



City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Agenda

City Commission

Mayor John C. Masiarczyk Sr.
Vice Mayor Nancy Schleicher
Commissioner Heidi Herzberg
Commissioner Gary Mitch Honaker
Commissioner Chris Nabicht
Commissioner Diane J. Smith
Commissioner Brian Soukup

Monday, November 16, 2015

5:30 PM

2nd Floor Conference Room

CITY MANAGER'S AGENDA REVIEW MEETING

1. CALL TO ORDER:

2. ROLL CALL – CITY CLERK:

3. INVOCATION AND PLEDGE TO THE FLAG:

4. PUBLIC FORUM: - Citizen comments limited to items not on the agenda and comments on items listed on the agenda will take place after discussion of each item.

Citizen comments for any items. (4 minute maximum length per speaker)

CONSENT AGENDA: All items marked with an * will be considered by one motion unless removed from the Consent Agenda by a member of the City Commission. If an item is removed for clarification only, it will be discussed immediately following action on the Consent Agenda. If an item is removed for further discussion, it will be discussed under New Business immediately following the last listed item.

5. CONSENT AGENDA:

6. ORDINANCES AND PUBLIC HEARINGS:

- A.** Request to Certify Engineering Firms as Qualified to Perform Stormwater Engineering Services as needed under Continuing Contract - Gerald Chancellor, Public Works Department (386) 878-8998.

Background:

The Public Works Department requested Statements of Qualifications for Stormwater Engineering Services in accordance with the Consultants' Competitive Negotiation Act, F.S. Chapter

287.055 following the guidelines as set forth under the Act. A solicitation for qualifications was requested from Engineering firms to perform services related to Stormwater Engineering. Twelve firms responded.

A Selection Committee was established. After a complete review of the responses received, four firms were determined to be the most highly qualified. The Selection Committee chose the following four firms as the most highly qualified in their ranking order:

- Tetra Tech, Inc. 477 points
- Dewberry Inc. 455 points
- Quentin L. Hampton Associates, Inc. 452 points
- McKim & Creed, Inc. 451 points

- B.** Request approval and adoption of Final Assessment of Resolution No. 2015-26 for the creation of the Oasis Avenue Street Lighting District - Gerald Chancellor, Public Works Department (386) 878-8998.

Background:

The City has received a petition requesting the creation of a new Street Lighting District for Oasis Avenue. The petition bears eleven (11) signatures representing 51% of the property within the proposed boundaries. The proposed District will include the installation of five (5) 100-watt cobrahead street lights on existing overhead distribution poles as well as three (3) new concrete poles. Twenty One (21) platted lots of approximately equal size exist within the proposed street lighting district. The estimated annual charge per platted lot for the first year is \$303.26. The estimated annual charge per platted lot for the second and subsequent years is \$36.59.

On July 6, 2015, the City Commission approved the preliminary assessment resolution (Resolution No. 2015-26) to create this district.

- C.** Request for approval of Resolution No. 2015-34, declaring certain property of the City as surplus and authorizing the sale or disposal of such property - Robert Clinger, Finance Department (386) 878-8552.

Background:

Over time certain items of the City become obsolete or lose their usefulness via replacement, upgrade, or they are no longer functional and need to be declared surplus and disposed of by the most appropriate means available. The attached Resolution declares certain vehicles, equipment, computer related equipment and miscellaneous items as surplus.

- D.** Request for Approval of Final Budget Amendment /Transfer for FY 2014/2015 and the approval of Resolution 2015-47 - Robert Clinger, Finance Department (386) 878-8552

Background:

As part of the fiscal year end process, it is standard practice to process a year end budget amendment to “true up” department budgets so that no department reflects an over-budget situation in the City’s CAFR. This requested transfer moves budget dollars between departments in the General Fund and the Solid Waste Fund. In the case of the General Fund it does not result in a net change in budgetary fund balance. In the case of Solid Waste it results in a net decrease of \$122,400 in budgetary fund balance.

- E. Request for approval of Resolution No. 2015-43, Approval of Prior Year (FY 2014/2015) Budget Carry Forward of Transportation Fund funds - Robert Clinger, Finance Department (386) 878-8552.

Background:

The City currently has several projects that are on-going and span more than one fiscal year. In the past, the City has attempted to budget year-to-year for multi-year projects which has been quite cumbersome. In order to improve the accuracy of budgeting for projects, the Finance Department has worked with Public Works to establish a protocol which will allow for more accurate budgeting of multi-year projects so that projects can more efficiently carry forward from one budget year to the next. The departments have held coordination meetings to determine the appropriate amount of funds needed to be carried over from FY 2014/2015 to FY 2015/2016.

The City’s Transportation Fund had a capital budget of \$2,300,000 for FY 2014/2015 and is requesting to carry forward \$75,000 of unspent funds. The funds will be completely allocated to the Howland Blvd./Ft. Smith Intersection project which is on-going.

- F. Request for approval of Resolution No. 2015-44, Approval of Prior Year (FY 2014/2015) Budget Carry Forward of Deltona Water funds - Robert Clinger, Finance Department (386) 878-8552.

Background:

The City currently has several projects that are on-going and span more than one fiscal year. In the past, the City has attempted to budget year-to-year for multi-year projects which has been quite cumbersome. In order to improve the accuracy of budgeting for projects, the Finance Department has worked with Public Works to establish a protocol which will allow for more accurate budgeting of multi-year projects so that projects can more efficiently carry forward from one budget year to the next. The departments have held coordination meetings to determine the appropriate amount of funds needed to be rolled over from FY 2014/2015 to FY 2015/2016.

Deltona Water had a capital budget of \$33,404,500 for FY 2014/2015 and is requesting to carry forward \$2,408,600 of unspent funds. The funds will be allocated to twelve (12) on-going capital

project lines. The funds are available within the approved original budget overall and on each individual line budget.

These projects are subject to design, bidding, and selection schedules as well as construction mobilization and implementation schedules that can result in multi-year expenditures. The carry forward funds will be utilized in FY 2015/2016.

- G.** Request for approval of Resolution No. 2015-45, Approval of Prior Year (FY 2014/2015) Budget Carry Forward of Stormwater Fund funds - Robert Clinger, Finance Department (386) 878-8552.

Background:

The City currently has several projects that are on-going and span more than one fiscal year. In the past, the City has attempted to budget year-to-year for multi-year projects which has been quite cumbersome. In order to improve the accuracy of budgeting for projects, the Finance Department has worked with Public Works to establish a protocol which will allow for more accurate budgeting of multi-year projects so that projects can more efficiently carry forward from one budget year to the next. The departments have held coordination meetings to determine the appropriate amount of funds needed to be carried over from FY 2014/2015 to FY 2015/2016.

The City's Stormwater Utility had a capital budget of \$2,113,800 for FY 2014/2015 and is requesting to carry forward \$610,000 of unspent funds. The funds will be allocated to five (5) on-gong capital project lines. The funds are available within the approved original budget overall and on each individual budget line.

Most of these projects are subject to design, bidding, and selection schedules as well as construction mobilization and implementation schedules that can result in multi-year expenditures. The carry forward funds will be utilized in FY 2015/2016.

- H.** Public Hearing - Resolution No. 2015-48, A resolution to abolish the Volusia Growth Management Commission (VGMC) - Chris Bowley, AICP, Planning and Development Services (386) 878-8602.

Background:

The City of Deltona is one of 16 incorporated municipalities within Volusia County, and the County as an unincorporated entity, results in 17 governmental agencies. Volusia County is similar to the remaining counties within Florida (State) that comprise in total 67 counties. The State addresses the need for and fosters intergovernmental coordination through the Growth Management Act (Act) and these provisions are within the Intergovernmental Coordination Elements of the respective jurisdictions comprehensive plans.

Of the 67 counties Statewide, Volusia County includes an additional comprehensive plan review application process through the VGMC. The VGMC was created to act as an intermediary for conflict resolution disputes for land use applications. However, their role has expanded beyond the Charter provisions and the VGMC has been involved in applications of appeals and delays that are counter to their original directive. This has led to an open-ended process that ultimately places Volusia County and its jurisdictions in a less economic development position to foster growth and development, when a process already exists to facilitate open dialogue to address public concerns and objections.

7. OLD BUSINESS:

- A. Public Hearing - Ordinance No. 20-2015, Amending Section 18-4 and 18-5 of Building and Building Regulations, at second and final reading - Dale Baker, Deputy City Manager (386) 878-8852.

Background:

The new addition of the Florida Building Code has been published and the minimum wind speed for design and compliance has changed from 120 mph to 140 mph. This requires an update to our ordinance. Staff plans to remove this reference and utilize the most current addition of the Florida Building Code.

Additionally, we utilize the International Property Maintenance Code published by the International Code Council which references the International Building Code and Fire Code. This requires a change to our code to deem a reference to the comparable provisions of the Florida Building and Fire Prevention Code.

Finally, the City commission heard this item at the October 19, 2015, public hearing and unanimously voted to approve Ordinance No. 20-2015 at first reading.

- B. Public Hearing - Request for approval of Resolution No. 2015-41, Initial Assessment Resolution for the Creation of the Arbor Ridge Phase 5 Street Lighting District - Gerald Chancellor, Public Works Department (386) 878-8998.

Background:

The City has received a petition requesting the creating of a new Street Lighting District for a new subdivision, Arbor Ridge Phase 5. The petition bears one (1) signature representing 100% of the property within the proposed boundaries. The proposed District will include the installation of twenty-five (25) 100-watt decorative street lights and twenty-five (25) 16' colonial single poles. This installation is in keeping with the majority of the other types of installation within the Arbor Ridge community. When platted, Arbor Ridge Phase 5 will

have seventy-seven (77) platted lots of approximately equal size within the proposed street lighting district. The estimated annual charge per platted lot for the first year is \$88.99 and subsequent years.

The City shall incur the initial cost with reimbursement through the non-ad valorem tax assessment on the property owners within the area described.

8. NEW BUSINESS:

A. Selection of Vice Mayor.

Background:

Section 5, Item (5), The Vice Mayor. Election and Duties, of the City Charter provides that: "There shall be a Vice Mayor elected annually by the Commission from among the Commissioners. Such election shall take place at the first meeting after the general election."

9. ADJOURNMENT:

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk, Joyce Raftery 48 hours in advance of the meeting date and time at (386) 878-8500.