



City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Regular Commission Meeting

City Commission

Mayor John C. Masiarczyk Sr.
Vice Mayor Nancy Schleicher
Commissioner Heidi Herzberg
Commissioner Gary Mitch Honaker
Commissioner Chris Nabicht
Commissioner Diane J. Smith
Commissioner Brian Soukup

Monday, October 19, 2015

6:30 PM

Deltona Commission Chambers

1. CALL TO ORDER:

2. ROLL CALL – CITY CLERK:

3. INVOCATION AND PLEDGE TO THE FLAG:

- A. Invocation Presented by Commissioner Soukup - Conrad Westbrook, Area Director for Fellowship of Christian Athletes.

Background:

At the Regular City Commission Meeting on Monday, October 17, 2011, the City Commission approved to have each Commissioner by District schedule someone to present the invocation at each Regular City Commission meeting rotating each Commissioner by District starting with District #1, #2, #3, #4, #5, #6 and the Mayor.

4. APPROVAL OF MINUTES & AGENDA:

- A. Approval of minutes - Regular Commission Meeting of October 5, 2015 - Joyce Raftery, City Clerk (386) 878-8502.

Background:

N/A

5. PRESENTATIONS/AWARDS/REPORTS:

- A. Proclamation for Red Ribbon Week - October 23-31, 2015.

Background:

Requested by Brandy Meadows, teacher and advisor with the Health Academy at Deltona High School, and a group of 140 students in the SWAT program (Students Working Against Tobacco). The Red Ribbon Week campaign helps build individual and community awareness regarding alcohol, tobacco, and other drug use and addiction.

- B.** Presentation - Quarterly Reports of City Advisory Boards/Committees - Joyce Raftery, City Clerk (386) 878-8502.

Background:

Quarterly Reports of City Advisory Boards/Committees:

1) Parks and Recreation Advisory Committee - (Written Report Only)

- Senior Advisory Sub-Committee
- Youth Advisory Sub-Committee
- Citizen Accessibility Advisory Sub-Committee

2) Affordable Housing Advisory Committee - (Written Report Only)

6. CITY COMMISSION SPECIAL REPORTS:

7. Public Forum: Citizen comments limited to items not on the agenda and comments on items on the agenda will take place after discussion of each item. (4 minutes maximum length per speaker).

CONSENT AGENDA: All items marked with an * will be considered by one motion unless removed from the Consent Agenda by a member of the City Commission. If an item is removed for clarification only, it will be discussed immediately following action on the Consent Agenda. If an item is removed for further discussion, it will be discussed under New Business immediately following the last listed item.

8. CONSENT AGENDA:

9. ORDINANCES AND PUBLIC HEARINGS:

- A.** Public Hearing - Ordinance No. 20-2015, Amending Section 18-4 and 18-5 of Building and Building Regulations, at first reading - Dale Baker, Deputy City Manager (386) 878-8852.

Background:

The new addition of the Florida Building Code has been published and the minimum wind speed for design and compliance has changed from 120 mph to 140 mph. This requires an update to our ordinance. Staff plans to remove this reference and utilize the most current addition of the Florida Building Code.

Additionally, we utilize the International Property Maintenance Code published by the International Code Council which references the International Building Code and Fire Code. This requires a change to our code to deem a reference to the comparable provisions of the Florida Building and Fire Prevention Code.

- B.** Public Hearing - Resolution No. 2015-36, Review and Approval of the Affordable Housing Advisory Committee 2015 Incentive, Review and Recommendation Report - Chris Bowley, Planning and Development Services Department, (386) 878-8602.

Background:

By law, a community that receives entitlement funds through the State Housing Initiatives Partnership (SHIP) program is required to review local government activities, with the intent of removing barriers to affordable housing, every three years. To facilitate this review, SHIP communities are required to appoint and seat an Affordable Housing Advisory Committee (AHAC). The AHAC is intended to represent a cross section of citizens, professionals, and community stakeholders (i.e. local real estate industry, development interests, affordable housing advocates, etc.) Per State law, the City Commission appointed citizens to the AHAC on October, 2014.

State law also requires the AHAC to review 11 potential impediments to affordable housing within a community and to formulate a report with recommendations for the elected body to contemplate. The AHAC met seven times within 2014-2015, reviewed the State mandated topics, and accepted a report that captured the topics discussed with recommendations. The Florida Affordable Housing Advisory Committee 2015 Incentive, the Review and Recommendation Report is attached requesting that the City Commission approve and transmit to the Florida Housing Finance Corporation, with the report topics and recommendations summarized below:

- a) Expedited permitting. AHAC recommendation: Include language within the City Comprehensive Plan to encourage expedited permitting for affordable housing projects.
- b) Modify impact fees. AHAC recommendation: City should take no action.
- c) Flexible density. AHAC recommendation: Include language within the Comprehensive Plan to encourage expansion of infrastructure to increase density.
- d) Reservation of infrastructure capacity. AHAC recommendation: Establish a transportation concurrency threshold up to 120% for affordable housing.
- e) Granny flats. AHAC recommendation: Maintain existing granny flat approval procedures.
- f) Reduction of parking and setbacks for affordable housing. AHAC recommendation: Parking - Add provisions to the Comprehensive Plan to encourage multi-modal options. Setbacks - Maintain the Planned Unit Development (PUD) zoning process as a way to potentially relax some setback

requirements.

- g) Flexible lot configurations. AHAC recommendation: Maintain the PUD process and update the Comp Plan as a way to allow for higher density and mixed use development formats.
- h) Modification of street sizes. AHAC recommendation: Maintain the existing ability within the Land Development Code to reduce street widths.
- i) Consideration, before adoption, of the potential impacts that new regulations, etc. would have on the cost of housing. AHAC recommendation: Rely on existing City procedures and not establish more process.
- j) Inventory locally owned lands that could be used for affordable housing. AHAC recommendation: Add/modify Comprehensive Plan provisions to ensure measurable policy statements regarding the use of public land for affordable housing.
- k) The support of mixed use development near transportation hubs. AHAC recommendation: Update provisions of the Comprehensive Plan to encourage transportation hub and mixed use developments.

Following City Commission approval/transmittal to the State Florida Housing Finance Corporation and their acceptance of the report, the City is authorized to spend the State disbursement of housing funds granted to Deltona of \$417,011. This money will be used to implement City owner-occupied rehabilitation, down payment assistance, and other affordable housing strategies of which there is great community demand.

10. OLD BUSINESS:

11. NEW BUSINESS:

- A. Request for approval of the 2016 holiday meeting schedule - Joyce Raftery, City Clerk's Department (386) 878-8502.

Background:

In the past, the Commission has chosen to change the Commission meeting schedule in December due to the holiday season, i.e. combining the two (2) regular meetings in December to one (1) meeting in the middle of the month of December and to have no workshops during the month of December.

Attached for the Commission's approval is the proposed schedule for the calendar year 2016 City Commission meetings which includes one (1) regular City Commission meeting and no workshops for the

month of December, 2016 and for the Commission's information the invocation schedule for 2016.

12. CITY ATTORNEY COMMENTS:

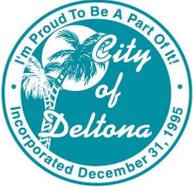
13. CITY MANAGER COMMENTS:

14. CITY COMMISSION COMMENTS:

15. ADJOURNMENT:

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk, Joyce Raftery 48 hours in advance of the meeting date and time at (386) 878-8500.



Agenda Memo

TO: Mayor and Commission

AGENDA DATE: 10/19/2015

FROM: Jane K. Shang, City Manager

AGENDA ITEM: 3 - A

SUBJECT:

Invocation Presented by Commissioner Soukup - Conrad Westbrook, Area Director for Fellowship of Christian Athletes.

LOCATION:

N/A

BACKGROUND:

At the Regular City Commission Meeting on Monday, October 17, 2011, the City Commission approved to have each Commissioner by District schedule someone to present the invocation at each Regular City Commission meeting rotating each Commissioner by District starting with District #1, #2, #3, #4, #5, #6 and the Mayor.

COST:

N/A

SOURCE OF FUNDS:

N/A

ORIGINATING DEPARTMENT:

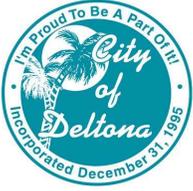
City Manager's Office

STAFF RECOMMENDATION PRESENTED BY:

N/A - Invocation Only.

POTENTIAL MOTION:

N/A - Invocation Only.



Agenda Memo

TO: Mayor and Commission

AGENDA DATE: 10/19/2015

FROM: Jane K. Shang, City Manager

AGENDA ITEM: 4 - A

SUBJECT:

Approval of minutes - Regular Commission Meeting of October 5, 2015 - Joyce Raftery, City Clerk (386) 878-8502.

LOCATION:

N/A

BACKGROUND:

N/A

COST:

N/A

SOURCE OF FUNDS:

N/A

ORIGINATING DEPARTMENT:

City Clerk Department

STAFF RECOMMENDATION PRESENTED BY:

City Clerk Joyce Raftery - That the Commission approve the minutes of the Regular Commission Meeting of October 5, 2015.

POTENTIAL MOTION:

"I move to approve the minutes of the Regular Commission Meeting of October 5, 2015, as presented."



City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Minutes

City Commission

Monday, October 5, 2015

6:30 PM

Deltona Commission Chambers

1. CALL TO ORDER:

The meeting was called to order at 6:30 p.m. by Mayor Masiarczyk.

2. ROLL CALL – CITY CLERK:

Present: 7 - Commissioner Heidi Herzberg
Commissioner Gary Mitch Honaker
Commissioner Chris Nabicht
Commissioner Diane J. Smith
Commissioner Brian Soukup
Vice Mayor Nancy Schleicher
Mayor John C. Masiarczyk Sr.

3. INVOCATION AND PLEDGE TO THE FLAG:

A. Invocation presented by Vice Mayor Schleicher.

Vice Mayor Schleicher thanked Mr. Nick Pizza with Pizza Family Ministries and Youth Explosion for providing the invocation on such short notice because Reverend Carolyn Shine cancelled at the last minutes because she was not feeling well.

The National Anthem was sung by Isabel Rios, 7th Grader from Galaxy Middle School.

4. APPROVAL OF MINUTES & AGENDA:

A. Approval of minutes - Special Commission Meeting, Regular Commission Meeting and Special and Executive Session Meeting of September 21, 2015 - Joyce Raftery, City Clerk (386) 878-8502.

Motion by Commissioner Honaker, seconded by Commissioner Herzberg, to approve the minutes of the Special Commission Meeting, Regular City Commission Meeting and the Special and Executive Session Meeting of September 21, 2015, with the following changes: Agenda Cover Memo, under potential motion change “ans” to “and”; SCM, Page 2, Line 14 should read “Program Budget Advisory Committee”; RCM, Page 1, Line 27, change “ledge” to “led” and Line 38, change “Commissioner Vice Mayor..” to “Vice Mayor”; and SCM & EXE,

Page 1, Line 48, remove the word “unanimously”. The motion carried by the following vote:

For: 7 - Commissioner Herzberg, Commissioner Honaker, Commissioner Nabicht, Commissioner Smith, Commissioner Soukup, Vice Mayor Schleicher, and Mayor Masiarczyk Sr.

Commissioner Nabicht requested the following Add-On Item: Discussion re: Trap Neuter and Release (TNR) and Code Enforcement and the Commission concurred.

5. PRESENTATIONS/AWARDS/REPORTS:

A. Super Star Student of the Month Certificates for September 2015

Mayor Masiarczyk and the Commission presented Certificates of Recognition to the Super Star Students for the month of September, 2015 and Mayor Masiarczyk recognized the parents of the Super Star students as well as the school faculty who were present.

6. CITY COMMISSION SPECIAL REPORTS:

None.

7. PUBLIC FORUM: - Citizen comments limited to items not on the agenda and comments on items listed on the agenda will take place after discussion of each item.

a) David Martin, 2940 Harper Street, Deltona, was called to speak and he spoke about the fence ordinance, specifically for residents located on corner lots, the size of his lot, the guidelines for a privacy fence specifically on a corner lot, the ordinance needing to make sense, and that it is not about beautification but, privacy.

b) John DuPont, Westbrook Housing, 188 Sea Hammock Way, Ponte Verde, was called to speak and he spoke about an affordable senior housing project which was proposed to staff, needing to secure the City's support for the project by 11:00 a.m. on October 15, 2015 or the opportunity will not present itself again for another year, this is supported by federal tax credits, the facility would house seniors 55 and older, the facility will provide beautiful and well managed assets to the community, and there is a need for this type of housing in the City. He asked that the Commission discuss the proposed project tonight or he will miss the opportunity to apply for the funds.

The Commission and Mr. DuPont discussed the City Manager doing her due diligence and reporting back to the Commission in a day or two (2), how the project would bring money to the City, the value of the project, the soft/hard cost for the project being \$12 million and the credits that may be awarded being \$11 million (\$7 million in construction, \$400,000 in fees paid to the City), he is asking for a pledge of \$50,000 so the application will be accepted by the State, maintenance of the facility if the property is sold, there being a compliance holding period of 15 years per the contract, there not

being a lot of back-up material, there are 60 units, that he first approached staff with the project the first week in September, the rental structure being per household average medium income (AMI) (FL \$50,000), the rental structure being for residents that make 40% and 60% of the AMI, the Volusia County Property Appraiser providing a market value that did not reflect the low income rents, the millage on the property will be 24 for the County and approximately 8 for the City, and the appraisal will be adjusted due to low revenue of the rents.

c) Dr. Lester Carrero, 1948 Saxon Blvd., Deltona, was called to speak and he spoke about the City's website stating "Open For Business" and he felt the City was not open for business, he spent \$20,000 to open up his business and still does not see a future in it, talking to several people who have tried to open a business in Deltona and gave up just to open businesses in surrounding cities, the biggest problem is not enough space for parking, he keeps investing money but, in the end he has nothing to show for it, being told by staff that the project would work in the City, and that he would have rather been told at the beginning of the process that he could not start his business at that location.

Mayor Masiarczyk stated staff would have to provide information on the issue.

The Commission and staff discussed the application coming in as a conditional use, medical office designation in the Code generated a larger parking area, the definition was changed and staff made an interpretation that it is an "office" rather than a "medical office", the last time staff saw the project was in design, the parking lot was reduced, the applicant wanting to keep the pool, there needs to be a stormwater management facility and an access location, converting a house that is greater in intensity, the Florida Department of Transportation (FDOT) is also looking at putting in a retention pond in the area, the reality of FDOT taking the homes on Saxon Blvd., there was a pond letter which explained the taking event by FDOT in the next two (2) to five (5) years, there will be the widening of Saxon Blvd. known as the Beyond Interstate 4 project, the possibility of utilizing parking at the coin store across the street, the issue centering around parking and buffering, the City not needing the zoning designation of "office residential", the Commission creating an exception or variance for the use of parking at Wenger Coins store, the use of the other business' parking area being contingent on the approval of the business owner of Wegner Coins, staff helping to broker the deal for parking between the two (2) businesses, and the business needing five (5) parking spaces plus one (1) handicap parking space.

CONSENT AGENDA: All items marked with an * will be considered by one motion unless removed from the Consent Agenda by a member of the City Commission. If an item is removed for clarification only, it will be discussed immediately following action on the Consent Agenda. If an item is removed for further discussion, it will be discussed under New Business immediately following the last listed item.

8. CONSENT AGENDA:

None.

9. ORDINANCES AND PUBLIC HEARINGS:**A. Public Hearing - Ordinance No. 14-2015, Amending the Deltona Welcome Center Business Planned Unit Development (BPUD), at second and final reading - Chris Bowley, AICP, Planning & Development Services Department, (386) 878-8602.**

Commissioner Nabicht asked Mr. Bowley, to share with everyone the lengths the City went through to persuade Volusia County to approve the right-in and right-out off of Doyle Road and what the outcome was and Mr. Bowley explained the process the item went through.

Mayor Masiarczyk stated on Taylor Road and 17-92 there is a Circle K being built with a right-in and right-out on both county roads and approved by Volusia County. There being right-ins and right-outs all over the county on county roads that have been allowed. He asked why and what regulation stipulates that the City cannot have this right-in and right-out or is it being done by their best guesstimate. Mr. Bowley replied the county points to unsafe conditions.

Commissioner Nabicht stated he had asked for a report from the Volusia County Sheriff's Office (VCSSO) or the Florida Highway Patrol (FHP) for signalized intersections within the City where there is a right-in and right-out or a driveway with no left hand restriction within 250 feet of the signalized intersection which would show how many crashes occurred where the driveway was a contributing factor and he has not received a report.

Ms. Shang replied she asked that question and the information is not available.

Mayor Masiarczyk opened the public hearing.

Larry Kent, 235 River Village Drive, DeBary, was called to speak and he spoke about the location which he lives by, that he goes through the intersection as many as six (6) times a day, there does not seem to be a traffic problem in the area even during peak times, that he read the traffic report, the City is up against democratic bureaucrats, he did not see in the agenda packet the socio-economic effect it would have on the City and the County, the average purchase for a gas station of that capacity, the business generating a large amount of gas tax, and the gas station being needed in this location.

Commissioner Herzberg stated it is unfortunate the City did not get the right-in and right-out from the county, the City's willingness to work with Race Trac and go to the county to try and get the access granted shows a willingness on behalf of the City that "we are open for business" and she believes that should the project go through it would help that area by being a busy gas station, being lit up, and would generate positive activity.

Motion by Commissioner Herzberg, seconded by Commissioner Nabicht, to adopt Ordinance No. 14-2015, amending the Deltona Welcome Center

Business Planned Unit Development (BPUD) to allow for more than one gas station/convenience store on lots two and three and to permit one right-in and right-out access point each on Deltona Blvd. and DeBary Ave., at second and final reading.

Tom Sullivan, Gray Robinson Law Firm, 301 East Pine Street, Orlando, was called to speak on behalf of Race Trac and he thanked each of the Commissioners for being a partner with Race Trac and it is appreciated. In his career he could not think of a Commission that had gone out of its way to work shoulder to shoulder on a project. Race Trac would appreciate the Commission's unanimous approval of this item, he is trying to regroup and approach the County with a slightly different proposal which is why the approval tonight is important. He stated there needs to be access on DeBary Avenue for the project to work.

The Commission and Mr. Sullivan discussed contacting each of the County Councilmembers regarding this item and at least two (2) who stated they would approve it, there being an older easement over the frontage of DeBary Avenue, there being a lot of changes and circumstances over the intervening years, the County made some very general comments about traffic, Race Trac submitted a detailed traffic report which the County refused to review, and Race Trac not yet receiving a rebuttal, response or alternative from the County regarding the report.

Commissioner Soukup asked the City Attorney if there is anything the City can do.

Mrs. Vose replied the City could pass a resolution requesting that the County approve the right-in and right-out access on DeBary Avenue and that tonight's adoption is a formal action on the item. Mr. Sullivan replied that the way the motion was made was very clear.

Commissioner Honaker recommended adopting a resolution because it shows the Commission's resolve.

Mike Williams, 2889 Cottageville Drive, Deltona, was called to speak and he spoke about getting the item on the County's agenda and having everyone show up in mass to face the County and request the item be approved and pushed forward.

Commissioner Herzberg stated the item was on the County agenda, that she attended the meeting and spoke in favor of the project, the County provided the right-in and right-out on Deltona Blvd., and she explained the original agreement between the City and the County for the existing easement.

Commissioner Nabicht stated since the original easement has been there, there has been a complete realignment of Doyle Road, a median being put in place, and a traffic light being installed so the entire traffic system that the easement was created to help control has changed. Economic development is about change and reinventing ourselves, Volusia County is supposed to be a partner in economic development with the cities and there has been no effort on the County's part to partner with Deltona. He

stated he checked with FDOT and if this was a State Road which typically has a higher volume of traffic the requirement would be 200 feet, this is 250 feet, and it would be allowed. He stated looking at the traffic analysis the only way the traffic can get back onto Doyle Road to get to the interstate is to come back out at the intersection on Welcome Center Drive which now there will be traffic making a right turn on Doyle Road going west bound with a blind curve to the east of them onto Doyle Road. That the City Fire Department and VCSO respond to that area so the impact is on the City, and that he proposed to the City Manager to offer the County to get a 3rd party traffic engineering firm to review the traffic study and whatever comes of it both sides would agree but, the County will not agree.

Maritza Avila-Vazquez, 752 Waterfall Circle, Deltona, was called to speak and she questioned how much support the City receives from Councilman Lowry.

Mayor Masiarczyk closed the public hearing.

Mayor Masiarczyk stated that the County Council as a whole would not support the item but, Councilman Lowry did pull the item from the agenda.

Commissioner Herzberg stated Councilman Lowry wanted to table the entire item but, it was decided it would be better to approve the Deltona Blvd. right-in and right-out because it was a sure thing rather than risk losing both right-ins and right-outs.

City Attorney Becky Vose read the title of Ordinance No. 14-2015 for the record.

AN ORDINANCE OF THE CITY OF DELTONA, FLORIDA, AMENDING THE DELTONA WELCOME CENTER BUSINESS PLANNED UNIT DEVELOPMENT AGREEMENT FOR THE FOLLOWING PARCELS: LOT 2, DELTONA WELCOME CENTER, MAP BOOK 45, PAGE 17 AND LOT 3 DELTONA WELCOME CENTER REPLAT, PER MAP BOOK 50, PAGE 37, OF THE PUBLIC RECORDS OF VOLUSIA COUNTY, FLORIDA, TOTALING APPROXIMATELY ±1.98 ACRES; AND PROVIDING FOR CONFLICTS, SEVERABILITY, AND FOR AN EFFECTIVE DATE.

The motion carried by the following vote:

For: 7 - Commissioner Herzberg, Commissioner Honaker, Commissioner Nabicht, Commissioner Smith, Commissioner Soukup, Vice Mayor Schleicher, and Mayor Masiarczyk Sr.

Ordinance No. 14-2015 was adopted at 7:42 p.m.

B. Public Hearing - Ordinance No. 15-2015, Rezoning ±9.28 acres located within the Deltona Activity Center from R-1AA to Mixed Use Planned Unit Development (MPUD), at second and final reading - Chris Bowley, AICP, Planning and Development Services Department (386) 878-8602.

Mayor Masiarczyk opened and closed the public hearing as there were no public

comments.

Motion by Vice Mayor Schleicher, seconded by Commissioner Herzberg, to adopt Ordinance No. 15-2015, the Gold Choice Mixed Use Planned Unit Development (MPUD) rezoning, with the proposed changes to the MPUD Development Agreement, at second and final reading.

City Attorney read Ordinance No. 15-2015 for the record.

AN ORDINANCE OF THE CITY OF DELTONA, FLORIDA, AMENDING THE OFFICIAL ZONING MAP PURSUANT TO CHAPTER 110, SECTION 1101 OF THE CITY CODE OF ORDINANCES FOR PROPERTY TOTALING APPROXIMATELY ±9.28 ACRES LOCATED NORTH OF FIRWOOD DRIVE ON NORTH NORMANDY BOULEVARD IN THE DELTONA ACTIVITY CENTER FROM R1-AA TO MIXED USE PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR CONFLICTS, CODIFICATION, SEVERABILITY, AND EFFECTIVE DATE.

The motion carried by the following vote:

For: 7 - Commissioner Herzberg, Commissioner Honaker, Commissioner Nabicht, Commissioner Smith, Commissioner Soukup, Vice Mayor Schleicher, and Mayor Masiarczyk Sr.

Ordinance No. 15-2015 was adopted at 7:44 p.m.

C. Public Hearing - Ordinance No. 16-2015, Amending Section 110-311(a) of the RM-2, Multiple Family Residential Dwelling, zoning classification, at second and final reading - Chris Bowley, AICP, Planning and Development Services Department (386) 878-8602.

Mayor Masiarczyk opened and closed the public hearing as there were no public comments.

Motion by Commissioner Nabicht, seconded by Vice Mayor Schleicher, to adopt Ordinance No. 16-2015, amending Section 110-311(a) of the RM-2, Multiple Family Residential Dwelling, zoning classification, at second and final reading.

City Attorney Becky Vose read the title of Ordinance No. 16-2015 for the record.

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, BY AMENDING AND REVISING THE PROVISIONS OF CHAPTER 110 SECTION 311, RM-2 MULTIPLE FAMILY RESIDENTIAL DWELLING DISTRICT, OF THE CITY OF DELTONA CODE OF ORDINANCES; AND PROVIDING FOR CONFLICTS, CODIFICATION, SEVERABILITY, AND EFFECTIVE DATE.

The motion carried by the following vote:

For: 7 - Commissioner Herzberg, Commissioner Honaker, Commissioner Nabicht, Commissioner Smith, Commissioner Soukup, Vice Mayor Schleicher, and Mayor Masiarczyk Sr.

Ordinance No. 16-2015 was adopted at 7:45 p.m.

Mayor Masiarczyk passed the gavel to the Vice Mayor and left the meeting at 7:45 p.m.

D. Public Hearing - Ordinance No. 17-2015, adopting a temporary moratorium on the processing of applicatoins proposing to use a package plant, at first reading - Chris Bowley, Planning and Development Services Department (386) 878-8602.

Mr. Bowley provided a brief overview of the item.

Commissioner Nabicht asked if the current application by Lake Sydney would be affected and Mr. Bowley replied it would affect all applications both existing and proposed.

Mrs. Vose replied there is a problem legally with enacting a moratorium after there has been an application, she will do some additional research but, the ordinance is specific and only applies to areas that have been blighted.

Mayor Masiarczyk returned to the meeting at 7:52 p.m.

The Commission discussed being able to deny a request for a conditional use for someone who is in the process right now even without this ordinance, and if the applicant has paid the fee for the conditional use and refunding the fee.

The Commission concurred to have staff contact the applicant to refund the application fee for the conditional use based on the Commission's decision at tonight's meeting.

Mayor Masiarczyk opened the public hearing.

Larry Kent, 235 River Village Drive, DeBary, was called to speak and he spoke about what the motivation is for the ordinance, a lot of people not liking package plants, he talked about his experience with package plants, the City of Dunedin and infrastructure being put in place for package plants, and he encouraged the City to study it.

Commissioner Herzberg stated she supports this because it is right by a lake, the State Legislature looking to put in another septic tank bill, the future of septic tanks in Florida is being brought up again and what will happen with the water supply, the City installing a new wastewater treatment plant, the City working on a lot of projects that show initiative in terms of trying to maintain clean water and to allow a package plant on a body of water is not the right thing to do at this point. She stated she intends on sending

the ordinance to those State Senators that are looking at the septic issues because as a City we want to project a positive view and try to get State money for Deltona residents.

David Martin, 2940 Harper Street, Deltona, was called to speak and he spoke about being a project manager for a large builder in Deltona, the septic issue relating to the Health Department and their requirements, whether a study had been done to show the negative impact of septic systems on the water supply and the environment, properly designed septic tanks recharge the water supply, septic tanks help recharge the ground water, that septic systems have a time stamp on them, septic tanks being replaced due to not pumping the tanks regularly, the advantage to being put on City sewer, either way residents will pay, to take a look at Palm Coast's system called a Pretreatment Effluent Pumping (PEP) System, and that with the geography of Deltona a gravity feed may not be the right option.

Mayor Masiarczyk closed the public hearing.

Motion by Commissioner Nabicht, seconded by Commissioner Honaker, to approve Ordinance No. 17-2015 that allows for a temporary moratorium on the processing of applications that propose use of a package plant, at first reading and to schedule second and final reading for November 2, 2015.

City Attorney Becky Vose read the title of Ordinance No. 17-2015 for the record.

AN ORDINANCE OF THE CITY OF DELTONA, FLORIDA, ADOPTING A TEMPORARY MORATORIUM ON THE PROCESSING OF DEVELOPMENT APPLICATIONS THAT INCLUDE A REQUEST TO UTILIZE AN ON-SITE PACKAGE PLANT FOR WASTEWATER DISPOSAL PENDING A COMPREHENSIVE REVIEW OF ISSUE AND ENACTMENT OF REGULATIONS RELATING TO SAME; PROVIDING FOR CONFLICTS, CODIFICATION, SEVERABILITY, AND AN EFFECTIVE DATE.

The motion carried by the following vote:

For: 7 - Commissioner Herzberg, Commissioner Honaker, Commissioner Nabicht, Commissioner Smith, Commissioner Soukup, Vice Mayor Schleicher, and Mayor Masiarczyk Sr.

Ordinance No. 17-2015 was adopted at 8:04 p.m.

Commissioner Nabicht asked the Commission to direct the City Manager to schedule the sign ordinance for a workshop and Mayor Masiarczyk questioned since the Commission did not have a lot of comments on the ordinance maybe it could go right to a Regular Commission Meeting.

Larry Kent, 235 River Village Drive, DeBary, was called to speak about providing the Deltona Business Alliance's (DBA) version of the sign ordinance by the July 1st deadline, the ordinance was then changed by staff but, there has been no further

discuss with the DBA to go over the differences between the two (2) versions of the ordinance. He stated it has been said that this sign will not comply with the new ordinance, there is no new ordinance, there has been no discussion and he does not feel it is acceptable to make changes to the DBA's version of the ordinance and not at least discuss the changes with them.

Mayor Masiarczyk stated a workshop would need to be scheduled.

Commissioner Herzberg stated she will be sending visuals of different signs and she would like to know if they are or are not acceptable and Mayor Masiarczyk suggested that staff take pictures of signs around town and provide them at a workshop for discussion.

Vice Mayor Schleicher asked if the workshop would be a joint meeting with the DBA and Ms. Shang replied that can be done.

E. Public Hearing - Ordinance No. 18-2015, allowing for the ability to submit a comprehensive sign plan for renovated commercial development in blighted areas, at first reading - Chris Bowley, AICP, Planning and Development Services Department (386) 878-8602.

Mr. Bowley provided a brief overview of the item.

The Commission discussed a sign being approved without having to do with its content and if that law would reflect the City having to allow these types of signs, the content of the signs can be anything the business owners want them to be, the ordinance applying specifically to areas that have been blighted which is an allowable distinction, and that at this location there would be a sign with two (2) legs and an open area which would allow all tenant's names on the sign.

Mayor Masiarczyk opened the public hearing.

Larry Kent, 235 River Village Drive, DeBary, was called to speak and he spoke about the City working on a new sign ordinance and it reaching out to the DBA, the DBA providing a draft sign ordinance which was condensed from 10 pages to five (5), his concern being that this ordinance came up prior to the purchase of the property, that the property owner would have been able to do what it wanted under the proposed sign ordinance provided by the DBA, and the biggest problem being that it calls for a comprehensive sign plan for staff to approve, the Planning and Zoning to approve and the City Commission to approve. He explained the process of providing drawings to staff and the length of time and money spent on the process. He suggested the City handle this issue the same way it did when he installed the digital sign at the Burger King located on Elkcam Blvd. and he feels the ordinance is unnecessary.

The Commission and staff discussed there being no stipulation of time in the ordinance, that the applicant would have to come back and present plans to the City again, when the sign ordinance will come before the Commission, the sign ordinance was sent to the

Commission for review and no feedback being sent to the City Attorney, if passing this ordinance would complicate matters when the sign ordinance comes before the Commission in a couple of months, a Community Redevelopment Area (CRA) coming in to help bring the area into compliance, the applicant requesting the ordinance and providing the design of the signs that do not now meet City code nor would they after the sign ordinance is passed, the sign will be good for the shopping center to get those businesses up and running, adapting an ordinance for this applicant, having temporary signage for six (6) months until the revised sign ordinance is adopted, there being too many variables, it being possible before second reading to place a time limit on it, having a sign ordinance that is workable for everyone, the reasons why the proposed sign would not meet the proposed new sign ordinance, what ordinances the Commission receives for review and comments, businesses spending thousands of dollars on signs, and not having special rules for certain people.

Ms. Shang stated there are some situations where height may need to be considered and she asked the Commission to consider the location and the facility. There is appropriate signage for different areas of the City and she is asking that when reviewing the sign ordinance the City allow that accommodation to the location. She stated she does not think there is a one (1) size fits all and what staff is trying to do in this instance is there was an owner who made a request, who is trying to market the facility for tenants and the hesitancy is that the plaza is very deep and someone may not know what stores are in the plaza without the signage. She stated there was a review done, she can provide photos of the signage and that after looking at it this may be a standard that the Commission may want to adopt.

Smiley Thurston, 608 Saxon Blvd., Deltona, was called to speak and he spoke about the premise for adding the signage to help rent spaces and having dealt with the new owner, they are not willing to offer very much of an incentive in renting the spaces, they want top dollar for them and signs are not a reason whether the business is going to make it or not.

David Martin, 2940 Harper Street, Deltona, was called to speak and he spoke about signs serving a public function, going to cities that have gone to the extreme with sign ordinances and he referenced the Port Orange Wal-Mart sign, when looking for businesses you want to be able to visibly see the sign, considering the public and transportation function and how the sign serves the business.

Mayor Masiarczyk closed the public hearing.

Motion by Commissioner Nabicht, seconded by Vice Mayor Schleicher, to deny Ordinance No. 18-2015.

City Attorney Becky Vose read the title of Ordinance No. 18-2015 for the record.

AN ORDINANCE OF THE CITY OF DELTONA, FLORIDA, AMENDING CHAPTER 102, SIGNS, OF THE CITY CODE OF ORDINANCES, BY ADDING SECTION 102-80, COMPREHENSIVE SIGN PLAN FOR RENOVATED COMMERCIAL DEVELOPMENT IN BLIGHTED AREAS; PROVIDING FOR CONFLICTS, CODIFICATION,

SEVERABILITY, AND AN EFFECTIVE DATE.

The motion carried by the following vote:

For: 7 - Commissioner Herzberg, Commissioner Honaker, Commissioner Nabicht, Commissioner Smith, Commissioner Soukup, Vice Mayor Schleicher, and Mayor Masiarczyk Sr.

Ordinance No. 18-2015 was adopted at 8:34 p.m.

Commissioner Nabicht asked the Commission to direct the City Manager to schedule the sign ordinance for a workshop and Mayor Masiarczyk questioned since the Commission did not have a lot of comments on the ordinance maybe it could go right to a Regular Commission Meeting.

Larry Kent, 235 River Village Drive, DeBary, was called to speak and he spoke about providing the DBA's version of the sign ordinance by the July 1st deadline, the ordinance was then changed by staff but, there has been no further discuss with the DBA to go over the differences between the two (2) versions of the ordinance. He stated it has been said that this sign will not comply with the new ordinance, there is no new ordinance, there has been no discussion and he does not feel it is acceptable to make changes to the DBA's version of the ordinance and not at least discuss the changes with them.

Mayor Masiarczyk stated a workshop would need to be scheduled.

Commissioner Herzberg stated she will be sending visuals of different signs and she would like to know if they are or are not acceptable and Mayor Masiarczyk suggested that staff take pictures of signs around town and provide them at a workshop for discussion.

Vice Mayor Schleicher asked if the workshop would be joint with the DBA and Ms. Shang replied that can be done.

F. Public Hearing - Resolution No. 2015-37, reaffirming, establishing and updating water and sewer rates, fees and charges - Gerald Chancellor, Public Works Department (386) 878-8998.

Mayor Masiarczyk opened the public hearing.

Dominick Delio, 510 Donaldson Drive, DeBary, on behalf of St. Vincent de Paul of Deltona, 1310 Maximillian Avenue, Deltona, was called to speak and he spoke about providing food and resources for those in need in Deltona, the number of increased requests for assistance with paying water bills, clients going from septic to sewer, the biggest struggle being with the non-payment fee and after hour payment fee, he proposes coming up with a solution for payment options, a possible credit or a

reduction for low income housing, having the water turned off can result in having children removed from the home or losing employment, and the fees being burdensome to low income occupants.

Commissioner Nabicht stated the Commission looked at the fee structure and the fee will be reduced in this action. The fact is that the utility is an enterprise fund running off the customers who pay into it, and if the cost is reduced then the cost is shifted to another part of the utility. The fee has been justified to cover the expense of the employee performing that reconnect action.

Maria del Pilar Hogan, 1627 N. Merrick Drive, Deltona, was called to speak and she spoke about living here since 1986 with average bills (\$30) through the years for three (3) occupants, in May her bill reflected no usage, in June her bill reflected a of 25,880 gallons used, in July it reflected 19,710 gallons used, her bill going from \$11 to \$150 and to \$85, in August the bill reflected 30,340 gallons used with no pool and sprinkler going Mondays and Saturdays, she is very conservative, she made a complaint to Deltona Water who had her do several tests throughout the day and night but, during this she was paying the bill and continued to call complaining. She stated reading the meter and learning the process she was able to argue that something was not right and sure enough there was a problem with the meter. The process took a lot of phone calls from talking to the first person who answered the phone, to going to upper manager, to simply having an employee come out and do a flow test which could not be done because the meter did not work. She requested that Deltona Water pay her back.

Mayor Masiarczyk stated the item on the floor is on the rates and he suggested she contact Gerald Chancellor, Public Works/Deltona Water Director, to have someone go back to figure out what her average rate per month was and readjust the bills as has been done in the past.

Commissioner Herzberg stated she had a similar thing happen, she was told there was a leak, she called a plumber and there was a leak and she was offered a curtesy leak adjustment.

Smiley Thurston, 608 Saxon Blvd., Deltona, was called to speak and he spoke about going two (2) years negotiating with Deltona Water on bills that went from \$150 to \$200 to over \$500, he quit using the sprinkler system and employees came out to look at the meter, he has a three (3) inch meter and pays twice as much for a gallon of water than his neighbor who has a one (1) inch meter, he has heard continual problems at City meetings regarding water, the meters are supposed to be sophisticated with the electronic reading but, he thinks there are serious problems that are not being adjusted, looked at or handled. He stated his water bill went up to almost \$800, he was only using the sprinkler system twice a week so he had to stop using it and when he first moved into the house the bill was around \$200.

Guido Capra 716 Paddington Place, Deltona, was called to speak and he thanked staff for checking the condition of the water, he questioned if the water problem had been fixed, if his water is still drinkable, that he lives in an area with the worst water quality

and he questioned why he should pay an increase in the rate. He stated he cannot drink his tap water, the acid is double the amount it should be, it may cause skin cancer, the City stating it is not liable because it notified him of the water quality, the City doing its own water evaluations, and the letter he received stated the problem was supposed to be fixed by January, 2015 but, he has not heard anything from the City.

Mr. Chancellor stated the chlorination system did go into effect January 19, 2015 as the letter, the website and public notices stated.

Mayor Masiarczyk stated the water is safe, from the City's legal standpoint the problem has been corrected.

Mayor Masiarczyk closed the public hearing.

Motion by Commissioner Honaker, seconded by Commissioner Herzberg, to approve Resolution No. 2015-37, reaffirming, establishing and updating water and sewer rates, fees and charges.

Mayor Masiarczyk read the title of Resolution No. 2015-37 for the record.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, REAFFIRMING INDEXING OF WATER, IRRIGATION, SANITARY SEWER ("WASTEWATER"), AND RECLAIMED USAGE RATES; ESTABLISHING RECLAIMED BASE RATES AND UPDATING CUSTOMER DEPOSITS, FEES AND CHARGES; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

The motion carried by the following vote:

For: 7 - Commissioner Herzberg, Commissioner Honaker, Commissioner Nabicht, Commissioner Smith, Commissioner Soukup, Vice Mayor Schleicher, and Mayor Masiarczyk Sr.

Resolution No. 2015-37 was adopted at 8:53 p.m.

10. OLD BUSINESS:

None.

11. NEW BUSINESS:

AA. ADD-ON ITEM: Discussion re: Trap Neuter and Release (TNR) and Code Enforcement, requested by Commissioner Nabicht.

Commissioner Nabicht stated the Trap Neuter and Release (TNR) Program has been in effect in the City for a while and he was hoping to get a report that would show how affective the program was and have recommendations from staff on how to fine tune the program, improve it or to do away with the program. He stated he has been receiving phone calls from anonymous residents who will not put their complaints in writing that

allegedly there are some Code Officers or Animal Control Officers who are harassing the people volunteering to pick up the cats to take them to be neutered and returning them out into the colonies. He requested that the City Manager do a formal investigation into these allegations which he cannot substantiate. He stated he has discussed with the City Manager some less than favorable approaches and complaints and earlier in the budget year he had proposed that the Code Officers wear body cams. The Volusia County Sheriff's Office (VCSO) might be purchasing body cams for their deputies and this might be an opportunity to see what cost is involved and to see if City staff can be tied into it. He stated he would like to put to an end to any allegations of alleged inappropriate actions by the Code Enforcement Officers. He stated he knows most of the Code Enforcement Officers, he has worked side-by-side with them and he knows them to be people of integrity, to be people who attempt to educate and perhaps the newer Code employees are more overzealous but, short of the body cams this is a "he said, she said" situation unless someone is willing to place something on the record. He stated until this can be resolved and he as a Commissioner can in good conscious believe that the City is providing good customer service he is proposing to freeze the new Code Officer position that is approved in the budget until this can be investigated and a good determination can be made as to whether staff is making good use of their time, and are they being affective in the areas that the Commission wants them to concentrate on.

Ms. Shang stated that staff is preparing a report on the TNR Program in November, staff is waiting on the preliminary date and the report shows that the program is working.

Mr. Baker, Deputy City Manager, stated the Commission in the ordinance directed the City Manager to bring the report to the Commission after it had been in effect for one (1) full year which is November 3rd, he is already working on the report which is temporarily scheduled to come before the Commission on November 2nd and based on the numbers he has run the City has saved around \$34,000. He stated this is a work in progress and just recently the City has had some volunteers to come forward so now when staff receives a complaint about a cat, instead of Code Enforcement dealing with it, it is passed on to the volunteers which saves on staff time.

Commissioner Honaker stated this segways into a TNR release area which the Commission has not discussed and renaming the Code Enforcement Department.

The Commission concurred to have an update from staff regarding the TNR Program (The TNR report is tentatively scheduled to go before the Commission at the Regular Commission Meeting to be held on November 2, 2015).

A. Request for consideration of Commissioner Smith's appointment to the

**Deltona Economic Development Advisory Board. - Joyce Raftery, City Clerk
(386) 878-8502.**

Commissioner Smith explained that her appointment to Deltona Economic Advisory Board (DEDAB), Mr. Joe Cerrato, resigned and she appointed him to the Ordinance Review Committee (ORC). She also explained that Mr. Jerry Yaris had applied to the Ordinance Review Committee but, that she had already appointed Mr. Cerrato to that committee.

Motion by Commissioner Smith, to confirm Commissioner Smith's appointment of Jerry Yaris to the Deltona Economic Development Advisory Board for the remainder of a two (2) year term to expire on May 31, 2015.

Commissioner Honaker called a point of order, the person nominating the committee member would make the recommendation and another Commissioner would confirm the nomination for appointment.

Motion by Commissioner Honaker, seconded by Commissioner Smith, to confirm Commissioner Smith's appointment of Jerry Yaris to the Deltona Economic Development Advisory Board for the remainder of a two (2) year term to expire on May 31, 2015. The motion carried by the following vote:

For: 7 - Commissioner Herzberg, Commissioner Honaker, Commissioner Nabicht, Commissioner Smith, Commissioner Soukup, Vice Mayor Schleicher, and Mayor Masiarczyk Sr.

B. Request for consideration of appointments or re-appointments of eleven (11) members to the Affordable Housing Advisory Committee - Joyce Raftery, City Clerk (386) 878-8502.

Motion by Vice Mayor Schleicher, seconded by Commissioner Nabicht, to approve the Commission member's appointments for appointing Commissioners for sub-section a, c, d, e, f, g, h, i, k.

Mayor Masiarczyk opened and closed the public hearing as there were no public comments.

Commissioner Honaker suggested having this board of experts look at a packet that staff received in August, not as Planning and Zoning but, does this fit into affordable housing in Deltona's community and this should be added to the board's mission statement.

Mayor Masiarczyk stated the Affordable Housing Advisory Committee (AHAC) is set-up with a different mission, if this is something that the Commission wanted to add it would need to be discussed with staff to see if it would fit in, he does not know what the

requirements are for adding duties to the board, the board does require that specific people serve on it, the board operated under the Florida Statutes for State Housing Initiatives Partnership (SHIP) and he does not think the Commission can add to it.

Commissioner Honaker read the requirement of AHAC and Mayor Masiarczyk asked Mr. Bowley to look into the request. Mr. Bowley stated AHAC would need to complete its statutory requirement to provide its annual report and the committee has nine (9) of the 11 statutory members so staff is looking for someone who is engaged in the banking and mortgage industry in connection with affordable housing as required by the statute, as well as, one (1) citizen who represents employers within the City of Deltona.

The motion carried by the following vote:

For: 7 - Commissioner Herzberg, Commissioner Honaker, Commissioner Nabicht, Commissioner Smith, Commissioner Soukup, Vice Mayor Schleicher, and Mayor Masiarczyk Sr.

12. CITY ATTORNEY COMMENTS:

None.

13. CITY MANAGER COMMENTS:

None.

14. CITY COMMISSION COMMENTS:

Mayor Masiarczyk explained that Item 14-A is for staff to introduce a new agenda management system and the Commission will be going through a mock agenda and anyone that would like to stay can.

Commissioner Herzberg stated the Commission received an e-mail from a resident regarding the public meeting that took place regarding the proposed lighting at Manny Rodrigues Park. She stated the meeting was scheduled at the same time as the grand opening of the Deltona Health Park; she wanted the public to know that she was never notified of the public meeting so her absence at the meeting was not intentional. She questioned the decision to put lights at Manny Rodrigues Park and how much the park is used, she knows it was budgeted, she did not know where staff was in the process but, that the park is right in the middle of a residential area.

Mayor Masiarczyk stated that he attended the public meeting, he supported the Commission's decision for the lights at the parks, that the Commission as a body agreed on the placement of the lights but, he suggested that staff hold off until this can be discussed at length.

The Commission discussed not being informed of the public meeting, wanting a report of the meeting to include the number in attendance and what the consensus of the

public was, residents needing to be heard on the issue, that nobody spoke in favor of having the lights installed at the park, by the end of the public meeting the public understood why there was the need for the lights, the public having a lot of misinformation, trying to make it a pleasant transition for the public, the meeting being in connection with the approval to move the project forward, and that the Commission should not be going over the same topics over and over and staff should be carrying forward the Commission's decision.

Ms. Shang stated it was the direction of the Commission to move forward with the project and that notice is provided to the surrounding neighborhood. Everyone wants more capacity but, not in their backyard but, the City cannot function as a City that way. There is always going to be some inconvenience when there is change and she believes that most of the neighbors heard that and understood. This is a way to provide more capacity, staff will try to accommodate resident's concerns and she will provide a staff report as requested.

The Commission discussed that the project does not need to be re-discussed, not wanting to delay the project, that the public meeting should have been done prior to the budget process for the project and the perception of having a public meeting after the decision had already been made, the resident's perception, and that meetings or events not be scheduled at the same time so Commissioners do not feel like they have to choose which meeting or event to attend.

Ms. Shang stated she will work with staff to make sure that the Commission is fully informed of meetings that occur.

Commissioner Honaker stated he could not make the Deltona Health Park or the Wal-Mart grand openings but, he did arrive later and it was well received by the entire community. He attended the Latin Arts and Music Festival which was a great event, this Wednesday, October 7th, is the Italian Heritage Month at the Sons and Daughters of Italy from 5:00 to 8:00 p.m. with the dinner being served at 4:30 p.m. On Sunday, October 11th there is the Pink Feet Scenic 5K or 10K on Courtland Blvd. at 5:30 a.m. and benefiting breast cancer. The Bethune Cookman soccer games at Dewey O. Boster Sports Complex are on Sunday, October 11th with the female soccer game is at 1:00 p.m. and the male soccer game is at 4:00 p.m.

Vice Mayor Schleicher reminded everyone on Saturday, October 17th is the Community Visioning Session in the Commission Chambers from 9:00 a.m. to Noon. She stated there were many discussions regarding the lighting at the ball fields at Commission workshops, there were people who attended and spoke on the issue. She stated with regards to the add-on item which is a very in-depth topic, the Commission had decided not to place "add-on items" on the agenda unless the item was an emergency and it would have been better to mention the item to the City Manager who could have placed the item on an agenda for discussion.

Commissioner Nabicht stated he was wearing his pink shirt in honor of breast cancer awareness month and he is disappointed that the firefighters are not wearing pink shirts

this month but, he hopes they will be able to support breast cancer month as they have done in the past. He and the Vice Mayor attended the Gala for Hispanic American Youth Group of Deltona (HAYGOD) where first responders were recognized, Deltona's own firefighter/paramedic Eddie Nieto was recognized for his service to the community and he was greatly humbled by President Maritza Avila-Vazquez who presented him with a coin in honor of his 31 years of service and he was directed by her to pass the coin onto his son for passing the torch of fire service on to him. He stated he asked the City Manager to bring forward a resolution tonight which did not happen so he asked for the Commission's support to bring forward a resolution to be executed as soon as possible that was done by the City of Clermont, the first in the state, to oppose the permitting and killing of bears in the State of Florida and that it be sent to the Governor asking for an immediate cease and desist. He stated if there is a consensus from the Commission, to have the City Attorney contact the City of Clermont for a copy of the resolution and draft same under the City of Deltona.

After discussion, the Commission concurred to read the proposed resolution and consider its adoption.

Commissioner Smith stated she attended both the grand openings of the Wal-Mart Grocery and Deltona Health Park which will both benefit the community, she attended the Latin Festival which was a fabulous event and she would like to discuss City events at a workshop to determine if the City is going to take ownership of City events like the Latin Festival. The event has been going on for about 20 years, it brings people from all over central Florida to the City and it was amazing. She suggested taking a comprehensive look at all of the events that are put on in the City and decide whether the City wants to take more ownership or sponsorship of them. She stated she would be out of town this weekend and would not be able to attend the workshop on Monday, October 12th but, she wanted to go on the record regarding Mr. DuPont's request for the affordable senior housing in Deltona which was received in late August, early September but, there are times when time sensitive items need to move up as a priority. She stated a couple of phone calls to New Port Richie where the organization is located could have been made, it is something that the City could have accomplished, and she requested that her thoughts be taken into consideration if any decision is made.

Mayor Masiarczyk asked if Commissioner Smith supported the affordable senior housing and she replied "I do."

Commissioner Honaker stated there was an e-mail regarding the Panthers football game, that it had to be brought up during a meeting and the Commission had to provide the City Manager direction to buy t-shirts. He stated he too would not be able to attend the workshop on Monday, October 12th.

Mayor Masiarczyk stated the City Manager has the spending authority to buy t-shirts for other high schools as requests came in per Commission discussion.

Ms. Shang stated according to the minutes there was a lot of dialog regarding supporting various organizations, finally the Commission authorized the expenditure of

\$500 for special events that support education and community events in the City, the requests would go to the City Manager, and that policy be on a case-by-case basis. If this is to be interpreted broadly, initially it was discussed that the support would be related to Deltona as identification and now she is hearing that the support would also apply to any organization that provides an educational and community benefit.

Mayor Masiarczyk stated it was high schools, he wanted to include all three (3) and the Commission wanted only the two (2) public high schools in Deltona and the Commission concurred.

A. Preview of the new Granicus agenda management, minutes, voting and streaming software to streamline all citywide agenda processes.

Mayor Masiarczyk called for a recess at 9:37 p.m. and reconvened at 9:47 p.m.

The Mayor and Commission, along with the City Clerk, conducted a brief mock meeting to present, review and go over any questions for the new Granicus agenda management, minutes, voting and streaming system.

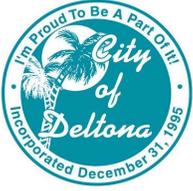
15. ADJOURNMENT:

There being no further business, the meeting adjourned at 10:20 p.m.

John C. Masiarczyk, Sr., MAYOR

ATTEST:

Joyce Raftery, CMC, CITY CLERK



Agenda Memo

TO: Mayor and Commission

AGENDA DATE: 10/19/2015

FROM: Jane K. Shang, City Manager

AGENDA ITEM: 5 - A

SUBJECT:

Proclamation for Red Ribbon Week - October 23-31, 2015.

LOCATION:

N/A

BACKGROUND:

Requested by Brandy Meadows, teacher and advisor with the Health Academy at Deltona High School, and a group of 140 students in the SWAT program (Students Working Against Tobacco). The Red Ribbon Week campaign helps build individual and community awareness regarding alcohol, tobacco, and other drug use and addiction.

COST:

N/A

SOURCE OF FUNDS:

N/A

ORIGINATING DEPARTMENT:

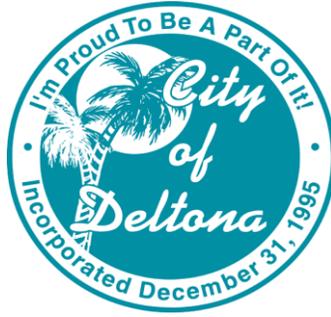
City Commission

STAFF RECOMMENDATION PRESENTED BY:

N/A - Proclamation Only.

POTENTIAL MOTION:

N/A - Proclamation Only.



***WHEREAS,** The Red Ribbon Campaign helps to build individual and community awareness regarding alcohol, tobacco, and other drug use and addiction; and*

***WHEREAS,** The Red Ribbon Campaign publicizes the prevention and intervention programs available to address these social concerns; and*

***WHEREAS,** The Red Ribbon Campaign provides educational opportunities; and*

***WHEREAS,** The Red Ribbon Campaign encourages citizens to get involved in promoting educational changes within their community; and*

***WHEREAS,** The Red Ribbon Campaign serves to open doors of communication between students and teachers, children and parents, youth and police, as well as students and those professionals who are committed to serving their needs; and*

***WHEREAS,** the City of Deltona is committed to ensuring that all of its citizens have the opportunity to live in a society that is drug free.*

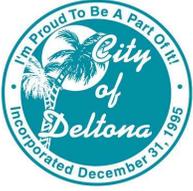
***NOW, THEREFORE,** I, the Mayor of Deltona, Florida, do hereby proclaim October 23, 2015 through October 31, 2015, to be*

“Red Ribbon Week”

in Deltona and urge all citizens to join in an attempt to focus media attention on the need for education and to join in the fight against drugs in order to ensure a brighter future for all of Deltona’s youth.

***EXECUTED** this 19th day of October, 2015.*

John Masiarczyk, Mayor



Agenda Memo

TO: Mayor and Commission

AGENDA DATE: 10/19/2015

FROM: Jane K. Shang, City Manager

AGENDA ITEM: 5 - B

SUBJECT:

Presentation - Quarterly Reports of City Advisory Boards/Committees - Joyce Raftery, City Clerk (386) 878-8502.

LOCATION:

N/A

BACKGROUND:

Quarterly Reports of City Advisory Boards/Committees:

1) Parks and Recreation Advisory Committee - (Written Report Only)

- Senior Advisory Sub-Committee
- Youth Advisory Sub-Committee
- Citizen Accessibility Advisory Sub-Committee

2) Affordable Housing Advisory Committee - (Written Report Only)

COST:

N/A

SOURCE OF FUNDS:

N/A

ORIGINATING DEPARTMENT:

City Clerks's Office

STAFF RECOMMENDATION PRESENTED BY:

N/A - Presentation Only.

POTENTIAL MOTION:

N/A - Presentation Only.

Third Quarter 2015 Affordable Housing Advisory Committee Report

The Affordable Housing Advisory Committee mission is to review various City policies and procedures relating to affordable housing issues and make recommendations to the City Commission regarding those policies and procedures. This committee was formed to meet State law which is required for entitlement communities that participate in the Strategic Housing Initiative Partnership (SHIP) program administered by the Florida Housing Finance Corporation (FHFC).

A meeting was not scheduled in July 2015 and the final meeting of 2015 was held on August 18, 2015. The members approved the minutes from the June 16, 2015 meeting and the AHAC members unanimously voted to approve and forward the report titled "2015 Incentive, Review and Recommendation Report" to the City Commission. The report was a culmination of extensive work by the AHAC that commenced in November of 2014 and continued into the second quarter of 2015. The subject report is scheduled to be reviewed by the City Commission for acceptance and transmitted to the FHFC on October 19, 2015.

**PARKS & RECREATION DEPARTMENT
QUARTERLY REPORT
JULY, AUGUST, SEPTEMBER 2015**

Parks & Recreation Advisory Board

Third quarter:

- This board met in July and August to discuss various park issues including signage and adopting one of our City parks.
- This board met in September and officially adopted Firefighters Memorial Park.

Citizen Accessibility Advisory Sub-Committee

Third quarter:

- This sub-committee met in July and continued their discussion of how to educate the public and local businesses regarding handicap accessible issues including parking.
- This sub-committee met in September and discussed businesses without the proper handicap parking signs and required spaces and how to bring them in compliance. Members from the Volusia County Sheriff's Office were on hand to answer questions and offer advice.

Youth Advisory Sub-Committee

Third quarter:

- This sub-committee met in July and did a wrap-up for the summer.
- This sub-committee is on hiatus until there are enough members to start again. Applications have gone out to the high schools.

Senior Advisory Sub-Committee

Third quarter:

- This sub-committee hosted the Senior Breakfast at the Deltona Community Center in July with an attendance of approximately 160.
- This sub-committee met in August and September to discuss the wrap-up of the breakfast; to continue planning for the upcoming Arts & Crafts Festival and to continue discussions on the Senior Service Publication.

Respectfully submitted,
Steve Moore, Director
Parks and Recreation Department



Agenda Memo

TO: Mayor and Commission

AGENDA DATE: 10/19/2015

FROM: Jane K. Shang, City Manager

AGENDA ITEM: 9 - A

SUBJECT:

Public Hearing - Ordinance No. 20-2015, Amending Section 18-4 and 18-5 of Building and Building Regulations, at first reading - Dale Baker, Deputy City Manager (386) 878-8852.

LOCATION:

Citywide

BACKGROUND:

The new addition of the Florida Building Code has been published and the minimum wind speed for design and compliance has changed from 120 mph to 140 mph. This requires an update to our ordinance. Staff plans to remove this reference and utilize the most current addition of the Florida Building Code.

Additionally, we utilize the International Property Maintenance Code published by the International Code Council which references the International Building Code and Fire Code. This requires a change to our code to deem a reference to the comparable provisions of the Florida Building and Fire Prevention Code.

COST:

N/A

SOURCE OF FUNDS:

N/A

ORIGINATING DEPARTMENT:

Deputy City Manager

STAFF RECOMMENDATION PRESENTED BY:

Dale Baker, Deputy City Manager - Staff recommends that the City Commission adopt Ordinance No. 20-2015, to update Building and Building Regulations, Section 18-4 by removing the reference to wind speed and 18-5 to provide a reference to the comparable provisions of the Florida Building and Fire Prevention Code, at first reading and to schedule second and final reading for November 16, 2015.

POTENTIAL MOTION:

"I move to approve Ordinance No. 20-2015, to update the Building and Building Regulations, Section 18-4 by removing the reference to wind speed and 18-5 to provide a reference to the comparable

provisions of the Florida Building and Fire Prevention Code at first reading and to schedule second and final reading for November 16, 2015.”

ORDINANCE NO. 20-2015

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, BY AMENDING AND REVISING THE PROVISIONS OF CHAPTER 18, BUILDINGS AND BUILDING REGULATIONS, OF THE CITY OF DELTONA CODE OF ORDINANCES; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City of Deltona adopted Chapter 18, “*Building and Building Regulations*” via Ordinance No. 40-2005 on September 19, 2005; and

WHEREAS, Section 18-4 and 18-5 of Chapter 18 have become obsolete and in need of revising; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, as follows:

Section 1. Section 18-4, Article I “*In General*” of Chapter 18 “*Buildings and Building Regulations*” of the City’s Code of Ordinances is hereby amended to read as follows:

Sec. 18-4. ~~Wind speed.~~ Reserved

~~The minimum wind speed for the City of Deltona for design and compliance with Florida Building Code, Section 1606 shall be 120 mph at a three second gust.~~

Section 2. Section 18-5, Article I, “*In General*” of Chapter 18 “*Buildings and Building Regulations*” of the City’s Code of Ordinances is hereby amended to read as follows:

Sec. 18-5. Property maintenance code.

The provisions of the latest edition of the International Property Maintenance Code published by the International Code Council shall apply to existing structures and premises; equipment and facilities; light, ventilation, space heating, sanitation, safety hazards; responsibilities of owners, operators, and occupants; and occupancy of existing premises and structures. References to the International Building Code and to the

International Fire Code shall be deemed to be references to the comparable provisions of the Florida Building Code and the Florida Fire Prevention Code.

Section 4. Severability. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect any other provision or application of this ordinance which can be given effect without the invalid provision or application.

Section 5. Effective Date. This Ordinance shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA THIS _____ DAY OF _____, 2015.

First Reading: _____

Advertised: _____

Second Reading: _____

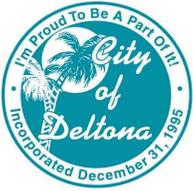
BY: _____
JOHN C. MASIARCZYK, SR., Mayor

ATTEST:

JOYCE RAFTERY, CMC, City Clerk

Approved as to form and legality
for use and reliance of the City of
Deltona, Florida

GRETCHEN R. H. VOSE, City Attorney



Agenda Memo

TO: Mayor and Commission

AGENDA DATE: 10/19/2015

FROM: Jane K. Shang, City Manager

AGENDA ITEM: 9 - B

SUBJECT:

Public Hearing - Resolution No. 2015-36, Review and Approval of the Affordable Housing Advisory Committee 2015 Incentive, Review and Recommendation Report - Chris Bowley, Planning and Development Services Department, (386) 878-8602.

LOCATION:

Citywide

BACKGROUND:

By law, a community that receives entitlement funds through the State Housing Initiatives Partnership (SHIP) program is required to review local government activities, with the intent of removing barriers to affordable housing, every three years. To facilitate this review, SHIP communities are required to appoint and seat an Affordable Housing Advisory Committee (AHAC). The AHAC is intended to represent a cross section of citizens, professionals, and community stakeholders (i.e. local real estate industry, development interests, affordable housing advocates, etc.) Per State law, the City Commission appointed citizens to the AHAC on October, 2014.

State law also requires the AHAC to review 11 potential impediments to affordable housing within a community and to formulate a report with recommendations for the elected body to contemplate. The AHAC met seven times within 2014-2015, reviewed the State mandated topics, and accepted a report that captured the topics discussed with recommendations. The Florida Affordable Housing Advisory Committee 2015 Incentive, the Review and Recommendation Report is attached requesting that the City Commission approve and transmit to the Florida Housing Finance Corporation, with the report topics and recommendations summarized below:

- a) Expedited permitting. AHAC recommendation: Include language within the City Comprehensive Plan to encourage expedited permitting for affordable housing projects.
- b) Modify impact fees. AHAC recommendation: City should take no action.
- c) Flexible density. AHAC recommendation: Include language within the Comprehensive Plan to encourage expansion of infrastructure to increase density.
- d) Reservation of infrastructure capacity. AHAC recommendation: Establish a transportation concurrency threshold up to 120% for affordable housing.

-
- e) Granny flats. AHAC recommendation: Maintain existing granny flat approval procedures.
 - f) Reduction of parking and setbacks for affordable housing. AHAC recommendation: Parking - Add provisions to the Comprehensive Plan to encourage multi-modal options. Setbacks - Maintain the Planned Unit Development (PUD) zoning process as a way to potentially relax some setback requirements.
 - g) Flexible lot configurations. AHAC recommendation: Maintain the PUD process and update the Comp Plan as a way to allow for higher density and mixed use development formats.
 - h) Modification of street sizes. AHAC recommendation: Maintain the existing ability within the Land Development Code to reduce street widths.
 - i) Consideration, before adoption, of the potential impacts that new regulations, etc. would have on the cost of housing. AHAC recommendation: Rely on existing City procedures and not establish more process.
 - j) Inventory locally owned lands that could be used for affordable housing. AHAC recommendation: Add/modify Comprehensive Plan provisions to ensure measurable policy statements regarding the use of public land for affordable housing.
 - k) The support of mixed use development near transportation hubs. AHAC recommendation: Update provisions of the Comprehensive Plan to encourage transportation hub and mixed use developments.

Following City Commission approval/transmittal to the State Florida Housing Finance Corporation and their acceptance of the report, the City is authorized to spend the State disbursement of housing funds granted to Deltona of \$417,011. This money will be used to implement City owner-occupied rehabilitation, down payment assistance, and other affordable housing strategies of which there is great community demand.

COST:

N/A

SOURCE OF FUNDS:

State Housing Initiatives Partnership (SHIP)

ORIGINATING DEPARTMENT:

Planning and Development Services

STAFF RECOMMENDATION PRESENTED BY:

Chris Bowley, AICP, Planning and Development Services Director - Staff recommends that the City Commission approve Resolution No. 2015-36 for the Affordable Housing Advisory Committee 2015 Incentive, Review, and Recommendation Report and transmit the report to the Florida Housing Finance Corporation.

POTENTIAL MOTION:

“I move to approve Resolution No. 2015-36, to accept the Affordable Housing Advisory Committee 2015 Incentive, Review and Recommendation Report and transmit the report to the Florida Housing Finance Corporation”.

RESOLUTION NO. 2015-36

**A RESOLUTION OF THE CITY OF DELTONA, FLORIDA,
REQUESTING APPROVAL FOR THE AFFORDABLE
HOUSING ADVISORY COMMITTEE (AHAC) 2015
INCENTIVE REVIEW AND RECOMMENDATION
REPORT**

WHEREAS, the State Housing Initiative Partnership (SHIP) Act, Sections 420.907-420.9079, Florida Statutes, (hereinafter referred to as the ‘SHIP Act’) and Chapter 67-37, Florida Administrative Code (FAC), (hereinafter referred to as the ‘SHIP Rule’), establish the requirements for a local housing assistance program to implement the SHIP Act and Rule; and

WHEREAS, the SHIP Act and Rule require that to continue to qualify for funding, local governments shall appoint an Affordable Housing Advisory Committee (AHAC). Also, in July 2007, the Florida Legislature passed House Bill (HB) 1375 that requires local governments receiving SHIP Program Funds to appoint an AHAC; and

WHEREAS, pursuant to 420.9076, F.S. and Rule 67-37.010, FAC, to continue to qualify for affordable housing funding, the City of Deltona adopted Ordinance No. 05-2013 on March 18, 2013, that granted the authority to re-establish the new AHAC and Resolution No. 2014-33 on October 6, 2014 appointed the new AHAC committee members and assigned the members the duty to review, evaluate and provide written recommendations to the City Commission regarding the policies, procedures, ordinances, land development regulations and the comprehensive plan pertaining to affordable housing and community development.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, as follows:

Section 1. The AHAC convened seven times from November 2014 through August 2015 to discuss the eleven statutorily directed incentives for affordable housing. The result from the efforts of the AHAC is the 2015 Incentive Review and Recommendation Report.

Section 2. The 2015 Incentive, Review and Recommendation Report generated by the AHAC is hereby approved the City Commission and will be transmitted to the Florida Housing Finance Corporation (FHFC) by December 31, 2015 to continue to receive SHIP funds.

Section 3. This Resolution shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA THIS 19TH DAY OF OCTOBER 2015.

BY: _____

JOHN C. MASIARCZYK, SR., Mayor

ATTEST:

JOYCE RAFTERY, CMC, City Clerk

Approved as to form and legality for use
and reliance of the City of Deltona, Florida

GRETCHEN R. H. VOSE, ESQ., City Attorney

City of Deltona, Volusia County Florida
Affordable Housing Advisory Committee
2015 Incentive Review and Recommendation Report

I. Background Information

On March 18, 2013, the Deltona City Commission adopted Ordinance No. 05-2013 to reinstate the Affordable Housing Advisory Committee (AHAC). Ordinance No. 05-2013 instructed the AHAC to make recommendations concerning local housing incentive strategies and submit the recommendation to the City Commission.

On October 6, 2014, the Deltona City Commission adopted Resolution No. 2014-33 to appoint the Affordable Housing Advisory Committee members and to assign the members the duty to review, evaluate and provide written recommendations to the City Commission regarding the policies, procedures, ordinances, land development regulations and the comprehensive plan pertaining to affordable housing and community development.

The following members were appointed by the City Commission:

- (a). Mr. Yordanis Gonzales representing the residential home building industry in connection with affordable housing.
- (b). Mr. Peter Kukjian as an advocate for low-income persons in connection with the real estate and mortgage industry.
- (c). Ms. Jodi Pena-Castaldi engaged as a not-for-profit provider of affordable housing.
- (d). Mr. Eric James representing for-profit providers of affordable housing.
- (e). Mr. John Enyart as a citizen that represents labor actively engaged in home building in connection with affordable housing.
- (f). Mr. Michael Williams a local real estate professional associated with the affordable housing and mortgage industry.
- (g). Mr. Steven Sukow resides with the City, as the jurisdiction of the local governing body making appointments.
- (h). Ms. Patricia Ulicny resides within the City, as the jurisdiction of the local governing body making appointments.
- (i). Reverend William Bradley as a citizen that represents employers within the City.
- (j) Mr. Ruben Colon representing essential services in connection with affordable housing.

The Committee agreed to and adhered to the following meeting schedule.

<u>DATES</u>	<u>DISCUSSION TOPICS</u>
November 18, 2014	<ul style="list-style-type: none">- "Government in the Sunshine" Laws- By-Laws/Overview of Process- Background on AHAC and State mandate- Election of Officers- LHAP update and revision
December 16, 2014	<ul style="list-style-type: none">- Presentation of Sunshine Laws by Wade Vose
February 17, 2015	<ul style="list-style-type: none">- Expedited permitting process for affordable housing- Modification of impact-fee requirements for affordable housing
March 19, 2015	<ul style="list-style-type: none">- Cancelled
April 21, 2015	<ul style="list-style-type: none">- The allowance of flexibility in density levels for affordable housing- The reservation of infrastructure capacity for housing for low income persons
May 19, 2015	<ul style="list-style-type: none">- The reduction of parking and setback requirements for affordable housing- The allowance of flexible lot configurations, including zero-lot-lines.- The modification of street requirements for affordable housing.- The allowance of affordable accessory residential units in residential zoning districts
June 16, 2015	<ul style="list-style-type: none">- Local government processes that increase the cost of housing.- The preparation of a printed inventory list suitable for affordable housing.- The support of development near transportation hubs and major employment centers and mixed-use developments.
July 21, 2015	<ul style="list-style-type: none">- Cancelled
August 18, 2015	<ul style="list-style-type: none">- Timeline for submission of the AHAC Incentive Report to City Commission- Committee review of the "DRAFT" AHAC Incentive Summary Report and comments.
September 15, 2015	<ul style="list-style-type: none">- Approval of Report for submission to City Commission on October 19, 2015

II. Public Hearing

The Deltona City Commission held a public meeting on March 18, 2013 to reinstate the Affordable Housing Advisory Committee. The meeting was open to the public and the public

had reasonable opportunity to be heard. The meeting and agenda was advertised and posted on the City's website, as well as newspaper advertising and at numerous locations throughout the City.

The City Commission held a public meeting on October 6, 2014 to appoint members of the Affordable Housing Advisory Committee. The meeting was open to the public and the public had reasonable opportunity to be heard. The meeting and agenda were advertised and posted on the City's website, as well as newspaper advertising and at numerous locations throughout the City.

The Affordable Housing Advisory Committee met on November 18, 2014, February 17, 2015, April 21, 2015, May 19, 2015 and June 16, 2015 at Deltona City Hall, Room 150A, 2345 Providence Boulevard, Deltona, Florida. The meetings were open to the public. Agendas and minutes were posted to the City's website and the lobby at City Hall. Interested parties from the community did attend.

Affordable Housing Advisory Committee's recommendations were made by affirmative vote of a majority of the membership of the advisory committee taken at the public meetings.

III. Incentives and Recommendations: (list all statute incentives item a-k)

A. Incentive: The processing of approvals of development orders or permits, as defined in s. 163.3164, for affordable housing projects is expedited to greater degree than other projects.

Synopsis: Staff explained that affordable housing is monthly rent or mortgage payments, including taxes and insurance, that does not exceed 30% of the median annual gross income. Within this context, Deltona's homeownership rate is 81% with about 34,000 single family homes with a median value of \$122,400 and a median household income of \$47,049. The conclusion that can be drawn from this is there is ample housing stock in the City, most homes are affordable and the historic low interest rates make housing more affordable.

Although the City currently processes building permits at a quick rate; this is due to the City appropriately staffed and not a lot of building permit activity at this time. However, the AHAC committee recommended to the City Commission that language in the form of a policy statement should be included within the Comprehensive Plan to further promote expedited permitting for affordable housing projects. The language could be incorporated into the Plan as part of the upcoming Plan update due in the fall of 2017.

Recommendation: The AHAC committee recommends to the City Commission that verbiage should be added to the Comp Plan as it relates to Expedited Permitting for Affordable Housing Projects.

B. Incentive: The modification of impact-fees requirement, including reduction or waiver of fees and alternative methods of fee payment for affordable housing.

Synopsis: Impact fees are not a tax, but a fee that is imposed to address public service capacity impacts associated with NEW development, such as schools, roads, water/sewer, parks, police, fire, etc. Impact fee revenues cannot be used to address existing deficiencies and must be used on capacity enhancement projects. Impact fees are imposed by both the county and the city and can significantly increase the cost of new housing. The city has little control over the county impact fees and curtailment of impact fees can deprive a local government of needed revenue to protect and enhance the community infrastructure.

The City typically does not use SHIP or CDBG funds for new construction activities and the impact fees have little impact on the prices of existing housing stock. There are limitations, both legal and financial, as to what can be done with impact fees regarding affordable housing.

Recommendation: The AHAC committee recommends that the City Commission take no action regarding impact fees as it relates to affordable housing.

C. Incentive: The allowance of flexibility in densities for affordable housing.

Synopsis: Residential density is expressed in the number of acres per unit or the number of units per acre. For example, 10,000 square foot lots = about 4 gross dwelling units per acre. Gross density is the acreage of the parent tract divided by the number of lots entitled by zoning/comprehensive plan. Net density is the acreage of the parent tract divided by the number of lots, less the non-developable areas like roads, infrastructure, parks/open space, etc. Deltona was marketed and sold as a retirement community featuring over 30,000 single-family detached dwellings on individual lots. Overall, the net density of the City is about three dwelling units per acre.

More dense development patterns are often compact, efficient, and less consumptive. Compact development maximizes public investments in infrastructure; promotes transit, results in less automotive dependence and directs growth and development away from ecologically sensitive and arable areas. The Comprehensive Plan speaks to density bonuses, but the language is very vague and not measurable. Density may not be well received by the public and can be politically unpopular because greater density creates traffic, crowding, pollution, noise and perceptions about socio-economics/demographics.

There is some opportunity for multi-family development at densities up to 20 units per acre. The City has created new land use designations in the Comprehensive Plan in 2010 to allow for flexibility density options. Also, the City provided the ability to have "granny flats" which increases density, by conditional use in 2013. These actions have not been effective because existing development patterns tend to dictate future development trends. In addition, the lack

of central sewer, the process, lack of pecuniary incentive and the abundance of existing affordable housing stock has discouraged development at higher densities.

Recommendation: The AHAC committee recommends language with the City Comprehensive Plan to encourage/promote the strategic expansion of infrastructure, including sewer to promote higher densities/intensities. The language can be added to the next update to the Comprehensive Plan.

D. Incentive: The reservation of infrastructure capacity for housing for very-low-income persons, low-income persons, and moderate-income persons.

Synopsis: Infrastructure, such as water/sewer, roads, drainage, parks and public safety, has been a cornerstone of civilization as we know it. Class "A" Concurrency items are managed by the City Comprehensive Plan. Capacity must be available to support development. Level of service is afforded by the investment in infrastructure like new roadway lane miles, upgraded wastewater treatment plants, larger pipes, bigger storm water retention areas, etc. The provision of infrastructure is prime governmental function and an expensive undertaking.

Capacity is funded through impact fees, exactions, general taxes, and by federal, state and local units of government. Capacity usage in Deltona is a first come/first serve basis. There is no capacity reservation provision explicitly for affordable housing. However, there is ability for a level of service capacity for up to 120% (traffic) for "infill" development.

Recommendation: The AHAC committee recommends establishing capacity threshold of up to 120% for affordable housing projects relating to traffic level of service in the Comprehensive Plan.

E. Incentive: The allowance of affordable accessory residential units in residential zoning districts.

Synopsis: Accessory residential units are also known as granny-flats, garage apartments or in-law suites. These dwellings units are ancillary to a main dwelling unit and have separate food preparation facilities. Sometimes these units are stand alone or may be connected to a main dwelling and/or associated with a garage. Typically, these units consist of no more than 800 square feet of living area. Ancillary units were common in residential areas before the 1950's. They were used to house family members and sometimes domestic help. They were phased-out when suburban development became the preferred lifestyle in the U.S.

Ancillary dwelling units can lead to more affordable housing choices. They promote compact development patterns and may provide supplemental income for homeowners from rental activity. Further, they allow families to care for loved ones, including the disabled/elderly while still providing a level of independence for those user groups. The drawbacks are increased traffic and congestion beyond the normal expectations that can occur on local roads, as well as limited off street parking. The units may be difficult to develop utilizing septic tanks. Ancillary

dwelling units can result in a high percentage of absentee ownership and aesthetic concerns may arise.

The City's current regulations allow for garage apartments/in-law apartments if they are used by family members or domestic help. The minimum size unit is 600 square feet, but no more than 35% of the gross floor area. The unit must not have a separate power meter or driveway. Since 2013, these units have been allowed as a conditional use, requires public hearings. Very few accessory buildings have been constructed in the City through the provisions and none have been processed as a conditional use. The reasons are accessory units are expensive, the City lacks central sewer, there is a lack of financial incentive and the public hearing process can be intimidating.

Recommendation: The AHAC committee recommends the City should maintain the existing accessory structure provisions as illustrated in the City zoning regulations.

F. Incentive: The reduction of parking and setback requirements for affordable housing.

Synopsis: The City of Deltona is a suburban, automotive dependent City and parking areas are part of the suburban landscape. Unfortunately, parking is land hungry; 345 square feet per parking space. The cost is approximately \$2,000 per space. If parking requirements were reduced, housing could be made more affordable, especially in the context of multi-family housing. Currently, the City parking requirements are two spaces per single/two family homes in addition to garage space. For multi-family, one bedroom units require 1.5 spaces and two bedroom units require 2 spaces per unit. Multi-family also requires one space for 10 dwelling units for guest parking. To reduce parking, auto dependence needs to be reduced through better developed multi-modal transportation choices. There are very limited alternatives to automobile travel in the City. Votran headways are very long, land uses are spread out and there is limited local employment opportunity. If parking reductions were facilitated, the outcome may be dysfunctional developments that are questionably viable and may create land use conflicts as parking spills out into public and off-site areas.

Recommendation: The AHAC committee recommends the maintenance and establishment of Comprehensive Plan provisions that further multi-modal transportation options.

Synopsis: Setbacks are dimensional requirements intended to facilitate building separation, aesthetics, building location standardization and land use compatibility. Sometimes setbacks are referred to as a buffer. However, setbacks and buffers can consume a lot of land that could be used for development, including housing. Setbacks, open space, and building location standardization are part of the suburban expectation. The City does have methods of which to relax some setbacks through the use of a planned unit development zoning tool. The reduction of setbacks could be a method to realize more housing density, which would result in more affordable housing formats.

Recommendation: The AHAC committee recommends maintaining the planned unit development zoning tool as a method to relax some setback requirements.

G. Incentive: The allowance of flexible lot configurations, including zero-lot-line configurations for affordable housing.

Synopsis: Flexible lot configurations allow for smaller lots and more dense development patterns. Less land used per dwelling unit means the homeowner is not paying for extra land and therefore, more affordable housing can result. However, flexible lot configurations are not consistent with the suburban expectation and the detached dwellings with the City are already attractively priced.

Flexible lot configurations can be considered under a Planned Unit Development zoning tool.

Recommendation: The AHAC committee recommends the City maintain the existing requirements for the Planned Unit Development rezoning process and maintain applicable Comprehensive Plan provisions that encourage mixed use and higher density residential developments.

H. Incentive: The modification of street requirements for affordable housing.

Synopsis: Street design, like parking, can consume a lot of land. The paved area of a typical Deltona street includes two 12 foot travel lanes. In addition to vehicular traffic, right-of-ways typically accommodate water/sewer, electric, cable TV, drainage, sidewalks and other infrastructure/utilities. Most of the local road right-of-ways in the City are platted at a 60 foot width. The City Land Development Code requires that a local street consists of a 50 foot right-of-way with two 10 foot travel lanes. The city engineer may modify street width requirements no more than 10% if there are no public safety issues.

There are public safety issues with reducing the street width. The City firefighting equipment is sized and otherwise specified to most effectively fight fires in a suburban landscape. An upgrade to new equipment and engaging in different training techniques is very expensive.

Recommendation: The AHAC committee recommends the City maintain the ability to reduce right-of-way width as stated in the Land Development Code.

I. Incentive: The establishment of a process by which a local government considers, before adoption, policies, procedures, ordinances, regulations, or plan provisions that increase the cost of housing.

Synopsis: There are estimates that regulations, policies and other local government requirements have increased the cost of housing from 7% to 35% (HUD 1991). This increase can be a direct result of local government regulations and even the process. Process can be translated into more time and higher soft costs, such as protracted land development review,

onerous engineering submittals, etc. Government regulations encompass a wide range of requirements including zoning, building codes, etc. Some communities use process and regulations as a de facto exclusionary tool, such as requiring large lot sizes, large minimum floor areas, excessive landscaping requirements, project amenities (golf courses, etc.), aesthetic/architectural requirements, etc. However, such regulations do implement standards which often reflect a community vision.

The City currently has no formal process to look at the impact proposed regulations could have on affordable housing. Some regulations are mandated; building codes and the city has limited ability to modify. The creation of more process, even for a good cause, can be viewed as contradictory to streamlining governmental rule making. City planners can and do balance affordable housing matters when tasked with reviewing/creating regulations and other provisions. The Housing Element provides guidance with regard to affordable housing that meet appropriate standards. Regulations are subject to the public hearing process and related public involvement regarding adoption of such regulations can help shape policy.

Recommendation: The AHAC committee recommends relying on existing City procedures and professional staff to implement the City housing policies and not establishing more process.

J. Incentive: The preparation of printed inventory of locally owned public lands suitable for affordable housing.

Synopsis: The City owns/controls about 3,900 acres of land which is made up of fire stations, parks, infrastructure sites and environmentally constrained lands. In 2010, the City looked at City land resources to investigate developing Neighborhood Stabilization Program (NSP) funded housing. No suitable lands were determined to exist with property being encumbered by parks, earmarked for infrastructure, associated with commercial restrictions or exhibited physical problems (floodplain, wetlands, slopes, etc.). The City does have a policy within the Comprehensive Plan that requires periodic review of City lands for affordable housing. The last review was about five years ago.

Recommendation: The AHAC committee recommends updating the Housing Element policy to make it more measurable by prompting a review that would be associated with the acceptance of a new housing grant like the NSP.

K. Incentive: The support of development near transportation hubs and major employment centers and mixed-use developments.

Synopsis: All of the above development formats have been advocated by planners, urbanists and the like for years. All represent compact, integrated development projects that reduce automotive dependence and promote denser development patterns. An outcome may be more affordable dwellings and certainly lower living costs (less money spent on personal transportation, insurance, gas, etc.).

Currently, the City does not have any transportation hubs, major employment centers or mixed use development areas. However, the City has the planning framework to accommodate and encourage such development patterns and future opportunity exists with the discussed Sunrail extension to Daytona Beach and a multi-modal center associated with one of the I-4 interchanges.

Recommendation: Recognizing Sunrail and the potential extension of the system to the east and other trends in transportation and land use, the AHAC committee recommends updating certain provisions of the Comprehensive Plan to encourage transportation hub and mixed-use developments. The provisions can be accommodated as part of the next Comprehensive Plan Evaluation and Appraisal Report process.

IV. Additional Recommendations

The AHAC committee has not further recommendations.

V. Commission/Council Consideration

The AHAC committee has proposed amendments to the Local Housing Assistance Plan, (LHAP). The LHAP illustrates six affordable housing strategies ranging from home purchase assistance to the construction of multi-family rental units. Most City efforts have been concentrated on two of the strategies, purchase assistance and owner occupied repair. In the last few years most of the SHIP money has been spent on owner occupied repairs, as there is such a huge community demand. The owner occupied repair program strategy has been in place for a number of years and relates to repairs that are needed due to deferred home maintenance. Repairs include items such as roofs, HVAC, plumbing, septic systems, electrical, etc. What the program does is keep families in their homes. Applicants are income qualified based on income and assets and the ability to make the repairs. City staff explained that the budget at this time for each house is \$25,000 and at times the level of need for some houses way exceed the \$25,000 and we are not able to help them. Mr. Paradise gave some examples of prices for certain repairs such as the roof, HVAC, etc. to explain how the \$25,000 can be split for repairs.

Recommendation: The AHAC Committee recommended to the City Commission to except the proposed changes to the Owner Occupied Home Repair strategy to increase the grant amount from 25,000 to 30,000 for very low and low and to increase the recapture time period from 10 to 15 years with 100% forgiveness at the end.

Attachments:

- AHAC Reinstatement Ordinance
- Resolution to Appoint Members to AHAC board
- Resolution to Amend LHAP

ORDINANCE NO. 05-2013

AN ORDINANCE OF THE CITY OF DELTONA, VOLUSIA COUNTY, FLORIDA, RE-INSTATING THE AFFORDABLE HOUSING ADVISORY COMMITTEE, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, through the adoption of Ordinance No. 08-2001 on May 7, 2001, the City of Deltona became eligible to receive funding from the Florida Housing Finance Corporation, State Housing Initiatives Partnership (SHIP) Program.; and

WHEREAS, in July 2007, the Florida Legislature passed House Bill 1375 requiring cities and counties receiving SHIP funds to appoint an "Affordable Housing Advisory Committee" (AHAC); and

WHEREAS, the SHIP Act and Rule requirement has been reinstated per SHIP statute (420.9076 F.S. and Rule 67-37.010) that in order to continue to qualify for funding, the local government must appoint the Affordable Housing Advisory Committee members by resolution; and

WHEREAS, the City of Deltona adopted Ordinance No. 07-2008 on March 3, 2008 which, in part, created an Affordable Housing Advisory Committee; and

WHEREAS, revisions to Ordinance No. 07-2008 which were adopted by the City Commission on March 17, 2008 included increasing the AHAC membership from 8 to 11 members and additional reporting requirements; and

WHEREAS, in 2009, after their one (1) year term and finishing their work the Affordable Housing Advisory Committee was sunset; and

WHEREAS, the Affordable Housing Advisory Committee shall be comprised of eleven (11) persons and shall recommend specific initiatives to encourage or facilitate affordable housing while protecting the ability of the property to appreciate in value; and

WHEREAS, it is in the best interest of the City of Deltona to reinstate the Affordable Housing Advisory Committee upon the conditions (except for its ending term) under which it existed just prior to its sunset.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, VOLUSIA COUNTY, FLORIDA, as follows:

CERTIFIED

SECTION 1. The Affordable Housing Advisory Committee is hereby reinstated.

SECTION 2. The Affordable Housing Advisory Committee shall make recommendations to the City Commission concerning the local housing incentive strategies.

SECTION 3. The Affordable Housing Advisory Committee shall finalize all recommendations and submit them to the City Commission as appropriate.

SECTION 4. The Affordable Housing Advisory Committee members shall be appointed by resolution of the City Commission.

SECTION 5. SEVERABILITY. In the event that any portion or section of this Ordinance is determined to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such decision shall in no manner affect the remaining portions or sections of this Ordinance which shall remain in full force and effect.

SECTION 6. EFFECTIVE DATE. This Ordinance shall take effect immediately upon its final passage and adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, THIS 18th DAY OF March, 2013.

FIRST READING: 3.4.13

ADVERTISED: 3.7.13

SECOND READING: 3.18.13

BY: John Masia
JOHN C. MASIARCZYK, SR., Mayor

ATTEST:

Joyce Kent
JOYCE KENT, City Clerk

Approved as to form and legality for use and reliance by the City of Deltona, Florida

Gretchen R.H. Vose
GRETCHEN R.H. VOSE, City Attorney

NAME	YES	NO
BARNABY	✓	
DENIZAC	✓	
HERZBERG	✓	
LOWRY	✓	
MASIARCZYK	✓	
NABICHT	✓	
SCHLEICHER	✓	

STATE OF FLORIDA
COUNTY OF VOLUSIA
This is to certify that the foregoing is a true and correct copy of Ordinance No. 05-2013
witness my hand and official Seal this 20th day of March 20 13
Joyce Raftery
Joyce Raftery, CMC
City Clerk, City of Deltona, Florida

CERTIFIED

CERTIFIED

RESOLUTION NO. 2014-33

**A RESOLUTION OF THE CITY OF DELTONA, FLORIDA,
APPOINTING MEMBERS TO THE CITY OF DELTONA
AFFORDABLE HOUSING ADVISORY COMMITTEE;
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the State Housing Initiative Partnership (SHIP) Act, Sections 420.907-420.9079, Florida Statutes, (hereinafter referred to as the 'SHIP Act') and Chapter 67-37, Florida Administrative Code (FAC), (hereinafter referred to as the 'SHIP Rule'), establish the requirements for a local housing assistance program to implement the SHIP Act and Rule; and

WHEREAS, the SHIP Act and Rule require that to continue to qualify for funding, local governments shall appoint an Affordable Housing Advisory Committee (AHAC). Also, in July 2007, the Florida Legislature passed House Bill (HB) 1375 that requires local governments receiving SHIP Program Funds to appoint an AHAC; and

WHEREAS. Consistent with these requirements, the City of Deltona (City) previously formed an AHAC under the required criteria and the AHAC performed the required duties and responsibilities. The prior AHAC did sunset after the conclusion of their one-year assignment in 2009; and

WHEREAS, pursuant to 420.9076, F.S. and Rule 67-37.010, FAC, to continue to qualify for affordable housing funding, the City shall appoint an AHAC by resolution on or before June 30, 2013. The City of Deltona adopted Ordinance No. 05-2013 on March 18, 2013, that granted the authority to re-establish a newly appointed AHAC.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, as follows:

CERTIFIED

Section 1. The newly appointed AHAC shall review, evaluate, and provide written recommendations to the City Commission on the established affordable housing and community development policies, procedures, ordinances, land development regulations, and comprehensive plan, to include recommended changes, as established in Sections 420.9076, FAC, by December 2015.

Section 2. The newly appointed AHAC, with additional new members, is hereby appointed by Resolution No. 2014-33 by the City Commission of the City of Deltona, as listed:

Section 3. The members of the Affordable Housing Advisory Committee are as follows:

1. Ms. Yordanis Gonzales represents the residential home building industry in connection with affordable housing.
2. Mr. Peter Kurkjian is actively engaged as an advocate for low-income persons in connection with the affordable housing and mortgage industry.
3. Ms. Jodi Pena-Castaldi is actively engaged as a not-for-profit provider of affordable housing.
4. Mr. Eric James represents for-profit providers of affordable housing.
5. Mr. John Enyart is a citizen representing areas of labor actively engaged in home building in connection with affordable housing.
6. Mr. Michael Williams is actively engaged as a local real estate professional in connection with the affordable housing and mortgage industry.
7. Mr. Steven Sukow resides within the City, as the jurisdiction of the local governing body making appointments.
8. Ms. Patrica Ulicny resides within the City, as the jurisdiction of the local governing body making appointments.

CERTIFIED

9. Reverend William Bradley is a citizen that represents employers within the City.

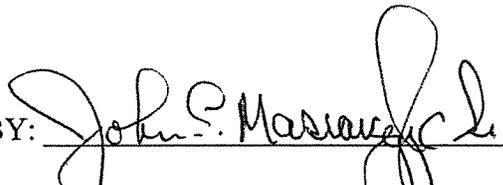
10. Mr. Ruben Colon represents essential services in connection with affordable housing.

The AHAC is a voluntary committee and will follow City procedures for replacement of members, if necessary.

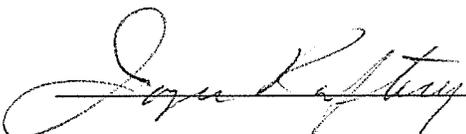
Section 4. The AHAC shall meet at a minimum monthly for one (1) year, or as needed, with the first meeting being held in November 2014, and quarterly thereafter in subsequent years.

Section 5. This Resolution shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA THIS 6TH DAY OF OCTOBER 2014.

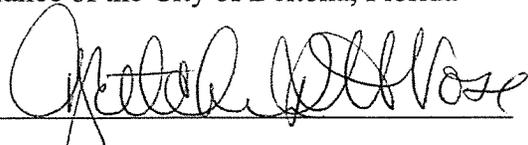
BY: 
JOHN C. MASIARCZYK, SR., Mayor

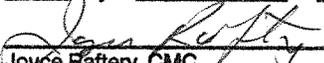
ATTEST:


JOYCE RAFTERY, CMC, City Clerk

NAME	YES	NO
BARNABY	✓	
DENIZAC	✓	
HERZBERG	✓	
LOWRY BELLIZIO	✓	
MASIARCZYK	✓	
NABICHT	✓	
SCHLEICHER	✓	

Approved as to form and legality for use and reliance of the City of Deltona, Florida


GRETCHEN R. H. VOSE, ESQ., City Attorney

STATE OF FLORIDA
COUNTY OF VOLUSIA
This is to certify that the foregoing is a true and correct copy of Resolution 2014-33
witness my hand and official Seal this 7th day of October 2014

Joyce Raftery, CMC
City Clerk, City of Deltona, Florida

RESOLUTION NO. 2014-41

A RESOLUTION OF THE CITY COMMISSION OF DELTONA, FLORIDA, APPROVING TECHNICAL REVISIONS TO THE LOCAL HOUSING ASSISTANCE PLAN FOR PROGRAM YEAR 2013/2014, 2014/2015 AND 2015/2016; AUTHORIZING SUBMITTAL OF TECHNICAL REVISIONS TO THE FLORIDA HOUSING FINANCE CORPORATION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Deltona, Florida, is a State Housing Initiatives Partnership (SHIP) Entitlement City; and

WHEREAS, the City of Deltona intends to make revisions to the Local Housing Assistance Plan (LHAP); and

WHEREAS, the City Commission of the City of Deltona created a new Affordable Housing Advisory Committee (AHAC) on June 17, 2013, to review the LHAP, as well as to provide recommendations on each of the City's affordable housing programs; and

WHEREAS, the City of Deltona's AHAC has reviewed the current LHAP Owner-Occupied Rehabilitation strategy and finds it to be an acceptable strategy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, as follows:

Section 1. The City Commission has reviewed and approved the technical revisions to the LHAP for Program Years 2013-2014, 2014-2015 and 2015-2016, attached hereto.

Section 2. The City Manager is hereby authorized to submit the revised LHAP to the Florida Housing Finance Corporation for review and approval.

Section 3. Effective Date. This Resolution shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF
DELTONA, FLORIDA THIS 15th DAY OF December 2014.

BY: John C. Masiarczyk, Sr.
JOHN C. MASIARCZYK, SR., Mayor

ATTEST:

Joyce Raftery
JOYCE RAFTERY, CMC, City Clerk

Approved as to form and legality for use
and reliance of the City of Deltona, Florida

Gretchen R. H. Vose
GRETCHEN R. H. VOSE, City Attorney

NAME	YES	NO
BARNABY	✓	
HONAKER	✓	
HERZBERG	✓	
SOLKUP	✓	
MASIARCZYK	✓	
NABICHT	✓	
SCHLEICHER	✓	

STATE OF FLORIDA
COUNTY OF VOLUSIA
This is to certify that the
foregoing is a true and correct copy of
Resolution No. 2014-41
witness my hand and official Seal this
29th day of September 20 15
Joyce Raftery
Joyce Raftery, CMC
City Clerk, City of Deltona, Florida

Certified



Agenda Memo

TO: Mayor and Commission

AGENDA DATE: 10/19/2015

FROM: Jane K. Shang, City Manager

AGENDA ITEM: 11 - A

SUBJECT:

Request for approval of the 2016 holiday meeting schedule - Joyce Raftery, City Clerk's Department (386) 878-8502.

LOCATION:

N/A

BACKGROUND:

In the past, the Commission has chosen to change the Commission meeting schedule in December due to the holiday season, i.e. combining the two (2) regular meetings in December to one (1) meeting in the middle of the month of December and to have no workshops during the month of December.

Attached for the Commission's approval is the proposed schedule for the calendar year 2016 City Commission meetings which includes one (1) regular City Commission meeting and no workshops for the month of December, 2016 and for the Commission's information the invocation schedule for 2016.

COST:

N/A

SOURCE OF FUNDS:

N/A

ORIGINATING DEPARTMENT:

City Clerk's Office

STAFF RECOMMENDATION PRESENTED BY:

Joyce Raftery, City Clerk - to approve the meeting and invocation calendars for 2016, as presented.

POTENTIAL MOTION:

"I move to approve the meeting and invocation calendars for 2016, as presented."

City of Deltona
City Commission Meeting Dates and City Holiday Schedule
January – December, 2016

City Commission Meeting Dates

The City of Deltona City Commission meetings are held the 1st and 3rd Monday of each month (unless otherwise noted below) in the Commission Chambers located in City Hall, 2345 Providence Blvd., Deltona, FL. For questions on any Commission or Workshop meeting, please contact the City Clerk's Office at (386) 878-8500.

January	4 th and *19 th	July	5 th and 18 th
February	1 st and 15 th	August	1 st and 15 th
March	7 th and 21 st	September	*6 th and 19 th
April	4 th and 18 th	October	3 rd and 17 th
May	2 nd and 16 th	November	7 th and 21 st
June	6 th and 20 th	December	12 th

The City of Deltona City Commission Workshops take place the 2nd and 4th Monday of each month at 5:30 p.m. and are held in the 2nd Floor Conference Room located in City Hall, 2345 Providence Blvd., Deltona, FL and are subject to change or be cancelled due to no topics. Special Meetings of the City Commission are scheduled as needed. There will not be any workshop meetings in the month of December.

City Holiday Schedule

January	1 st – New Year's Day
January	18 th – Martin Luther King, Jr. Day
March	25 th – Good Friday
May	30 th – Memorial Day
July	4 th Independence Day
September	5 th – Labor Day
November	11 th – Veteran's Day 24 th – Thanksgiving Day 25 th – Thanksgiving Friday
December	23 rd – Christmas Eve Thursday 26 th – Christmas Day Friday

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk, Joyce Raftery 48 hours in advance of the meeting date and time at (386) 878-8500.

City of Deltona
City Commission Meeting Dates and Invocation Schedule
January – December, 2016

At the Workshop on Monday, October 10, 2011, the City Commission concurred to have each Commissioner by District schedule someone to present the invocation at each Regular City Commission meeting rotating each Commissioner by District starting with District #1, #2, #3, #4, #5, #6 and the Mayor. The Commissioner will need to provide the name of the person(s) giving the invocation and the organization they are with to the City Clerk’s Office 10 days prior to the meeting date (see below), the invocation should be 100 words or less, if a Commissioner does not have someone to present the invocation and it is their designated meeting then that Commissioner can present the invocation themselves if they so choose or the information is not provided to the City Clerk’s Office by the due date then the agenda will read “Silent Invocation” as it does currently.

Below are the dates for the City Commission Meetings, the Commissioner by District # responsible for scheduling the invocation and the date the information is due to the City Clerk’s Office in order to be placed on the agenda.

MEETING DATE	COMMISSIONER’S DISTRICT #	INFO. DUE TO CLERK
January 4, 2016	District #2 Commissioner	December 23, 2015
January 19, 2016	District #3 Commissioner	January 8, 2015
February 1, 2016	District #4 Commissioner	January 22, 2015
February 15, 2016	District #5 Commissioner	February 5, 2016
March 7, 2016	District #6 Commissioner	February 26, 2016
March 21, 2016	Mayor	March 11, 2016
April 4, 2016	District #1 Commissioner	March 24, 2016
April 18, 2016	District #2 Commissioner	April 8, 2016
May 2, 2016	District #3 Commissioner	April 22, 2016
May 16, 2016	District #4 Commissioner	May 6, 2016
June 6, 2016	District #5 Commissioner	May 27, 2016
June 20, 2016	District #6 Commissioner	June 10, 2016
July 5, 2016	Mayor	June 24, 2016
July 18, 2016	District #1 Commissioner	July 8, 2016
August 1, 2016	District #2 Commissioner	July 22, 2016
August 15, 2016	District #3 Commissioner	August 5, 2016
September 6, 2016	District #4 Commissioner	August 26, 2016
September 19, 2016	District #5 Commissioner	September 9, 2016
October 3, 2016	District #6 Commissioner	September 23, 2016
October 17, 2016	Mayor	October 7, 2016
November 7, 2016	District #1 Commissioner	October 28, 2016
November 21, 2016	District #2 Commissioner	November 10, 2016
December 12, 2016	District #3 Commissioner	December 2, 2016