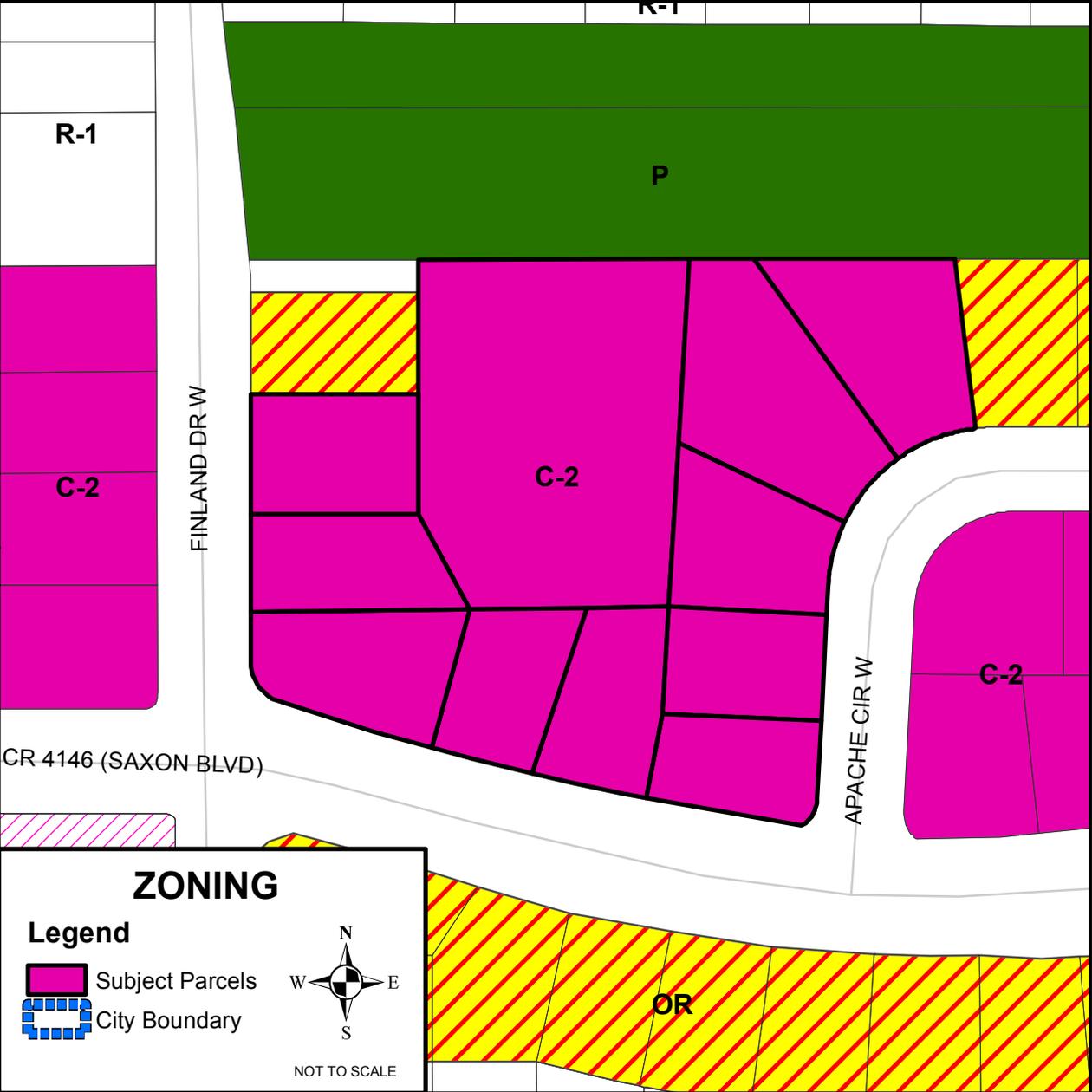
## **FUTURE LAND USE**

### **Legend**

-  Subject Parcels
-  City Boundary



NOT TO SCALE



R-1

P

C-2

C-2

C-2

OR

FINLAND DR W

APACHE CIR W

CR 4146 (SAXON BLVD)

# ZONING

## Legend

-  Subject Parcels
-  City Boundary



NOT TO SCALE

APOPKA FINE SAND,  
0 TO 5 PERCENT SLOPE

PAOLA FINE SAND,  
0 TO 8 PERCENT SLOPE

FINLAND DR W

APACHE CIR W

CR 4146 (SAXON BLVD)

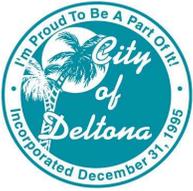
## SOILS

### Legend

-  Subject Parcels
-  City Boundary



NOT TO SCALE



## Agenda Memo

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**TO:** Mayor and Commission

**AGENDA DATE:** 12/14/2015

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 9 - C

**SUBJECT:**

Public Hearing - Request for approval to submit the Program Year 2014-2015 CDBG Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD) - Chris Bowley, Planning and Development Services, (386) 878-8602.

**LOCATION:**

City-wide

**BACKGROUND:**

The CAPER is a summary of activities accomplished under Title 24 of the federally funded Community Development Block Grant (CDBG) program that is administered by the City's Planning and Development Services Department. The CAPER report is submitted in accordance with the regulations governing consolidated submissions for Community Planning and Development Projects (24 CFR 91.520) and CAPER requirements, as directed by HUD. The purpose of the CAPER is to report the City's proper use of HUD grant funds for the various activities and projects conducted during a program year (PY). The majority of the activities and projects include park improvements, housing rehabilitation, and public services.

The CAPER is associated with the CDBG Five-Year Consolidated Plan (CP) that establishes strategic goals for City CDBG activities illustrated within the Annual Action Plan (AAP). The current CP is for PY 2013-2017 and, every year, the AAP is updated to report the implementation of the CP. The CAPER consists of narratives and tables that describes progress towards proper spending of the grant funds and highlights efforts made by the City to improve the quality-of-life for our residents. Finally, in accordance with the required citizen participation plan, the City has observed a 15-day public comment period and no comments were received either verbally or in writing within that period.

**COST:**

N/A

**SOURCE OF FUNDS:**

CDBG Grant Funds

**ORIGINATING DEPARTMENT:**

Planning and Development Services

**STAFF RECOMMENDATION PRESENTED BY:**

Chris Bowley, AICP, Director, Planning and Development Services. Staff recommends that the City

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Commission approve the request to submit PY 2014-2015 CDBG CAPER to HUD, as required by regulation.

**POTENTIAL MOTION:**

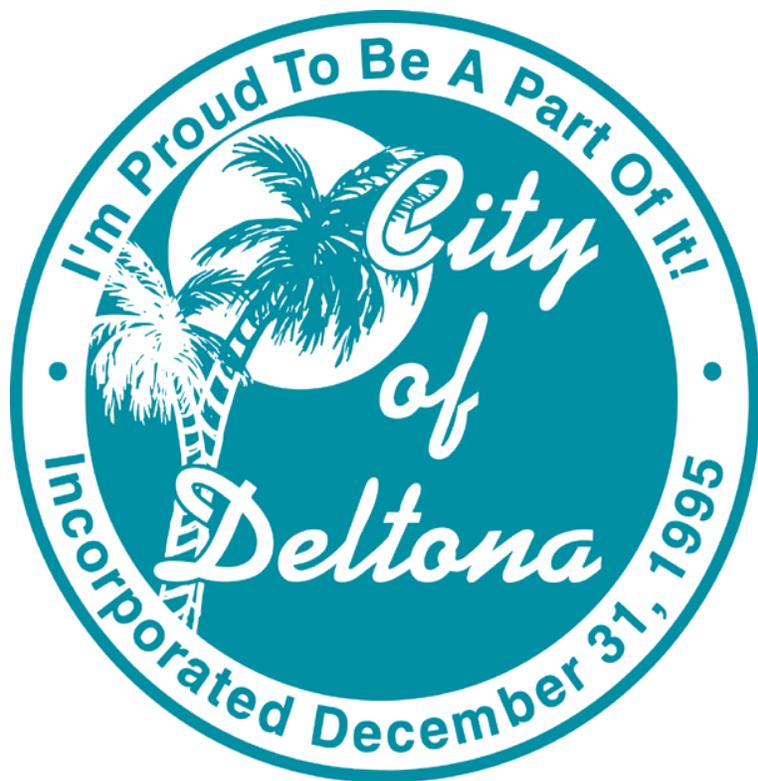
“I hereby move to approve the request to submit the Program Year 2014-2015 CDBG CAPER to HUD, as required by regulation.”

# CAPER

## PY 2014/2015

# CITY OF DELTONA

## Consolidated Annual Performance and Evaluation Report



MAYOR

AND

COMMISSIONERS

Mayor, John C. Masiarczyk

Vice Mayor, Chris Nabicht,  
District 6

Nancy Schleicher, District 4

Heidi Herzberg, District 3

Diane Smith, District 2

Mitchell Honaker, District 1

Brian Soukup, District 5

2345 PROVIDENCE BOULEVARD  
DELTONA, FLORIDA 32725

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PR26 CDBG Financial Summary with Attachment ----- Pg. 58  
City Commission CAPER Approval After Action Agenda to be attached ----- Pg. 62

## Executive Summary

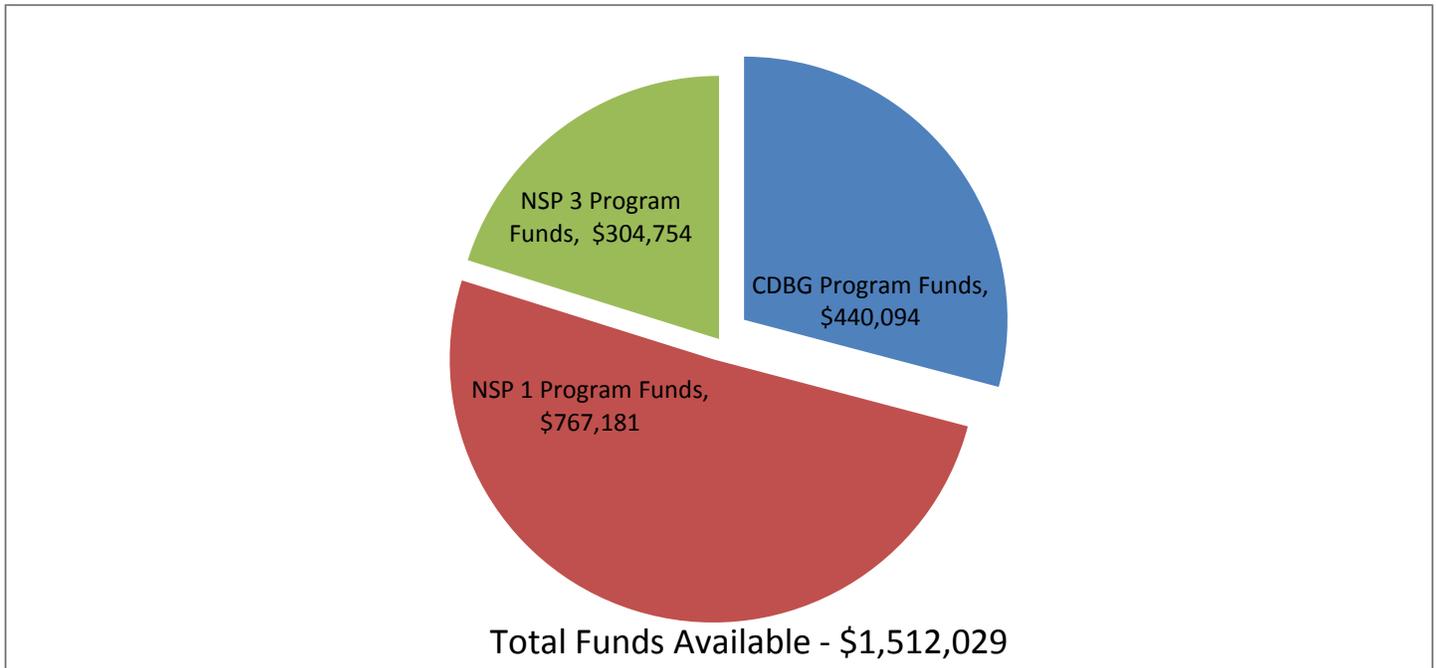
The City of Deltona is an entitlement community and is eligible to receive HUD funds. The City operates under a government comprised of an elected City Commission/Mayor and an appointed City Manager. The Mayor represents the City at-large and serves as the presiding officer at official meetings.

This CAPER represents the second year of the Five-Year Consolidated Plan (CP) for the City of Deltona. The new CP for the period 2013-2017 was submitted and approved in August 2013 under the new eCon Planning Suite. The CP identifies the long-term priorities of the City as it relates to addressing identified needs. U.S. Department of Housing and Urban Development, (HUD) funds will be utilized to address those needs. Deltona has received federal funds from the Neighborhood Stabilization Program (NSP) as well as Community Development Block Grant (CDBG) funds. With these combined funds, the City has undertaken a range of projects including acquiring and rehabilitating homes, public service activities, and public facility improvements.

During program year 2015, the City received \$440,094 in funds from the CDBG Program. In addition while NSP1 and NSP3 activities are diminishing, there is about \$1 million available for the purchase and rehabilitation of foreclosed properties.

Community Development Block Grant Funds	\$ 440,094
NSP 1 Program	767,181
NSP 3 Program	<u>304,754</u>
Total CDBG Grant and NSP Program Income	\$1,512,029

Table 1



# SECTION 1: OVERVIEW

## 1. Introduction

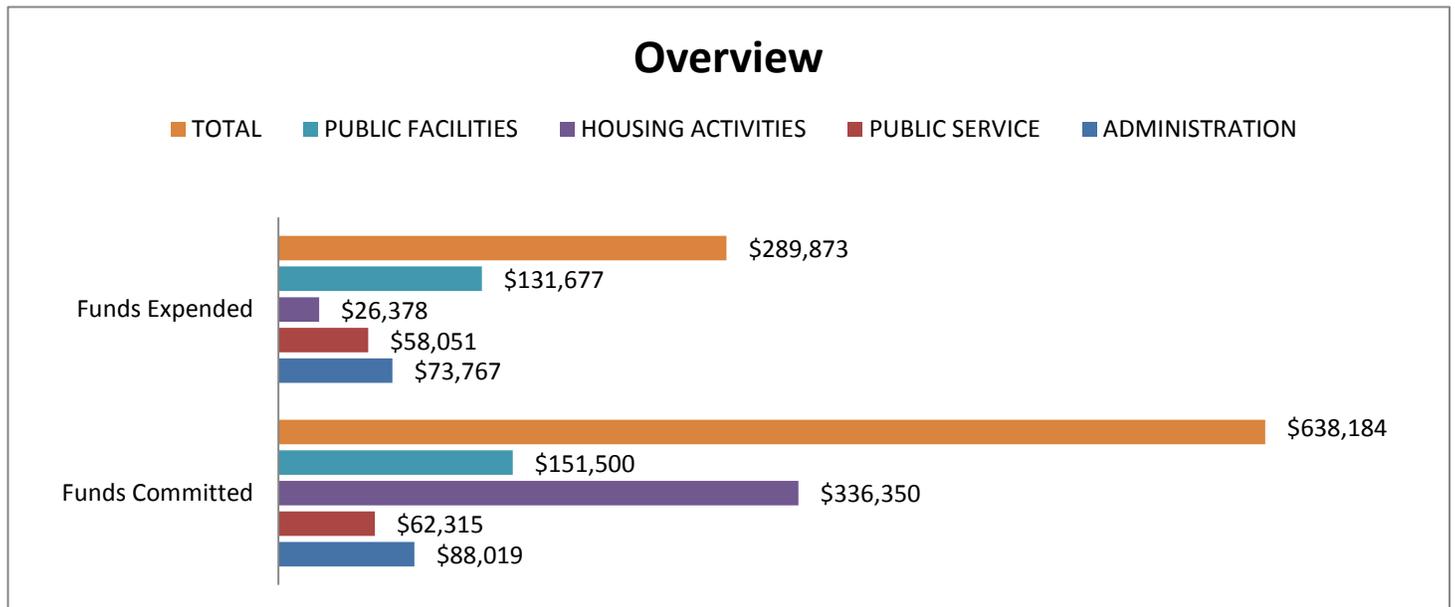
The formula-based allocation for PY2014/15 from HUD, for CDBG was \$440,094. In addition, the City had carry-over funds from the prior period in the amount of \$198,090, making a total of \$638,184 available for budgeting/re-budgeting. The standard process of allocating HUD funds to various City projects and to keep the total available funds for public service activities is limited to 15%, or a total of \$66,014; and a cap of 20%, or a total of \$88,019 for administration. The remainder of the funds were applied toward public facility and housing activities. The capped amount does not include funds carried-over from public services and administrative activities.

The projects/activities selected were based upon the City’s needs and the Capital Improvements Program. The City decided to continue utilizing CDBG funds to further housing assistance to augment the Florida State Housing Initiatives Partnership (SHIP) program. Also, due to new program restrictions under SHIP, the mandate to assist particular categories of income households, limited the number of clients the City was able to serve.

Table 2

Category	Funds Committed	Funds Expended
ADMINISTRATION	\$ 88,019	\$ 73,767
PUBLIC SERVICE	\$ 62,315	\$ 58,051
HOUSING ACTIVITIES	\$ 336,350	\$ 26,378
PUBLIC FACILITIES	\$ 151,500	\$ 131,677
TOTAL	\$ 638,184	\$ 289,873

Table 3



## **2. Assessment of Relationship of Funds to Goals**

- a. Describe the accomplishments in attaining the goals and objectives for the reporting period.**

### **PUBLIC SERVICES**

The City continues to partner with local agencies which are committed to providing services to enhance and empower the residents of Deltona. Services include fostering independence and self-sufficiency and providing opportunities for growth. Through the establishment of partnerships, the City is able to achieve a far-reaching, positive impact.

Public service partnerships also provide non-profit organizations and other contracted agencies an opportunity to showcase their community services. The relationships are invaluable for both the City and the program participants to promote viable, efficient and accommodating services in the areas of elderly support, childcare, after school mentoring, substance abuse treatment, scholarships for students, and homeless prevention.

Regarding the public service activity, the City is pleased to report a 92% activity completion rate for the current program year. This ratio indicates that a majority of the available funds were expended.

### **PUBLIC FACILITIES**

1. The Campbell Park Basketball court Reconstruction project is 73% complete. The original basketball court was constructed over 20 years ago and was in need of replacement. The playing surface was deteriorating rendering the playing surface a hazard. A handicap side-walk will be added to increase accessibility to the basketball court.

2. The Campbell Park shuffleboard court and adjoining structures were demolished to make way for a new pavilion. This project was completed in April of 2015. The shuffleboard courts and the structures were constructed over 20 years ago and were deteriorating. The courts were demolished and removed and a new concrete surface was applied to prepare the area for the new facility.

3. The Campbell Park Pavilion project included construction and installation of a large 20' x 36' pavilion in the middle of the new concrete area (previously the shuffleboard court), which provided an additional recreation feature for picnics, parties, and special events. This project was completed in April 2015.

4. The Campbell Park swings were relocated to a new play area and consisted of a new triple-bay set of swings to match the playground already in place. This project was completed in February of 2015.

5. Lake Gleason Park Playground project was completed in March of 2015. Lake Gleason playground equipment was over 20 years old and City inspectors indicated that the deterioration had rendered the equipment unsafe for children to use.

### Suitable Living Environment (SL-1, SL-2, SL-3)

- Provide **accessibility** for the purpose of creating suitable living environments.
- Provide **affordability** for the purpose of creating suitable living environments.
- Provide **sustainability** for the purpose of creating suitable living environments.

### Decent Housing (DH-1, DH-2, DH-3)

- Provide **accessibility** for the purpose of creating decent affordable housing.
- Provide **affordability** for the purpose of creating decent affordable housing.
- Provide **sustainability** for the purpose of creating decent affordable housing.

### Expanding Economic Activities (EO-1, EO-2, EO-3)

- Provide **accessibility** for the purpose of creating economic opportunities.
- Provide **affordability** for the purpose of creating economic opportunities.
- Provide **sustainability** for the purpose of creating economic opportunities.

Table 4	Specific Objective	Funding	Performance Indicator (s)	PY15 Goal	PY15 Actual
DH-2	To provide rehabilitation of single family-units of owner-occupied, low income households.	CDBG	The number of housing units rehabilitated.	26	1
SL-1	To provide treatment for those suffering from substance abuse. Windward.	CDBG	The number of persons with access to new and improved services.	110	52
SL-1	To provide mentoring for high school/middle school girls addressing academic and social behaviors. New Hope.	CDBG	The number of persons with access to new and improved services.	25	27
EO-2	To provide daycare and early academic intervention for income eligible families. ELC.	CDBG	The number of persons with affordable new and improved services.	63	72
SL-3	Improve quality of neighborhood facilities for low income persons. Campbell Park basketball court resurfacing.	CDBG	The number of persons with improved access to suitable living environment.	2318	3515
SL-3	Improve quality of neighborhood facilities for low income persons with new playground equipment. Lake Gleason Park.	CDBG	The number of persons with improved access to suitable living environment.	2318	1665
SL-3	To provide an after school mentoring/tutorial program for area students. Boys/Girls Club.	CDBG	The number of persons benefitting from new and improved services.	200	273
SL-3	To provide recreation and exercise programs for senior citizens. COA.	CDBG	The number of persons with access to new and improved services.	625	367
EO-2	To provide eligible high school students with opportunities for continued education and employability. Futures Foundation.	CDBG	The number of persons with new and improved access to services.	12	62

SL-1	To provide hunger and homelessness prevention services. Neighborhood Center.	CDBG	The numbers of persons with new or improved access to services.	120	378
SL-3	To improve the quality of neighborhood facilities for low/moderate incomes. Playground equipment. Campbell Park.	CDBG	The number of persons with access to suitable living environment.	2318	3515
SL-3	To improve the quality of neighborhood facilities for low/moderate incomes. Shuffleboard court demolition. Campbell Park.	CDBG	The number of persons with access to suitable living environment.	2318	3515
SL-3	To improve the quality of neighborhood facilities for low/moderate incomes. New pavilion constructed on old shuffle board area. Campbell Park.	CDBG	The number of persons with access to suitable living environment.	2318	3515

### **3. Review of why goals were not attained:**

Specific program goals which were developed in advance of the program year were consistent with the priorities of need. Therefore, the goals set were very realistic. Due to the economic climate, housing conditions and other uncontrollable factors, goals can be affected and/or unrealized because of the nature of the occurrence. One unforeseen event was the closing of Windward Behavioral Health Center. The City partnered with Windward for public services grant funds to aid persons who suffer from addiction. Windward had reached 86% of their goal to serve City residents when they shuttered their operations. Overall, the City experienced minimal incidents of unrealized goals and several occurrences of exceeding goals.

### **How recipient will change based on experiences:**

The City uses the Five-Year Plan, in conjunction with other mechanisms, such as Labor Market and Statistics Report, survey of needs, independent market conditions, etc. to determine the methodology and techniques to utilize in addressing the resources to carry out the mission. The system of delivery has proven to be a successful tool in meeting the objectives of program goals. The City will continue to periodically review the results to ascertain the need to adapt a new or different strategy or approach.

The City, beginning in Program Year 2014/2015, created a project timeliness assessment that is unique to specific projects. It has been the experience of the City that some of the programs are of a limited duration and can typically be accomplished within a few months. Allowing a shorter completion timeline provides an opportunity for staff to evaluate the contract to determine if there is ample time to perform the activity or if more time is needed. If the project is complete and funds are remaining, then it is possible to transfer funds to another project. This is just one way of identifying changes in programs.

Also, going forward into the next program year, the City will limit the number of sub-recipient service providers in order to minimize the use of additional administrative resources (staff time) needed to conduct technical and programmatic requirements. Although the grant funds are relatively small in amounts, the management time needed for a small grant and a large grant administration is

essentially the same. Because of duties and responsibilities, it would be feasible to make changes and streamline some responsibilities.

The City will be directing funds from stormwater projects to an increased demand for public facility improvements. The 2008–2012 Consolidated Plan prioritized the need for stormwater improvements after the series of tropical weather events in 2007. Having met that need, the City is now addressing improvements needed to City parks and recreational facilities. Aging equipment, basketball courts, shuffleboard courts, etc. present a risk of injury to the citizens of Deltona.

#### 4 Funding Priorities

Table 5

<b>Funding Priorities for 2013-2017 - CDBG Five Year Plan</b>					
<b>Activity</b>	<b>2013/2014 Estimated Funding</b>	<b>2014/2015 Estimated Funding</b>	<b>2015/2016 Estimated Funding</b>	<b>2016/2017 Estimated Funding</b>	<b>2017/2018 Estimated Funding</b>
Public Infrastructure Improvement	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Public Facilities	\$145,000	\$145,000	\$145,000	\$145,000	\$145,000
Housing Rehabilitation	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000
Public Service	\$ 66,000	\$ 66,000	\$ 66,000	\$ 66,000	\$ 66,000
Program Administration	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
Total Allocation of CDBG Funding	\$453,000	\$453,000	\$453,000	\$453,000	\$453,000

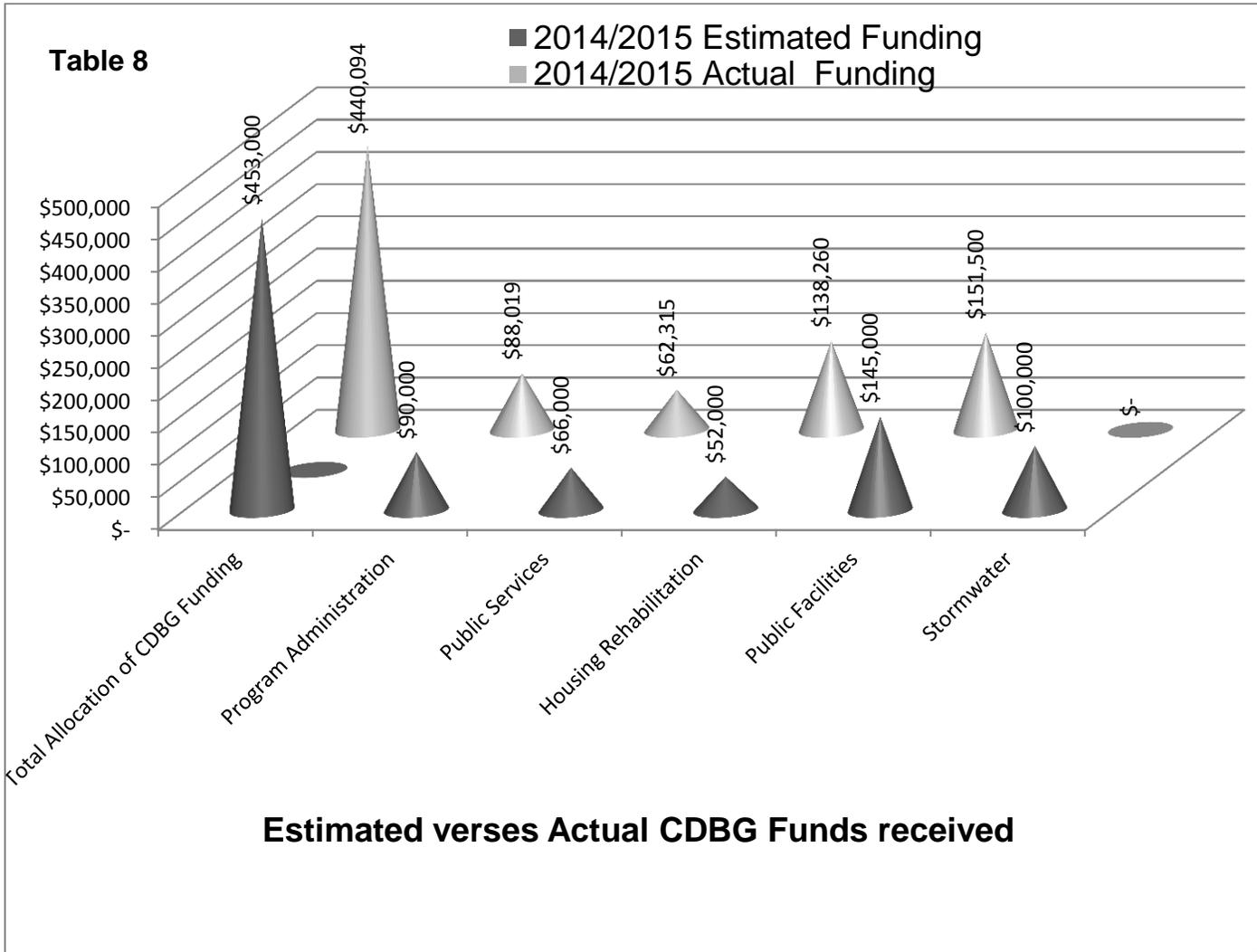
**Source: City of Deltona – 2013-2017 CDBG Consolidated Plan**

Table 6

<b>Public Infrastructure Improvement</b>	<b>Public Facilities</b>	<b>Housing Rehabilitation</b>	<b>Public Service</b>	<b>Program Administration</b>	<b>Total 5-year Funding</b>
\$500,000	\$725,000	\$260,000	\$330,000	\$450,000	\$2,265,000
22%	32%	11%	15%	20%	100.00%

Table 7

<b>Activity</b>	<b>2014/2015 Estimated Funding</b>	<b>2014/2015 Actual Funding</b>
Stormwater	\$100,000	\$0
Public Facilities	\$145,000	\$151,500
Housing Rehabilitation	\$ 52,000	\$138,260
Public Services	\$ 66,000	\$62,315
Program Administration	\$ 90,000	\$88,019
Total Allocation of CDBG Funding	\$453,000	\$440,094



**a. Provide a breakdown of the CPD formula grant funds spent in attaining the goals and objectives.**

Deltona is an entitlement jurisdiction and therefore receives funding directly from the Department of Housing and Urban Development (HUD). As an entitlement community, the City is required to submit an Annual Action Plan to HUD identifying the projects and activities which are scheduled for implementation during the course of the year. Once the projects are implemented, the City is required to report on performance objectives. Listed below is a breakdown of the actual expenditures for this past fiscal year. The table below illustrates the funds expended from the 2014/2015 program year allocation only. In total, the City expended funds from the 2014/2015 program year and also funds carried over from prior years. The total funds expended are illustrated on Table 2 on page 3.

**Table 9 FY2014 CDBG Expenditures (From PR06)**

<b>Administration</b>	<b>\$73,767</b>
<b>Housing</b>	<b>\$26,378</b>
<b>Stormwater</b>	<b>\$0</b>
<b>Public Services</b>	<b>\$58,051</b>
<b>Public Facilities</b>	<b>\$131,677</b>
<b>Total</b>	<b>\$289,873</b>

## Housing Goals

**Table 10 – SP-45 Five Year Consolidated Plan**

<b><u>Priority Need</u></b>	<b>5-Yr Total</b>	<b>Yr.1 Goal</b>	<b>Yr. 2 Goal</b>	<b>Yr.3 Goal</b>	<b>Yr. 4 Goal</b>	<b>Yr. 5 Goal</b>
Acquisition of existing owner units	<u>8</u>	<u>2</u>	<u>3</u>	<u>1</u>	<u>2</u>	<u>0</u>
Production of new owner units	<u>5</u>	<u>0</u>	<u>0</u>	<u>3</u>	<u>2</u>	<u>0</u>
Rehabilitation of existing owner units	<u>19</u>	<u>7</u>	<u>6</u>	<u>1</u>	<u>2</u>	<u>3</u>
<b>Homeownership assistance</b>	<b>32</b>	<b>9</b>	<b>9</b>	<b>5</b>	<b>6</b>	<b>3</b>

Provide for household repairs for homeowners up to 80% of the median income.

### **5. Affirmatively Furthering Fair Housing**

The City has been actively engaged in sponsoring and participating in events centered on the furtherance of fair housing. Recently, HUD has worked toward the creation of an expansive, systematic approach in dealing with fair housing initiatives from educating the public to documenting and reporting actions, obstacles, and advances in the area of fair housing.

In addition to public education, City staff also attended the technical assistance workshop at the 2015 Florida Fair Housing Summit on April 24, 2015. City staff has also coordinated with partners to sponsor and facilitate events that address financial lending practices and federal government involvement relating to fair housing. The City has provided a link on its webpage for contact information for those who believe they have been a victim of biased or unfair treatment as it relates to housing. In addition to this, applicants who are enrolled in the homebuyer education program receive information regarding fair housing as part of the curriculum. Information has been placed on the City's website regarding what constitutes unfair housing practices and what to do in the event someone detects or feels that they are a victim of unfair housing actions. To date, the City has not had any actions to report relating to fair housing concerns.

Deltona ensures that potential homebuyers are well educated about the subtle or not-so-subtle discriminatory practices that can be part of the home-buying experience. Realtors who are contracted with the City to sell homes are well acquainted with the rules and regulations as it relates to fair housing. Other actions taken as a precaution deal with applicants who are coming into the program with selling agents who are not involved the City NSP program. Staff ensures that no house-steering has taken place. Equal access to housing opportunities for the disabled, veterans, minorities, or any other group is ensured by staff persons who review each case on an individual basis. For example, the City has completed rehabilitation for disabled clients who had purchased an NSP home. The City of Deltona is a recipient of the State of Florida Housing Initiative Partnership funds and has successfully met the new legislation requirement to expend 20% of the grant funds on persons who

are developmentally disabled for program year 2014/2015. The City collaborates with other housing partners, i.e., Rural Development, Veterans Affairs, etc., to maximize benefits for the disabled.

Every effort is made to provide fair and affordable housing to those who come to the City seeking housing opportunities. The City aims to ensure potential clients have relevant information about all aspects of housing prior to purchasing. The intent is to help clients avoid misinformed decisions that would place them at-risk for maintaining the property.

For future plans, as the new directive for fair housing is implemented, the City will become more engaged in strategizing approaches to eliminate discrimination in housing.

## **6. Impediments to Fair Housing**

This current program year is the second year of the Five-Year Consolidated Plan. The impediments addressed previously were:

- Lack of adequate infrastructure to support housing, including a poorly developed sewer system, drainage problems, and limited transportation options for residents to access goods, services, and employment.
- The limited capacity to increase the flow of information pertaining to housing choice and options to homebuyers as well as the business community involved in housing aspects.
- Unavailability of a variety of housing stock options for residents to choose from.

As part of the formulation of the Five-year Consolidated Plan, the City hired a consultant to prepare an analysis of impediments to fair housing report. The consultant, J-Quad Planning Group, indicated that, in general, the City had "...relatively few impediments to fair housing." Nevertheless, the consultant did identify five impediments to fair housing within the City.

The impediments are summarized below:

- 1) Real Estate Impediments: Various dynamics fall under real estate impediments including the cost of dwellings, barriers to financing, including low incomes, development constraints, and a lack of funds for affordable housing.
- 2) Public Policy Impediments: Perceived lack of general public knowledge about fair housing rights and a lack of multi-modal transportation choices including limited transit opportunities.
- 3) Banking, Finance, Insurance and other Industry Related Impediments: Negative fallout from subprime lending and related increased foreclosure activity and predatory lending.
- 4) Socio-economic Impediments: Aging population, lack of units suitable for persons with disabilities, homelessness, language barriers, single parent households, and unemployment.
- 5) Neighborhood Conditions and Related Impediments: Limited public assistance resources to help maintain homes and promote neighborhood stability.

## **7. Actions to Overcome Effects of Impediments**

Deltona continues to seek ways to implement the J-Quad Analysis of Impediment to Fair Housing with the intent of reversing the impediments to housing by contracting with agencies and organizations which have demonstrated a similar interest in removing barriers and seeking opportunities to properly address the impediments. To this end, the City has contracted with non-profit organizations that provide financial or credit counseling to help homeowners get back on track with their finances. The City has partnered with housing agencies which provide client intake, screening and eligibility services.

On April 14, 2015, the City of Deltona hosted a Fair Housing Open House in the City's Commission Chambers. The event was a collaboration of City staff, local bankers, attorneys and realtors. The open house was well attended by the public and free information was provided regarding financial services, foreclosure prevention, credit reporting, housing discrimination, down payment assistance and owner occupied repair program and rental/ home ownership legal advice.

In addressing the supply of housing stock options, the City has continued to operate the NSP program. The NSP is designed to provide affordable housing opportunities to eligible homebuyers by giving down payment assistance and closing costs. The City is approaching close - out of the NSP program and has a limited supply of homes at this current time and would prefer not to purchase additional homes until the current ones are sold. However, homeownership will still be part of the City housing strategies through the SHIP Purchase Assistance Program.

### **OTHER ACTIONS**

#### **Meeting the needs of the underserved:**

The City makes every effort to meet the needs of its residents. Many initiatives directed at improving the overall housing/economic condition of Deltona are given top priority. Still, the greatest challenge and threat to suitable living conditions continues to be a soft job market.

The job market as a whole for this area is improving. However, there are still many area residents without jobs or are under-employed. When jobs are available, they are generally located out of the area and without well-developed public transportation options, access to these jobs is a problem.

The City is constantly seeking creative ways of helping clients get over the financial problems that prevent them from purchasing homes including the following:

- Establishing partnerships with non-profits and private agencies to conduct homebuyer education and home maintenance workshops.
- Securing partnerships through local banks to work with the NSP and the SHIP Programs.
- Providing funds for area non-profit agencies to promote job training and employment skills training.

Homeownership is becoming more of a reality now for persons who were once unable to obtain a loan due to low credit scores or other problems. In part, because of funds available from federal programs. Homeownership is more attractive for renters. In most cases rents are now higher than the average monthly mortgage payment. Through down payment assistance, including helping with closing costs, much of the up-front cost burdens typically associated with purchasing a home are addressed. Through the use of federal assistance, homebuyers now have access to funds which would not have otherwise been made available to them.

There are needs, other than housing, in which the City attempts to address through leveraging of funds or through coordinated efforts with non-profit agencies. The City recognizes the need for more social services, including after school/educational programs, substance abuse treatment and activities for the elderly persons, within the limited resources available. Through interaction, referrals and monetary assistance i.e., foreclosure prevention, the intended outcome is independence and self-sufficiency.

## **8. Leveraging Resources**

### **a. Public and private resources.**

The City of Deltona applied and was awarded a new grant through the State of Florida Division of Emergency Management entitled the Residential Construction Mitigation Program. The grant is to support programs intended to improve hurricane preparedness to reduce loss from a hurricane. The funds are appropriated to support research into ways to reduce loss due to hurricanes; to implement outreach campaigns to educate the public on mitigation techniques to retrofit structures; and to protect local infrastructure from potential damage from a hurricane.

The City has not sought resources through grants from agencies such as the Department of Energy, State of Florida Department of Economic Opportunity, Elder Affairs or the local United Way, using HUD grants as leverage. Most leveraging is provided with sub-recipient grants under public services, where agencies are required to demonstrate that, at a minimum, have sought funding through other private or public entity prior to applying for funds through the City.

However, for projects such as housing repairs, the City is able to refer applicants to local area non-profit organizations who will provide some of the repairs needed. In the case of childcare and elderly services, the City was able to defray some of the costs because of funding from state organizations.

### **b. HUD Leveraged with public/private resources.**

With regard to public service activities, HUD funds were leveraged with both public and private funds based on the fact that sub-recipients are leveraging their independent funds as well as funding from other public venues. In cases where HUD funds are used as seed money with new agencies, volunteer hours and in-kind donations are used as leverage. The City receives approximately \$65,000-\$75,000 through entitlement allocation based on 15% of the grant each year. On an annual basis, the City has funded from six to eight sub-recipients. Therefore, leveraging of other funds has played an important role.

The City utilized CDBG funds to leverage its general funds for the completion of parks and recreation projects, and other initiatives. CDBG funds were also leveraged with private funds to sponsor training programs and for the mentoring of underserved youth in the City.

**c. Matching requirements.**

The City utilizes only CDBG funds. The City receives no HOME funds from HUD and a match component would not be applicable.

**9. Managing the Process**

**1. Compliance with program and comprehensive planning.**

The City is required to submit a Five-Year Consolidated Plan outlining the priorities, goals, and funding it will utilize to meet those goals. Consistent with those requirements, the City’s current Five Year Plan is effective for the 2013-2017 timeframe. The City is also required to submit an Annual Action Plan to indicate proposed projects for the particular given year. Additionally, any substantial amendment to the Annual Action Plan is advertised consistent with the Citizens Participation Plan. The Program Year 2014/2015 Annual Action Plan has been approved by HUD, and the associated grant agreements have been signed.

Program aspects include percentage caps that must be adhered to in order to be compliant. The City received \$440,094 for the current year. However, the public services category cap is 15% of the grant allocation. The administrative cap is 20% of the allocation to manage the CDBG program. Listed below is the cap amount and the total amount expended for this program year.

Table 11

<b>CDBG Activity</b>	<b>Cap % based on \$440,094</b>	<b>Cap amount</b>	<b>Amount expended</b>
Administration	20%	\$88,019	\$73,767
Public Services	15%	\$66,014	\$58,051

The City is also required to prepare quarterly, semi-annual, and annual reports for different activities in the CDBG Program. Reports such as Contract and Subcontract Activity, Labor Standards and Section 3 are examples.

**10. Citizen Participation**

**1. Summary of citizen comments.**

In accordance with the Citizen Participation Plan, the City publishes notices of funding availability, including the sources and anticipated uses of funds. Every opportunity is given to citizens to comment and express their views about the use of funds. Any comments received, whether oral or in writing, are recorded, reviewed and considered for the administration and implementation processes. Staff made an extraordinary effort to reach the citizen comments during the City sponsored Fair Housing Open House.

An advertisement was published in the Orlando Sentinel (Volusia County Section) on Sunday, November 22, 2015, on Wednesday, December 2, 2015, to inform the public of the Consolidated Annual Performance and Evaluation Report (CAPER) availability for their review. Further, the City has made the document available on its webpage and at City Hall. The City provided performance reports and budget information for the review process, along with projects/activities, areas of distribution and types of services. There were no comments made pertaining to the CAPER for Program Year 2014/2015.

## **11. Institutional Structure**

### **1. Overcoming gaps in institutional structure.**

There is a great need for various types of services in the Deltona area. The City often times receives calls for persons who are in need of different types of social services. In an effort to address some of the needs, the City collaborates with social agencies, non-profit organizations, and other community partners to coordinate services aimed at addressing public service need. To this end, the City of Deltona organized a Social Service Summit to identify the existing social services being offered to Deltona residents by local non-profit, faith-based organizations, neighboring municipalities and the County. By identifying the social services needs of the Deltona residents, the City aims to determine a methodology and format to provide social services to the maximum potential going forward and to establish dialogue between the groups providing services.

## **12. Monitoring**

### **1. How and frequency.**

City staff uses a variety of methods of monitoring and assessments to ascertain if projects and activities are carried out in a manner that meet program requirements including national objectives. The Community Development Department staff works closely with contractors, sub-recipients, realtors, and other City departments to ensure compliance with local codes, ordinances and other regulations.

Site visits are periodically conducted; desk reviews are performed each time invoices are submitted for contractual reimbursements; and annual program monitoring is performed where a comprehensive assessment of programmatic, administrative and fiscal reviews of the entire project is carried out.

HUD periodically schedules on-site monitoring of its entitlement communities and the City of Deltona was selected for a review of CDBG program compliance in June 2014. The monitoring identified specific projects for review, as well as overall administration of funds.

### **2. Results.**

In addition to the desktop reviews which are done monthly, the City also conducts onsite visits to ensure that all program recipients/activities are in compliance with programmatic

requirements. All sub-grants were monitored by in-house staff which are trained in the CDBG Program and have performed monitoring previously.

Overall, the monitoring suggests that the sub-recipients have properly utilized the information presented in the technical assistance workshops and through other mechanisms. Projects for public facilities, and public services were all completed prior to the end of the program year. Finally, the City has complied with draw-down requirements and has also achieved on the timeliness of expenditures. The City's financial records and IDIS are reconciled and reported monthly.

During the 2013 program year, a representative from the HUD Jacksonville office conducted an on-site monitoring of the City's CDBG program. The results of the evaluation were no findings or concerns.

### **13. Self- Evaluation**

**a)** Four of the greatest concerns the City faces are:

1. Lack of a well-designed infrastructure system to properly address the needs of the community.
2. Insufficient number of local social service providers to assist citizens.
3. Aging housing stock and limited local job opportunities.
4. Obsolete public facilities, including parks.

In an effort to address these areas and to effect positive change, the City has utilized CDBG funds to implement activities to upgrade and install new stormwater management infrastructure. The City has repaired and replaced outdated and worn equipment located at public parks to avoid injury and mitigate liability.

The City has also contracted with several non-profit agencies to bring services to the Deltona area and to pool those services to better fit the Deltona area. The City operated an owner occupied home repair program to help residents.

**b)** Deltona has utilized a thorough process and combined a variety of resources to achieve the goals identified in the Five-Year Consolidated Plan (CP). Through working in conjunction with housing agencies, community development providers, and others, the City has achieved the goals contained in the Annual Action Plan for this program year.

**c)** Decent housing was promoted through the provision of owner occupied rehabilitation activities to benefit the low income population. In addition, funds were leveraged with other programs for a greater impact. Quality housing was also maintained utilizing a counseling program that addresses credit repair and homeownership.

Expansion of economic opportunities was addressed by contracting with agencies to provide employability training programs. In addition, through the use of CDBG funds, after-school program staff were able to continue retain their jobs because of the funds received.

- d) Due to the implementation of projects and activities listed in the Consolidated Plan, the City was able to stay on task with plan implementation. Residents were able to benefit from infrastructure upgrades and public facility improvements. Eligible families were able to enroll their children in after-school programs. Persons seeking help for substance abuse were able to find treatment and at risk teens participated in an academic and social behavior mentoring program. Income eligible high school students received scholarships for higher education. Finally those at risk for homelessness have found food, utility and rental/mortgage assistance.
- e) The indicators providing the best results would be those which show an increase in skills for job training.
- f) The most negative impact, without question, is the decrease in funds available from all sources, Federal, State and local governments. Resources that were once plentiful, simply are harder to come by now. Funds are subject to cuts and with that, programs and activities must also be scaled back. However, there has been an increase in State funding for housing programs.
- g) With the addition of NSP 1 and NSP 3 funds, the City found it necessary to shift priorities in order to achieve the 25% set aside requirement for expending funds on families with incomes 50% or lower than the median income. The Community Development Department has met and remains in compliance with the NSP set aside requirement.
- h) The City is focusing on park facility projects to meet a greater need in the City. In housing, with the NSP program approaching close out, the City has redirected SHIP funds to down-payment assistance to continue meet to the housing needs in our community.

## **Lead-Based Paint**

### **Evaluate and reduce lead-based paint hazards.**

Deltona is contracted with companies to perform lead-based paint analysis on each City house constructed prior to 1978. In cases where rehabilitation work is performed, the inspector will conduct an inspection for lead-based paint. If there are concerns, tests will be conducted to determine if abatement is necessary.

## **SECTION 2: HOUSING**

### **1. Housing Needs**

#### **Foster and maintain affordable housing.**

Deltona maintains partnerships with area banks, realtors, and contractors to address affordable housing issues. Likewise, the City has been responsible for:

- Facilitating and coordinating efforts to continue to educate potential homebuyers about programs and providing credit counseling to prospective homebuyers.

- Offering emergency and minor repair/rehabilitation programs to eligible clients.
- The City's website links to community resources for eligible clients to help pay for insurance, taxes, utilities and mortgage assistance for foreclosure prevention and workshops.

## **2. Specific Housing Objectives**

The specific objective of the housing program was to promote quality housing by providing rehabilitative repairs and emergency housing assistance. The 2014-2015 Annual Action Plan goal was to provide housing rehabilitation for 26 homeowners. Deltona has completed 8 homes; 1 Extremely Low Income Household, 5 Very Low Income Households, and 2 Low Income Households.

### **Progress that meets Section 215.**

Not applicable. The City does not have/manage any rental housing.

### **Efforts to address sub-standard (worst-case) housing.**

As part of the desire to eliminate substandard housing, the City coordinates with other departments in identifying homes that are sub-standard. In doing so, the Code Enforcement Division plays an important role by identifying such properties. Whenever a property is identified as a potential Code case, officials conduct an investigation to determine the reasons that homeowners are failing to be in compliance with City Codes. Depending on the circumstances, either the officer or the client contacts the City Community Development department. This way the City gains first-hand knowledge of potential clients; whether or not they are located within the CDBG target area; and a good idea of what it could possibly take for repairs.

### **Efforts to address needs of persons with disabilities.**

This program year, the City had several clients who are disabled that benefited from the City's housing rehabilitation programs. The City of Deltona is a recipient of the State of Florida Housing Initiative Partnership funds and has successfully met the new legislation requirement to expend 20% of the grant funds on persons who are developmentally disabled for program year 2014/2015. There are a number of families who have also purchased homes under the NSP program with disabilities. However, not every client was in need of additional retro-fitting to make the homes accessible.

Under the public services category, the City is contracted with a non-profit that provides housing, including transitional housing, for clients who are participants in substance abuse programs.

### **3. Public Housing Strategy**

#### **Improve public housing and resident initiatives.**

Deltona was primarily built as a residential community, and for the most part, it remains as such. Currently there is no public housing in Deltona and inquiries received by the City for rental or public housing are referred to Volusia County.

Although the City refers residents to Volusia County, both entities work together to find potential public housing/rental assistance prospects. Collaboration is important because oftentimes clients are in desperate need of housing. Even though the City has no resources, a listing of agencies that are available for various types of social services is made available.

### **4. Barriers to Affordable Housing**

#### **Eliminate barriers to affordable housing.**

For most potential homebuyers, the most pressing need is to have down-payment funds available when there is an opportunity to purchase. Most people can afford the monthly payments, because they are, for the most part, already paying rent that is typically higher than most monthly mortgage payments. To alleviate this problem, the City does the following:

- Provides homebuyer assistance that is used for down payment and/or closing costs for properties.
- Provide credit counseling as a method to prepare the homebuyer for getting ready to purchase a home.
- Partner with lenders who are familiar with Federal housing assistance loans and can underwrite loans to clients that might have difficulty qualifying for a loan at other institutions.

#### **A) Evaluate Progress toward meeting goals with HOME funds**

Not Applicable, we do not receive HOME funds.

1. HOME Match Report -----Not applicable
2. HOME MBE and WBE Report-----Not Applicable

### **5. Affirmative Action (Marketing)**

Deltona markets its Housing activities for NSP, SHIP and CDBG through formal advertising in coordination with the City's Purchasing Department. Advertisement is made to encourage WBE's and MWBE's to participate in the bidding process. Different sources of publications are utilized, depending on the type of housing activities and the cost. Due to limitations of funds, the City sometimes uses the internet and/or email blast to a number of businesses who have solicited for business within the City.

## **6. Section 3**

Section 3 of the HUD Act of 1968 (regulations can be found at 24 CFR Part 135), requires recipients of Federal funding to comply with Section 3, to the “greatest extent feasible”. The intent of Section 3 is to provide employment opportunities for the low and very-low income persons through the contracting and sub-contracting of projects awarded via Federal funds. The aim is to attract persons who are recipients of government assistance, whether it be for housing or business purposes to have the first opportunity for new jobs created with the use of government funds.

The City, in its Policies and Procedures Handbook, has outlined its plan to advertise and promote Section 3 requirements. The City, in all advertising, conveys that it strongly encourages both residents and businesses in the local area to complete the Section 3 questionnaire to determine their independent job skills or business trade to get on the list of Section 3 businesses or residents list. The Section 3 list is used by the City to promote opportunities for those on the list.

As part of procurement stages, including the advertisement for a project, the City includes in each RFP the fact that the project is a Section 3 project, thus providing opportunities to those in low-to very-low income categories. The City does not hire employees of the Section 3 requirement directly. The City passes the regulations down to the contractor and ensures that they provided the information necessary to solicit Section 3 hires.

The City requires that each bid awardee of Federal funds, at the beginning of the project, and prior to the preparation of the purchase order, submit payroll information including the names, job title, and classification of persons who are presently employed both as a staff or a sub-contractor. This information is certified and sent to the City. During the project and at the conclusion of that project information is received and verified that no additional new hires have been employed.

In addition, the City requires that each contractor post, in a conspicuous area at the site accessible for viewing by both employees and applicants, information pertaining to training, employment, and information describing the Section 3 preference.

## **SECTION 3: HOMELESS**

### **1. Homeless Needs**

#### **Actions to address homeless persons.**

As stated in the Five-Year Consolidated Plan (CP), the five year goal for the Continuum of Care (CoC) is to work with the local agencies, who administer CoC services, to implement strategies with the intent of alleviating homelessness in Volusia County.

The City continues to support the efforts of the Volusia Flagler County Coalition for the Homeless (VFCCH) as the lead agency in the County for homelessness activities. VFCCH conducts research on the homeless and compiles this information for the areas in the County. VFCCH then collaborates and establishes partnerships with other community service providers to more

effectively address the needs of the homeless. VFCCH focuses primarily on the more concentrated area of Daytona Beach, as far as services are concerned. Daytona Beach remains the largest area for the homeless population, because people are aware of the services that are provided there.

Whenever the City receives inquiries or requests for homeless services, staff utilizes a list of providers that work in conjunction with VFCCH, to determine which collaborating agency will be more suitable for assisting with the need (including persons with HIV/AIDS) at hand. It is through these partnerships that needs, such as housing, medical, transportation, clothing, personal care, job training, and referrals are channeled.

Homelessness comes in many forms. When the term homeless is used images of the chronically homeless – dirty, unwashed, panhandlers sleeping on the park bench - are typically invoked. However, homelessness accounts for more than chronic cases. Many times the homeless include families that may even have a source of albeit modest income. These homeless have not crossed the threshold to a chronic state (and may never be considered chronically homeless) but find shelter with family and friends. The homeless population that is living with family and friends are not readily apparent in the community. There is no panhandling or outdoor sleeping. However, this homeless population does exist within the City.

In order to properly address homelessness in a community, a census effort needs to occur to attempt to ascertain the number and location of homeless populations. Annually, the VFCCH facilitates a Point in Time Survey in an effort to document the homeless population in Volusia County. The point in time survey consisted of a two day count that occurred in multiple jurisdictions within Volusia County. The low point in time count seems to suggest that the City of Deltona does not have a high population of homeless and that may be the case for chronically homeless. However, as discussed above, there is a population of homeless within the City that is residing with friends and family that is difficult to count. Documentation compiled by the Volusia County School District provides the most comprehensive data on the homeless population especially non-chronic homelessness.

### **Actions to assist in transition.**

The City supports the actions of its service providers, as well as the Coalition for the Homeless, in its efforts to provide both emergency housing and transitional housing for the homeless.

## **2. Federal resources obtained from the Homeless Super NOFA.**

For cities in Volusia County, the VFCCH is the agency through which homeless resources are applied and received, and the City has deferred to Volusia County and the VFCCH to operate their programs. Deltona participates with and supports the goals of the VFCCH.

## **3. Specific Homeless Prevention Elements.**

### **Actions Taken to Prevent Homelessness**

Although the City recognizes that there is a need to prevent homelessness, the City is limited in the ability to provide definitive measures to achieve this goal due to the amount of funds received.

The homeless issue is complex and has become more complicated because of weak housing and job markets. However, the City does contract with non-profit agencies which provide job skills and training intended to equip participants with the minimal tools necessary to obtain and maintain employment. Likewise, the City also supports agencies that offer supportive employment in anticipation of preparing clients for transitional housing programs.

The City of Deltona has partnered with the Neighborhood Center of West Volusia by awarding a CDBG public service grant. The Neighborhood Center provides emergency shelter for individuals and families for up to 30 days and transitional housing for up to one year. The CDBG funds are used primarily for homeless prevention by assisting families with utility and rent/mortgage assistance. Transportation assistance, in the form of bus passes, enables workers to get to their job and food subsidies are among the services provided to residents.

### **Reduce the number of persons living below the poverty level.**

The City has developed partnerships and contractual agreements to address certain needs pertaining to the initiative and the incentive to provide opportunities for persons in poverty to increase their livelihood by engaging in services designed to increase educational levels, job skills, or knowledge pertaining to finance/credit and housing/rental opportunities. As it relates to economic development and jobs, the City is actively seeking to expand its business development initiatives. Some jobs have been made available through new local businesses that in the last few years opened in the area. While these are relatively small in size and number of opportunities, it is growth.

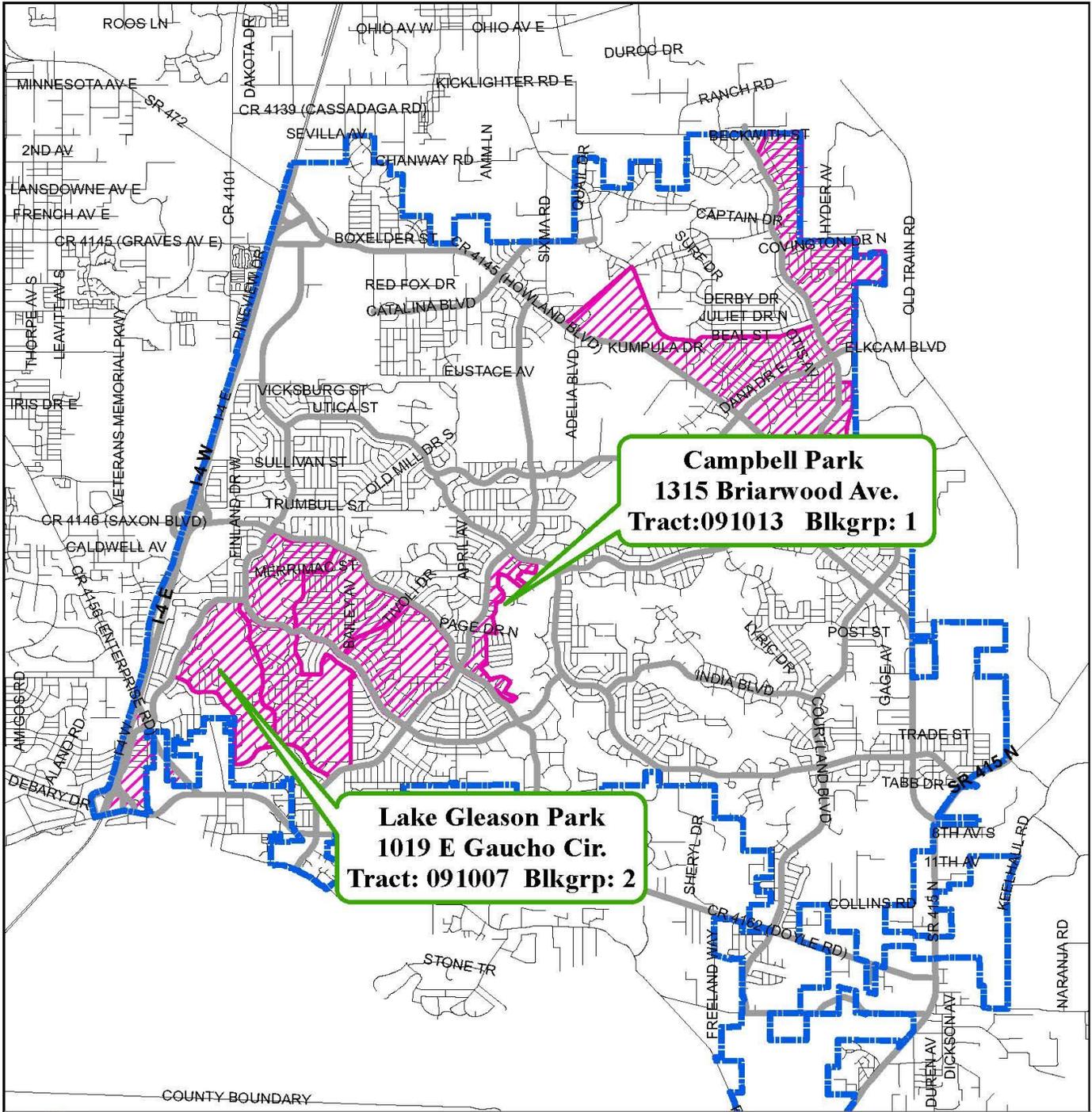
## **SECTION 4: POSITIVE COMMUNITY DEVELOPMENT**

### **1. Assessment of Plan Activities to Goals.**

The City has designated an area that meets HUD requirements as it relates to identifying sections of the City that are relatively low income areas. Although the City is an Exception Area, meaning that it does not have the mandated 51% low income population overall, there are specific areas based on the 2010 Census, where the proportion of low income families ranges from 42 to 53%.

Efforts to provide services in the low income areas of the City (target area) are maximized to ensure program compliance serving the population of residents for whom the program was designed. The City's internal department works well with staff in adhering to projects in the target area and by following the Five-Year Plan concept.

Target areas for Deltona are located in the northeast and southwest sections of the City. These areas are older sections of the City, where poor drainage infrastructure was common. It is for this reason, that the past Five-Year CP had identified stormwater and drainage problems as the immediate need of the City. Currently, emphasis has been placed on upgrading park facilities. Listed below is a map of the City's target areas with the most applicable projects depicted.



**Campbell Park**  
**1315 Briarwood Ave.**  
**Tract: 091013 Blkgrp: 1**

**Lake Gleason Park**  
**1019 E Gaucho Cir.**  
**Tract: 091007 Blkgrp: 2**



**MASTER MAP OF CDBG PROJECTS 2014**

PREPARED BY:  
 CITY OF DELTONA  
 PLANNING AND DEVELOPMENT SERVICES  
 2345 PROVIDENCE BLVD., DELTONA, FL, 32726  
 PHONE: (386) 878-8600 FAX: (386) 878-8601

SHEET NO. 1 of 1

DRAWN BY: SHERRI CAMPBELL

CREATED: 07/18/2014

APPROVED BY: CHRIS BOWLEY, AICP  
 DIRECTOR PLANNING AND DEVELOPMENT SERVICES

**Legend**

-  City Boundary
-  CDBG Area

GIS MAP DISCLAIMER:  
 THIS MAP IS NOT TO BE USED FOR TRANSFER OF  
 PROPERTY AND DOES NOT REPRESENT A SURVEY.  
 This map was created by the City and Volusia County. No decision involving  
 a risk of economic loss or physical injury should be made in  
 reliance of this Map nor should it be used as a substitute for  
 a survey. The information provided on this document should be  
 used as a guide only. The City of Deltona shall not be held liable  
 for any claim for any loss or damage as a result of reliance on the  
 information contained in this document.  
 Please report any inaccuracies to the City of Deltona GIS  
 department at 386-878-8600  
 Datum: State Plane, NAD83 HARN



## **2. Carrying out Planned Activities**

### **Parks**

As described previously, the City is in the process of rehabilitating/upgrading certain park facilities associated with Lake Gleason Park and Campbell Park.

### **Housing**

Housing needs are addressed in the Consolidated Plan and are based on the characteristics and general make-up of the community. Deltona is mostly comprised of single-family detached dwelling residential homes. Over the past few years, the City has received many applications for assistance from homeowners in need of various types of services. Funds to address housing needs have been limited because of cutbacks from both State and Federal governments. However, funding as part of the State SHIP program has recently increased. The City has a homeowner repair program, which is designed to address immediate, lower cost housing repairs such as septic, air conditioning, or roof repair; which is also funded through the CDBG program. Finally, there are opportunities to leverage funds to achieve performance objectives and to ensure that clients receive the assistance they require in addressing their needs.

Through the Neighborhood Stabilization Program (NSP), the City has been able to acquire homes for resale and make the dream of home ownership affordable and accessible for many deserving applicants. By using funds under both NSP1 and NSP3, the City has acquired homes that are in the target areas.

The Five-Year Consolidated Plan (CP) identified housing rehabilitation as the fourth priority for the City on its list of priority needs. Housing needs were based on community characteristics including a high percentage of renters, substandard housing, and other general housing matters. The City has been able to assist homeowners with CDBG funds. However, it was through the utilization of the Neighborhood Stabilization Program funds by which the City has made the greatest impact. This strategy was undertaken by purchasing, rehabilitating, and re-selling homes that were previously foreclosed. The City has responded remarkably well to the challenges of addressing the dramatic housing ills of the local community. Although NSP funds and expenditures are reported via a different system (Disaster Recovery Grant Reporting-DRGR), it is imperative that significant expansion and improvements in affordable housing have transpired due to the NSP funding awarded to the City.

Notwithstanding the improvements in the state of affordable housing facilitated by the NSP and SHIP activities, there is still demand for housing type initiatives. Because of this, the City allocated \$336,350 for housing activities. Listed below is a table summarizing the performance and accomplishments achieved regarding housing activities.

Table 12

Activity	# of units projected	Actual number	Income Category: Very Low(VL) Low (L) Extremely Low (EL)	Completed(C)/ Underway (U)/ Cancelled (X)
Acquisition/NSP	0	0		
Housing Rehabilitation/NSP	4	3	EL = 0 VL = 3 L = 0	C = 3 U = 0
Housing Rehabilitation/SHIP	2	4	EL = 1 VL = 2 L = 1	C = 4 U = 0
Housing Rehabilitation/CDBG	26	1	EL = 0 VL = 0 L = 1	C = 1 U = 0
Total	26	8		

### **Public Services**

There is a genuine need to have social and community services designated within west Volusia County. Many have thought that because Deltona is the largest City, it must have some systematic approach to identifying and addressing public service needs. However, this is not the case. While the City partners with community services agencies to assist in meeting the most urgent needs, there is room for enhanced service.

Through the use of CDBG funds, the City has entered into contractual agreements with public service providers in, or near the area, who have agreed to provide a level of service that will prove beneficial to the residents of our community. Among the services contracted are: home-buyer education classes, after-school programs, homelessness prevention, elderly services, pre-school scholarships, matching college scholarships, and substance abuse treatment. Although funding is comprised of less than \$60,000, it makes a big difference in the level of services, when funds are matched and leveraged with other resources.

Table 13	<b>PY 2014/2015 Budgeted</b>	<b>PY 2014/2015 Expended</b>	<b>Service</b>
Administration	\$88,019	\$73,767	Program Implementation
Lake Gleason Playground	\$40,000	\$36,765	Replace outdated playground equipment
Campbell Park Playground	\$6,500	\$5,714	Replace outdated playground equipment
Campbell Park Basketball court resurfacing	\$42,500	\$31,078	Reconstruction of basketball court
Campbell Park Shuffle board demolition	\$25,000	\$22,829	Demolition of shuffle board court
Campbell Park Pavilion	\$37,500	\$35,291	Pavilion Construction
Boys and Girls Club	\$8,333	\$8,333	Project Learn - mentoring/tutoring
Council on Aging	\$8,167	\$8,167	Social Services/programs for elderly
Futures Foundation	\$8,937	\$8,937	Matching scholarships for students
Windward Behavioral Health	\$7,948	\$3,873	Substance abuse program
Early Learning Coalition	\$11,000	\$10,811	Childcare services
New Hope Human Services	\$6,930	\$6,930	Mentoring program for teens
Neighborhood Center of West Volusia	\$11,000	\$11,000	Homeless Prevention Services
Housing Rehabilitation	\$336,350	\$26,378	Rehabilitation of single family homes
<b>TOTAL</b>	<b>\$638,184</b>	<b>\$289,873</b>	

Activities in this category are implemented through a competitive process in which non-profit entities submit a proposal designed to meet community needs as outlined in the Five-Year Consolidated Plan (CP). The services were ranked in accordance with a Survey of Needs conducted by the City for residents to select which needs were priorities. The City then compiled the results and listed the prioritized needs in accordance with residents input.

## Priority Housing Needs/Investment Plan Table

Table 14

<b>Priority Need</b>	<b>5-Yr. Goal Plan/Act</b>	<b>Yr. 1 Goal Plan/Act</b>	<b>Yr. 2 Goal Plan/Act</b>	<b>Yr. 3 Goal Plan/Act</b>	<b>Yr. 4 Goal Plan/Act</b>	<b>Yr. 5 Goal Plan/Act</b>
<b>Renters</b>	0					
0 - 30 of MFI						
31 - 50% of MFI						
51 - 80% of MFI						
<b>Owners</b>						
0 - 30 of MFI						
31 - 50 of MFI	8	2	2	1	2	1
51 - 80% of MFI	15	4	5	3	2	1
<b>Homeless*</b>						
Individuals						
Families						
<b>Non-Homeless Special Needs</b>						
Physical Disability						
Mental Disability						
Developmental Disability	9	3	2	1	2	1
HIV/AIDS						
<b>Total</b>	32	9	9	5	6	3
<b>Total Section 215</b>						
212 Renter						
215 Owner						

\* Homeless individuals and families assisted with transitional and permanent housing

## Annual Housing Completion Goals

Table 15

Grantee Name: Program Year:	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
<b>ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)</b>						
Homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Rental</b>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	26	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Owner</b>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Housing</b>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL HOUSING GOALS</b>						
Annual Rental Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	26	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Annual Housing Goal</b>	26	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

OUTCOME PERFORMANCE MEASUREMENTS  
(Table 1C, 2C, 3A)

Table 16

Availability/Accessibility of Decent Housing (DH-1)							
Specific Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Achieved
DH -2	To provide housing rehabilitation to single-family housing units that is owned by low to moderate income households.	CDBG	2013	The number of housing units rehabilitated.	10	3	33%
			2014		26	1	4%
			2015				%
			2016				%
			2017				%
<b>MULTI-YEAR GOAL</b>					36	4	11%
Affordability of Decent Housing (DH-2)							
Sustainability of Decent Housing (DH-3)							
DH-3	To provide housing counseling to persons needing assistance.	CDBG	2013	The number of households with access to new or improved services.	10	3	33%
			2014		10	12	120%
			2015				%
			2016				%
			2017				%
<b>MULTI-YEAR GOAL</b>					20	15	75%
Availability/Accessibility of Suitable Living Environment (SL-1)							
SL-3	To provide various services that promotes education and academic achievement. Boys/Girls Club	CDBG	2013	The number of persons with access to new and improved services.	200	256	128%
			2014		200	273	136%
			2015				%
			2016				%
			2017				%
<b>MULTI-YEAR GOAL</b>					400	529	132%
SL-1	Provide screening and assessments for people seeking substance abuse treatment. Windward.	CDBG	2013	The number of persons with access to new and improved services.	110	54	49%
			2014		60	52	86%
			2015				%
			2016				%
			2017				%
<b>MULTI-YEAR GOAL</b>					170	106	62%

Table 16 Continued

Specific Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Achieved
<b>Affordability of Suitable Living Environment (SL-3)</b>							
SL 3.1	To provide activities for senior citizens including exercise, social and nutrition. COA	CDBG	2013 2014 2015 2016 2017	The number of persons with access to new and improved services.	480 625	407 367	85% 59% % % %
<b>MULTI-YEAR GOAL</b>					1,105	774	70%
<b>Availability/Accessibility of Economic Opportunity (EO-1)</b>							
<b>Sustainability of Economic Opportunity (EO-3)</b>							
EO-2	To provide eligible high school students educational opportunities to attend college through scholarships. Futures Fdn.	CDBG	2013 2014 2015 2016 2017	The number of persons with increased access to scholarships.	85 12	90 62	94% 56% % % %
<b>MULTI-YEAR GOAL</b>					97	152	156%
EO-2	Promote cognitive and social skills for children. From birth to age five. ELC	CDBG	2013 2014 2015 2016 2017	The number of persons with access to new and improved services.	63 63	178 72	282% 88% % % %
<b>MULTI-YEAR GOAL</b>					126	250	198%

Additional Outcome Performance Measurements

**Table 17 Program Year 2014** (October 1, 2014 - September 30, 2015)

<b>Code</b>	<b>Specific Objective</b>	<b>Funding</b>	<b>Performance Indicator (s)</b>	<b>PY 2014 Goal</b>	<b>PY 2014 Actual</b>
SL-3	Improve quality of neighborhood facilities for low income persons with of Playground equipment at Lake Gleason.	CDBG	The number of persons with access to new and improved services.	2318	1665
SL-3	Improve quality of neighborhood facilities for low income persons with of Playground equipment at Campbell Park	CDBG	The number of persons with access to new and improved services.	2318	3515
SL-3	Improve quality of neighborhood facilities for low income persons for demolition of shuffle board court for Pavilion Construction.	CDBG	The number of persons with access to new and improved services.	2318	3515
SL-3	Improve quality of neighborhood facilities for low income persons at Campbell Park for Pavilion construction and installation.	CDBG	The number of persons with access to new and improved services.	2318	3515
SL-3	Improve quality of neighborhood facilities for low income persons. at Campbell Park by resurfacing the Basketball court.	CDBG	The number of persons with access to new and improved services.	2318	3515

# PUBLIC NOTICE

## CITY OF DELTONA CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR PROGRAM YEAR 2014-2015

Notice is hereby given that on or about December 14, 2015, the City of Deltona will submit to the U. S. Department of Housing and Urban Development the Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant Program. This report summarizes the activities undertaken, the progress achieved, and the financial impact of having implemented the activities or programs during the period October 1, 2014 through September 30, 2015.

A copy of the CAPER will be available for review by the general public at the City of Deltona Municipal Complex, beginning November 30, 2015 until December 14, 2015, during regular business hours. Comments may be made by calling Ron Paradise at 386-878-8610, or by writing, Attn: Ron Paradise, The City of Deltona, Community Development Office, 2345 Providence Boulevard, Deltona, FL 32725.

**Contract and Subcontract Activity**

Public reporting burden for this collection of information is estimated to average .5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The Information is voluntary. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB Control Number.

Executive Orders dated July 14, 1983, directs the Minority Business Development Plans shall be developed by each Federal Agency and these annual plans shall establish minority business development objectives. The information is used by HUD to monitor and evaluate MBE activities against the total program activity and the designated minority business enterprise (MBE) goals. The Department requires the information to provide guidance and oversight for programs for the development of minority business enterprise concerning Minority Business Development. If the information is not collected HUD would not be able to establish meaningful MBE goals nor evaluate MBE performance against these goals.

**Privacy Act Notice** = The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the Information requested in this form by virtue of Title 12, United States Code, Section 1701 et seq., and regulation. It will not be disclosed or relesed outside the United States Department of Housing and Urban Development without your consetn, except as required or permitted by Law.

1. Grantee/Project Owner/Developer/Sponsor/Builder/Agency City of Deltona Florida		Check if:	2. Location (City, State Zip Code)
		PH	2345 Providence Blvd.
		IH	Deltona, FL 32725
		CPD	X
		Housing	

3a. Name of Contact Person Mari Leisen, Financial Analyst	3b. Phone Number (Including Area Code) 386-878-8603	4. Reporting Period <input type="checkbox"/> October 1, 2014 - March 31, 2015	5. Program Code (Not applicable for CPD programs.) See explanation of Codes at bottom of Page Use a separate sheet for each program code.	6. Date Submitted to Field Office 4/7/2015
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Grant/Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc. 7a.	Amount of Contract or Subcontract 7b.	Type of Trade Code (See below) 7c.	Contractor or Subcontractor Business Racial/Ethnic (See below) 7d.	Woman Owned Business (Yes or No) 7e.	Prime Contractor Identification (ID) Number 7f.	Sec. 3 7g.	Subcontractor Identification (ID) Number 7h.	Sec. 3 7i.	Contractor/Subcontractor Name and Address 7j.				
									Name	Street	City	State	Zip
B-14-MC-12-0049	\$ 11,000	3	2 & 4	yes	59-3646549	no	-	-	Early Learning Coalition of Flagler/Volusia Co	135 Executive Circle, Suite 100	Daytona Beach	FL	32114
B-14-MC-12-0049	\$ 11,000	3	2 & 4	yes	59-1295217	no			Neighborhood Center of West Volusia, Inc.	434 South Woodland Blvd.	Deland	FL	32720
B-14-MC-12-0049	\$ 19,128	3	1	no	86-1160001	no			All Terrain Tractor Service	949 Shadick Drive	Orange City	FL	32763
B-14-MC-12-0049	\$ 35,757	1	1	no	38-1751629	no			Porter Corp	4240 N. 136th Avenue	Holland	MI	49424
B-14-MC-12-0049	\$ 36,765	3	1	no	91-0819688	no			Kompan	930 Broadway	Tacoma	WA	98402

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|--|---|---|
| <p><b>CPD:</b></p> <p>1 = New Construction</p> <p>2 = Education/Training</p> <p>3 = Other</p>  | <p><b>7c: Type of Trade Codes:</b></p> <p><b>Housing/Public Housing:</b></p> <p>1 = New Construction</p> <p>2 = Substantial Rehab.</p> <p>3 = Repair</p> <p>4 = Service</p> <p>5 = Project Mangt.</p> <p>6 = Professional</p> <p>7 = Tenant Services</p> <p>8 = Education/Training</p> <p>9 = Arch./Engrg. Appraisal</p> <p>0 = Other</p> | <p><b>7d: Racial/Ethnic Codes:</b></p> <p>1 = White Americans</p> <p>2 = Black Americans</p> <p>3 = Native Americans</p> <p>4 = Hispanic Americans</p> <p>5 = Asian/Pacific Americans</p> <p>6 = Hasidic Jews</p> |
| <p><b>5: Program Codes (Complete for Housing and Public and Indian Housing programs only):</b></p> <p>1 = All Insured, including Section8</p> <p>2 = Flexible Subsidy</p> <p>3 = Section 8 Noninsured, Non-HFDA</p> <p>4 = Insured (Management)</p> <p>5 = Section 202</p> <p>6 = HUD-Held (Management)</p> <p>7 = Public/India Housing</p> <p>8 = Section 811</p> |   |   |

**Contract and Subcontract Activity**

Public reporting burden for this collection of information is estimated to average .5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The information is voluntary. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB Control Number.

Executive Orders dated July 14, 1983, directs the Minority Business Development Plans shall be developed by each Federal Agency and the these annual plans shall establish minority business development objectives. The information is used by HUD to monitor and evaluate MBE activities against the total program activity and the designated minority business enterprise (MBE) goals. The Department requires the information to provide guidance and oversight for programs for the development of minority business enterprise concerning Minority Business Development. If the information is not collected HUD would not be able to establish meaningful MBE goals nor evaluate MBE performance against these goals.

**Privacy Act Notice** = The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the Information requested in this form by virtue of Title 12, United States Code, Section 1701 et seq., and regulation. It will not be disclosed or relesed outside the United States Department of Housing and Urban Development without your consent, except as required or permitted by Law.

1. Grantee/Project Owner/Developer/Sponsor/Builder/Agency City of Deltona Florida		Check if:	2. Location (City, State Zip Code)
		PH	2345 Providence Blvd.
		IH	Deltona, FL 32725
		CPD	X
		Housing	

3a. Name of Contact Person Mari Leisen, Financial Analyst	3b. Phone Number (Including Area Code) 386-878-8603	4. Reporting Period <input checked="" type="checkbox"/> April 1, 2015 - September 30, 2015	5. Program Code (Not applicable for CPD programs.) See explanation of Codes at bottom of Page Use a separate sheet for each program code.	6. Date Submitted to Field Office 10/1/2015
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Grant/Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc. 7a.	Amount of Contract or Subcontract 7b.	Type of Trade Code (See below) 7c.	Contractor or Subcontractor Business Racial/Ethnic (See below) 7d.	Woman Owned Business (Yes or No) 7e.	Prime Contractor Identification (ID) Number 7f.	Sec. 3 7g.	Subcontractor Identification (ID) Number 7h.	Sec. 3 7i.	Contractor/Subcontractor Name and Address 7j.				
									Name	Street	City	State	Zip
B-14-MC-12-0049	\$ 25,575	3	1	no	59-3397463	no	-	-	Corinthian Builders, Inc.	2175 Marquette Avenue	Sanford	FL	32773
B-14-MC-12-0049	\$ 39,879	3	1	no	86-1160001	no			All Terrain Tractor Service	949 Shadick Drive	Orange City	FL	32763

- |  |   |  |
|--|---|--|
| <p><b>CPD:</b></p> <ul style="list-style-type: none"> <li>1 = New Construction</li> <li>2 = Education/Training</li> <li>3 = Other</li> </ul>   | <p><b>7c: Type of Trade Codes:</b></p> <p><b>Housing/Public Housing:</b></p> <ul style="list-style-type: none"> <li>1 = New Construction</li> <li>2 = Substantial Rehab.</li> <li>3 = Repair</li> <li>4 = Service</li> <li>5 = Project Managt.</li> <li>6 = Professional</li> <li>7 = Tenant Services</li> <li>8 = Education/Training</li> <li>9 = Arch./Engrg. Appraisal</li> <li>0 = Other</li> </ul> | <p><b>7d: Racial/Ethnic Codes:</b></p> <ul style="list-style-type: none"> <li>1 = White Americans</li> <li>2 = Black Americans</li> <li>3 = Native Americans</li> <li>4 = Hispanic Americans</li> <li>5 = Asian/Pacific Americans</li> <li>6 = Hasidic Jews</li> </ul> |
| <p><b>5: Program Codes (Complete for Housing and Public and Indian Housing programs only):</b></p> <ul style="list-style-type: none"> <li>1 = All Insured, including Section 8</li> <li>2 = Flexible Subsidy</li> <li>3 = Section 8 Noninsured, Non-HFDA</li> <li>4 = Insured (Management)</li> <li>5 = Section 202</li> <li>6 = HUD-Held (Management)</li> <li>7 = Public/India Housing</li> <li>8 = Section 811</li> </ul> |   |  |

Previous editions are obsolete.

# CITY OF DELTONA

Fiscal Year: 10/01/2014 through 09/30/2015 Program Code/Name: EC1 - ENTITLED CITIES ( \$227,366.65 )

## Address

2345 PROVIDENCE BLVD., DELTONA, FLORIDA 32725

## Contact Details

Contact Person: Mari Leisen Phone Number: (386) 878-8603

Fax Number: Email Address: mleisen@deltonafl.gov

Submission Date: Fri, Oct 16, 2015

## Agency Hires

Job Category	Number Of New Hires	Number of New Hires that are Section 3 Residents	Aggregate Number of Staff Hours Worked	Total Staff Hours for Section 3 Employees	Number of Section 3 Trainees
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## Contracting Details

Construction Amount: \$174,999.89

Construction Amount Section 3: \$0

Construction Section 3 Percentage: 0

Construction Businesses: 0

Non-Construction Amount: \$68,953.80

Non-Construction Amount Section 3: \$0

Non-Construction Section 3 Percentage: 0

Non-Construction Businesses: 0

## Compliance Details

Recruited Low Income residents: No

Training Or Employment Of Section 3 Residents: No

Promoting Section 3 Business: No

Pre-Apprenticeship Programs: No

Other efforts for achieving compliance: Yes

## Other Efforts Explanation:

The City of Deltona attempts to reach Section 3 contractors for new employment through our purchasing procedures. All bids placed on Demandstar or Requests for Bids/Proposals include Section 3 instructions and compliance forms. Contractors are informed of their Section 3 responsibilities at bid meetings and provided with documents to report new hires (if any) and the attempts to reach Section 3 residents. The City of Deltona's CDBG funds for program year 2014 were expended for four small park projects and one owner occupied residence repair project; each project was well under the \$100,000 threshold for triggering Section 3 for the contractors and did not result in new training or employment opportunities.

U.S. DEPARTMENT OF HOUSING AND  
URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND  
DEVELOPMENT  
PR01 - HUD Grants and Program Income

DATE: 11/25/2015  
TIME: 9:24:10 AM  
PAGE: 1/1

IDIS

Program	Fund Type	Grantee Name	Grant Number	Authorized Amount	Suballocated Amount	Amount Committed to Activities	Net Drawn Amount	FY YTD Net Draw Amount	Available to Commit	Available to Draw	Recapture Amount			
CDBG	EN	DELTONA	B03MC120049	\$596,000.00	\$0.00	\$596,000.00	\$596,000.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B04MC120049	\$589,000.00	\$0.00	\$589,000.00	\$589,000.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B05MC120049	\$563,408.00	\$0.00	\$563,408.00	\$563,408.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B06MC120049	\$512,156.00	\$0.00	\$512,156.00	\$512,156.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B07MC120049	\$516,124.00	\$0.00	\$516,124.00	\$516,124.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B08MC120049	\$499,088.00	\$0.00	\$499,088.00	\$499,088.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B09MC120049	\$505,040.00	\$0.00	\$505,040.00	\$505,040.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B10MC120049	\$543,184.00	\$0.00	\$543,184.00	\$543,184.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B11MC120049	\$449,996.00	\$0.00	\$449,996.00	\$449,996.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B12MC120049	\$441,819.00	\$0.00	\$441,819.00	\$441,819.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B13MC120049	\$453,929.00	\$0.00	\$453,929.00	\$453,929.00	\$2,327.73	\$0.00	\$0.00	\$0.00			
			B14MC120049	\$440,094.00	\$0.00	\$160,238.41	\$91,782.16	\$91,782.16	\$279,855.59	\$348,311.84	\$0.00			
			B15MC120049	\$449,626.00	\$0.00	\$0.00	\$0.00	\$0.00	\$449,626.00	\$449,626.00	\$0.00			
			<b>DELTONA Subtotal:</b>				<b>\$6,559,464.00</b>	<b>\$0.00</b>	<b>\$5,829,982.41</b>	<b>\$5,761,526.16</b>	<b>\$94,109.89</b>	<b>\$729,481.59</b>	<b>\$797,937.84</b>	<b>\$0.00</b>
			<b>EN Subtotal:</b>				<b>\$6,559,464.00</b>	<b>\$0.00</b>	<b>\$5,829,982.41</b>	<b>\$5,761,526.16</b>	<b>\$94,109.89</b>	<b>\$729,481.59</b>	<b>\$797,937.84</b>	<b>\$0.00</b>
			CDBG-R	EN	DELTONA	B09MY120049	\$135,554.00	\$0.00	\$135,554.00	\$135,554.00	\$0.00	\$0.00	\$0.00	\$0.00
						<b>DELTONA Subtotal:</b>				<b>\$135,554.00</b>	<b>\$0.00</b>	<b>\$135,554.00</b>	<b>\$135,554.00</b>	<b>\$0.00</b>
<b>EN Subtotal:</b>				<b>\$135,554.00</b>	<b>\$0.00</b>	<b>\$135,554.00</b>	<b>\$135,554.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>			
<b>GRANTEE</b>				<b>\$6,695,018.00</b>	<b>\$0.00</b>	<b>\$5,965,536.41</b>	<b>\$5,897,080.16</b>	<b>\$94,109.89</b>	<b>\$729,481.59</b>	<b>\$797,937.84</b>	<b>\$0.00</b>			

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 List of Activities By Program Year And Project  
 DELTONA,FL

REPORT FOR CPD PROGRAM ALL  
 PGM YR ALL

Plan Year	IDIS Project	Project	IDIS Activity ID	Activity Name	Activity Status	Program	Funded Amount	Draw Amount	Balance			
2003	1	STORMWATER DRAINAGE PROJECTS	5	CLEAR LAKE PUMP STATION	Completed	CDBG	\$68,360.15	\$68,360.15	\$0.00			
			6	HARRIS B. SAXON PARK RETENTION POND	Completed	CDBG	\$25,261.62	\$25,261.62	\$0.00			
			7	FAIRGREEN AND ESSEX DRAINAGE	Completed	CDBG	\$29,457.75	\$29,457.75	\$0.00			
			8	HASTING DRIVE DRAINAGE	Completed	CDBG	\$20,127.26	\$20,127.26	\$0.00			
			9	CLEARFIELD DRAINAGE	Completed	CDBG	\$50,730.87	\$50,730.87	\$0.00			
			10	WATERFALL CIRCLE DRAINAGE	Completed	CDBG	\$59,323.39	\$59,323.39	\$0.00			
			11	BEAL RETENTION POND	Completed	CDBG	\$39,251.70	\$39,251.70	\$0.00			
			12	EVERGREEN	Completed	CDBG	\$29,514.86	\$29,514.86	\$0.00			
			<b>Project Total</b>							<b>\$322,027.60</b>	<b>\$322,027.60</b>	<b>\$0.00</b>
			2	2	FIREFIGHTER'S MEMORIAL PARK	13	FIREFIGHTER'S MEMORIAL PARK	Canceled	CDBG	\$0.00	\$0.00	\$0.00
						<b>Project Total</b>						
			3	3	HOUSING REHABILITATION	15	2740 JULIET DRIVE	Canceled	CDBG	\$0.00	\$0.00	\$0.00
	16	JOANN LOFFLER				Completed	CDBG	\$3,805.00	\$3,805.00	\$0.00		
	17	ELENA TAYLOR				Completed	CDBG	\$2,986.00	\$2,986.00	\$0.00		
	18	MICHELLE BROWN				Canceled	CDBG	\$0.00	\$0.00	\$0.00		
	19	1629 HASTINGS DRIVE				Canceled	CDBG	\$0.00	\$0.00	\$0.00		
	20	DEBORAH YORK				Completed	CDBG	\$2,340.00	\$2,340.00	\$0.00		
	21	DEBORAH HUTCHINSON				Canceled	CDBG	\$0.00	\$0.00	\$0.00		
	22	BONNIE MORTON				Completed	CDBG	\$1,580.00	\$1,580.00	\$0.00		
	23	CARLOS RAMIRO				Completed	CDBG	\$997.00	\$997.00	\$0.00		
	24	ADA DENNIS				Completed	CDBG	\$4,956.28	\$4,956.28	\$0.00		
	3	3	HOUSING REHABILITATION	32	HOUSING REHABILITATION	Canceled	CDBG	\$0.00	\$0.00	\$0.00		
				<b>Project Total</b>							<b>\$16,664.28</b>	<b>\$16,664.28</b>
	4	4	CDBG ADMINISTRATION	14	CDBG ADMINISTRATION	Completed	CDBG	\$25,000.00	\$25,000.00	\$0.00		
				<b>Project Total</b>							<b>\$25,000.00</b>	<b>\$25,000.00</b>
	<b>Program Total</b>						<b>CDBG</b>	<b>\$363,691.88</b>	<b>\$363,691.88</b>	<b>\$0.00</b>		
	<b>2003 Total</b>							<b>\$363,691.88</b>	<b>\$363,691.88</b>	<b>\$0.00</b>		
	2004	1	STORMWATER DRAINAGE	25	HENDERSON STREET STORMWATER PROJECT	Completed	CDBG	\$28,001.20	\$28,001.20	\$0.00		
				26	NORTH PAGE DRIVE STORMWATER PROJECT	Completed	CDBG	\$42,356.68	\$42,356.68	\$0.00		
				27	CAMPBELL / BRAIRWOOD STORMWATER PROJECT	Completed	CDBG	\$58,405.99	\$58,405.99	\$0.00		
				28	FAIRGREEN DRIVE	Completed	CDBG	\$46,094.10	\$46,094.10	\$0.00		
		<b>Project Total</b>							<b>\$174,857.97</b>	<b>\$174,857.97</b>	<b>\$0.00</b>	
2		2	PARK FACILITY IMPROVEMENTS	29	HARRIS M. SAXON PARK TENNIS COURTS	Completed	CDBG	\$63,107.00	\$63,107.00	\$0.00		
				<b>Project Total</b>							<b>\$63,107.00</b>	<b>\$63,107.00</b>

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 List of Activities By Program Year And Project  
 DELTONA,FL

Plan Year	IDIS Project	Project	IDIS Activity ID	Activity Name	Activity Status	Program	Funded Amount	Draw Amount	Balance
2004	3	HOUSING REHABILITATION	30	HOUSING REHABILITATION	Canceled	CDBG	\$0.00	\$0.00	\$0.00
			38	CASSANDRA ARNOLD	Completed	CDBG	\$4,706.08	\$4,706.08	\$0.00
		<b>Project Total</b>					<b>\$4,706.08</b>	<b>\$4,706.08</b>	<b>\$0.00</b>
	4	GENERAL ADMINISTRATION	31	CDBG GENERAL ADMINISTRATION	Completed	CDBG	\$26,500.00	\$26,500.00	\$0.00
				<b>Project Total</b>				<b>\$26,500.00</b>	<b>\$26,500.00</b>
	<b>Program Total</b>				<b>CDBG</b>	<b>\$269,171.05</b>	<b>\$269,171.05</b>	<b>\$0.00</b>	
	<b>2004 Total</b>					<b>\$269,171.05</b>	<b>\$269,171.05</b>	<b>\$0.00</b>	
2005	3	CDBG ADMINISTRATION	33	CDBG ADMINASTRATION	Completed	CDBG	\$26,500.00	\$26,500.00	\$0.00
				<b>Project Total</b>				<b>\$26,500.00</b>	<b>\$26,500.00</b>
	6	STORWATER DRAINAGE	34	FIREFIGHTER PARK	Completed	CDBG	\$227,455.98	\$227,455.98	\$0.00
			35	AUSTIN/KIMBERLY	Completed	CDBG	\$61,693.79	\$61,693.79	\$0.00
			36	SABLE LAKE HELEN OSTEEN	Completed	CDBG	\$25,327.03	\$25,327.03	\$0.00
			37	PAGE DRIVE TO BRIARWOOD LAKE	Completed	CDBG	\$25,631.77	\$25,631.77	\$0.00
		<b>Project Total</b>				<b>\$340,108.57</b>	<b>\$340,108.57</b>	<b>\$0.00</b>	
7	PARK IMPROVEMENTS	49	HARRIS SAXON COMMUNITY CENTER	Completed	CDBG	\$55,118.09	\$55,118.09	\$0.00	
			<b>Project Total</b>				<b>\$55,118.09</b>	<b>\$55,118.09</b>	<b>\$0.00</b>
	<b>Program Total</b>				<b>CDBG</b>	<b>\$421,726.66</b>	<b>\$421,726.66</b>	<b>\$0.00</b>	
	<b>2005 Total</b>					<b>\$421,726.66</b>	<b>\$421,726.66</b>	<b>\$0.00</b>	
2006	1	STORMWATER DRAINAGE IMPROVEMENTS	39	FIREFIGHTERS PARK PHASE II	Completed	CDBG	\$225,549.17	\$225,549.17	\$0.00
			40	DANA DRIVE	Completed	CDBG	\$122,473.29	\$122,473.29	\$0.00
			41	TRINIDAD AVENUE	Completed	CDBG	\$20,095.29	\$20,095.29	\$0.00
			42	FIREFIGHTER PHASE III	Completed	CDBG	\$84,397.52	\$84,397.52	\$0.00
			43	LAKE HELEN OSTEEN ROAD	Completed	CDBG	\$166,533.14	\$166,533.14	\$0.00
			44	DWIGHT HAWKINS PARK	Canceled	CDBG	\$0.00	\$0.00	\$0.00
		<b>Project Total</b>				<b>\$619,048.41</b>	<b>\$619,048.41</b>	<b>\$0.00</b>	
	4	PARK IMPROVEMENTS	45	DWIGHT HAWKINS PARK	Completed	CDBG	\$69,903.37	\$69,903.37	\$0.00
			46	LAKE GLEASON PARK	Completed	CDBG	\$4,523.19	\$4,523.19	\$0.00
			47	FIREFIGHTER MEMORIAL PARK	Completed	CDBG	\$4,523.19	\$4,523.19	\$0.00
			50	HARRIS SAXON PARK	Completed	CDBG	\$20,354.53	\$20,354.53	\$0.00
		<b>Project Total</b>				<b>\$99,304.28</b>	<b>\$99,304.28</b>	<b>\$0.00</b>	
	5	TARGET AREA ROAD RESURFACING	48	ROAD RESURFACING	Completed	CDBG	\$276,234.94	\$276,234.94	\$0.00
			<b>Project Total</b>				<b>\$276,234.94</b>	<b>\$276,234.94</b>	<b>\$0.00</b>
6	PUBLIC SERVICES	51	WEATHER RADIOS	Completed	CDBG	\$4,375.00	\$4,375.00	\$0.00	
		52	COUNCIL ON AGING	Completed	CDBG	\$16,000.00	\$16,000.00	\$0.00	
	<b>Project Total</b>					<b>\$20,375.00</b>	<b>\$20,375.00</b>	<b>\$0.00</b>	
7	ADMINISTRATION	55	2006 ADMINISTRATION	Completed	CDBG	\$23,548.23	\$23,548.23	\$0.00	
			<b>Project Total</b>				<b>\$23,548.23</b>	<b>\$23,548.23</b>	<b>\$0.00</b>
	<b>Program Total</b>				<b>CDBG</b>	<b>\$1,038,510.86</b>	<b>\$1,038,510.86</b>	<b>\$0.00</b>	

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 DELTONA,FL

Plan Year	IDIS Project	Project	IDIS Activity ID	Activity Name	Activity Status	Program	Funded Amount	Draw Amount	Balance
2006	<b>2006 Total</b>						<b>\$1,038,510.86</b>	<b>\$1,038,510.86</b>	<b>\$0.00</b>
2007	1	ADMINISTRATION	54	ADMIN	Completed	CDBG	\$27,375.28	\$27,375.28	\$0.00
		<b>Project Total</b>					<b>\$27,375.28</b>	<b>\$27,375.28</b>	<b>\$0.00</b>
	2	PUBLIC SERVICES	53	CONSUMER CREDIT COUNSELING SERVICES	Completed	CDBG	\$1,885.00	\$1,885.00	\$0.00
			83	COMMUNITY LIFE CENTER	Completed	CDBG	\$6,287.52	\$6,287.52	\$0.00
			84	ASSOCIATION FOR RETARDED CITIZENS (ARC)	Completed	CDBG	\$20,754.66	\$20,754.66	\$0.00
			85	UNITED CEREBRAL PALSY OF CENTRAL FLORIDA	Completed	CDBG	\$17,500.00	\$17,500.00	\$0.00
		<b>Project Total</b>					<b>\$46,427.18</b>	<b>\$46,427.18</b>	<b>\$0.00</b>
	3	STORMWATER	76	FARLEY COURT DRAINAGE IMPROVEMENTS	Completed	CDBG	\$157,117.75	\$157,117.75	\$0.00
			77	WING TERRACE DRAINAGE IMPROVEMENTS	Completed	CDBG	\$46,657.47	\$46,657.47	\$0.00
			78	WHITEWOOD/W.WELLINGTON DRAINAGE IMPRVMNT	Completed	CDBG	\$32,879.15	\$32,879.15	\$0.00
			79	NORTH GAUCHO CIRCLE DRAINAGE IMPROVEMENT	Completed	CDBG	\$14,136.74	\$14,136.74	\$0.00
			80	WHITEWOOD DRIVE DRAINAGE IMPROVEMENTS	Completed	CDBG	\$24,318.85	\$24,318.85	\$0.00
		<b>Project Total</b>					<b>\$275,109.96</b>	<b>\$275,109.96</b>	<b>\$0.00</b>
	7	HOUSING REHABILATION	56	ZUNILDA SMITH	Completed	CDBG	\$4,450.00	\$4,450.00	\$0.00
			57	VIRGIL ACRE	Completed	CDBG	\$4,518.72	\$4,518.72	\$0.00
			58	MICHAEL BRODY	Completed	CDBG	\$2,910.00	\$2,910.00	\$0.00
			59	MICHELLE BROWN	Completed	CDBG	\$4,860.00	\$4,860.00	\$0.00
			60	JOANN GIBSON	Completed	CDBG	\$1,988.93	\$1,988.93	\$0.00
			61	MANUEL GUERRA	Completed	CDBG	\$1,289.00	\$1,289.00	\$0.00
			62	DEBORAH HUTCHINSON	Completed	CDBG	\$5,000.00	\$5,000.00	\$0.00
			63	CARLENE MORGAN	Completed	CDBG	\$4,768.80	\$4,768.80	\$0.00
			64	ALBERTO NARVAEZ	Completed	CDBG	\$5,000.00	\$5,000.00	\$0.00
			65	THEDA MITCHELL	Completed	CDBG	\$5,000.00	\$5,000.00	\$0.00
			66	ASHA YOUNG	Completed	CDBG	\$600.00	\$600.00	\$0.00
			67	DENISE PRECOPIO	Completed	CDBG	\$5,000.00	\$5,000.00	\$0.00
			68	CHARLOTTE HILLGOTH	Completed	CDBG	\$5,000.00	\$5,000.00	\$0.00
			69	RANDY TAYLOR-IRWIN	Completed	CDBG	\$1,898.00	\$1,898.00	\$0.00
			70	BIENVENIDO SANTIAGO	Completed	CDBG	\$4,674.12	\$4,674.12	\$0.00
			71	ISRAEL RAMOS	Completed	CDBG	\$3,076.34	\$3,076.34	\$0.00
			72	KENNETH DANIELS	Completed	CDBG	\$249.00	\$249.00	\$0.00
			73	JOESPH MALUCCI	Completed	CDBG	\$4,037.12	\$4,037.12	\$0.00
			74	ADRIAN MARTINEZ	Completed	CDBG	\$1,250.00	\$1,250.00	\$0.00
			75	ROBBIE RODRIGUEZ	Completed	CDBG	\$359.86	\$359.86	\$0.00
			81	SANDRA VALASQUEZ	Completed	CDBG	\$5,000.00	\$5,000.00	\$0.00
			82	RICHARD AND DEBORAH CARRIGAN	Completed	CDBG	\$4,900.00	\$4,900.00	\$0.00
			86	YVONNE HOOVER	Completed	CDBG	\$5,000.00	\$5,000.00	\$0.00

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2007	7	HOUSING REHABILITATION	87	MAURICE CUSSATT	Completed	CDBG	\$478.00	\$478.00	\$0.00	
			88	NESTER RAMOS	Completed	CDBG	\$4,663.63	\$4,663.63	\$0.00	
		<b>Project Total</b>						<b>\$85,971.52</b>	<b>\$85,971.52</b>	<b>\$0.00</b>
		<b>Program Total</b>					<b>CDBG</b>	<b>\$434,883.94</b>	<b>\$434,883.94</b>	<b>\$0.00</b>
<b>2007 Total</b>						<b>\$434,883.94</b>	<b>\$434,883.94</b>	<b>\$0.00</b>		
2008	1	WATER AND SEWER IMPROVEMENTS	89	DOYLE/BETHEL POND IMPROVEMENT	Completed	CDBG	\$178,634.93	\$178,634.93	\$0.00	
			<b>Project Total</b>					<b>\$178,634.93</b>	<b>\$178,634.93</b>	<b>\$0.00</b>
	2	PUBLIC SERVICES	90	COUNSEL ON AGING	Completed	CDBG	\$16,000.00	\$16,000.00	\$0.00	
			91	OUR CHILDREN FIRST	Canceled	CDBG	\$0.00	\$0.00	\$0.00	
			92	UNITED CEREBRAL PALSY OF EAST CENTRAL FL	Completed	CDBG	\$10,000.00	\$10,000.00	\$0.00	
			93	ASSOCIATION FOR RETARDED CITIZENS (ARC)	Completed	CDBG	\$27,500.00	\$27,500.00	\$0.00	
			94	COMMUNITY OUTREACH SERVICES	Completed	CDBG	\$2,925.00	\$2,925.00	\$0.00	
			98	GENERAL ADMINISTRATION	Completed	CDBG	\$33,984.44	\$33,984.44	\$0.00	
	<b>Project Total</b>						<b>\$90,409.44</b>	<b>\$90,409.44</b>	<b>\$0.00</b>	
	3	PUBLIC FACILITIES & OPEN SPACE IMPROVEMENTS	95	WES CRILE PARK/COMMUNITY CENTER	Canceled	CDBG	\$0.00	\$0.00	\$0.00	
			<b>Project Total</b>					<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	4	LANDSCAPING/TREE PLANTING	96	LANDSCAPING TREE PLANTING	Canceled	CDBG	\$0.00	\$0.00	\$0.00	
			<b>Project Total</b>					<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	5	ECONOMIC DEVELOPMENT	97	ECONOMIC DEVELOPMENT	Canceled	CDBG	\$0.00	\$0.00	\$0.00	
<b>Project Total</b>						<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		
6	GENERAL PROGRAM ADMINISTRATION	100	CDBG ADMINISTRATION	Completed	CDBG	\$4,399.36	\$4,399.36	\$0.00		
		<b>Project Total</b>					<b>\$4,399.36</b>	<b>\$4,399.36</b>	<b>\$0.00</b>	
7	HOUSING REHABILITATION	99	WILLIAM ZINS	Completed	CDBG	\$4,225.24	\$4,225.24	\$0.00		
		101	GONZALEZ, YODANNI	Completed	CDBG	\$5,000.00	\$5,000.00	\$0.00		
		102	RODRIGUEZ, LUIS & MARITZA	Completed	CDBG	\$5,000.00	\$5,000.00	\$0.00		
		<b>Project Total</b>						<b>\$14,225.24</b>	<b>\$14,225.24</b>	<b>\$0.00</b>
8	CLEARANCE AND DEMOLITION	103	HASTINGS HOUSE	Completed	CDBG	\$4,030.00	\$4,030.00	\$0.00		
		104	FALCON HOUSE	Completed	CDBG	\$4,805.00	\$4,805.00	\$0.00		
		<b>Project Total</b>						<b>\$8,835.00</b>	<b>\$8,835.00</b>	<b>\$0.00</b>
<b>Program Total</b>					<b>CDBG</b>	<b>\$296,503.97</b>	<b>\$296,503.97</b>	<b>\$0.00</b>		
<b>2008 Total</b>						<b>\$296,503.97</b>	<b>\$296,503.97</b>	<b>\$0.00</b>		
2009	1	Stormwater/Drainage Improvements	105	1195 West Hancock Drive	Completed	CDBG-R	\$54,080.00	\$54,080.00	\$0.00	
			106	1177 West Hancock Drive	Completed	CDBG-R	\$34,840.00	\$34,840.00	\$0.00	
			107	1401 Section Line Trail	Completed	CDBG-R	\$33,080.00	\$33,080.00	\$0.00	
			108	Administration	Completed	CDBG-R	\$13,554.00	\$13,554.00	\$0.00	
			110	Piedmont Pump Station	Completed	CDBG	\$50,000.00	\$50,000.00	\$0.00	
			111	Waycross Circle Pump Station	Completed	CDBG	\$40,000.00	\$40,000.00	\$0.00	
			<b>Project Total</b>						<b>\$265,554.00</b>	<b>\$265,554.00</b>

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2009	1	Stormwater/Drainage Improvements	112	Lake Lapanocia	Completed	CDBG	\$49,870.00	\$49,870.00	\$0.00
			113	Lake Norwood	Completed	CDBG	\$46,020.80	\$46,020.80	\$0.00
			<b>Project Total</b>				<b>\$321,444.80</b>	<b>\$321,444.80</b>	<b>\$0.00</b>
	2	Administration	109	Personnel/Salaries	Completed	CDBG	\$4,967.19	\$4,967.19	\$0.00
					<b>Project Total</b>			<b>\$4,967.19</b>	<b>\$4,967.19</b>
	5	Park Improvements	114	Wes Crile Renovations	Completed	CDBG	\$134,499.89	\$134,499.89	\$0.00
			115	Harris Saxon Improvements	Completed	CDBG	\$58,863.18	\$58,863.18	\$0.00
			117	Thornby Park	Completed	CDBG	\$200,000.00	\$200,000.00	\$0.00
			<b>Project Total</b>				<b>\$393,363.07</b>	<b>\$393,363.07</b>	<b>\$0.00</b>
	6	Housing Rehabilitation	116	Minor Repair	Completed	CDBG	\$25,774.04	\$25,774.04	\$0.00
			127	Robinson-530 S. Floyd Circle	Completed	CDBG	\$4,467.00	\$4,467.00	\$0.00
			<b>Project Total</b>				<b>\$30,241.04</b>	<b>\$30,241.04</b>	<b>\$0.00</b>
	7	Public Services	118	The House Next Door	Canceled	CDBG	\$0.00	\$0.00	\$0.00
			119	United Cerebral Palsy	Completed	CDBG	\$5,000.00	\$5,000.00	\$0.00
			120	Community Legal Services	Completed	CDBG	\$5,000.00	\$5,000.00	\$0.00
			121	Boys and Girls Club	Completed	CDBG	\$10,000.00	\$10,000.00	\$0.00
			122	Futures Foundation for Volusia County Schools	Completed	CDBG	\$15,000.00	\$15,000.00	\$0.00
			123	B & C Empowerment	Completed	CDBG	\$15,000.00	\$15,000.00	\$0.00
			124	Community Outreach Services	Completed	CDBG	\$5,000.00	\$5,000.00	\$0.00
			125	Early Learning Coalition of Volusia/Flagler	Completed	CDBG	\$8,261.74	\$8,261.74	\$0.00
126			The Association of Retarded Citizens	Canceled	CDBG	\$0.00	\$0.00	\$0.00	
				<b>Project Total</b>				<b>\$63,261.74</b>	<b>\$63,261.74</b>
	<b>Program Total</b>				<b>CDBG</b>	<b>\$677,723.84</b>	<b>\$677,723.84</b>	<b>\$0.00</b>	
					<b>CDBG-R</b>	<b>\$135,554.00</b>	<b>\$135,554.00</b>	<b>\$0.00</b>	
	<b>2009 Total</b>					<b>\$813,277.84</b>	<b>\$813,277.84</b>	<b>\$0.00</b>	
2010	2	Administration	128	Personnel/administrative costs	Completed	CDBG	\$55,353.71	\$55,353.71	\$0.00
					<b>Project Total</b>		<b>\$55,353.71</b>	<b>\$55,353.71</b>	<b>\$0.00</b>
	3	Stormwater Improvements	129	Lombardy Phase 3	Completed	CDBG	\$31,942.54	\$31,942.54	\$0.00
			130	Hager St./Cobblestone Ave. Stormwater	Completed	CDBG	\$38,407.96	\$38,407.96	\$0.00
			131	Stillwater Ave./Robert Blvd.	Completed	CDBG	\$112,887.67	\$112,887.67	\$0.00
			132	Stillwater Ave/Radcliff Street Stormwater Imp	Completed	CDBG	\$4,077.20	\$4,077.20	\$0.00
			133	Lake Norwood Pump Station	Completed	CDBG	\$132,248.00	\$132,248.00	\$0.00
			<b>Project Total</b>				<b>\$319,563.37</b>	<b>\$319,563.37</b>	<b>\$0.00</b>
	4	Public Services	134	B & C Empowerment, Inc	Completed	CDBG	\$1,148.00	\$1,148.00	\$0.00
			135	Boys and Girls Club	Completed	CDBG	\$10,946.45	\$10,946.45	\$0.00
136			Community Legal Services	Completed	CDBG	\$5,000.00	\$5,000.00	\$0.00	
137			Early Learning Coalition	Completed	CDBG	\$9,932.99	\$9,932.99	\$0.00	
138			New Hope Human Services	Completed	CDBG	\$8,000.00	\$8,000.00	\$0.00	

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2010	4	Public Services	139	United Cerebral Palsy	Completed	CDBG	\$7,500.00	\$7,500.00	\$0.00
			140	Self Empowerment Services	Completed	CDBG	\$8,000.00	\$8,000.00	\$0.00
			141	Take Stock in Children/Futures Foundation	Completed	CDBG	\$15,000.00	\$15,000.00	\$0.00
			<b>Project Total</b>				<b>\$65,527.44</b>	<b>\$65,527.44</b>	<b>\$0.00</b>
	5	Minor Repairs	142	Cheryl Johnson	Canceled	CDBG	\$0.00	\$0.00	\$0.00
			143	Beth Ojalvo/John Burggraf	Completed	CDBG	\$7,490.00	\$7,490.00	\$0.00
			144	Catherine Benson	Canceled	CDBG	\$0.00	\$0.00	\$0.00
			<b>Project Total</b>				<b>\$7,490.00</b>	<b>\$7,490.00</b>	<b>\$0.00</b>
	6	Housing Rehabilitation	145	Theresa Benke	Completed	CDBG	\$159.61	\$159.61	\$0.00
			146	Agnes Sulek	Completed	CDBG	\$520.00	\$520.00	\$0.00
		<b>Project Total</b>				<b>\$679.61</b>	<b>\$679.61</b>	<b>\$0.00</b>	
7	Economic Development	147	ARC of Volusia	Completed	CDBG	\$13,967.25	\$13,967.25	\$0.00	
			<b>Project Total</b>			<b>\$13,967.25</b>	<b>\$13,967.25</b>	<b>\$0.00</b>	
	<b>Program Total</b>				<b>CDBG</b>	<b>\$462,581.38</b>	<b>\$462,581.38</b>	<b>\$0.00</b>	
	<b>2010 Total</b>					<b>\$462,581.38</b>	<b>\$462,581.38</b>	<b>\$0.00</b>	
2011	1	Administration	148	General and administrative costs	Completed	CDBG	\$73,116.42	\$73,116.42	\$0.00
				<b>Project Total</b>			<b>\$73,116.42</b>	<b>\$73,116.42</b>	<b>\$0.00</b>
	2	Public Services	149	Community Legal Services of Mid-FL	Completed	CDBG	\$1,166.67	\$1,166.67	\$0.00
			150	Boys and Girls Club	Completed	CDBG	\$9,331.00	\$9,331.00	\$0.00
			151	Council on Aging	Completed	CDBG	\$9,331.00	\$9,331.00	\$0.00
			152	Haven Recovery	Completed	CDBG	\$9,331.00	\$9,331.00	\$0.00
			153	Futures/Take Stock in Children	Completed	CDBG	\$9,331.00	\$9,331.00	\$0.00
			154	United Cerebral Palsy/UCP of East Central FL	Completed	CDBG	\$9,331.00	\$9,331.00	\$0.00
				<b>Project Total</b>			<b>\$47,821.67</b>	<b>\$47,821.67</b>	<b>\$0.00</b>
	3	Stormwater improvements	155	Piedmont Drainage	Completed	CDBG	\$5,000.00	\$5,000.00	\$0.00
			156	2041-2048 Keyes Lane	Completed	CDBG	\$201,266.50	\$201,266.50	\$0.00
			157	Beal St. and Juliet Dr Drainage Retention	Completed	CDBG	\$13,636.00	\$13,636.00	\$0.00
			158	3176 Mapleshade St	Completed	CDBG	\$196,463.85	\$196,463.85	\$0.00
			159	1060 and 1066 Abadan Drive	Completed	CDBG	\$35,420.00	\$35,420.00	\$0.00
			160	839 Maybrook Dr	Completed	CDBG	\$7,107.30	\$7,107.30	\$0.00
			161	1053 Abadan Drive	Completed	CDBG	\$30,000.00	\$30,000.00	\$0.00
			162	Westline and 5th Ave Drainage	Completed	CDBG	\$4,821.13	\$4,821.13	\$0.00
	<b>Project Total</b>			<b>\$503,280.22</b>	<b>\$503,280.22</b>	<b>\$0.00</b>			
4	Park Improvements	165	Harris Saxon Playground Improvements	Completed	CDBG	\$28,321.53	\$28,321.53	\$0.00	
	<b>Project Total</b>			<b>\$28,321.53</b>	<b>\$28,321.53</b>	<b>\$0.00</b>			
5	Economic Development	166	Facade Improvements	Canceled	CDBG	\$0.00	\$0.00	\$0.00	

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2011	5	<b>Project Total</b>					<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	6	Demolition	168	unidentified project	Canceled	CDBG	\$0.00	\$0.00	\$0.00
		<b>Project Total</b>					<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	8	Housing Rehabilitation	167	Doug Shippee	Completed	CDBG	\$13,787.00	\$13,787.00	\$0.00
			169	Aletha McGee home repairs	Completed	CDBG	\$25,266.00	\$25,266.00	\$0.00
			170	David Hughes home repairs	Completed	CDBG	\$9,995.00	\$9,995.00	\$0.00
			171	Lois Horton home repairs	Completed	CDBG	\$9,704.00	\$9,704.00	\$0.00
			172	Elva Adderley home repairs	Completed	CDBG	\$17,495.00	\$17,495.00	\$0.00
			173	Santana Servilio	Completed	CDBG	\$25,126.78	\$25,126.78	\$0.00
			174	Alba Vazquez	Completed	CDBG	\$10,535.00	\$10,535.00	\$0.00
		<b>Project Total</b>				<b>\$111,908.78</b>	<b>\$111,908.78</b>	<b>\$0.00</b>	
	<b>Program Total</b>				<b>CDBG</b>	<b>\$764,448.62</b>	<b>\$764,448.62</b>	<b>\$0.00</b>	
	<b>2011 Total</b>					<b>\$764,448.62</b>	<b>\$764,448.62</b>	<b>\$0.00</b>	
2012	1	Stormwater	175	Stillwater Ave./Radcliff St./Horizon St.	Completed	CDBG	\$13,301.50	\$13,301.50	\$0.00
			176	Danforth Ave	Completed	CDBG	\$147,265.96	\$147,265.96	\$0.00
			177	1120/1128 Elgrove Drive	Completed	CDBG	\$9,400.73	\$9,400.73	\$0.00
			178	Keys Lane/East Canal Road	Canceled	CDBG	\$0.00	\$0.00	\$0.00
			191	Piedmont Drive - Phase II	Canceled	CDBG	\$0.00	\$0.00	\$0.00
			192	Tulsa Dr/Dorchester Drive	Completed	CDBG	\$11,912.00	\$11,912.00	\$0.00
		<b>Project Total</b>					<b>\$181,880.19</b>	<b>\$181,880.19</b>	<b>\$0.00</b>
	2	Public Service	180	Haven Recovery	Completed	CDBG	\$9,260.00	\$9,260.00	\$0.00
			181	Volusia/Flagler County Boys & Girls Club	Completed	CDBG	\$9,230.00	\$9,230.00	\$0.00
			182	Early Learning Coalition	Completed	CDBG	\$8,830.00	\$8,830.00	\$0.00
			183	United Cerebral Palsy	Completed	CDBG	\$8,900.00	\$8,900.00	\$0.00
			184	Futures/Take Stock in Children	Completed	CDBG	\$8,760.00	\$8,760.00	\$0.00
			185	Council on Aging	Completed	CDBG	\$7,560.00	\$7,560.00	\$0.00
			186	Community Legal Services of Mid-FL	Completed	CDBG	\$408.34	\$408.34	\$0.00
			187	B & C Empowerment Services, Inc.	Completed	CDBG	\$5,950.00	\$5,950.00	\$0.00
			188	New Hope Human Services	Completed	CDBG	\$4,033.00	\$4,033.00	\$0.00
		<b>Project Total</b>					<b>\$62,931.34</b>	<b>\$62,931.34</b>	<b>\$0.00</b>
	3	Administration	179	Administration	Completed	CDBG	\$87,367.04	\$87,367.04	\$0.00
		<b>Project Total</b>					<b>\$87,367.04</b>	<b>\$87,367.04</b>	<b>\$0.00</b>
	4	Housing Rehabilitation	193	James Demaio	Completed	CDBG	\$25,083.70	\$25,083.70	\$0.00
		194	Carol Sellery	Completed	CDBG	\$19,318.50	\$19,318.50	\$0.00	
		195	Francisco and Gloria Lopez	Completed	CDBG	\$9,188.00	\$9,188.00	\$0.00	
	<b>Project Total</b>					<b>\$53,590.20</b>	<b>\$53,590.20</b>	<b>\$0.00</b>	
5	Parks and Recreation	189	Firefighter's Park	Completed	CDBG	\$25,000.00	\$25,000.00	\$0.00	
		190	Dwight Hawkins Park	Completed	CDBG	\$30,000.00	\$30,000.00	\$0.00	

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2012	5	<b>Project Total</b>					<b>\$55,000.00</b>	<b>\$55,000.00</b>	<b>\$0.00</b>
		<b>Program Total</b>				<b>CDBG</b>	<b>\$440,768.77</b>	<b>\$440,768.77</b>	<b>\$0.00</b>
		<b>2012 Total</b>					<b>\$440,768.77</b>	<b>\$440,768.77</b>	<b>\$0.00</b>
2013	1	Public Services	197	Haven Recovery	Completed	CDBG	\$10,000.00	\$10,000.00	\$0.00
			198	Boys and Girls Clubs of Volusia/Flagler Counties	Completed	CDBG	\$10,000.00	\$10,000.00	\$0.00
			199	Early Learning Coalition	Completed	CDBG	\$9,998.75	\$9,998.75	\$0.00
			200	Futures Foundation/Take Stock in Children	Completed	CDBG	\$16,000.00	\$16,000.00	\$0.00
			201	Council on Aging	Completed	CDBG	\$10,000.00	\$10,000.00	\$0.00
			202	Dream Mentoring Project	Completed	CDBG	\$10,000.00	\$10,000.00	\$0.00
		<b>Project Total</b>					<b>\$65,998.75</b>	<b>\$65,998.75</b>	<b>\$0.00</b>
	2	Public Facilities	203	Dwight Hawkins Playground Equipment	Completed	CDBG	\$59,362.46	\$59,362.46	\$0.00
			204	Lake Butler Basketball Court Resurfacing	Completed	CDBG	\$35,000.00	\$35,000.00	\$0.00
			205	Dwight Hawkins Perimeter Fence	Completed	CDBG	\$17,234.40	\$17,234.40	\$0.00
			206	Harris Saxon Basketball Court resurfacing	Completed	CDBG	\$32,000.00	\$32,000.00	\$0.00
			207	Timber Ridge Park Basketball Court repairs	Canceled	CDBG	\$0.00	\$0.00	\$0.00
		<b>Project Total</b>					<b>\$143,596.86</b>	<b>\$143,596.86</b>	<b>\$0.00</b>
	3	Housing Activities	208	1347 Hayward Ave	Completed	CDBG	\$24,864.25	\$24,864.25	\$0.00
		<b>Project Total</b>					<b>\$24,864.25</b>	<b>\$24,864.25</b>	<b>\$0.00</b>
	4	Administration	196	Administration	Completed	CDBG	\$67,182.87	\$67,182.87	\$0.00
		<b>Project Total</b>					<b>\$67,182.87</b>	<b>\$67,182.87</b>	<b>\$0.00</b>
		<b>Program Total</b>				<b>CDBG</b>	<b>\$301,642.73</b>	<b>\$301,642.73</b>	<b>\$0.00</b>
		<b>2013 Total</b>					<b>\$301,642.73</b>	<b>\$301,642.73</b>	<b>\$0.00</b>
2014	1	Public Facilities	209	Campbell Park Swing Replacement and Relocation	Completed	CDBG	\$5,714.11	\$5,714.11	\$0.00
			217	Lake Gleason Park Playground Equipment	Completed	CDBG	\$36,764.55	\$36,764.55	\$0.00
			218	Campbell Park Shuffleboard Demolition	Completed	CDBG	\$22,828.73	\$22,828.73	\$0.00
			219	Campbell Park - Installation of Pavilion	Completed	CDBG	\$35,291.75	\$35,291.75	\$0.00
			225	Campbell Park Basketball Court Resurfacing	Open	CDBG	\$39,878.75	\$31,077.50	\$8,801.25
		<b>Project Total</b>					<b>\$140,477.89</b>	<b>\$131,676.64</b>	<b>\$8,801.25</b>
	2	Public Services	210	Boys and Girls Club	Completed	CDBG	\$8,332.50	\$8,332.50	\$0.00
			211	Neighborhood Center of West Volusia, Inc.	Completed	CDBG	\$11,000.00	\$11,000.00	\$0.00
			212	Council on Aging	Completed	CDBG	\$8,167.50	\$8,167.50	\$0.00
			213	Futures Foundation/Take Stock in Children	Completed	CDBG	\$8,937.50	\$8,937.50	\$0.00
			214	Windward Behavioral Care, Inc.	Completed	CDBG	\$3,872.50	\$3,872.50	\$0.00
			215	Early Learning Coalition	Completed	CDBG	\$10,810.96	\$10,810.96	\$0.00
			216	New Hope Human Services/Dream Mentoring	Completed	CDBG	\$6,930.00	\$6,930.00	\$0.00
		<b>Project Total</b>					<b>\$58,050.96</b>	<b>\$58,050.96</b>	<b>\$0.00</b>
	3	Housing Activites	221	702 Red Coach Avenue	Completed	CDBG	\$60.00	\$60.00	\$0.00
			222	952 Vercelli	Open	CDBG	\$30,000.00	\$285.00	\$29,715.00

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 List of Activities By Program Year And Project  
 DELTONA,FL

Plan Year	IDIS Project	Project	IDIS Activity ID	Activity Name	Activity Status	Program	Funded Amount	Draw Amount	Balance
2014	3	Housing Activites	223	1011 Marble Terrace	Completed	CDBG	\$25,972.50	\$25,972.50	\$0.00
			224	609 Nardello	Open	CDBG	\$30,000.00	\$60.00	\$29,940.00
			<b>Project Total</b>					<b>\$86,032.50</b>	<b>\$26,377.50</b>
	4	Adminstration	220	Administration	Completed	CDBG	\$73,767.36	\$73,767.36	\$0.00
			<b>Project Total</b>					<b>\$73,767.36</b>	<b>\$73,767.36</b>
<b>Program Total</b>						<b>CDBG</b>	<b>\$358,328.71</b>	<b>\$289,872.46</b>	<b>\$68,456.25</b>
<b>2014 Total</b>							<b>\$358,328.71</b>	<b>\$289,872.46</b>	<b>\$68,456.25</b>
<b>Program Grand Total</b>						<b>CDBG</b>	<b>\$5,829,982.41</b>	<b>\$5,761,526.16</b>	<b>\$68,456.25</b>
<b>Grand Total</b>						<b>CDBG-R</b>	<b>\$135,554.00</b>	<b>\$135,554.00</b>	<b>\$0.00</b>
							<b>\$5,965,536.41</b>	<b>\$5,897,080.16</b>	<b>\$68,456.25</b>

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PR06 - Summary of Consolidated Plan  
Projects for Report Year

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount
2014 1	Public Facilities Construction of pavillion, reconstruction of a basketball court, demolition of a shuffleboard court, installation of swings and construction of playground at two parks in the CDBG target area.	CDBG	\$151,500.00	\$140,477.89
2	Public Services Community related services rendered in partnership with sub-recipient agencies, including non-profits, to coordianate services such as mentoring, childcare, senior activities and tutorial programs, homelessness assistance and scholarships.	CDBG	\$62,315.00	\$58,050.96
3	Housing Activites Activities will include minor rehabilitation for low income residents. Housing activites will also include housing counseling to provide prevention and maintainance.	CDBG	\$289,432.00	\$86,032.50
4	Adminstration Program implementation and administration.	CDBG	\$88,019.00	\$73,767.36

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PR06 - Summary of Consolidated Plan  
Projects for Report Year

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Amount Drawn Thru Report Year	Amount Available to Draw
2014 1	Public Facilities Construction of pavillion, reconstruction of a basketball court, demolition of a shuffleboard court, installation of swings and construction of playground at two parks in the CDBG target area.	CDBG	\$131,676.64	\$8,801.25
2	Public Services Community related services rendered in partnership with sub-recipient agencies, including non-profits, to coordianate services such as mentoring, childcare, senior activities and tutorial programs, homelessness assistance and scholarships.	CDBG	\$58,050.96	\$0.00
3	Housing Activites Activities will include minor rehabilitation for low income residents. Housing activites will also include housing counseling to provide prevention and maintainance.	CDBG	\$26,377.50	\$59,655.00
4	Adminstration Program implementation and administration.	CDBG	\$73,767.36	\$0.00

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PR06 - Summary of Consolidated Plan  
Projects for Report Year

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Amount Drawn in Report Year
2014 1	Public Facilities Construction of pavillion, reconstruction of a basketball court, demolition of a shuffleboard court, installation of swings and construction of playground at two parks in the CDBG target area.	CDBG	\$131,676.64
2	Public Services Community related services rendered in partnership with sub-recipient agencies, including non-profits, to coordianate services such as mentoring, childcare, senior activities and tutorial programs, homelessness assistance and scholarships.	CDBG	\$58,050.96
3	Housing Activites Activities will include minor rehabilitation for low income residents. Housing activites will also include housing counseling to provide prevention and maintainance.	CDBG	\$26,377.50
4	Adminstration Program implementation and administration.	CDBG	\$73,767.36

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PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX NTL		Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
					CD	OBJ	EST. AMT	% CDBG					OWNER	RENTER
2014	8092	221	702 Red Coach Avenue	COM	14A	LMH	60.00	100.0	60.00	1	1	100.0	1	0
2014	8092	222	952 Vercelli	OPEN	14A	LMH	30,000.00	0.0	285.00	0	0	0.0	0	0
2014	8092	223	1011 Marble Terrace	COM	14A	LMH	25,972.50	100.0	25,972.50	1	1	100.0	1	0
2014	8092	224	609 Nardello	OPEN	14A	LMH	30,000.00	0.0	60.00	0	0	0.0	0	0
2014 TOTALS: BUDGETED/UNDERWAY							60,000.00	0.5	345.00	0	0	0.0	0	0
COMPLETED							26,032.50	100.0	26,032.50	2	2	100.0	2	0
							86,032.50	30.6	26,377.50	2	2	100.0	2	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX NTL		Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
					CD	OBJ	EST. AMT	% CDBG					OWNER	RENTER
2013	0925	208	1347 Hayward Ave	COM	14A	LMH	24,864.25	100.0	24,864.25	1	1	100.0	1	0
2013 TOTALS: BUDGETED/UNDERWAY							0.00	0.0	0.00	0	0	0.0	0	0
COMPLETED							24,864.25	100.0	24,864.25	1	1	100.0	1	0
							24,864.25	100.0	24,864.25	1	1	100.0	1	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX NTL		Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
					CD	OBJ	EST. AMT	% CDBG					OWNER	RENTER
2012	8450	193	James Demaio	COM	14A	LMH	25,083.70	100.0	25,083.70	1	1	100.0	1	0
2012	8450	194	Carol Sellery	COM	14A	LMH	19,318.50	100.0	19,318.50	1	1	100.0	1	0
2012	8450	195	Francisco and Gloria Lopez	COM	14A	LMH	9,188.00	100.0	9,188.00	1	1	100.0	1	0

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2012	TOTALS: BUDGETED/UNDERWAY	0.00	0.0	0.00	0	0	0.0	0	0
	COMPLETED	53,590.20	100.0	53,590.20	3	3	100.0	3	0
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		53,590.20	100.0	53,590.20	3	3	100.0	3	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
							EST. AMT	% CDBG					OCCUPIED OWNER	UNITS RENTER
2011	7897	167	Doug Shippee	COM	14A	LMH	13,787.00	100.0	13,787.00	1	1	100.0	1	0
2011	7897	169	Aletha McGee home repairs	COM	14A	LMH	25,266.00	100.0	25,266.00	1	1	100.0	1	0
2011	7897	170	David Hughes home repairs	COM	14A	LMH	9,995.00	100.0	9,995.00	1	1	100.0	1	0
2011	7897	171	Lois Horton home repairs	COM	14A	LMH	9,704.00	100.0	9,704.00	1	1	100.0	1	0
2011	7897	172	Elva Adderley home repairs	COM	14A	LMH	17,495.00	100.0	17,495.00	1	1	100.0	1	0
2011	7897	173	Santana Servilio	COM	14A	LMH	25,126.78	100.0	25,126.78	1	1	100.0	1	0
2011	7897	174	Alba Vazquez	COM	14A	LMH	10,535.00	100.0	10,535.00	1	1	100.0	1	0
2011	TOTALS: BUDGETED/UNDERWAY						0.00	0.0	0.00	0	0	0.0	0	0
	COMPLETED						111,908.78	100.0	111,908.78	7	7	100.0	7	0
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							111,908.78	100.0	111,908.78	7	7	100.0	7	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
							EST. AMT	% CDBG					OCCUPIED OWNER	UNITS RENTER
2010	2629	143	Beth Ojalvo/John Burggraf	COM	14A	LMH	7,490.00	100.0	7,490.00	1	1	100.0	1	0
2010	2630	145	Theresa Benke	COM	14A	LMH	159.61	100.0	159.61	1	1	100.0	1	0
2010	2630	146	Agnes Sulek	COM	14A	LMH	520.00	100.0	520.00	1	1	100.0	1	0
2010	TOTALS: BUDGETED/UNDERWAY						0.00	0.0	0.00	0	0	0.0	0	0
	COMPLETED						8,169.61	100.0	8,169.61	3	3	100.0	3	0
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							8,169.61	100.0	8,169.61	3	3	100.0	3	0

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PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX NTL		Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
					CD	OBJ	EST. AMT	% CDBG					OWNER	RENTER
2009	7119	116	Minor Repair	COM	14A	LMH	25,774.04	100.0	25,774.04	4	4	100.0	4	0
2009	7119	127	Robinson-530 S. Floyd Circle	COM	14A	LMH	4,467.00	100.0	4,467.00	1	1	100.0	1	0
2009 TOTALS: BUDGETED/UNDERWAY							0.00	0.0	0.00	0	0	0.0	0	0
COMPLETED							30,241.04	100.0	30,241.04	5	5	100.0	5	0
							30,241.04	100.0	30,241.04	5	5	100.0	5	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX NTL		Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
					CD	OBJ	EST. AMT	% CDBG					OWNER	RENTER
2008	0007	99	WILLIAM ZINS	COM	14A	LMH	4,225.24	100.0	4,225.24	1	1	100.0	1	0
2008	0007	101	GONZALEZ, YODANNI	COM	14A	LMH	5,000.00	100.0	5,000.00	1	1	100.0	1	0
2008	0007	102	RODRIGUEZ, LUIS & MARITZA	COM	14A	LMH	5,000.00	100.0	5,000.00	1	1	100.0	1	0
2008 TOTALS: BUDGETED/UNDERWAY							0.00	0.0	0.00	0	0	0.0	0	0
COMPLETED							14,225.24	100.0	14,225.24	3	3	100.0	3	0
							14,225.24	100.0	14,225.24	3	3	100.0	3	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX NTL		Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
					CD	OBJ	EST. AMT	% CDBG					OWNER	RENTER
2007	0007	56	ZUNILDA SMITH	COM	14A	LMH	4,450.00	100.0	4,450.00	1	1	100.0	1	0
2007	0007	57	VIRGIL ACRE	COM	14A	LMH	4,518.72	100.0	4,518.72	1	1	100.0	1	0
2007	0007	58	MICHAEL BRODY	COM	14A	LMH	2,910.00	100.0	2,910.00	1	1	100.0	1	0
2007	0007	59	MICHELLE BROWN	COM	14A	LMH	4,860.00	100.0	4,860.00	1	1	100.0	1	0
2007	0007	60	JOANN GIBSON	COM	14A	LMH	1,988.93	100.0	1,988.93	1	1	100.0	1	0

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2007	0007	61	MANUEL GUERRA	COM	14A	LMH	1,289.00	100.0	1,289.00	1	1	100.0	1	0
2007	0007	62	DEBORAH HUTCHINSON	COM	14A	LMH	5,000.00	100.0	5,000.00	1	1	100.0	1	0
2007	0007	63	CARLENE MORGAN	COM	14A	LMH	4,768.80	100.0	4,768.80	1	1	100.0	1	0
2007	0007	64	ALBERTO NARVAEZ	COM	14A	LMH	5,000.00	100.0	5,000.00	1	1	100.0	1	0
2007	0007	65	THEDA MITCHELL	COM	14A	LMH	5,000.00	100.0	5,000.00	1	1	100.0	1	0
2007	0007	66	ASHA YOUNG	COM	14A	LMH	600.00	100.0	600.00	1	1	100.0	1	0
2007	0007	67	DENISE PRECOPIO	COM	14A	LMH	5,000.00	100.0	5,000.00	1	1	100.0	1	0
2007	0007	68	CHARLOTTE HILLGOTH	COM	14A	LMH	5,000.00	100.0	5,000.00	1	1	100.0	1	0
2007	0007	69	RANDY TAYLOR-IRWIN	COM	14A	LMH	1,898.00	100.0	1,898.00	1	1	100.0	1	0
2007	0007	70	BIENVENIDO SANTIAGO	COM	14A	LMH	4,674.12	100.0	4,674.12	1	1	100.0	1	0
2007	0007	71	ISRAEL RAMOS	COM	14A	LMH	3,076.34	100.0	3,076.34	1	1	100.0	1	0
2007	0007	72	KENNETH DANIELS	COM	14A	LMH	249.00	100.0	249.00	1	1	100.0	1	0
2007	0007	73	JOESPH MALUCCI	COM	14A	LMH	4,037.12	100.0	4,037.12	1	1	100.0	1	0
2007	0007	74	ADRIAN MARTINEZ	COM	14A	LMH	1,250.00	100.0	1,250.00	1	1	100.0	1	0
2007	0007	75	ROBBIE RODRIGUEZ	COM	14A	LMH	359.86	100.0	359.86	1	1	100.0	1	0
2007	0007	81	SANDRA VALASQUEZ	COM	14A	LMH	5,000.00	100.0	5,000.00	1	1	100.0	1	0
2007	0007	82	RICHARD AND DEBORAH CARRIGAN	COM	14A	LMH	4,900.00	100.0	4,900.00	1	1	100.0	1	0
2007	0007	86	YVONNE HOOVER	COM	14A	LMH	5,000.00	100.0	5,000.00	1	1	100.0	1	0
2007	0007	87	MAURICE CUSSATT	COM	14A	LMH	478.00	100.0	478.00	1	1	100.0	1	0
2007	0007	88	NESTER RAMOS	COM	14A	LMH	4,663.63	100.0	4,663.63	1	1	100.0	1	0
2007 TOTALS: BUDGETED/UNDERWAY							0.00	0.0	0.00	0	0	0.0	0	0
COMPLETED							85,971.52	100.0	85,971.52	25	25	100.0	25	0
							85,971.52	100.0	85,971.52	25	25	100.0	25	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
													OCCUPIED OWNER	UNITS RENTER
2004	0003	38	CASSANDRA ARNOLD	COM	14A	LMH	4,706.08	100.0	4,706.08	1	1	100.0	1	0

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2004	TOTALS: BUDGETED/UNDERWAY	0.00	0.0	0.00	0	0	0.0	0	0
	COMPLETED	4,706.08	100.0	4,706.08	1	1	100.0	1	0
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		4,706.08	100.0	4,706.08	1	1	100.0	1	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
													OCCUPIED OWNER	UNITS RENTER
2003	0003	16	JOANN LOFFLER	COM	14A	LMH	3,805.00	100.0	3,805.00	1	1	100.0	0	1
2003	0003	17	ELENA TAYLOR	COM	14A	LMH	2,986.00	100.0	2,986.00	1	1	100.0	0	1
2003	0003	20	DEBORAH YORK	COM	14A	LMH	2,340.00	100.0	2,340.00	1	1	100.0	1	0
2003	0003	22	BONNIE MORTON	COM	14A	LMH	1,580.00	100.0	1,580.00	1	1	100.0	0	1
2003	0003	23	CARLOS RAMIRO	COM	14A	LMH	997.00	100.0	997.00	1	1	100.0	0	1
2003	0003	24	ADA DENNIS	COM	14A	LMH	4,956.28	100.0	4,956.28	1	1	100.0	0	1
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2003	TOTALS: BUDGETED/UNDERWAY						0.00	0.0	0.00	0	0	0.0	0	0
	COMPLETED						16,664.28	100.0	16,664.28	6	6	100.0	1	5
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							16,664.28	100.0	16,664.28	6	6	100.0	1	5



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 CDBG Summary of Accomplishments  
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Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Housing	Rehab; Single-Unit Residential (14A)	2	\$345.00	2	\$26,032.50	4	\$26,377.50
	Total Housing	2	\$345.00	2	\$26,032.50	4	\$26,377.50
Public Facilities and Improvements	Parks, Recreational Facilities (03F)	1	\$31,077.50	4	\$100,599.14	5	\$131,676.64
	Total Public Facilities and Improvements	1	\$31,077.50	4	\$100,599.14	5	\$131,676.64
Public Services	Senior Services (05A)	0	\$0.00	1	\$8,167.50	1	\$8,167.50
	Youth Services (05D)	0	\$0.00	3	\$24,200.00	3	\$24,200.00
	Substance Abuse Services (05F)	0	\$0.00	1	\$3,872.50	1	\$3,872.50
	Child Care Services (05L)	0	\$0.00	1	\$10,810.96	1	\$10,810.96
	Food Banks (05W)	0	\$0.00	1	\$11,000.00	1	\$11,000.00
	Total Public Services	0	\$0.00	7	\$58,050.96	7	\$58,050.96
General Administration and Planning	General Program Administration (21A)	0	\$0.00	1	\$73,767.36	1	\$73,767.36
	Total General Administration and Planning	0	\$0.00	1	\$73,767.36	1	\$73,767.36
Grand Total		3	\$31,422.50	14	\$258,449.96	17	\$289,872.46



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CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	0	2	2
	Total Housing		0	2	2
Public Facilities and Improvements	Parks, Recreational Facilities (03F)	Public Facilities	0	12,210	12,210
	Total Public Facilities and Improvements		0	12,210	12,210
Public Services	Senior Services (05A)	Persons	0	367	367
	Youth Services (05D)	Persons	0	362	362
	Substance Abuse Services (05F)	Persons	0	52	52
	Child Care Services (05L)	Persons	0	72	72
	Food Banks (05W)	Persons	0	378	378
	Total Public Services		0	1,231	1,231
Grand Total			0	13,443	13,443



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CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Hispanic		Total Hispanic	
		Total Persons	Persons	Total Households	Households
Housing	White	0	0	2	0
	Total Housing	0	0	2	0
Non Housing	White	507	216	0	0
	Black/African American	185	8	0	0
	Asian	4	0	0	0
	American Indian/Alaskan Native	3	1	0	0
	Native Hawaiian/Other Pacific Islander	2	0	0	0
	Black/African American & White	4	0	0	0
	Other multi-racial	148	30	0	0
	Total Non Housing	853	255	0	0
Grand Total	White	744	311	2	0
	Black/African American	247	28	0	0
	Asian	19	0	0	0
	American Indian/Alaskan Native	4	1	0	0
	Native Hawaiian/Other Pacific Islander	2	0	0	0
	Asian & White	5	0	0	0
	Black/African American & White	29	0	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	1	0	0	0
	Other multi-racial	180	30	0	0
	Total Grand Total	1,231	370	2	0



DELTONA

CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low (<=30%)	0	0	0
	Low (>30% and <=50%)	2	0	0
	Mod (>50% and <=80%)	0	0	0
	Total Low-Mod	2	0	0
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	2	0	0
Non Housing	Extremely Low (<=30%)	0	0	0
	Low (>30% and <=50%)	0	0	781
	Mod (>50% and <=80%)	0	0	0
	Total Low-Mod	0	0	781
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	0	0	781



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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	198,090.30
02 ENTITLEMENT GRANT	440,094.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	638,184.30

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	216,105.10
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	216,105.10
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	73,767.36
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	289,872.46
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	348,311.84

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	216,105.10
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	216,105.10
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	58,050.96
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	58,050.96
32 ENTITLEMENT GRANT	440,094.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	440,094.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	13.19%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	73,767.36
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	73,767.36
42 ENTITLEMENT GRANT	440,094.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	440,094.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	16.76%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	1	209	5807236	Campbell Park Swing Replacement and Relocation	03F	LMA	\$5,714.11
2014	1	217	5807236	Lake Gleason Park Playground Equipment	03F	LMA	\$36,764.55
2014	1	218	5807236	Campbell Park Shuffleboard Demolition	03F	LMA	\$3,700.53
2014	1	218	5812605	Campbell Park Shuffleboard Demolition	03F	LMA	\$19,128.20
2014	1	219	5812605	Campbell Park - Installation of Pavilion	03F	LMA	\$35,291.75
2014	1	225	5869830	Campbell Park Basketball Court Resurfacing	03F	LMA	\$31,077.50
					03F	Matrix Code	\$131,676.64
2014	2	212	5785063	Council on Aging	05A	LMC	\$2,041.88
2014	2	212	5828168	Council on Aging	05A	LMC	\$2,041.88
2014	2	212	5856135	Council on Aging	05A	LMC	\$2,041.88
2014	2	212	5869830	Council on Aging	05A	LMC	\$2,041.86
					05A	Matrix Code	\$8,167.50
2014	2	210	5774786	Boys and Girls Club	05D	LMC	\$1,294.20
2014	2	210	5807236	Boys and Girls Club	05D	LMC	\$1,863.76
2014	2	210	5812605	Boys and Girls Club	05D	LMC	\$1,091.00
2014	2	210	5828168	Boys and Girls Club	05D	LMC	\$1,898.13
2014	2	210	5856135	Boys and Girls Club	05D	LMC	\$1,189.31
2014	2	210	5869830	Boys and Girls Club	05D	LMC	\$996.10
2014	2	213	5828168	Futures Foundation/Take Stock in Children	05D	LMC	\$8,937.50
2014	2	216	5785063	New Hope Human Services/Dream Mentoring	05D	LMC	\$2,406.70
2014	2	216	5812605	New Hope Human Services/Dream Mentoring	05D	LMC	\$2,354.20
2014	2	216	5856135	New Hope Human Services/Dream Mentoring	05D	LMC	\$2,169.10
					05D	Matrix Code	\$24,200.00
2014	2	214	5785063	Windward Behavioral Care, Inc.	05F	LMC	\$1,100.00
2014	2	214	5807236	Windward Behavioral Care, Inc.	05F	LMC	\$1,055.00
2014	2	214	5812605	Windward Behavioral Care, Inc.	05F	LMC	\$1,222.50
2014	2	214	5828168	Windward Behavioral Care, Inc.	05F	LMC	\$495.00
					05F	Matrix Code	\$3,872.50
2014	2	215	5785063	Early Learning Coalition	05L	LMC	\$2,479.82
2014	2	215	5807236	Early Learning Coalition	05L	LMC	\$1,327.10
2014	2	215	5828168	Early Learning Coalition	05L	LMC	\$3,682.37
2014	2	215	5856135	Early Learning Coalition	05L	LMC	\$1,933.69
2014	2	215	5869830	Early Learning Coalition	05L	LMC	\$1,387.98
					05L	Matrix Code	\$10,810.96
2014	2	211	5807236	Neighborhood Center of West Volusia, Inc.	05W	LMC	\$2,212.03
2014	2	211	5812605	Neighborhood Center of West Volusia, Inc.	05W	LMC	\$2,816.75
2014	2	211	5856135	Neighborhood Center of West Volusia, Inc.	05W	LMC	\$613.40
2014	2	211	5869830	Neighborhood Center of West Volusia, Inc.	05W	LMC	\$5,357.82
					05W	Matrix Code	\$11,000.00
2014	3	221	5812605	702 Red Coach Avenue	14A	LMH	\$60.00
2014	3	222	5828168	952 Vercelli	14A	LMH	\$60.00
2014	3	222	5869830	952 Vercelli	14A	LMH	\$225.00
2014	3	223	5828168	1011 Marble Terrace	14A	LMH	\$285.00
2014	3	223	5856135	1011 Marble Terrace	14A	LMH	\$112.50
2014	3	223	5869830	1011 Marble Terrace	14A	LMH	\$25,575.00
2014	3	224	5828168	609 Nardello	14A	LMH	\$60.00
					14A	Matrix Code	\$26,377.50



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
Total							\$216,105.10

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	2	212	5785063	Council on Aging	05A	LMC	\$2,041.88
2014	2	212	5828168	Council on Aging	05A	LMC	\$2,041.88
2014	2	212	5856135	Council on Aging	05A	LMC	\$2,041.88
2014	2	212	5869830	Council on Aging	05A	LMC	\$2,041.86
							<hr/>
							\$8,167.50
2014	2	210	5774786	Boys and Girls Club	05D	LMC	\$1,294.20
2014	2	210	5807236	Boys and Girls Club	05D	LMC	\$1,863.76
2014	2	210	5812605	Boys and Girls Club	05D	LMC	\$1,091.00
2014	2	210	5828168	Boys and Girls Club	05D	LMC	\$1,898.13
2014	2	210	5856135	Boys and Girls Club	05D	LMC	\$1,189.31
2014	2	210	5869830	Boys and Girls Club	05D	LMC	\$996.10
2014	2	213	5828168	Futures Foundation/Take Stock in Children	05D	LMC	\$8,937.50
2014	2	216	5785063	New Hope Human Services/Dream Mentoring	05D	LMC	\$2,406.70
2014	2	216	5812605	New Hope Human Services/Dream Mentoring	05D	LMC	\$2,354.20
2014	2	216	5856135	New Hope Human Services/Dream Mentoring	05D	LMC	\$2,169.10
							<hr/>
							\$24,200.00
2014	2	214	5785063	Windward Behavioral Care, Inc.	05F	LMC	\$1,100.00
2014	2	214	5807236	Windward Behavioral Care, Inc.	05F	LMC	\$1,055.00
2014	2	214	5812605	Windward Behavioral Care, Inc.	05F	LMC	\$1,222.50
2014	2	214	5828168	Windward Behavioral Care, Inc.	05F	LMC	\$495.00
							<hr/>
							\$3,872.50
2014	2	215	5785063	Early Learning Coalition	05L	LMC	\$2,479.82
2014	2	215	5807236	Early Learning Coalition	05L	LMC	\$1,327.10
2014	2	215	5828168	Early Learning Coalition	05L	LMC	\$3,682.37
2014	2	215	5856135	Early Learning Coalition	05L	LMC	\$1,933.69
2014	2	215	5869830	Early Learning Coalition	05L	LMC	\$1,387.98
							<hr/>
							\$10,810.96
2014	2	211	5807236	Neighborhood Center of West Volusia, Inc.	05W	LMC	\$2,212.03
2014	2	211	5812605	Neighborhood Center of West Volusia, Inc.	05W	LMC	\$2,816.75
2014	2	211	5856135	Neighborhood Center of West Volusia, Inc.	05W	LMC	\$613.40
2014	2	211	5869830	Neighborhood Center of West Volusia, Inc.	05W	LMC	\$5,357.82
							<hr/>
							\$11,000.00
							<hr/>
							\$58,050.96

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	4	220	5774786	Administration	21A		\$19,210.99
2014	4	220	5785063	Administration	21A		\$5,792.74
2014	4	220	5807236	Administration	21A		\$10,872.81
2014	4	220	5812605	Administration	21A		\$5,287.66
2014	4	220	5828168	Administration	21A		\$13,214.41
2014	4	220	5856135	Administration	21A		\$14,820.77
2014	4	220	5869830	Administration	21A		\$4,567.98
							<hr/>
							\$73,767.36
							<hr/>
							\$73,767.36





## Agenda Memo

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**TO:** Mayor and Commission

**AGENDA DATE:** 12/14/2015

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 11 - A

**SUBJECT:**

Request for consideration and Approval of Amended Interlocal Agreement between Halifax Hospital Medical Center and the City of Deltona - Becky Vose, Legal Department (407) 448-0111.

**LOCATION:**

Citywide

**BACKGROUND:**

Bill Griffin, Director, Research and Planning, for Halifax Health will present a power point presentation in support of an Amended Interlocal Agreement between Halifax Health Medical Center and the City of Deltona.

At the Regular Commission Meeting of April 1, 2013, the City Commission approved an Interlocal Agreement between Halifax Hospital Medical Center and the City of Deltona. Halifax has requested to amend said agreement.

The reason for the amended Interlocal Agreement is to recognize the new construction planned in the City. They need the amendment from a legal standpoint, because Deltona is outside of their taxing district, and if they have an Interlocal Agreement with a governmental entity outside of their taxing district where they have a facility, they are permitted to get additional legal protections that they would otherwise not have.

**COST:**

N/A

**SOURCE OF FUNDS:**

N/A

**ORIGINATING DEPARTMENT:**

City Attorney's Office

**STAFF RECOMMENDATION PRESENTED BY:**

Becky Vose, City Attorney - That the City Commission approve the proposed amended Interlocal Agreement as presented.

**POTENTIAL MOTION:**

"I move to approve the proposed amended Interlocal Agreement as presented."

INTERLOCAL AGREEMENT BETWEEN  
HALIFAX HOSPITAL MEDICAL CENTER  
AND THE  
CITY OF DELTONA

THIS INTERLOCAL AGREEMENT is entered into this \_\_\_\_ day of December, 2015 by and between HALIFAX HOSPITAL MEDICAL CENTER, a special taxing district of the State of Florida (“Halifax”), and CITY OF DELTONA, a municipality of the State of Florida (“City”).

WITNESSETH

WHEREAS, the City has an interest in the health care needs of its citizens and those who work, recreate, and travel through its geographic boundaries; and

WHEREAS, Halifax was formed by the Florida Legislature for the purpose of providing health care services and facilities; and

WHEREAS, the City recognizes the benefits that will flow to individuals within the City’s boundaries through an affiliation with Halifax to ensure that adequate health care receiving facilities and services are located within the City and are available which will best meet the geographic, economic, and population-related needs of the City; and

WHEREAS, the City recognizes the benefits of new jobs created by Halifax providing additional health care services within the City; and

WHEREAS, the City recognizes the benefit of providing City residents with additional choice of conveniently located health care services within the City; and

WHEREAS, the City recognizes that Halifax will be making a significant capital and operating investment in an existing building located within the Community Redevelopment Area of the City to provide health care services within the City; and

WHEREAS, the City recognizes that Halifax presently does not intend to own such property and plans to rent the property and such property would not receive hospital taxing district exemptions ; and

WHEREAS, §163.01, Florida Statutes, the Florida Interlocal Cooperation Act of 1969, authorizes local governmental entities to make the most efficient use of their powers by enabling them to cooperate on a basis of mutual advantage and, thereby, to provide services and facilities in a manner that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, the cooperative effort between the parties will mutually benefit the City and Halifax.

NOW THEREFORE, the parties agree as follows:

1. Halifax and the City agree that it is in their respective best interests to work cooperatively to review the health care needs present within the City.

2. Halifax and the City will strive to jointly address issues of mutual concern regarding the health care needs identified within the City and will work together to provide health care services within the City's boundaries to meet those needs. Such services may include, but shall not be limited to emergency and non-emergency primary care, to include a medical emergency receiving facility, and specialty physician services.

3. Halifax and the City agree that, subject to all regulatory requirements, Halifax may establish and operate health care facilities in appropriate and agreed upon areas within the City, as identified by Halifax, in consultation with the City.

4. Halifax and the City agree that the first Halifax Health facility established to meet the needs referenced in this Agreement shall be located at 2090 Saxon Boulevard. (the "first facility"). The second facility shall be located within the Halifax Crossings development (SR 472 and I-4) to include a Free Standing Emergency Department with related imaging in phase 1. The third facility shall be located within the Halifax Bella Vista development (Howland Blvd, and SR 415).

5. Halifax and the City agree that considering the significant investment on the part of Halifax and the benefits accruing to the City and its residents that this INTERLOCAL AGREEMENT shall be in effect for an initial thirty (30) year period, with additional renewal options of similar term at the completion of the initial term or any renewal term.

6. Halifax and the City agree that the City may elect to terminate this INTERLOCAL AGREEMENT if Halifax fails to comply with one or more terms of this Agreement after notice by the City of such noncompliance and a reasonable opportunity to cure any noncompliance.

7. Halifax and the City agree that the City may elect to terminate or extend for cause this INTERLOCAL AGREEMENT if Halifax does not have the second facility operational and open to the public within 36 months of execution of this Agreement.

8. Notices. Any notices required under this Agreement shall be in writing and either hand delivered or sent by U.S. mail to the following:

a. If to City:

City Manager  
2345 Providence Boulevard  
Deltona, FL 32725

b. If to Halifax:  
Vivian Gallo, Esq.  
General Counsel  
Halifax Health  
303 N. Clyde Morris Blvd.  
Daytona Beach, FL 32114

9. Authority to Enter this Agreement. The parties acknowledge and certify that each has the authority to enter this Agreement.

10. No Third Party Beneficiary. No person or entity, other than the City and Halifax, shall have any rights under this Agreement. There are no third party beneficiaries.

11. Sovereign Immunity. Nothing contained in this Agreement shall be deemed or interpreted to operate as a waiver of any party's sovereign immunity as the same may be legally applicable or available to any party.

12. Counterpart Originals. This Agreement may be executed in counterpart originals, each of which shall carry the same force and effect as the original.

13. Recording Agreement. Halifax hereby agrees to record this Agreement immediately following the effective date. The effective date of this Agreement shall be immediately after the recording of the Agreement with the Clerk of the Circuit Court of the County of Volusia.

14. Amendments. Amendments to the Agreement may be offered by either Party at any time. Proposed amendments shall be in writing and must be approved by a majority of the governing bodies of each Party. No amendment shall be effective until approved by the governing bodies of the City and Halifax.

15. Supremacy. The Parties agree and covenant, having given and received valuable consideration for the promises and commitments made herein, it is their desire, intent and firm agreement to be bound by and observe the terms of this Agreement. Except as otherwise provided by this Agreement or by law, in the event the terms of this Agreement conflict with previous agreements between the Parties, the terms of this Agreement shall control.

16. Entire Understanding. Except as otherwise specifically set forth herein or in any sub-agreement, this Agreement embodies and constitutes the entire understanding of the Parties with respect to the subject matters addressed herein, and all prior agreements, understandings, representations and statements, oral or written, are superseded by this Agreement. The City and Halifax further acknowledge that they each participated in drafting this Agreement, and in the

event of a dispute regarding the Agreement, it shall not be construed by a court of competent jurisdiction or other tribunal more or less favorably on behalf of either Party on the basis of a claim that a Party did not participate in drafting the Agreement or any part thereof.

17. Severability. Any term or provision of this Agreement that is invalid or unenforceable in any situation in any jurisdiction shall not affect the validity or enforceability of the remaining terms and provision hereof or the validity or enforceability of the offending term or provision in any other situation or in any other jurisdiction.

18. Dispute Resolution. The Parties agree to resolve any dispute related to the interpretation or performance of this Agreement in accordance with the Florida Governmental Conflict Resolution Act, Chapter 64, Florida Statutes.

19. Governing Law and Venue. The laws of the State of Florida shall govern this Agreement, and venue for any action to enforce the provisions of this Agreement shall only be in the Circuit Court in and for Volusia County, Florida. Federal Jurisdiction and venue, if applicable shall only be in the Middle District of Florida, Orlando Division.

IN WITNESS WHEREOF, the parties have executed this Interlocal Agreement as of the date set forth above.

CITY OF DELTONA, a Municipality  
of the State of Florida

By: \_\_\_\_\_  
John Masiarczyk, Mayor

Attest:

\_\_\_\_\_  
Joyce Raftery, City Clerk

HALIFAX HOSPITAL MEDICAL CENTER,  
a special taxing district of the State of  
Florida

By: \_\_\_\_\_  
Chair, Board of Commissioners

Attest:

\_\_\_\_\_  
Secretary, Board of Commissioners

# HALIFAX HEALTH

Halifax Health  
Serving the  
City of Deltona

December, 2015

# Objectives – Halifax Crossing

- Enhance access and choice for residents of Deltona
- 40,500 ED visits Deltona residents (approximate 12 mos. end 6/30/14)
- Faster access
- Faster return to home
- Increase in employment opportunities (60 positions) (projected \$5.8 million payroll in year 1, \$6.3 million payroll in year 5)
- Phase 2 employment opportunities would increase payroll an additional \$38.5 million by year 5 of Phase 2
- Access to other specialties

# Summary of Expected Services Halifax Crossing

## Phase 1 (\$20 – \$30 million)

- Free standing Emergency Department & Full Service Imaging
- Surgery & Endoscopy
- Observation Unit
- Physician Offices
  - Family Medicine
  - Ob/Gyn
  - Cardiology
  - General Surgery
  - Internal Medicine
  - Pediatrics
  - Gastroenterology
  - Orthopedics

## Phase 2 (\$60 - \$75 million)

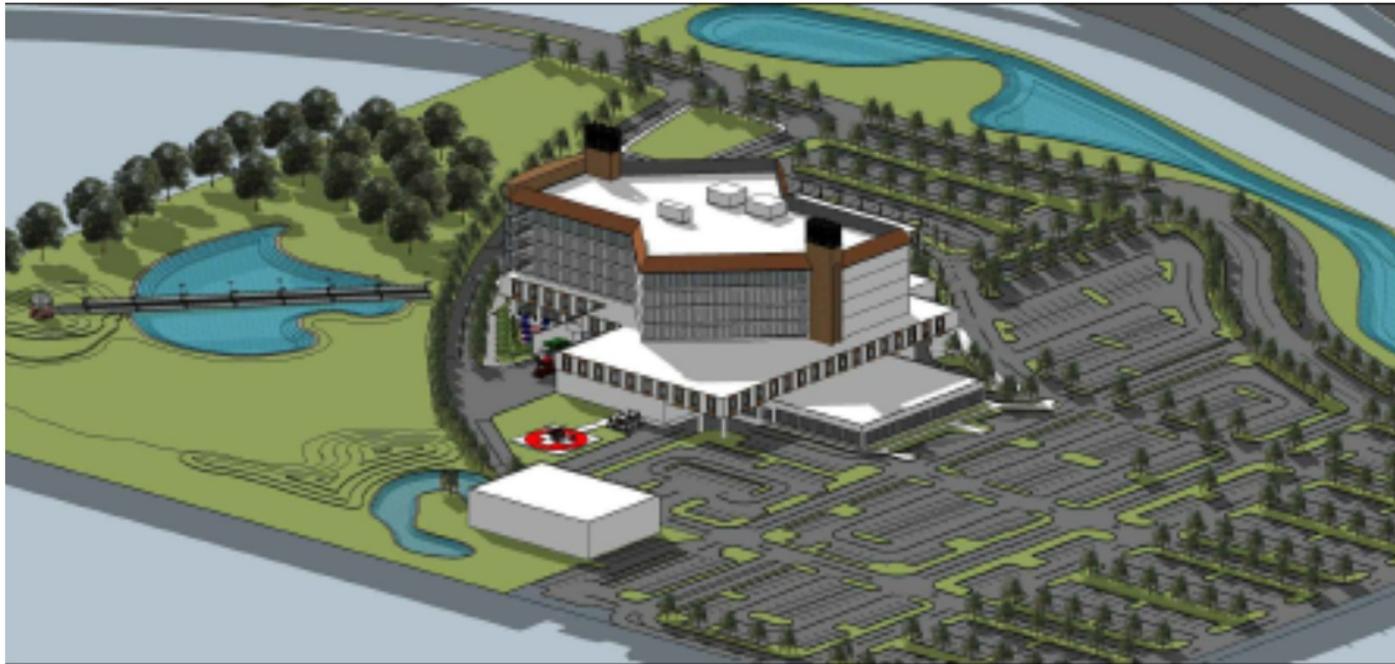
- Acute Care Hospital Tower



# Timing – Halifax Crossing

- Interlocal Agreement City of Deltona (current)
- Select developer (January 2016)
- Finalize design (May 2016)
- Leases finalized (March 2016)
- AHCA Review (June 2016)
- Permitting (June 2016)
- Construction complete – Free Standing ED and Imaging Phase 1 (December 2016)
- Operational – Free Standing ED (December 2016)
- MOB & Surgery Center Phase 2 (April 2017)

# Conceptual View Halifax Crossing Phase 2



# Objectives – Bella Vista

- Enhance access and choice for residents of Deltona
- Primary Care convenient access with extended hours
- Faster return to home
- Increase in employment opportunities
- Access to other specialties



# Summary of Expected Services Bella Vista

- Urgent Care Center
- Imaging
- Physician Offices
  - Family Medicine
  - Internal Medicine
  - Ob/Gyn
  - Pediatrics
  - Cardiology
  - Gastroenterology
- Compatible Use additional development



# Timing – Bella Vista

- Interlocal Agreement City of Deltona (current)
- Select developer (January 2016)
- Finalize design (May 2016)
- Leases finalized (March 2016)
- Permitting (June 2016)
- Construction complete (December 2016)
- Operational (December 2016)

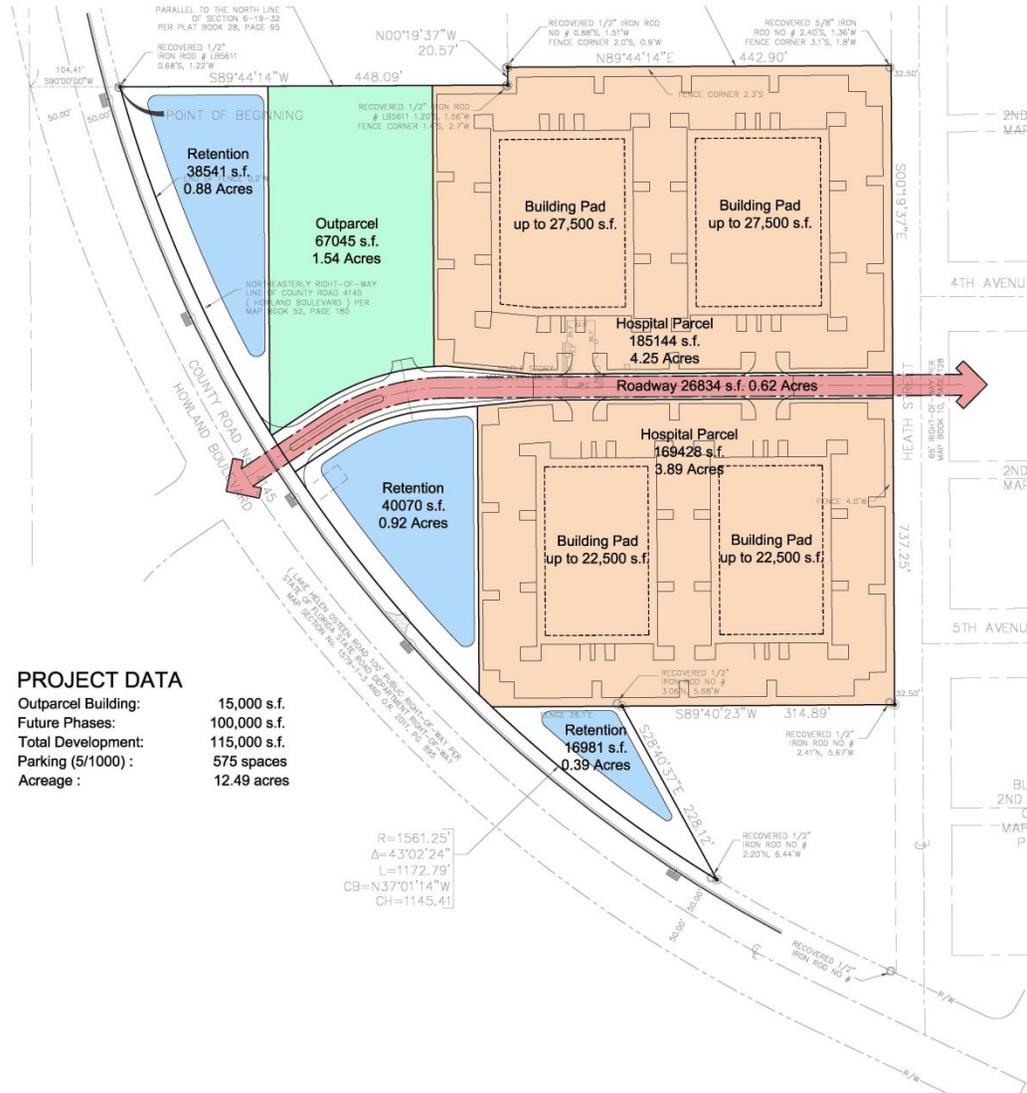


# Conceptual Elevation Bella Vista Phase 1



**HALIFAX - DELTONA**  
**Medical Office Building Elevation**

# Overhead View of Site – Bella Vista

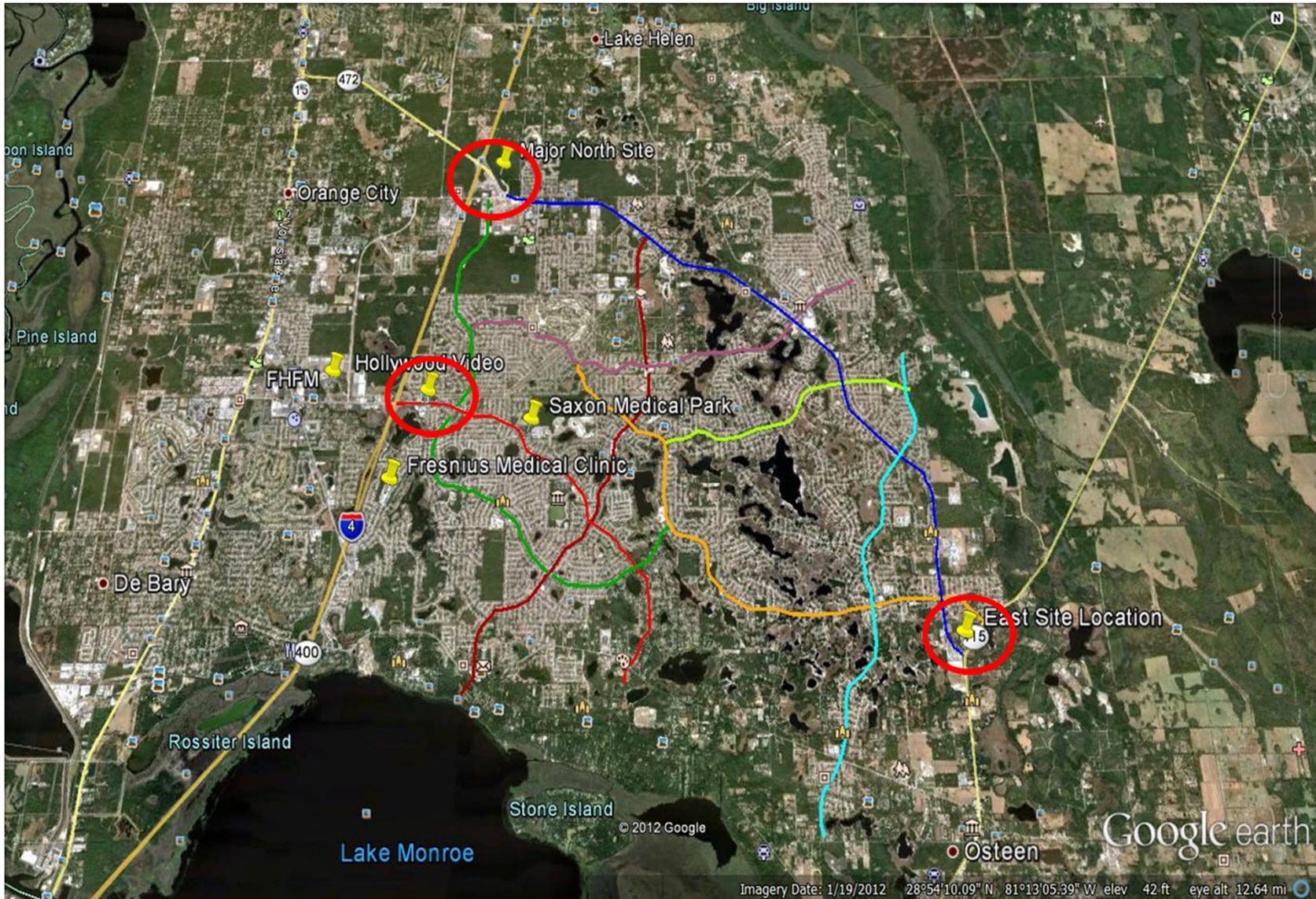


## PROJECT DATA

Outparcel Building:	15,000 s.f.
Future Phases:	100,000 s.f.
Total Development:	115,000 s.f.
Parking (5/1000):	575 spaces
Acreeage :	12.49 acres

$R=1561.25'$   
 $\Delta=43^{\circ}02'24''$   
 $L=1172.79'$   
 $CB=N37^{\circ}01'14''W$   
 $CH=1145.41'$

# Locations





## Agenda Memo

---

**TO:** Mayor and Commission

**AGENDA DATE:** 12/14/2015

**FROM:** Jane K. Shang, City Manager

**AGENDA ITEM:** 11 - B

**SUBJECT:**

Consideration of appointment of seven (7) members to the Parks and Recreation Advisory Board. - Joyce Rafferty, City Clerk, (386) 878-8502.

**LOCATION:**

N/A

**BACKGROUND:**

The terms of all seven (7) members of the Parks and Recreation Advisory Board will expire on December 31, 2015. All of the current members have expressed that they wish to be re-appointed to this Board with the exception of Lonnie Wilson and staff has been unable to reach member Jimmie Stone.

The City has run press releases, posted the openings on D-TV, the City's web page and bulletin boards. To date the City has received applications from the following individuals: Michelle O'Connor and Smiley Thurston.

**COST:**

N/A

**SOURCE OF FUNDS:**

N/A

**ORIGINATING DEPARTMENT:**

City Clerk's Office

**STAFF RECOMMENDATION PRESENTED BY:**

Joyce Rafferty, City Clerk - That the Commission members select their appointment or re-appointment to the Parks and Recreation Advisory Board with a term to expire December 31, 2017.

**POTENTIAL MOTION:**

"I move to confirm the Commission members' appointment(s) or re-appointment(s) with a term to expire on December 31, 2017 to the Parks and Recreation Advisory Board."

**City of Deltona, Florida**  
**PARKS & RECREATION ADVISORY COMMITTEE**

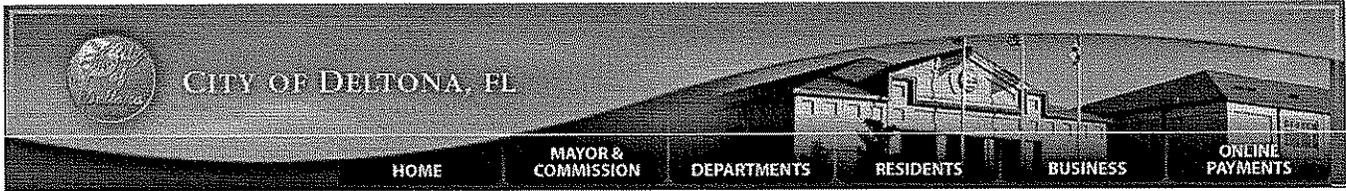
	<b><u>Appointed By</u></b>	<b><u>Apptd. Date</u></b>	<b><u>Term Expiration</u></b>
Lonnie Wilson <b>CHAIRMAN</b> 1279 Humphrey Blvd Deltona, FL 32738 (386) 956-1504 Email: <a href="mailto:lonnie1279@gmail.com">lonnie1279@gmail.com</a>	Commissioner Soukup (District 5)	01-07-13 12-16-13 Re-Apptd. 12-15-14 Re-Apptd	12-31-15
Bernice Ludvick 180 Magnolia Woods Ct Unit 18C Deltona, FL 32725 (386) 960-4888 H (386) 437-3070 W Email: <a href="mailto:ludvel@aol.com">ludvel@aol.com</a>	Commissioner Nabicht (District 6)	12-13-10 12-12-11 Re-Apptd. 12-10-12 Re-Apptd. 12-16-13 Re-Apptd. 12-15-14 Re-Apptd.	12-31-15
Julio De Leon 882 Abby Terrace Deltona, FL 32725 (386) 860-3458 H (407) 730-0227 cell Email: <a href="mailto:juliodln@yahoo.com">juliodln@yahoo.com</a>	Vice Mayor Schleicher (District 4)	12-13-10 12-12-11 Re-Apptd. 12-10-12 Re-Apptd. 12-16-13 Re-Apptd. 12-15-14 Re-Apptd.	12-31-15
Helen Pereira P.O. Box 390721 Deltona, FL 32739 (407) 272-5911 Email: <a href="mailto:Gloria-2-god@hotmail.com">Gloria-2-god@hotmail.com</a>	Commissioner Honaker (District 1)	12-15-14	12-31-15
Nathan D. Johnson 1117 W. Seagate Drive Deltona, FL 32725 (386) 479-0571 H Email: <a href="mailto:melnatj@hotmail.com">melnatj@hotmail.com</a>	Commissioner Barnaby (District 2)	12-10-12 12-16-13 Re-Apptd. 12-15-14 Re-Apptd.	12-31-15
Jimmie Stone 1616 Gregory Drive Deltona, FL 32738 (386) 490-7538 (386) 473-7500 Email: <a href="mailto:jstone002@cfl.rr.com">jstone002@cfl.rr.com</a>	Mayor Masiarczyk	07-21-14 12-15-14 Re-Apptd.	12-31-15

**City of Deltona, Florida**  
**PARKS & RECREATION ADVISORY COMMITTEE**

	<b><u>Appointed By</u></b>	<b><u>Apptd. Date</u></b>	<b><u>Term Expiration</u></b>
<b>(Resigned 4/30/15)</b>			
Maribel Montanez 102 Heather Lane Drive Deltona, FL 32738 (407) 538-2921 Email: <a href="mailto:maribelmontanez1@gmail.com">maribelmontanez1@gmail.com</a>	Commissioner Herzberg (District 3)	07-21-14 <del>12-15-14 Re-Apptd.</del>	12-31-15

**Staff Liaison:**

Steve Moore  
Parks and Recreation Director  
2345 Providence Blvd.  
Deltona, FL 32725  
Phone: (386) 878-8902  
Fax: (386) 878-8901  
Email: [smoore@deltonafl.gov](mailto:smoore@deltonafl.gov)



Home / Deltona Sections / Departments / City Clerk / Advisory Boards Application Form

Apptd on 12/13/10  
(Razmoung)

**City of Deltona  
Citizen Board/Committee Application**

Name of Board/Committee

**Personal Information**

Name

Address

City

State

Zip

# Years

District

Phone

Email Address

Are you a registered voter?  Yes  No

Employer

# Years

Address

Phone

Position

**Summarize your work experience**

I was a legal secretary for 32 years and am now an attorney-at-law admitted in Florida.

**Education**

School	Years	Degree
Marymount Manhattan C	7	B.A.
City University of NY Sc	3	J.D.

**Volunteer, Civic, Professional, & Other Activities**

- a. List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.

Springhill-Deland Kiwanis - Member  
Parent-Mentors in Action - Member  
4-H - Volunteer  
Volunteer Certified County Court Mediator

- b. Have you ever served on a committee or advisory board? If so, give the details, including any positions held.

Deltona Parks & Recreation Senior Citizen  
Advisory Sub-Committee - Vice Chair

- c. Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.

No

Reasons For Serving

- a. Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

Experience with the Parks & Rec Senior Citizen  
Advisory Sub-Committee.

- b. Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

I feel that my experience as Vice Chair of the  
Senior has given me insight into the needs of  
the citizens of Deltona with regard to  
availability of first class parks and recreation

Miscellaneous

- a. Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

N/A

- b. Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

No

References

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by

the City of Deltona.

- 1.
- 2.
- 3.

Additional Information or Comments

I declare the foregoing facts to be true, correct, and complete.

Name  Date  (MM/DD/YY)

Enter code:\*

Please note that the City Clerk's Office keeps applications active for 6 months from the date of receipt if you are not chosen to fill the Board/Committee vacancy. If within that 6 months you wish to be considered for another Board/Committee vacancy other than the Board originally applied for, you must contact the City Clerk's Office at (386) 878-8500 and request your application be pulled for consideration. After 6 months, a new application must be submitted.

2345 Providence Blvd. Deltona, FL 32725 Phone: (386) 878-8100 Fax: (386) 878-8501  
Webmaster [jkent@deltonafl.gov](mailto:jkent@deltonafl.gov). Questions or comments? [Let us know what you think!](#)  
Copyright © 2001 City of Deltona. All rights reserved. [Legal notice](#). [Employee Webmail](#).

NOTICE: Under Florida law, e-mail addresses are public records.  
If you do not want your e-mail address released in response to a public records request,  
do not send electronic mail to the City of Deltona. Instead, contact the City by phone or in writing.  
Web site development by Zgraph [Orlando Web Design](#)

Appt. 12/13/10  
(V.M. Treusch)

**Traci Houchin**

---

**From:** Joyce Kent  
**Sent:** Monday, October 11, 2010 8:01 AM  
**To:** Traci Houchin  
**Subject:** Board/Committee Application

Joyce Kent, CMC  
City Clerk  
City of Deltona  
2345 Providence Blvd.  
Deltona, FL 32725  
Phone: (386) 878-8500  
Fax: (386) 878-8501

---

**From:** forms@deltonafl.gov [mailto:forms@deltonafl.gov]  
**Sent:** Saturday, October 09, 2010 8:08 PM  
**To:** Joyce Kent  
**Subject:** Board/Committee Application

A message has been sent to you from a contact form on your Web site at: <http://deltonafl.gov/go/deltona-sections/departments/city-clerk/advisory-boards-application-form> If the user filled out his or her email address, you can hit "reply" in your email program to reply to their email address.

## Board Committee Application

Name of Board or Committee: Parks and Recreation Advisory Committee

### Personal Information

Name: Julio C. De Leon  
Address: 882 Abby Ter  
City: Deltona  
State: FL  
Zip: 32725  
Years Residence: 1  
District: 4  
Phone: 386 860-3458  
Email: [juliodln@yahoo.com](mailto:juliodln@yahoo.com)  
Registered Voters Yes:  
Registered Voters No:

### Summarize your work experience

Employer: Snshine School Uniforms

No. of years: 7

Address: 617 N Primrose Drive

Phone: 407 896-9179

Position: District Manager

Work Experience: •Assist in the recruitment and hiring of the most qualified managers to meet the district's needs. •Conduct orientation, train and coach the management staff in execution of daily tasks and to maximize sales. •Participate in administering company policies and developing long range goals and objectives. •Coordinate sales promotion activities and pricing of merchandise. •Oversee preparation of merchandise placement and displays. •Review operational reports and records to ensure adherence to Company policies and procedures, monitor store profitability, and manage payroll budgets. •Analyze marketing potential of new and existing store locations and recommend additional sites or closing of existing stores. •Coordinate new store openings and/ or closing of existing locations. •Ensure that proper channels of communication exist between the stores and headquarters. •Oversee compliance of Store Managers with established Company policies and standards, such as safekeeping of Company funds and property, personnel practices, security, sales and record-keeping procedures, and overall maintenance of the stores by performing required audits. •Help solve problems that affect the stores service, efficiency, and productivity. •Inspect premises of stores to ensure that adequate security exists and that physical facilities comply with safety and environmental codes and ordinances. •Any other tasks as assigned from time to time.

## Education

School	Years	Degree
Univ. San Carlos de Guatemala	5	Political Science

## Volunteer, Civic, Professional, & Other Activities

List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.

Assisted in the X annual Indigenous Conference in Guatemala. Responsible for setting all accommodations for all guest speakers and ensuring they had all material needed for their workshops.

Have you ever served on a committee or advisory board? If so, give the details, including any positions held.

N/A

Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.

N/A

## Reasons For Serving

Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

I have attained administrative skills as well as leadership skills as a District Manager and as a Yeoman Petty Officer in the United States Navy. I currently am a Reservist in the Navy and perform Honor Guard and Funeral Honors for our fallen Service members. Having the opportunity to serve the City of Deltona would be a great experience for me as well.

Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

As a resident of the City of Deltona and having two small children I spend a lot of time at parks and I have seen the great job that is being done. I would like to contribute to the residents of Deltona and to best serve the interests of this Committee in any way possible.

**Miscellaneous**

Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

NO

Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of 100 dollars or less that were imposed, unless it also included a jail sentence.

NO

**References**

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

**Additional Information or Comments**

Received 10/17/2014 with no Address or phone number  
10/21/2014 received phone number and address

Request From: Helen M Pereira  
Email: [gloria-2-GOD@hotmail.com](mailto:gloria-2-GOD@hotmail.com)  
Source IP: 68.204.32.201

Mailing Address: P.O. Box 390721  
City: Deltona  
State: Florida  
Zip: 32739

Address: 2449 Austin Avenue  
City: Deltona  
State: Florida  
Phone: 407-272-5911

#### Checkbox Choices

Affordable Housing Advisory Committee, Firefighter's Pension Plan Board of Trustees, Parks & Recreation Advisory Committee, Other Boards/Committees (Write Board Name in "Additional Information"), Parks & Recreation Youth Advisory Sub-Committee,

Number of Years as a Deltona Resident

16 - 20 Years

What Commission district do you reside in?

District 1

Are you a registered voter in Volusia County?

Yes

Who is your employer? (Please include number of years, address, phone number and title/position)

Friendship Elementary School, third school year, EDEP group leader.

Please summarize your work experience.

Worked caring for children, after school program. Have worked at different Day Care in our Community, and also at Bank of America for about 2years.

List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.

Volunteer at Friendship Elementary School, also at the Pentecostal Church of God.

Received 10/17/2014 with no Address or phone number  
10/21/2014 received phone number and address

Have you ever served on a committee or advisory board? If so, give the details, including any positions held. Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.

I currently serve at our Church Board as a "Sub - Treasure" also as the District Vice President in the Women's Ministry, for the GLORY of GOD, volunteer as needed at our Church. Also volunteer at the "Feeding Our Community" held at Dewey Booster Park.

Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

I'm able to speak, write and talk both English and Spanish, have computer skills, love to be able to help where needed. Have an A.S. degree, and work in Customer Service field for over 10 years.

Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

Not only have I lived in Deltona since I was a child {although I moved for High School/ College} but I have able to see the growth of Deltona and love being part of this amazing community.

Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

n/a

Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

No

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

Supervisor - Mrs Jennipher Nieves - {386} 748-4931 , Mr.Cardona - co-worker {386}748-1046 , Frances- {386} 216-6387

Additional Information or Comments

I declare the foregoing facts to be true, correct, and complete.

I agree

## Angela Meyer

---

**To:** Joyce Kent  
**Subject:** RE: Citizen Board/Committee Application

**From:** nathan d johnson [<mailto:melnatj@hotmail.com>]  
**Sent:** Thursday, November 29, 2012 7:38 PM  
**To:** Joyce Kent  
**Subject:** Citizen Board/Committee Application

Request From: nathan d johnson  
Email: [melnatj@hotmail.com](mailto:melnatj@hotmail.com)  
Source IP: 74.4.197.120

Address: 1117 w seagate dr  
City: deltona  
State: fl  
Zip: 32725  
Phone: 3864790571  
Alt Phone:  
Fax:  
Organization:

### Checkbox Choices

Parks & Recreation Advisory Committee,

Number of Years as a Deltona Resident  
6 - 10 Years

What Commission district do you reside in?  
District 2

Are you a registered voter in Volusia County?  
Yes

Who is your employer? (Please include number of years, address, phone number and title/position)  
I work at a Farm Co-Op with Common Ground Farm in De Land, Florida. I started there in January 2012.  
The address is 1330 E. Taylor Road De Land, Florida 32724. Owners John and Pat Joslin and can be reached  
at 386.804.2664. The website is [www.cgofarm.com](http://www.cgofarm.com)

Please summarize your work experience.

List any volunteer service organizations, clubs, or professional societies you are a member of and give the  
positions or titles you have held.

I am a member of the Florida Farm Bureau. I am also a member of Cub Scout Pack 565 located in Deltona, Florida. Former positions are Committee Chair, Weblo Den leader, Bear Den Leader, and temporary Cub Master.

Have you ever served on a committee or advisory board? If so, give the details, including any positions held. Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.  
None with Deltona.

Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

I have a B.A. degree from the University of Florida. I have completed 2 semesters of Accounting at Seminole State College. I have have completed Lean Six Sigma and also White Belt and Yellow Belt Certificates.

Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

I was asked to consider joining the P and R Board by Commissioner Webster Barnaby. I am interested in contributing my knowledge as someone who has gone to numerous parks as a father, Scout leader and as a husband.

Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

I have no business nor contractual obligation with the City of Deltona.

Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

No.

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

Commissioner Webster Barnaby; 2242 E. Fairbanks Dr., Deltona, FL 32725, 386-848-2600

John Joslin; 1330 E. Taylor Road, De Land, Florida 32724, 386-804-2664

Mark and Deidre Conover; 2367 Fountain Rd, Deltona, FL 32728, 386-789-2935

Additional Information or Comments

N/A

I declare the foregoing facts to be true, correct, and complete.

I agree

Received: July 16, 2014

Request From: Jimmie N Stone

Email: [jstone002@cfl.rr.com](mailto:jstone002@cfl.rr.com)

Source IP: 97.104.171.84

Address: 1616 Gregory Dr

City: Deltona

State: Florida

Zip: 32738

Phone: 386-490-7538

Alt Phone: 386-473-7500

Fax:

Organization: None

Checkbox Choices

Parks & Recreation Advisory Committee,

Number of Years as a Deltona Resident

6 - 10 Years

What Commission district do you reside in?

District 5

Are you a registered voter in Volusia County?

Yes

Who is your employer? (Please include number of years, address, phone number and title/position)

Volusia County Sheriff's Office

Deputy Sheriff for 7 years

123 W. Indiana Av.

Deland, FL 32720

386-736-5999

Please summarize your work experience.

I patrolled Deltona for approximately 2 1/2 years as a Deputy Sheriff. Prior to that I was a squad leader for the US Army. I served 8 years, 3 of which were over seas including a combat tour in

Received: July 16, 2014

Iraq. While in the Army, I attended leadership school which enabled me to enhance my natural leader abilities.

List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.

Volunteer soccer coach at the Deltona YMCA

Sigma Beta Delta Honor Society

Have you ever served on a committee or advisory board? If so, give the details, including any positions held. Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.

No

Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

Bachelor Applied Science Degree in Supervision and Management, Daytona State College, Graduated with Honors in 2012, 3.97 GPA

Associate of Science Degree in Criminal Justice, Daytona State College, Graduated with Honors in 2010

Associate of Arts Degree, Daytona State College, Graduated with Honors in 2011

I have an above average understanding of government operations.

Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

For the past 7 years I have served our county as a Deputy Sheriff. I would like to further serve my city as a member of the Parks and Recreation Advisory Committee. Having three school age children who frequently visit Deltona's parks, I have a personal interest in their success. I believe I will be a valuable influence to the future of our parks.

As part of my duties as a Deputy Sheriff, I was selected to provide security during the Volusia County Council meetings for the past two years. I have attended almost every meeting during this timeframe in its entirety. While attending these meeting, I gained valuable insight and understanding of government operations.

Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

Received: July 16, 2014

None

Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

No

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

Joie Alexander, 1930 Seclusion Dr. Port Orange, FL 32128, 386-295-0983

Lonnie Wilson, 1279 Humphrey Blvd. Deltona, FL 32738, 386-956-1504

Greg Roberts, Address exempt- LEO, 386-561-8785

#### Additional Information or Comments

I enjoy making the children of our city happy. One way that I do this is by creating a very large computer controlled Christmas light show. Last year my display won the Holiday Parade of Homes contest. In addition to the show, I present the children with small presents and candy canes. Getting to see the joy, awe, and smiles on their faces is the reason I do it every year.

I declare the foregoing facts to be true, correct, and complete.

I agree

Received November 8, 2015

Ms. O'Connor advised on December 1, 2015 that she would like to be considered for the Parks and Recreation Advisory Board.

Request From: Michelle Lee O'Connor

Email: [msoconnorabc@gmail.com](mailto:msoconnorabc@gmail.com)

Source IP: 98.85.112.211

Address: 981 Halstead St

City: Deltona

State: Florida

Zip: 32725

Phone: 601-608-8691

Alt Phone:

Fax:

Organization:

Checkbox Choices

Parks & Recreation Citizen Accessibility Advisory Sub-Committee,

Number of Years as a Deltona Resident

2 - 5 Years

What Commission district do you reside in?

District 1

Are you a registered voter in Volusia County?

Yes

Who is your employer? (Please include number of years, address, phone number and title/position)

Volusia County Board of Education

2 North Clara Ave , Deland

386- 734-7190

Substitute Teacher

Please summarize your work experience.

Worked over 20 hours in customer service based industry

last three years working as a substitute teacher

List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.

Received November 8, 2015

Ms. O'Connor advised on December 1, 2015 that she would like to be considered for the Parks and Recreation Advisory Board.

Discovery Elementary K-5 PTA Secretary elected position 2015-2016

Have you ever served on a committee or advisory board? If so, give the details, including any positions held. Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.

Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

I am currently a third year Education Major at Daytona State college and have received the Presidents Award three times and have been on the deans list six times

Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

I am a public servant in the Education Department and can contribute various input from the community in which I reside. I am motivated to make Deltona a better place to live for my community

Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

n/a

Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

no

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

Amanda Wiles Discovery Elementary Principal 975 Abigail Drive Deltona , 386-575-4133

Mary Hendrickson River Springs middle school 900 W.Ohio Ave. Orange City, 386-490-5532

Patricia Milligan 1024 Gage Ave. Deltona, 407-314-8224

Additional Information or Comments

Received June 10, 2015

Request From: Smiley Thurston  
Email: Propertyshowcaseinc@aol.com  
Source IP: 97.104.169.63

Address: 608 Saxon Blvd  
City: Deltona  
State: FL  
Zip: 32725  
Phone: 386-957-7957  
Alt Phone: 386-717-5647  
Fax:  
Organization:

Checkbox Choices

Parks & Recreation Advisory Committee,

Number of Years as a Deltona Resident

11 - 15 Years

What Commission district do you reside in?

District 6

Are you a registered voter in Volusia County?

Yes

Who is your employer? (Please include number of years, address, phone number and title/position)

Property Showcase Inc 20 plus 601 Innovation Way Daytona Bch FL 32114

Please summarize your work experience.

State certified General Contractor...Lic Realestate Associate..Keller Williams Daytona

List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.

Have you ever served on a committee or advisory board? If so, give the details, including any positions held. Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.

Received June 10, 2015

Board Member Volusia County Human Services Advisory Board Director Coalition Against Hunger

Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

Involved in local Community .... Supervisory Positions...Retirement Park Manager owner....supervision of park maintenance..activities etc

Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

I fell that I could bring my knowledge of Deltona that dates to the early 1970's in making thoughtfull reccomendations and decisions thayyt relate to Parks And Recreation

Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

no

Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

no

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

Dr Stanley Stockhammer Int Nat Speedway Blvd 386 736-1105 Roland Hambley 386 957-7957

Shivkumar Idnani MVA CPA 1-646-664-1046 Dino Dodani 386-944-2800

Additional Information or Comments

I am very interested in serving the city of Deltona as it reshapes its image.