



City of Deltona

Mayor
John Masiarczyk

Vice Mayor
Chris Nabicht
District 6

Commissioners:

Mitch Honaker
District 1

Diane Smith
District 2

Heidi Herzberg
District 3

Nancy Schleicher
District 4

Brian Soukup
District 5

City Manager
Jane K. Shang

PUBLIC NOTICE

**CITY OF DELTONA
2345 Providence Blvd.
Deltona, FL 32725**

**City Manager Agenda Review Meeting
2nd Floor Conference Room
Tuesday, January 19, 2016
5:30 P.M.**

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk, Joyce Raftery 48 hours in advance of the meeting date and time at (386) 878-8500.

**Deltona Municipal Complex 2345 Providence Blvd. Deltona, FL 32725
(386) 878-8100; FAX: (386) 878-8501
City Webpage: www.deltonafl.gov**



City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Regular Commission Meeting

City Commission

Mayor John C. Masiarczyk Sr.
Vice Mayor Chris Nabicht
Commissioner Heidi Herzberg
Commissioner Gary Mitch Honaker
Commissioner Nancy Schleicher
Commissioner Diane J. Smith
Commissioner Brian Soukup

Tuesday, January 19, 2016

6:30 PM

Deltona Commission Chambers

1. CALL TO ORDER:

2. ROLL CALL – CITY CLERK:

3. INVOCATION AND PLEDGE TO THE FLAG:

A. Invocation Presented by Commissioner Herzberg

Background:

At the Regular City Commission Meeting on Monday, October 17, 2011, the City Commission approved to have each Commissioner by District schedule someone to present the invocation at each Regular City Commission meeting rotating each Commissioner by District starting with District #1, #2, #3, #4, #5, #6 and the Mayor

4. APPROVAL OF MINUTES & AGENDA:

A. Approval of minutes - Regular Commission Meeting of January 4, 2016 - Joyce Raftery, City Clerk (386) 878-8502.

Background:

N/A

5. PRESENTATIONS/AWARDS/REPORTS:

A. Deltona's new look for Public Safety vehicles in 2016

Background:

Slide show presentation: City of Deltona branding for 48 VCSO vehicles completed by the Sign Shop on December 22nd and the 2016 Firefighters Brush Truck. Vehicles are on display in the courtyard.

B. Presentation - Quarterly Reports of City Advisory Boards/Committees - Joyce Raftery, City Clerk (386) 878-8502.

Background:

Quarterly Reports of City Advisory Boards/Committees:

1) Parks and Recreation Advisory Committee - (Written Report Only)

- Senior Advisory Sub-Committee
- Youth Advisory Sub-Committee
- Citizen Accessibility Advisory Sub-Committee

2) William S. Harvey Deltona Scholarship Advisory Board - (Written Report Only)

6. CITY COMMISSION SPECIAL REPORTS:

7. PUBLIC FORUM: - Citizen comments limited to items not on the agenda and comments on items listed on the agenda will take place after discussion of each item.

Citizen comments for any items. (4 minute maximum length per speaker)

CONSENT AGENDA: All items marked with an * will be considered by one motion unless removed from the Consent Agenda by a member of the City Commission. If an item is removed for clarification only, it will be discussed immediately following action on the Consent Agenda. If an item is removed for further discussion, it will be discussed under New Business immediately following the last listed item.

8. CONSENT AGENDA:**9. ORDINANCES AND PUBLIC HEARINGS:**

- A.** Request to authorize the City Manager to expend up to \$8,980,000 on the new proposed Senior/Community Center, to use Municipal Complex reserve funds until bond proceeds are received and to approve Resolution No. 2016-01 to establish the budget for the City's future Senior/Community - Robert Clinger, Finance Department (386) 878-8552

Strategic Goal: Economic Development, construct a new Senior Community Center.

Background:

At the Commission Workshop held on November 23, 2015, the City Commission expressed the desire to move forward with planning, financing and construction of the City's future Senior/Community Center.

This agenda item provides for amending the City's FY 2015/2016 Budget to establish the necessary budgetary action in order to proceed and incur costs on behalf of the project. This request also authorizes the City Manager to move the project forward and to temporarily use Municipal Complex reserve funds to do so until bond

proceeds are received.

On December 14, 2015, the City Commission selected C.T. Hsu and Associates in Orlando as the design firm for the City's future Senior/Community Center. The negotiated fee for architectural and civil engineering services is \$629,850.

At this Commission meeting the Council on Aging will present the City with a check for \$100,000 earmarked for the City's Senior/Community Center.

- B.** Request for approval of Reimbursement Resolution No. 2016-02 - Robert Clinger, Finance Department (386) 878-8552

Strategic Goal: Economic Development, construct a new Senior Community Center.

Background:

On November 23, 2015, the City Commission expressed the desire to move forward with the planning, financing and construction of the City's future Senior/Community Center and to move forward with refinancing and restructuring the City's existing Transportation Capital Improvement Revenue Bonds, Series 2006.

In order to keep both the Senior/Community Center project and road projects moving forward, it will be necessary to incur costs on these projects prior to receipt of bond proceeds.

Reimbursement Resolution No. 2016-02 will allow the City to be reimbursed for eligible costs incurred on those projects prior to receipt of bond funds; therefore staff is seeking formal approval of Reimbursement Resolution No. 2016-02.

10. OLD BUSINESS:

11. NEW BUSINESS:

- A.** Consideration of appointment of two (2) members to the Planning and Zoning Board - Joyce Raftery, City Clerk's Office (386) 878-8502.

Strategic Goal: Internal and external communication.

Background:

Ms. Wendy Hickey, Mayor Masiarczyk's appointment, and Mr. Herb Zischkau, Commissioner Smith's appointment, have resigned from the Planning and Zoning Board. Per Article XII. Planning and Zoning Board, Sec. 110-1200. Creation (b), "The vacancy shall be filled within 30 days from the time it occurs." The appointments will serve the remainder of a term to expire on March 15, 2016.

The City has run press releases, posted the openings on D-TV, the

City's web page and bulletin boards. To date the City has received applications from the following individuals: Kimberlee Bailes, Cheryl Blancett, Derrick Boissette, Charles Davidson, James E. Diehl, John Harper, Donald Philpitt, Michael Putkowski and Justin Starkey.

12. CITY ATTORNEY COMMENTS:

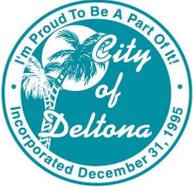
13. CITY MANAGER COMMENTS:

14. CITY COMMISSION COMMENTS:

15. ADJOURNMENT:

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

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Agenda Memo

AGENDA ITEM:A.

TO: Mayor and Commission

AGENDA DATE: 1/19/2016

FROM: Jane K. Shang, City Manager

AGENDA ITEM: 3 - A

SUBJECT:

Invocation Presented by Commissioner Herzberg

LOCATION:

N/A

BACKGROUND:

At the Regular City Commission Meeting on Monday, October 17, 2011, the City Commission approved to have each Commissioner by District schedule someone to present the invocation at each Regular City Commission meeting rotating each Commissioner by District starting with District #1, #2, #3, #4, #5, #6 and the Mayor

COST:

N/A

SOURCE OF FUNDS:

N/A

ORIGINATING DEPARTMENT:

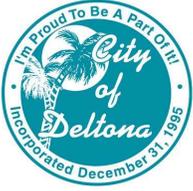
City Manager's Office

STAFF RECOMMENDATION PRESENTED BY:

N/A - Invocation Only

POTENTIAL MOTION:

N/A - Invocation Only



Agenda Memo

AGENDA ITEM:A.

TO: Mayor and Commission

AGENDA DATE: 1/19/2016

FROM: Jane K. Shang, City Manager

AGENDA ITEM: 4 - A

SUBJECT:

Approval of minutes - Regular Commission Meeting of January 4, 2016 - Joyce Raftery, City Clerk (386) 878-8502.

LOCATION:

N/A

BACKGROUND:

N/A

COST:

N/A

SOURCE OF FUNDS:

N/A

ORIGINATING DEPARTMENT:

City Clerk's Office

STAFF RECOMMENDATION PRESENTED BY:

City Clerk Joyce Raftery - That the Commission approve the minutes of the Regular Commission Meetings of January 4, 2016.

POTENTIAL MOTION:

"I move to approve the minutes of the Regular Commission Meeting of January 4, 2016, as presented."



City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Minutes

City Commission

Monday, January 4, 2016

6:30 PM

Deltona Commission Chambers

1. CALL TO ORDER:

The meeting was called to order at 6:30 p.m. by Mayor Masiarczyk.

2. ROLL CALL – CITY CLERK:

Present: 9 - Commissioner Herzberg
Commissioner Honaker
Commissioner Schleicher
Commissioner Smith
Commissioner Soukup
Vice Mayor Nabicht
Mayor Masiarczyk
City Manager Shang
City Attorney Vose

3. INVOCATION AND PLEDGE TO THE FLAG:

A. Invocation Presented by Commissioner Smith

A silent invocation was presented by Commissioner Smith.

The National Anthem was sung by Isabel Rios, a 7th Grader at Galaxy Middle School.

4. APPROVAL OF MINUTES & AGENDA:

A. Approval of minutes - Regular Commission Meeting of December 14, 2015 - Joyce Raftery, City Clerk (386) 878-8502.

Commissioner Smith stated she submitted some corrections which are reflected in the minutes.

Motion by Commissioner Smith, seconded by Commissioner Schleicher, to approve the minutes of the Regular Commission Meeting of December 14, 2015, as amended. The motion carried by the following vote:

For: 7 - Commissioner Herzberg, Commissioner Honaker, Commissioner Schleicher, Commissioner Smith, Commissioner Soukup, Vice Mayor Nabicht, and Mayor Masiarczyk

5. PRESENTATIONS/AWARDS/REPORTS:

A. Certificate presentation to Deputy Michael Sawicki and Deputy Andrew Jenkins for their outstanding work and life-saving actions on December 15, 2015

Mayor Masiarczyk and the Commission presented a Certificate of Recognition to Deputy Michael Sawicki and Deputy Andrew Jenkins for their outstanding work and life-saving actions on December 15, 2015.

B. Annual Christmas Parade Awards, Chris Bowley, Planning and Development Services, (386) 878-8602.

Mayor Masiarczyk and the Commission presented the annual Deltona Christmas Parade trophies to the winners in the following categories: Overall Winner, Youth Group, Nonprofit Group, Commercial Group, Performance Group and Government Group.

C. Super Star Student of the Month Certificates for December 2015

Mayor Masiarczyk and the Commission presented Certificates of Recognition to the Super Star Students of the Month for December, 2015.

Mayor Masiarczyk called for a five minute recess at 6:57 p.m. and reconvened at 7:02 p.m.

6. CITY COMMISSION SPECIAL REPORTS:

Mayor Masiarczyk stated the House and Senate are going to bring the water bill forward and it is going to go to a vote in Tallahassee. He asked the City Manager to contact the City's Lobbyist to get a copy of the last version of that Bill so the Commission can review it and provide their objections. He stated if there is any information the Commission needs to share with him, he has a Roundtable of Volusia County Elected Officials meeting and a Tourist Development Council (TDC) meeting if there is anything anyone wants him to share with the two (2) groups.

7. PUBLIC FORUM: Citizen comments limited to items not on the agenda and comments on items listed on the agenda will take place after discussion of each item.

a) Thomas and Susan Pajak, 890 West Gaucho Circle, Deltona, were called to speak regarding five (5) affidavits which were filed with the City regarding violations of the City's noise ordinance, his neighbor for the past two (2) years has been using some form of public address system or commercial audio magnifier for their musical equipment at all hours of the day and night, code enforcement has been notified and the

process to file a complaint was explained, the Volusia County Sheriff's Office (VCSSO) has also been notified but, he was told they do not have the means to issue a citation, these issues lead to confrontation and public safety incidents. It is the City's responsibility to enforce its ordinances, and he requested that the Commission develop a resolution regarding the noise issue for the residents that code enforcement and the VCSSO can enforce.

Dale Baker stated the City has a noise ordinance, but the 10:00 p.m. time frame is not the issue, it comes down to decibels and he explained the policy procedures for these types of issues.

Mayor Masiarczyk asked Mr. Baker to work with Mr. Pajak and look into the issue.

Commissioner Honaker asked if the City owned a decibel meter and if so, is it enforceable by law? Ms. Vose replied yes but, it is her understanding the City does not have a decibel meter. Mr. Baker replied no, the City does not have a decibel meter, staff has not been trained to use one and in talking to all the other agencies in the State, it is useless because it is hard to tell what is actually setting off the decibel meter.

Mayor Masiarczyk stated to take whatever action needs to be taken and if there needs to be a change in the ordinance then provide it to the City Manager who can bring it before the Commission.

Commissioner Herzberg asked if this case had gone before the Special Magistrate and Mr. Baker replied he did not know and that this is the first he is hearing about this issue.

Vice Mayor Nabicht stated that the Fire Inspectors and Building Officials all have decibel meters in order to test fire alarms.

Mike Williams, 2889 Cottageville Street, Deltona, was called to speak regarding the Martin Luther King (MLK) Celebration, he stated there will be over 300 people in attendance and there will be three (3) Gus Dowel Award recipients there to include John Hernandez, Felicia Benzo and Maritza Vasquez. The Gospel Celebration at Trinity will take place on Sunday, January 17th at 4:00 p.m. and the breakfast will be at New Hope Baptist Church on Saturday, January 16th at 8:00 a.m. He stated for the first time ever, the City Manager has purchased a table which she wanted to be reflective of the diversity in Deltona and he thanked everyone for their support.

CONSENT AGENDA: All items marked with an * will be considered by one motion unless removed from the Consent Agenda by a member of the City Commission. If an item is removed for clarification only, it will be discussed immediately following action on the Consent Agenda. If an item is removed for further discussion, it will be discussed under New Business immediately following the last listed item.

8. CONSENT AGENDA:

None.

9. ORDINANCES AND PUBLIC HEARINGS:**A. Public Hearing - Ordinance No. 29-2015, Amending the Comprehensive Plan of the City of Deltona, by amending the Capital Improvements Element (CIE); providing for the replacement of the Capital Improvement Project sheets - Chris Bowley, Planning and Development Services, (386) 878-8602.**

Vice Mayor Nabicht read part of Paragraph 3, Section 1, Level of Service (LOS), Page 6, Solid Waste, Paragraph 3, and he stated that the City had an increase from 2.71 to 2.76 pounds per capita per day. When he looks at the chart on Page 7, Table 3.1, it indicates the 8.6 pounds per capita per day which is the assumption and the actual with the actual pounds per day being about 2.76.

Mr. Bowley replied that the numbers are provided directly from the service provider and Table 3.1 is the adopted level of service or what would be available at the landfill and the amount they are collecting. The City has two (2) different hauling operations, one (1) is residential which the City has a contract for and the other is for commercial.

Vice Mayor Nabicht asked what the purpose of the 8.6 assumption was and Mr. Bowley replied the City has achieved the 8.6 pounds per capita per day, the LOS is one of the levels of service where the City calculates what would be generated or what the capacity of the landfill is, verses what actually gets generated, so that is the upset level of service that the City cannot exceed.

Vice Mayor Nabicht clarified that the landfill has space allocated for the City for 8.6 pounds per capita per day and the City is only generating 2.76 pounds per capita per day and Mr. Bowley replied "yes".

Vice Mayor Nabicht asked if Waste Pro uses either of those figures when they attempt to provide a bid figure to the City and City Manager Shang replied that she had that discussion with Waste Pro and they were not familiar with these figures when they purchased the contract.

Vice Mayor Nabicht stated he would make the assumption that if there is a figure in the Comprehensive Plan that the City could generate up to 8.6 pounds per capita per day, that would be a figure that he would base his bid upon if he was bidding and that Waste Pro did not do that.

Mayor Masiarczyk stated the contract is based on tipping fees and not the City's Comprehensive Plan and Mr. Bowley replied right, there is a growth projection calculation as well but, what Waste Pro probably based their bid on was actual numbers.

Motion by Commissioner Honaker, seconded by Commissioner Herzberg, to approve Ordinance No. 29-2015, amending the Comprehensive Plan of the City of Deltona, by amending the Capital

Improvements Element and providing for the replacement of the Capital Improvement Project sheets, at first reading, and to schedule the second and final reading of the ordinance on February 1, 2016.

Mayor Masiarczyk opened and closed the public hearing as there were no public comments.

City Attorney Becky Vose read the title of Ordinance No. 29-2015.

AN ORDINANCE OF THE CITY OF DELTONA, FLORIDA, AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF DELTONA, BY AMENDING THE CAPITAL IMPROVEMENTS ELEMENT PROVIDING FOR THE REPLACEMENT OF THE CAPITAL IMPROVEMENT PROJECT SHEETS; FINDING CONFORMITY WITH STATE STATUTES; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

The motion carried by the following vote:

For: 6 - Commissioner Herzberg, Commissioner Honaker, Commissioner Schleicher, Commissioner Smith, Commissioner Soukup, and Mayor Masiarczyk

Against: 1 - Vice Mayor Nabicht

Ordinance No. 29-2015 was adopted at 7:18 p.m.

B. Public Hearing - Ordinance No. 01-2016, Amending Section 50-3 and 50-28 of the Solid Waste Regulations, at first reading - Dale Baker, Deputy City Manager (386) 878-8852.

Mayor Masiarczyk opened the public hearing.

Vicki Wailes, 770 Gordon Court, Deltona, suggested to have the public listen to the Commission's dialog first and then to be able to ask questions.

Mayor Masiarczyk stated the Commission will be speaking on the ordinance and not the Waste Pro contract, there has been some discussion on some changes and there has been several meetings on the subject. He stated he had several questions which he received clarification on, such as "special services", tires and the occasionally generated excess material, amnesty days, the 96 gallon containers, and the ability for residents receive additional ones and that there is an additional cost for additional trash removal. He stated that the City looks bad; the City has not done a good job in educating the public, that most people go between home and work and may not see the trash issue and have a complete lack of concern for the appearance of their property and the City.

City Manager Shang stated she has heard a lot about the need to beautify Deltona for the neighborhood, curb appeal, economic development and to increase property values. She gave a brief PowerPoint presentation showing several trash issues which she has seen throughout the City, to include cardboard boxes out by the road left there for days,

a home that had excessive trash due to a possible function that was not placed by the road appropriately, commercial trash left at the side of the road, having too much trash for the Waste Pro container, resident's belongings placed outside on their porches, trash not being put into Waste Pro containers, people not recycling or breaking down cardboard boxes and finally to strive for the trash cans to be placed by the curb with the trash being put out and placed properly in recycle bins and Waste Pro containers. She stated the question is, how the City addresses the problem?

Mayor Masiarczyk stated the one (1) thing that causes some confusion is if a home has an excess amount of garbage on a regular basis and he explained there are provisions where that person can receive another 96 gallon container with an additional cost for Waste Pro to remove the excess garbage. If a person has excess garbage once in a while then that person should contact Waste Pro ahead of time, to make arrangements for a special pickup. Part of this is going to go a long way toward cleaning up the City and all seven (7) of the Commission is in firm agreement that something has to be done.

Commissioner Soukup stated the only issue he sees is he believes a person should be able to put two (2) 96 gallon containers out for pickup which Waste Pro has been picking up and there are families that will need those two (2) 96 gallon containers whether they are Waste Pro containers or not but, if a person goes over the two (2) 96 gallon containers then that is when there should be an additional charge to remove the excess garbage.

Vice Mayor Nabicht provided a brief history of the solid waste contract. He stated trash bags need to go away, the personal containers can be problematic and he is for what the City Manager is trying to do. He stated in the contract, Waste Pro agreed to pick up plastic bags and personal containers, which is problematic for them because they have a machine that can be very effective to pick up the 96 or 64 gallon containers with one (1) person in the truck, with the other bulk items like plastic bags and personal containers it slows the process down. He stated he does not believe bulk pickup will change from what the City has had, which is to contact Waste Pro for a pickup in which there will be a charge for. As for recycling, most people if they were to properly recycle, would fit all their trash in the 96 gallon container. Most do not realize they can contact Waste Pro for additional recycle bins, the problem is it is inconvenient to have multiple recycle bins and extremely inefficient to encourage people to recycle. He suggested having a 64 gallon Waste Pro type container designated for recyclables which is the equivalent of four (4) standard recycling bins. He stated he thinks that providing these recycling containers it would solve approximately 75% of Deltona's trash problem. It would cost Waste Pro about \$2.6 million to provide 64 gallon recycling containers to all the residents but, it would reduce the amount of trash being picked up and it would reduce the cost to dump the garbage at the landfill so there would be some savings. Waste Pro would be able to pick up trash more efficiently which would reduce overtime and would be able to use the carota truck with one (1) employee manning it because there would not be bags and things that the employee would need to get out of the truck to pick up so he thinks there is some slight offset in cost. He stated he would like the City Attorney to see if there is a way to put an additional fee on all citations that are written by either the VCSO or by Code Enforcement that when those fees are charged

there would be an additional or separate fee that would go specifically towards paying the \$2.6 million. He stated rental properties are a great deal of the problem and there is a need to look at the rental ordinance separately. He questioned why the Code Enforcement Officer working the district depicted in the presentation has not identified the problem and dealt with those individuals. He stated the method in which Waste Pro collects yard trash is inefficient, a regular garbage truck is used with two (2) people and the yard trash is picked up by hand which is the reason for the requirements as to how it is placed by the curb. He stated a more efficient way to do this would be by using a clam truck with one (1) operator on it. He stated there needs to be a longer discussion with Waste Pro, there needs to be a discussion on the education campaign particularly with regards to recycling, there needs to be a recycling program that is a canned program which can be utilized at any event and there is a need to reach the public because there are things in the ordinance that people are not going to easily understand. He encouraged the Commission to not rush tonight in moving this ordinance forward or to write an ordinance to get around the provisions of the contract.

Commissioner Schleicher stated she agrees with Vice Mayor Nabicht on the recycling containers, she has a problem with placing yard trash in a plastic bag before she can place it in the Waste Pro container and she is not sure if the Commission is ready to vote on this.

Commissioner Herzberg stated Waste Pro has made the effort to provide smaller containers and door pickup for those with a disability. If a person requires an additional container, there is an additional cost to have that additional trash picked up, recycling is sorted at the truck and if a closed bin is provided there would be an additional cost for sorting the recyclables. She asked what percentage of residents recycle and what percentage has yard waste. She suggested the City talk with Waste Pro to provide a quarterly cleanup where a third of the year the City would encourage residents to clean up their yards and would be able to place an unlimited amount of yard trash at the curb during that time that could be picked up by a clam truck. She stated there has been a lot of discussion as to what Deltona should be and look like and it is not only the rental homes, it is educating the public. She stated she supports attempting to try to get some order in the City, the violators are few and she feels most of the residents want to live in a clean city.

Mayor Masiarczyk passed the gavel to Vice Mayor Nabicht and left the meeting at 7:51 p.m.

Commissioner Honaker stated he thinks the ordinance is ready to move forward, the Commission has provided a lot of direction to staff for second reading and to maybe have a workshop before the second reading of the ordinance. All that is being done is clarifying the style and size of an additional personal trash container and the contract states there can be up to five (5) times where an additional trash container can be used. When recycling cardboard it needs to be broken down and that recycling cannot be placed in plastic bags. He stated the rental ordinance is where the City should address rental violations and landlords.

Commissioner Schleicher stated the contract has sections that contradict each other.

Commissioner Smith stated she is not sure the Commission is ready to move forward on this, the Commission has spent a lot of time speaking about this ordinance, the ordinance is what Code Officers use when they go out into the community and there has been a lot of talk about the contract but, it is the ordinance that is before the Commission tonight. She stated there has been conflicting statements in the ordinance. If the Commission is not sure what this ordinance is saying, then how can the Code Officers know what to enforce. She stated she wants to get it right the first time, there is no time to have a workshop before the second reading of the ordinance; the educational piece is supposed to start once the ordinance is adopted and enforcement will start February 29th. She questioned if the Commission is ready for that. She also questioned why the ordinance did not go before the Ordinance Review Committee (ORC) and by not moving forward tonight on the ordinance does not stop staff from enforcing the current ordinance. She asked if there was a formal education program and how is it going to roll out after the adoption of the ordinance.

Mayor Masiarczyk returned to the meeting at 8:00 p.m.

City Manager Shang replied yes, the educational program has started already over the last four (4) to six (6) weeks, information has been in the water bills, on the roadway signs, on the gateway signs, on the website, on Facebook and verbally staff has been educating the public. There is a program that staff has worked on in addition to inserting the information in the water bills, there will be posters which will be displayed at City facilities and events, staff has contacted Ace Hardware, Home Depot and Lowes to partner with the City, the schools have been contacted to do a possible poster and slogan, there will be banners at the fire stations. The key that she needs is, what are the educational materials going to say, she needs direction as to what those parameters are. She stated that she sent samples of the educational program to each Commissioner.

Mayor Masiarczyk stated there is no sense in moving forward on the ordinance unless it is going to be done right and follow what the rules are. The Commission is on the right track, it is being narrowed down but, he thinks it needs to be discussed further and the date of the second reading can be moved out further if necessary. He stated the Commission is moving toward a solution, the public needs to know what the Commission wants and then let the public provide their input.

Commissioner Herzberg stated this ordinance is an existing ordinance that changes are being made to it and she asked for clarification on what the big changes are for the public and Mr. Baker replied the biggest changes are in the agenda memo.

Mayor Masiarczyk stated the ordinance as it stands could be enforced to a greater extent and more pressure could be placed on residents to clean up their yard but, the problem is the roads will continue to look bad until the ordinance is enforced. The City has no leverage, equipment or the manpower to ticket all the violators.

City Manager Shang stated the problem with the ordinance as it is written is the accountability aspect and she provided an example. With regards to bulk waste, who is going to figure out what eight (8) cubic yards means and when it is put out. She stated what she is trying to provide is the intent of the existing ordinance in parameters that staff can understand and manage.

Mayor Masiarczyk stated the Commission needs to have more discussion on the ordinance with the exact rules and then notify the public.

Commissioner Smith stated what she heard upstairs and at the dais are questions about other areas of the ordinance and not the proposed changes to the ordinance. She stated the existing ordinance should be enforced and she suggested the proposed ordinance be reviewed by the ORC.

City Manager Shang stated the proposed changes have been discussed with Waste Pro who is on board, there may be additional errors or contradictions that can be fixed because staff knows the intent, everyone agrees to move forward with the containers and that all trash should be placed in the containers. There is a question whether to allow one (1) or two (2) containers, there are some logistical issues with a closed recycling container and a cost factor and even though it is not preferred, it is better to have the small recycling bins rather than a closed recycling container because if trash is comingled there would be a tipping fee. She stated she can go back to Waste Pro to discuss an additional amnesty day, however, what she really needs is guidance as to where the City is headed and there could be more to discuss but, the question is how much more discussion does the Commission want to have.

Vice Mayor Nabicht stated the Commission is going to have as much discussion as it takes to get this right and roll it out as a quality project. He stated that when the education program was rolled out over the holiday, it would have been the perfect time to have community burglar dumpsters like other cities did which helped to reduce crimes over the holidays and he suggested that this be written into the ordinance and the contract. He stated the current contract states residents can use personal 96 gallon containers, now the public is being told it can no longer use those personal 96 gallon containers and that if the person is going to consistently generate additional trash, that there is going to be an additional fee for removing that additional trash. He stated if the Commission wants to renegotiate the contract then renegotiate the contract but, it needs to go out to bid. He suggested looking at contracts and ordinances from other cities in the county that would fit Deltona's needs, he would like the numbers on what it would cost the City if Public Works were to collect unlimited yard waste as a city service and remove those funds from the Waste Pro contract over to Public Works, these are things the Commission should explore to help guide it through developing the ordinance.

Motion by Vice Mayor Nabicht, to table the Ordinance.

Commissioner Honaker called for a point of order, if there is a motion, then the Commission cannot hear from the public and Mayor Masiarczyk replied only if there is a second to the motion.

Motion failed for lack of a second.

Commissioner Soukup stated the Commission is over thinking this, the only thing that is being debated in the ordinance is the type and size of the containers, the ordinance will trump any contract, the City has not been enforcing the ordinance and he suggested passing the ordinance now and move it forward.

Motion by Commissioner Soukup, seconded by Commissioner Herzberg, to approve Ordinance No. 01-2016, to revise Chapter 50, Solid Waste of the City's Code of Ordinances at first reading and to schedule second and final reading of the ordinance for some time in February.

Mayor Masiarczyk opened the public hearing.

Anthony Ochiuzzo, 563 Belltower Avenue, Deltona, was called to speak and he spoke about the PowerPoint presentation, the continued garbage issues in his neighborhood and he suggested fining the landlords because it is the only way they will learn. He stated garbage is being put out on Saturday and Sundays, some are using dumpsters and some are not, the issues are occurring every day and trash being put out three (3) days ahead of time.

Ruben Colon, 559 Baldwin Court, Deltona, was called to speak and he spoke about the possible effects on a person to maneuver a large garbage container, garbage needing to be placed in a Waste Pro container and picked up by the automatic lift on the truck, the cost of a 96 gallon container, that he had a sofa/loveseat on the side of his house for a month and a half before contacting Waste Pro for a pickup and it did not cost him anything. The educational campaign sounds great and he encouraged the Commission to move the ordinance forward and get this done.

Vice Mayor Nabicht asked if someone calls for a special pickup for a bulk item, is there going to be a cost and City Manager Shang replied the point of calling in advance for a pickup right now is because Waste Pro does not know there is bulk waste waiting to be picked up and there may not be enough people on the truck to pick it up. She stated there is not a charge for a bulk pick up unless it exceeds a certain quantity.

Vice Mayor Nabicht asked what type of bulk pickup is chargeable and what is not? City Manager Shang replied, she put that language in the ordinance to try and define that, so people would know what it acceptable.

Mayor Masiarczyk suggested changing the words "white goods" to "appliances".

Vicki Wailes, 770 Gordon Court, Deltona, was called to speak and spoke about whether or not she needed to call in advance for a single bulk item to be picked up, whether or not she needed to place yard waste directly into the container or in a plastic bag and place that into the container because she cannot lift a big plastic bag full of yard waste. When she bundles the yard waste to be picked up, Waste Pro leaves a mess behind that she is left cleaning up and that she would like the code violations enforced.

Mike Williams, 2889 Cottageville Drive, Deltona, was called to speak and spoke about

the Commission spending one and a half (1 ½) hours on this subject, that education is going to be the key, needing at least three (3) months to educate the public on the new rules, addressing the multiple offenders and putting some "teeth" in the ordinance.

Larry Kent, 235 River Village Drive, Debary, was called to speak and spoke about his concern that the education process had not been taken care of, he did receive the information in the water bill, he questioned how many people are really reading it, and that the most important thing that can be done is to do door to door education which should have been started already.

City Manager Shang stated part of the difficulty is the ambiguities within the existing ordinance, she is trying to take the ambiguities out of the ordinance to make it simplified. She stated the intent is to have residents use the Waste Pro containers which helps make pickups more automated, that residents need to contact Waste Pro for bulk pickups, to try to provide some excess capacity for yard waste, education was always going to be a big part of this, the purpose is so everyone works together, there is a vision and to have the buy in from everyone.

The motion carried by the following vote:

For: 6 - Commissioner Herzberg, Commissioner Honaker, Commissioner Schleicher, Commissioner Smith, Commissioner Soukup, and Mayor Masiarczyk

Against: 1 - Vice Mayor Nabicht

Mayor Masiarczyk passed the gavel to Vice Mayor Nabicht.

Motion by Mayor Masiarczyk, seconded by Commissioner Schleicher, that in turn the Commission delay second reading until it has a sufficient amount of time to meet again.

City Attorney Vose stated she did not read the ordinance.

Vice Mayor Nabicht passed the gavel to Mayor Masiarczyk.

Mayor Masiarczyk withdrew his motion and Commissioner Schleicher withdrew her second.

City Attorney Becky Vose read the title of Ordinance No. 01-2016.

AN ORDINANCE OF THE CITY OF DELTONA, FLORIDA, AMENDING CHAPTER 50, "SOLID WASTE", BY THE AMENDMENT OF THE DEFINITION OF "RESIDENTIAL CONTAINER" IN SECTION 50-3, "DEFINITIONS", AND THE AMENDMENT OF SECTION 50-28, DUTIES OF CUSTOMERS; PLACEMENT OF SOLID WASTE FOR COLLECTION", OF THE CODE OF THE CITY OF DELTONA; AND PROVIDING FOR CONFLICTS, CODIFICATION, SEVERABILITY AND FOR AN EFFECTIVE DATE.

The motion carried with the following vote:

For: 6 - Commissioner Herzberg, Commissioner Honaker, Commissioner Schleicher, Commissioner Smith, Commissioner Soukup, and Mayor Masiarczyk

Against: 1 - Vice Mayor Nabicht

Ordinance No. 01-2016 was passed at 8:55 p.m.

10. OLD BUSINESS:

None.

11. NEW BUSINESS:

None.

12. CITY ATTORNEY COMMENTS:

None.

13. CITY MANAGER COMMENTS:

None,

14. CITY COMMISSION COMMENTS:

a) Commissioner Soukup thanked everyone for all that was done in the City during the holidays like decorating City Hall, the entryways, the caroling and he looks forward to seeing where it goes next year.

b) Commissioner Herzberg stated she is starting a new tradition this year, at the first meeting every month she will be highlighting a school. She stated tonight she is highlighting Daytona State College and she provided some history on the college.

c) Mayor Masiarczyk stated he had a great time during the holidays and he thanked all the staff for their hard work. He stated he has about 100 coins left and if anyone needed any to let him know by sending a request to Executive Assistant Sandi Jackson and to make sure that any staff who wanted one (1) receives one (1).

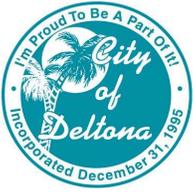
15. ADJOURNMENT:

There being no further business, the meeting adjourned at 9:00 p.m.

John Masiarczyk Sr., Mayor

ATTEST:

Joyce Raftery, CMC, MMC, City Clerk



Agenda Memo

AGENDA ITEM:A.

TO: Mayor and Commission

AGENDA DATE: 1/19/2016

FROM: Jane K. Shang, City Manager

AGENDA ITEM: 5 - A

SUBJECT:

Deltona's new look for Public Safety vehicles in 2016

LOCATION:

Deltona

BACKGROUND:

Slide show presentation: City of Deltona branding for 48 VCSO vehicles completed by the Sign Shop on December 22nd and the 2016 Firefighters Brush Truck. Vehicles are on display in the courtyard.

COST:

N/A

SOURCE OF FUNDS:

N/A

ORIGINATING DEPARTMENT:

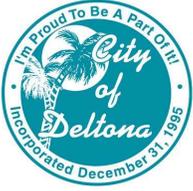
City Manager's Office

STAFF RECOMMENDATION PRESENTED BY:

N/A - Presentation Only

POTENTIAL MOTION:

N/A - Presentation Only



Agenda Memo

AGENDA ITEM: B.

TO: Mayor and Commission

AGENDA DATE: 1/19/2016

FROM: Jane K. Shang, City Manager

AGENDA ITEM: 5 - B

SUBJECT:

Presentation - Quarterly Reports of City Advisory Boards/Committees - Joyce Raftery, City Clerk (386) 878-8502.

LOCATION:

N/A

BACKGROUND:

Quarterly Reports of City Advisory Boards/Committees:

1) Parks and Recreation Advisory Committee - (Written Report Only)

- Senior Advisory Sub-Committee
- Youth Advisory Sub-Committee
- Citizen Accessibility Advisory Sub-Committee

2) William S. Harvey Deltona Scholarship Advisory Board - (Written Report Only)

COST:

N/A

SOURCE OF FUNDS:

N/A

ORIGINATING DEPARTMENT:

City Clerk's Office

STAFF RECOMMENDATION PRESENTED BY:

N/A - Presentation Only.

POTENTIAL MOTION:

N/A - Presentation Only.

**PARKS & RECREATION DEPARTMENT
QUARTERLY REPORT
OCTOBER, NOVEMBER, DECEMBER 2015**

Parks & Recreation Advisory Board

Fourth quarter:

- This board did not have any meetings for the months of October, November and December.

Citizen Accessibility Advisory Sub-Committee

Fourth quarter:

- This sub-committee did not have any meetings for the months of October, November and December.

Youth Advisory Sub-Committee

Fourth quarter:

- This sub-committee did not have any meetings for the months of October, November and December.

Senior Advisory Sub-Committee

Fourth quarter:

- This sub-committee met in October and reviewed final plans for the operation of the Arts & Crafts Festival as well as completed the final review of the Senior Services Directory for release to the public.
- This sub-committee did not have any meetings for the months of November and December.

Respectfully submitted,
Steve Moore, Director
Parks and Recreation Department

William S. Harvey Deltona Scholarship Advisory Board **Quarterly Report**

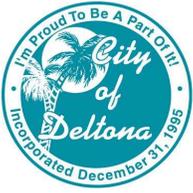
The William S. Harvey Deltona Scholarship Advisory Board met on Thursday, October 23, 2015 to review, revise and update the application process. Scholarship applications were made available to students before the holiday vacation which will allow for students to have more time to apply.

The Board appointed Christina Raimundo as the Chairperson and Lori Burbank as the Vice Chairperson. Also, at the Board's meeting the following timeline was set:

- 11/06/15 – Distribute (make available) scholarship packets;
- 02/19/16 – Deadline for submission of scholarship packets;
- 03/10/16 – Board meeting to rank submitted scholarship packets; and vote on Wall of fame nominees.

The City Commission has had several conversations with regards to trade, vocational and/or technical schools and the board has included those type schools in the scholarship program.

Thank you for your continued support of the William S. Harvey Scholarship program.



Agenda Memo

AGENDA ITEM:A.

TO: Mayor and Commission

AGENDA DATE: 1/19/2016

FROM: Jane K. Shang, City Manager

AGENDA ITEM: 9 - A

SUBJECT:

Request to authorize the City Manager to expend up to \$8,980,000 on the new proposed Senior/Community Center, to use Municipal Complex reserve funds until bond proceeds are received and to approve Resolution No. 2016-01 to establish the budget for the City's future Senior/Community - Robert Clinger, Finance Department (386) 878-8552

Strategic Goal: Economic Development, construct a new Senior Community Center.

LOCATION:

N/A

BACKGROUND:

At the Commission Workshop held on November 23, 2015, the City Commission expressed the desire to move forward with planning, financing and construction of the City's future Senior/Community Center.

This agenda item provides for amending the City's FY 2015/2016 Budget to establish the necessary budgetary action in order to proceed and incur costs on behalf of the project. This request also authorizes the City Manager to move the project forward and to temporarily use Municipal Complex reserve funds to do so until bond proceeds are received.

On December 14, 2015, the City Commission selected C.T. Hsu and Associates in Orlando as the design firm for the City's future Senior/Community Center. The negotiated fee for architectural and civil engineering services is \$629,850.

At this Commission meeting the Council on Aging will present the City with a check for \$100,000 earmarked for the City's Senior/Community Center.

COST:

\$8,980,000

SOURCE OF FUNDS:

\$8,000,000 bond financing / \$980,000 anticipated grants and private donations

ORIGINATING DEPARTMENT:

Finance

AGENDA ITEM:A.

STAFF RECOMMENDATION PRESENTED BY:

Robert Clinger, Finance Director - Recommends authorizing the City Manager to use Municipal Complex reserve funds until bond proceeds are received, for the City's future Senior/Community Center, and to approve Resolution No. 2016-01 to amend the City's FY 2015/2016 Budget to establish the budget for the future Senior/Community Center.

POTENTIAL MOTION:

"I move to authorize the City Manager to use Municipal Complex reserve funds until bond proceeds are received for the City's future Senior/Community Center and to approve Resolution No. 2016-01 to amend the City's FY 2015/2016 Budget to establish the budget for the future Senior/Community Center.

RESOLUTION NO. 2016-01

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA; AMENDING THE ANNUAL MUNICIPAL COMPLEX FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, AND ENDING SEPTEMBER 30, 2016 BY ADJUSTING REVENUE AND EXPENSES; REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on September 21, 2015, City Commission adopted a budget for the 2015-2016 fiscal year specifying certain projected revenues and expenditures; and

WHEREAS, from time-to-time circumstances and events may require the original budget to be revised; and

WHEREAS, Section 6.3 of the Charter of the City of Deltona, Florida provides for Appropriation Amendments During the Fiscal Year upon written request of the City Manager, and the City Council may, by resolution approve (a) Supplemental Appropriations, (b) Reduction of Appropriations, and (c) Transfer of Appropriations; and

WHEREAS, based on a review, the City Manager has delivered a recommended budget amendment for the 2015-2016 fiscal year; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, as follows:

Section 1. That the annual operating budget of the City of Deltona's

Municipal Complex Fund as adopted for the fiscal year beginning October 1, 2015, is hereby revised and amended to provide for appropriations for the financing, design, and construction for the City's future Community/Senior Center as provided in Exhibit "A", attached hereto and incorporated herein by this reference.

Section 2. That all resolutions or parts of resolutions in conflict herewith be repealed.

Section 3. This resolution shall take effect immediately upon its final adoption by the City Commission.

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY
OF DELTONA, FLORIDA, THIS _____ DAY OF _____, 2016.**

BY: _____
JOHN C. MASIARCZYK, SR., Mayor

ATTEST:

JOYCE RAFTERY, City Clerk

Approved as to form and legality for use and
reliance of the City of Deltona, Florida:

GRETCHEN R.H. VOSE, City Attorney

City of Deltona

Exhibit A

Budget Amendment

Fiscal Year 2015-2016

Amendment #: 2016-15 Date: January 19, 2016
Fund: Municipal Complex Agenda Item: _____

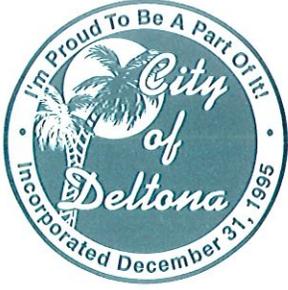
		<u>Increase</u>	<u>Decrease</u>
Account #:	301 650100 30502	Amount: 8,980,000	
Description:	<u>SENIOR/COMMUNITY CENTER</u>		
Account #:	301 366000 30502	Amount: 380,000	
Description:	<u>CONTRIB/DONATE FROM PRIVATE</u>		
Account #:	301 331500 30502	Amount: 600,000	
Description:	<u>CDBG GRANT PROCEEDS</u>		
Account #:	301 384000 30502	Amount: 8,000,000	
Description:	<u>DEBT PROCEEDS</u>		
Account #:		Amount:	
Description:	_____		
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Account #:		Amount:	
Description:	_____		
Description:	This amendment results in no change in Budgetary Fund Balance.		

Reason: **To establish construction budget for proposed Senior/Community Center.**

ATTEST:

Joyce Raftery, City Clerk

John C. Masiarczyk, Sr., Mayor



City of Deltona

December 21, 2015

Sarah F. Gurtis
Council on Aging of Volusia County
160 N. Beach Street
Daytona Beach, FL 32115

Re: Request for COA funds toward design costs of the Senior/Community Center

Dear Sarah:

We are pleased to report that the Deltona City Commission selected C.T Hsu & Associates in Orlando as the design firm for our Senior/Community Center. We are equally pleased that COA will be participating with us on the project using funds it received from the trust of Deltona resident Mrs. Genevieve Jablonski.

To that end, we would like to request the amount of \$100,000 to help with the design costs. Our next Commission meeting will be held on January 19th and we would be pleased to host yourself or your representative for a check presentation at that meeting.

Very truly yours,


Jane K. Shang
City Manager



C.T. HSU + ASSOCIATES, P.A.
ARCHITECTURE • PLANNING • INTERIOR DESIGN

January 4, 2016

Mr. Chris Bowley, AICP
Planning and Development Services Director
City of Deltona
2345 Providence Blvd.
Deltona, FL 32725

via email: cbowley@deltonafl.gov

RE: City of Deltona Senior Community Center and Gymnasium

Dear Chris:

The **C. T. Hsu + Associates, P.A. (CTH+A)** Team is most pleased to submit this fee proposal for the City of Deltona's new Senior Community Center building and Gymnasium building project.

I. SCOPE OF SERVICES

The Scope of Services will include architectural / engineering services to perform planning, design and construction administration services for the new City of Deltona Senior Community Center Building and new Community Center Gymnasium and any additional work as needed. The scope of services will include field verification of the site conditions to determine design parameters. Submittal documents for all design phases; permit and bidding services, and construction administration services. Our team will meet with the appropriate City staff members as needed to finalize space requirements and present information needed to communicate the design.

As proposed, the new Senior Community Center building is anticipated to be ±25,000 square feet and include the following features at a minimum:

1. Port-cochere covered pick-up/drop-off area;
2. Foyer for public gatherings;
3. Large assembly room for multiple events with full audio/visual capability/acoustic control, and a raised stage;
4. Hallway or hallways adjacent to assembly room with general use restrooms, one of which is connected to a bridal changing room;
5. Classroom/flex-space rooms along hallway(s) for various use (one can be used as a computer lab);
6. Public art display area inside and outside;
7. Walking trail with pedestrian-only connection to the adjacent neighborhoods;
8. LEED design intent for building;

9. Administrative offices, one (1) for Council on Aging
10. Two (2) kitchens (with natural gas service if available) – one for event services and one for Council on Aging Meals on Wheels.
11. Electronic messaging signage on building exterior
12. Seniors fitness room
13. Game room
14. Storage room adequate for multiple types of events
15. Electrical connections on the outside for outside events and display
16. Connection to the City's fiber-optic network
17. A building elevation that sets the design for the Gymnasium
18. Parking facility to be calculated using City of Deltona parking standards
19. A Community Gymnasium. The Gymnasium shall include two (2) regulations basketball courts and his and her locker rooms with restroom facilities

Project Duration

The timeframe for completion of the entire project is twenty-three (23) months. We understand that the schedule is important and will work with the City to have construction specifications and drawings ready for bidding no later than six months from the date of award. The Project Budget for the new Senior Community Center, Community Gymnasium, all site work and permitting fees, impact fees, design, consulting fees, and fit up costs is \$8.0 million.

Project Coordination

Upon issuance of a NTP, the firm will conduct project coordination meetings as agreed to by City, through the duration of the project, based on the progress. The firm will be responsible for taking and distributing official meeting minutes that accurately reflect the discussions and decisions conveyed at each meeting.

Design Phase – Scope

1. Review and validate the City's list of spaces and program requirements to determine the adequacy of the project budget.



2. Develop schematic design documents and construction cost estimates based upon meeting with the City Commission at no more than two (2) Commission Workshops. The interior design will be selected during design development of the project to achieve cost estimates to prepare the project budget. During the cost estimation for the interior, up to two (2) exterior building elevations with common elements for the ancillary Gymnasium shall be provided conceptually to the City Commission, with one (1) selected to complete the project budget.
3. Upon City Commission conceptual approval, the design of the facilities shall be presented at a maximum of two (2) City Commission public hearings, with the second hearing being adoption of a Resolution to approve of the design, project budget, and project schedule.
4. Develop project pricing documents and prepare cost estimate for the construction of the project.

Submittals

Plans must meet the minimum contents of each particular phase submittal prior to submission for review. The firm shall provide copies of the required documents as listed below for each review. The firm shall provide program & budget validation, review of the City's program and develop a budget for the complete design and construction of the project shall occur.

Budget Estimate

Establish a budget for design of the buildings and site construction.

Schematic Design

Develop the floor plan for both the Senior Community Center and the Gymnasium, including generic furniture and equipment layouts. Upon approval of the floor plan by the City Commission, use the selected floor plans to develop two (2) alternative elevations styles. Thus, the resulting Schematic Package is to include the two (2) elevation concepts for each building, the floor plans for each building, code compliance sheets, finish schedule, project schedule, outline specifications, cost estimates in CSI format, and typical wall sections.

Submittal for Schematic Design Selection

1. Three (3) sets of full size plans, one (1) reduced reproducible set at 11x17-inches in size, and one electronic version in PDF format either on disc.
2. Cost Estimates All items shall be subcontractor level pricing with general Contractor costs clearly identified.



3. A Project Schedule for Design and Construction to City occupancy and final completion of the Contract. The firm shall have had meetings with the various governmental agencies early in the development of the Schematic Package to understand the submittal and approval process of the agencies. The findings from those meetings shall be shown in the project schedule. Schematic Approval – Develop presentation materials for City Commission review and approval. Present the materials to the City Commission.
4. Colored and rendered site plan, schematic floor plan, elevations and perspectives displaying exterior features that the firm deems necessary for a City Commission decision and presentation to the public.

Project Pricing Documents (100% Design Development Documents)

1. Develop 100% Design Development Documents from the concept selected and approved by the City Commission.
2. Develop Project Pricing Documents and other materials necessary to develop a cost estimate to complete the permit documents and to construct the project.
3. Update the Project Schedule to reflect project completion based upon the design.
4. Achieve Site Plan approval from the City in an expedited process.

Deliverables

1. For approved plans, submit five (5) full size plans and deliver to the Building Official one (1) reduced reproducible set at 11x17-inches in size, and one electronic version in PDF format either on disc.
2. Specifications and Product Cut Sheets.
3. Color Renderings.
4. Schedules.
5. Color Boards for interior products that are part of the base building selection by City.
6. Project cost estimate expanded from the Schematic Estimate but in full quantity and unit price format.
7. Expanded floor plans, including electrical and voice/data outlets, elevations, wall sections, door and hardware schedule, window schedule, reflected ceiling plans and finish schedule and all architectural drawings.

The specifications and drawings shall include sizing information on all major elements of the building with cut sheets on the major product selections. This package is the basis for the cost estimate and therefore must be as complete as possible since both the City and firm will rely on the package as being descriptive of what is agreed to as the delivered project.



Construction Administration

During the construction phase, the firm shall meet with the City’s Representative and the Contractor on a bi-weekly basis. The firm shall, on a monthly basis, work with the City and the Contractor to provide written progress reports that describe the items of concern and the work performed on each task. The report will include status reports on RFI’s, submittals, change orders and pay applications. Pictures of the progress of the work will be included.

II. EXCLUSIONS

The scope of services does not include the following items:

1. Geotechnical Report, Topographic Survey, Traffic Studies, and Environmental Reports are not included.

III. SCHEDULE

Design is to be completed within 6 months of NTP with approximately one year for construction of the Buildings:

Phase	Start	Finish
Schematic Design -	January 2016	March 2016
Design Development -	March 2016	April 2016
Construction Documents -	April 2016	June 2016
Bid & Permit -	June 2016	July 2016

IV. COMPENSATION

CTH+A proposes to provide the Scope of Services as noted above for:

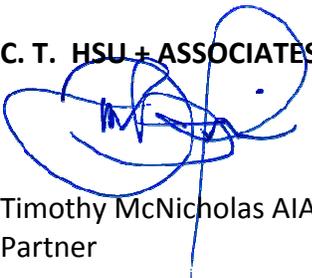
Lump sum fee of: \$627,850.00
Estimated reimbursable: \$2,000.00

(Refer to attached Professional Services Fee Calculation Worksheet)

If you require additional information, please do not hesitate to contact our office. We look forward to working with you on this important project.

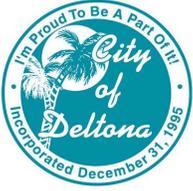
Sincerely,

C. T. HSU + ASSOCIATES, P.A.



Timothy McNicholas AIA, LEED AP
Partner





Agenda Memo

AGENDA ITEM:B.

TO: Mayor and Commission

AGENDA DATE: 1/19/2016

FROM: Jane K. Shang, City Manager

AGENDA ITEM: 9 - B

SUBJECT:

Request for approval of Reimbursement Resolution No. 2016-02 - Robert Clinger, Finance Department (386) 878-8552

Strategic Goal: Economic Development, construct a new Senior Community Center.

LOCATION:

N/A

BACKGROUND:

On November 23, 2015, the City Commission expressed the desire to move forward with the planning, financing and construction of the City's future Senior/Community Center and to move forward with refinancing and restructuring the City's existing Transportation Capital Improvement Revenue Bonds, Series 2006.

In order to keep both the Senior/Community Center project and road projects moving forward, it will be necessary to incur costs on these projects prior to receipt of bond proceeds.

Reimbursement Resolution No. 2016-02 will allow the City to be reimbursed for eligible costs incurred on those projects prior to receipt of bond funds; therefore staff is seeking formal approval of Reimbursement Resolution No. 2016-02.

COST:

N/A

SOURCE OF FUNDS:

Tax-exempt bonds

ORIGINATING DEPARTMENT:

Finance Department

STAFF RECOMMENDATION PRESENTED BY:

Robert Clinger, Finance Director recommends approval of Reimbursement Resolution No. 2016-02.

POTENTIAL MOTION:

"I move to approve Reimbursement Resolution No. 2016-02."

RESOLUTION NO. 2016-02

A RESOLUTION EXPRESSING THE INTENT OF THE CITY OF DELTONA, FLORIDA TO ISSUE TAX-EXEMPT DEBT TO DESIGN, PERMIT, ACQUIRE, INSTALL AND CONSTRUCT ROADWAY IMPROVEMENTS AND A SENIOR COMMUNITY CENTER; EXPRESSING SUCH INTENT FOR PURPOSES OF COMPLIANCE WITH UNITED STATES TREASURY REGULATION SECTION 1.150-(2)(E) TO REIMBURSE WITH THE PROCEEDS OF SUCH TAX-EXEMPT FINANCING, EXPENDITURES MADE WITH RESPECT TO THE DESIGN, PERMITTING, ACQUISITION, INSTALLATION AND CONSTRUCTION OF SUCH IMPROVEMENTS; PROVIDING FOR THE ISSUANCE BY THE CITY OF NOTES, BONDS OR OTHER OBLIGATIONS IN ONE OR MORE SERIES IN AN AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING \$21.6 MILLION TO PAY THE COST OF SUCH PROJECTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Deltona, Florida (the "City") is initiating the process to design, permit, acquire, install and construct certain city roadway improvements and a senior community center (the "Project"); and

WHEREAS, the City intends to finance the costs of such Project with the proceeds of bonds, notes or other obligations to be issued in the future in one or more series the interest on which is intended to be excludable from gross income for federal income tax purposes (the "Tax Exempt Financing"); and

WHEREAS, the City expects to initially pay certain costs of the Project with funds other than proceeds of the Tax Exempt Financing (the "Advanced Funds") and to reimburse itself for such expenditures with proceeds from the Tax Exempt Financing.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, THAT:

SECTION 1. AUTHORITY. This Resolution is adopted pursuant to Chapter 166, Part II, Florida Statutes, and other applicable provisions of law (collectively, the "Act").

SECTION 2. FINDINGS. The City Commission hereby finds, determines and declares as follows:

A. The City is authorized under law, including, without limitation, the Act, to issue the Tax Exempt Financing for the valid public purpose of paying the costs of the Project.

B. It is necessary, desirable, convenient and in the interest of the City that the Project be designed, permitted, acquired, installed, constructed and financed as contemplated in this Resolution.

C. The City intends to finance certain of the costs of the design, permitting, acquisition, construction and installation of the Project with the proceeds of its Tax Exempt Financing to be issued in the future.

D. The City expects to pay certain costs of the Project with Advanced Funds before the issuance of the Tax Exempt Financing.

SECTION 3. EXPRESSION OF INTENT. The City reasonably expects to use the proceeds of the Tax Exempt Financing to reimburse itself for all expenditures described herein made with the Advanced Funds. This Resolution is a declaration of the official intent of the City in that regard, within the contemplation of Section 1.150-(2)(e) of the Income Tax Regulations promulgated by the United States Department of the Treasury.

SECTION 4. MAXIMUM AMOUNT OF DEBT. The maximum principal amount of the Tax Exempt Financing reasonably expected to be issued to finance the cost of the Project is \$21.6 Million.

SECTION 5. FURTHER ACTION. The officers and employees of the City are hereby authorized to do all acts and things required of them by this Resolution for the full, punctual and complete performance of all the terms, covenants and agreements contained herein or necessary or convenient to the issuance of the Tax Exempt Financing as provided herein.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DELTONA, FLORIDA, THIS _____ DAY OF _____, 2016.

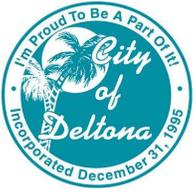
BY: _____
JOHN C. MASIARCZYK, SR., Mayor

ATTEST:

JOYCE RAFTERY, City Clerk

Approved as to form and legality for use and reliance of the City of Deltona, Florida:

GRETCHEN R. H. VOSE, City Attorney



Agenda Memo

AGENDA ITEM:A.

TO: Mayor and Commission

AGENDA DATE: 1/19/2016

FROM: Jane K. Shang, City Manager

AGENDA ITEM: 11 - A

SUBJECT:

Consideration of appointment of two (2) members to the Planning and Zoning Board - Joyce Rafferty, City Clerk's Office (386) 878-8502.

Strategic Goal: Internal and external communication.

LOCATION:

N/A

BACKGROUND:

Ms. Wendy Hickey, Mayor Masiarczyk's appointment, and Mr. Herb Zischkau, Commissioner Smith's appointment, have resigned from the Planning and Zoning Board. Per Article XII. Planning and Zoning Board, Sec. 110-1200. Creation (b), "The vacancy shall be filled within 30 days from the time it occurs." The appointments will serve the remainder of a term to expire on March 15, 2016.

The City has run press releases, posted the openings on D-TV, the City's web page and bulletin boards. To date the City has received applications from the following individuals: Kimberlee Bailes, Cheryl Blancett, Derrick Boissette, Charles Davidson, James E. Diehl, John Harper, Donald Philpitt, Michael Putkowski and Justin Starkey.

COST:

N/A

SOURCE OF FUNDS:

N/A

ORIGINATING DEPARTMENT:

City Clerk's Department.

STAFF RECOMMENDATION PRESENTED BY:

Joyce Rafferty, City Clerk - That the Commission members, Mayor Masiarczyk and Commissioner Smith, select their appointment(s) to the P&Z Board for the remainder of a term to expire on March 15, 2016.

POTENTIAL MOTION:

"I move to confirm the Commission member's appointment(s) for the remainder of a term to expire on March 15, 2016 to the Planning and Zoning Board."

City of Deltona, Florida
PLANNING AND ZONING BOARD

	<u>Appointed By</u>	<u>Apptd. Date</u>	<u>Term Exp.</u>
Tom Burbank CHAIRMAN 2073 Brewster St Deltona, FL 32738 (386) 789-3054 (386) 747-1944 Email: tburbank@cfl.rr.com	Commissioner Nabicht (District 6)	06-17-13 03-17-14 (Re-apptd.)	03-15-17
Adam Walosik VICE CHAIRMAN 1426 Montecito Ave Deltona, FL 32738 (407) 625-4194 Email: awalosik@att.net	Commissioner Lowry (District 5)	04-04-11 03-17-14 (Re-apptd.)	03-15-17
(Resigned 10-29-15) Wendy Hickey 2289 Howland Blvd. Deltona, FL 32738 (407) 417-3643 Email: Wendy.hickey1@gmail.com	Mayor Masiarczyk	08-05-13	03-15-16
Noble Olasimbo 2768 Foxdale Dr. Deltona, FL 32738 (386) 737-6023 (352) 483-9092 Email: nolasimbo@bellsouth.net	Commissioner Schleicher (District 4)	04-04-11 03-17-14 (Re-apptd.)	03-15-17
Victor M. Ramos 1540 Howland Blvd. P.O. Box 390413 Deltona, FL 32738 (386) 532-7881 (H) (786) 261-4380 (C) Email: pitirre@cfl.rr.com	Commissioner Denizac (District 1)	12-17-07 03-01-10 03-04-13 (Re-apptd.)	03-15-16
(Resigned 12-29-15) Herb Zischkau 2760 Pinegrove Avenue Deltona, FL 32725 (407) 435-6110 Email: zischkau@post.harvard.edu	Commissioner Barnaby (District 2)	03-04-13	03-15-16
Stony Sixma 1977 Catalina Boulevard Deltona, FL 32725 (386) 848-1147 Email: Stonysixma@yahoo.com	Vice Mayor Herzberg (District 3)	07-21-14	03-15-17
Staff Liaison: Chris Bowley, AICP Planning & Development Services Director 2345 Providence Blvd. Deltona, FL 32725 (386) 878-8602 (386) 878-8501 Fax Email: cbowley@deltonafl.gov			

Deltona, Florida, Code of Ordinances >> **PART II - CODE OF ORDINANCES** >> **Chapter 110 - ZONING**
>> **ARTICLE XII. PLANNING AND ZONING BOARD** >>

ARTICLE XII. PLANNING AND ZONING BOARD

[Sec. 110-1200. Creation.](#)

[Sec. 110-1201. Rules of procedure.](#)

[Sec. 110-1202. Powers and duties.](#)

[Sec. 110-1203. Board review procedures.](#)

Sec. 110-1200. Creation.

A planning and zoning board is hereby created, effective April 1, 1999. It shall be referred to in this article as "the board." The jurisdiction of the board shall be throughout the area of the City of Deltona. It shall have the following membership, powers, duties, responsibilities, and limitations.

- (a) *Membership, place of residence, terms of office.* The board shall have seven members appointed by the city commission. Each member shall serve for a term of three years. Each city commissioner and the mayor shall appoint one member to the board, said appointments to be ratified by a majority vote of the city commission. The initial terms of office shall be staggered. Two members shall serve for one year, two members shall serve for two years, and the remaining members shall serve for terms of three years. The members to serve initial terms of one and two years shall be determined by drawing lots by the city commission after making the initial appointments. Thereafter, all members shall be appointed for terms of three years. No board member shall serve on the board for more than two consecutive three-year terms. No elected official and no employee of the city government shall be appointed to serve on the board.
- (b) *Removal from office, vacancies.* If a member is absent for three consecutive meetings without being excused by the chairperson, said member shall forfeit his or her office and it shall be deemed vacant. Any vacancy occurring during the un-expired term of office of any member shall be filled by the city commission for the remainder of the term. The vacancy shall be filled within 30 days from the time it occurs. Any member of the board may be removed from office for cause by the city commission, upon written charges and after public hearing.
- (c) *Officers.* The board shall elect a chairperson, vice-chairperson and secretary from among its members. The terms of all board officers shall be one year, each having eligibility for re-election. At the first meeting of the board of each calendar year, the secretary shall call the board meeting to order and shall then call for nominations for the chairperson. Upon election of a chairperson, the secretary shall pass the gavel to the chair. The chairperson shall then call for nominations for vice-chairperson. Upon election of a vice-chairperson, the chair shall call for nominations for secretary. The director of development services shall perform the secretary's duties in opening the meeting and calling for nominations for chairperson at the first meeting of the board following its establishment by the city commission.

- (d) *Employees, administrative services.* The board shall have no employees or contract vendors. The planning and development services department shall provide clerical and staff support by formatting and packaging board agendas, creating summary minutes of meetings, and maintaining board records. The planning and development services department shall also provide professional and technical assistance to the board consistent with its staffing and funding as approved by the city commission. The director of development services or his or her designee shall bring board reports and recommendations to the city commission in appropriate communications, the format and medium of which shall be determined by the city manager. Such communications shall include staff reports and recommendations, application materials, correspondence, and other relevant information as determined by the board, the director of development services, the city manager, or the city commission to be necessary to assist the city commission in its deliberations. The board shall not direct the staff to undertake any project, but may request reasonable staff assistance, and may report through the staff and city manager to the city commission any projects which the board deems worthwhile for commission consideration by a majority vote of the board's entire membership.
- (e) *Compensation, annual budget.* Each board member may be reimbursed for reasonable expenses incurred in connection with his or her duties on the board in accordance with reimbursement policies and amounts established by a resolution of the city commission. The city commission shall provide members of the board with professional liability insurance to cover potential claims of personal liability for damages as a result of their formal actions and decisions as members of the board. The city manager shall recommend the amounts of insurance coverage and potential insurance carriers to the city commission. The city commission shall provide an annual budget for training and education of board members; for printing of training materials and decision support materials; and for the purchase of books and publications that increase the board members' understanding of the board's functions and of the issues faced by the board. The amount budgeted for each purpose shall be determined by the city commission upon the receipt of the recommendations of the city manager. The city commission may also budget for public information and participation, and for other items that it deems appropriate to include in the board's budget.

(Ord. No. 03-99, § 1, 2-1-1999; Ord. No. 19-2011, § 1(Exh. A), 11-7-2011)

Sec. 110-1201. Rules of procedure.

The board shall meet at regular intervals once each month, and at such other times as it may deem necessary, for the transaction of its business. It shall follow the by-laws adopted by resolution of the city commission. Unless otherwise stated in the by-laws, and until such by-laws are adopted by the city commission, the board shall conduct its affairs in accordance with Robert's Rules of Order. Points of order shall not be raised in board meetings by members of the audience. The sheriff's office or, upon its creation, the city's police department shall provide a sergeant-at-arms to maintain order at board meetings upon the request of either the chairperson, or the director of development services. The board shall keep a properly indexed public record of its resolutions, transactions, findings and recommendations. The board may by resolution limit the number of applications of all types or of any type which it shall hear each month. A quorum shall be four members. No recommendations for approval of any application shall be made unless four members concur.

(Ord. No. 19-2011, § 1(Exh. A), 11-7-2011)

Sec. 110-1202. Powers and duties.

- (a) *Designation as local planning agency.* The board is hereby designated as the local planning agency as required by the Local Government Comprehensive Planning and Land Development Regulation Act, section 163.3161 et seq., and F.S. § 163.3174. The board shall prepare, or cause to be prepared, the elements of the comprehensive plan required in F.S. § 163.3177, and any other appropriate elements, and shall make recommendations regarding the comprehensive plan to the city commission. The board shall have the general responsibility for the conduct of the comprehensive planning program. The board and the comprehensive planning program shall comply with all requirements of the Local Government Comprehensive Planning and Land Development Regulation Act and shall monitor and oversee the effectiveness and status of the comprehensive plan, and recommend to the city commission such changes in the comprehensive plan as may from time to time be required. The board shall perform any other duties assigned by the city commission, and may prepare and recommend to the city commission any other proposals to implement the comprehensive plan.
- (b) *Designation as land development regulations commission.* The board is hereby also designated as the land development regulations commission in accordance with the provisions of the Local Government Comprehensive Planning and Land Development Regulations Act, section 163.3161, et seq., and F.S. § 163.3194. The board shall develop and recommend to the city commission land development regulations that implement the comprehensive plan and review land development regulations or amendments thereto for consistency with the adopted comprehensive plan.
- (c) *Annual work program.* The board shall receive recommendations from the planning and development services department regarding an annual work program. Following receipt of those recommendations, the board shall prepare an annual work program for recommendation to the city commission. The work program shall include an estimated budget for its implementation. The work program shall be in a format developed by the staff and approved by the city manager. The city manager and the city commission shall determine the priorities given the individual items in the work program in the proposed annual budget and in the adopted budget, respectively.
- (d) *Five-year capital improvements program and annual capital improvements budget.* The board shall review the city's proposed capital improvements plan and budget, and make recommendations on capital budget priorities to the city commission annually. This review shall require one public hearing with due public notice. This public hearing shall be conducted in accordance with the requirements of F.S. § 163.3181(3), as it may be amended from time to time. The proposed five-year capital improvements plan is mandated by the Local Government Comprehensive Planning and Land Development Regulation Act, F.S. ch. 163, pt. II, and shall be developed annually for presentation to the board by an interagency capital improvements committee chaired by the director of development services. The capital improvements committee shall consist of the director of development services; the director of finance and internal services; the director of public works; the assistant city manager or other staff person charged with senior management responsibility for parks and recreational facilities; the fire chief; and such other members as may be appointed by the city manager. The city manager shall determine the priorities and recommended funding levels given to the planning and zoning board's recommended capital improvements budget for the capital improvements program and budget annually proposed to the city commission. The city

commission shall determine the priorities and funding given to the recommendations of the board and the city manager for the adopted capital improvements program and budget.

- (e) *Applications and proposals requiring public hearings.* Prior to the transmittal of an application or proposal to the city commission, the board shall hold one public hearing with due public notice on the following applications and proposals, whether initiated by the city or by other applicants:

- (1) Plan amendments, including future land use map amendments;
- (2) Zoning map changes;
- (3) Changes to the city's zoning ordinance or a proposed new zoning ordinance;
- (4) Changes to the city's sign ordinance or a proposed new sign ordinance;
- (5) Changes to the Land Development Code or a proposed new Land Development Code, including subdivision regulations;
- (6) Planned unit developments;
- (7) Conditional uses;
- (8) Zoning variances;
- (9) Amendments to the approved capital improvements program or budget;
- (10) The establishment of, or changes to established community development districts;
- (11) Changes to or proposed architectural design standards;
- (12) Changes to or proposed landscaping ordinances, tree preservation ordinances, or environmental protection ordinances;
- (13) Proposed development agreements created pursuant to the "Florida Local Government Development Agreement Act";
- (14) Proposed developments of regional impact;
- (15) Development review final site plans for buildings over 30,000 square feet in area under heating and cooling or developments over 15 dwelling units per acre; and
- (16) Proposed subdivisions containing more than 200 lots.

The board shall review all such applications for consistency with the adopted comprehensive plan, for consistency with the purposes and intent of this chapter or of the ordinance proposed to be amended, and for the ability of the application to meet the standards for approval of the application that are contained in the relevant laws and ordinances governing the application's approval. The board shall also consider:

- (1) Noise, vibrations, odor, glare, shadows, or visual impacts on the neighborhood and adjoining properties.
- (2) Any impacts on environmentally sensitive lands or natural resources, including but not limited to water bodies, wetlands, xeric communities, wildlife habitats, endangered or threatened plants or animal species or species of special concern, wellfields, and individual wells;
- (3) Adequacy of public facilities to serve the development, including but not limited to roads, sidewalks, bikepaths, potable water, wastewater treatment, drainage, fire and police safety, parks and recreational facilities, and public schools;
- (4) On-site and off-site traffic impacts, pedestrian safety and adequate access and egress for city service and emergency vehicles;
- (5) Use of space from a functional and aesthetic perspective;
- (6) Safety of occupants, visitors, and the surrounding neighborhood;
- (7)

Proposed use of materials and architectural features in relationship to neighborhood or surrounding area character, and aesthetic considerations.

- (f) *Advisory recommendations to the city commission.* The board shall make a recommendation to the city commission by formal written approved motion of the board as to the conclusion of the board that an application or proposal should be considered by the city commission for approval, approval with specific conditions recommended by the board, or denial. The board's recommendation shall be transmitted to the city commission with all related staff reports, an index and executive summary of the staff reports prepared by the planning and development services department, a summary of written materials submitted by the public for consideration at the board's public hearing, a summary of public comments at the hearing, and the complete application or proposal.
- (g) *Applications and proposals exempt from board review.* Planning and zoning board review shall not be required for amendments to city ordinances that are initiated by the staff or the city commission to correct grammar and spelling errors, change fees, change the organization of the ordinances, or change processing procedures when mandated by state statutes, provided such changes do not affect consistency with the comprehensive plan, the use of land, or change the meaning of the adopted regulations.

(Ord. No. 19-2011, § 1(Exh. A), 11-7-2011)

Sec. 110-1203. Board review procedures.

- (a) *Deadline for submission of applications.* Complete applications requiring planning and zoning board review must be submitted to the planning and development services department at least 20 working days prior to the board meeting at which the applications are to be heard. Complete applications submitted after this deadline shall be processed for consideration at the following board meeting. An application shall be considered complete if it meets all of the submission requirements established by the applicable ordinance, fees are paid, a fully executed city application form is included, and sufficient information is included in the application to enable the staff and the board to evaluate the application.
- (b) *Application forms and processing procedures.* Applications shall be submitted on forms and processed in accordance with written administrative procedures created and published by the planning and development services department. All required attachments shall be included with each application, including, but not limited to, proof of ownership or permission of the owner to make the application, location maps, surveys, and site plans, as required. No application will be deemed complete until the required fees have been paid, including the estimated costs of the services of consultants to the city, if any such consultants are needed.
- (c) *Expiration of planning and zoning board recommendations.* Applicants may postpone city commission review of any application up to a maximum of one year following action by the planning and zoning board. Any applications not heard by the city commission within that period shall require re-submittal of the proposal, including the payment of all applicable fees and processing requirements as required for a new proposal. The review of a re-submitted proposal shall not be shortened in time, or otherwise abridged, in order that the staff and the board shall have adequate opportunity to determine whether or not there are any changes in the proposal or any changed conditions that may alter the review results.

(Ord. No. 19-2011, § 1(Exh. A), 11-7-2011)

From: Ron Paradise
Sent: Monday, December 21, 2015 2:52 PM
To: Joyce Raftery
Cc: Jane K. Shang; Kat Kyp; Chris Bowley
Subject: FW: Resignation from P&Z

FYI.

Ron

From: Herbert S Zischkau III [<mailto:zischkau@mac.com>]
Sent: Monday, December 21, 2015 2:47 PM
To: Commissioners
Cc: Chris Bowley; Kat Kyp; Ron Paradise
Subject: Resignation from P&Z

Dear Commissioners:

I confirm that I am resigning from the Planning & Zoning Board effective no later than 12/29/2015.

Thank you for the opportunity to have served the people of Deltona in that capacity.

Yours,
Herb

Herbert S Zischkau III
Attorney at Law
601 N. New York Avenue, Suite 207
Winter Park, FL 32789
(407) 435-6110
zischkau@mac.com

From: Kat Kyp
Sent: Thursday, October 29, 2015 9:52 AM
To: Karissa Cook
Cc: Chris Bowley
Subject: FW: Board Resignation

Below is Wendy Hickey's resignation from the Planning and Zoning Board. What do I need to do?

Kat

-----Original Message-----

From: Wendy Hickey [mailto:wendy.hickey1@gmail.com]
Sent: Thursday, October 29, 2015 9:45 AM
To: Kat Kyp
Subject: Board Resignation

Kat,

As you know, I am moving out of Deltona. I am resigning my seat on Planning and Zoning Board effective immediately.

It has been a pleasure working with you, the city staff and the the board.

Sincerely,
Wendy Hickey

Sent from my iPad

Received: January 7, 2016

Request From: Kimberlee Bailes
Email: kimberleebailes@yahoo.com
Source IP: 99.40.165.15

Address: 1022 Norwood Drive
City: Deltona
State: FL
Zip: 32725
Phone: 3862599132
Alt Phone: 3865764297
Fax:
Organization:

Checkbox Choices

Affordable Housing Advisory Committee, Planning & Zoning Board, Parks & Recreation
Citizen Accessibility Advisory Sub-Committee,

Number of Years as a Deltona Resident

21 - 25 Years

What Commission district do you reside in?

District 1

Are you a registered voter in Volusia County?

Yes

Who is your employer? (Please include number of years, address, phone number and title/position)

I am disabled due to having MS> However I am still very sharp and I really want to be of assistance to Deltona. I believe in the city.

Please summarize your work experience.

I have not worked since 2012, however from 2011 - 2013 I produced and owned a company her in Deltona that was a Elvis tribute show. It was great success and I am glad I had a part of the Elvis world. It was amazing. I have lots of clerical skills and I am a good listerner to problems, before I hope to find the correct answer.

List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.

Elvis Presley Continentals Fan Club, on many committees do Charity work in Elvis name.

Received: January 7, 2016

Moose Lodge in Deltona, just getting involved.

Have you ever served on a committee or advisory board? If so, give the details, including any positions held. Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.

NO

Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

As stated above, I have clerical skills, and listening skills. I believe you have to listen to all the problems before solving it.

Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

I also am a Paralegal, I know the law and I trust the law. I would want to solve the problem and listen to all the problems before giving my answer.

Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

NO

Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

2001 Forery, and Grand Theft. I paid back all my restitution and had my civil rights restored. I have served on a jury and I am a changed person. I cannot change the past I can only try and make the future better for Deltona. My Son and Grandson and my parents all live in Deltona, hence I want to do something to assist in making it better.

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

Pearl Zullo 727-768-4897, Maxine Pepper 386 500 3818, David Bezner 727 379 7576

Additional Information or Comments

I hope that my past will not be what you base your decision on. I really want to get involved and help. I appreciate your consideration on my application. Thank you for your time.

From: "Cheryl Blancett" <cjblancett@gmail.com>
To: DeltonaFL_CommentsArchives
Subject: Citizen Board/Committee Application
Attachments: Attach0.html 5K

Request From: Cheryl Blancett
Email: cjblancett@gmail.com
Source IP: 107.145.129.74

Address: 2783 Fayson Circle
City: Deltona
State: Florida
Zip: 32738
Phone: 386-878-5658
Alt Phone:
Fax:
Organization:

Checkbox Choices

Affordable Housing Advisory Committee, Economic Development Advisory Board,
Planning & Zoning Board, Ordinance Review Committee,

Number of Years as a Deltona Resident

16 - 20 Years

What Commission district do you reside in?

District 5

Are you a registered voter in Volusia County?

No

Who is your employer? (Please include number of years, address, phone number and title/position)

After almost 17 years as an In-House Investigator (20 years total as an Investigator/Compliance Supervisor) I began a career as a Community Association Manager. I currently am employed by Pinnacle Property Management, and have been with this company for approximately 3 months. 407-977-0031 and my extension is 303.

Please summarize your work experience.

Approximately 20 years as an In-house or Private Investigator and Compliance Supervisor, 3 years as a Community Association Manager, 8 years as a Certified Personal Development and Stress Management Coach.

List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.

Conflict Resolution Networking (Advisory Board, "See Something Say Something" Anti Bullying Committee (Creator), "One Life One Love" Alternative Lifestyle Counseling (Creator)

Have you ever served on a committee or advisory board? If so, give the details, including any positions held. Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.

I have never held a public office, but have served on several advisory boards for Conflict Resolution, Identifying and Confronting Bullying and Family Preservation. These were distant learning, online boards.

Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

I am a former Investigator and Compliance Supervisor, with 20 plus years of experience. I am a Certified Personal Development and Stress Management Coach, and a Licensed Community Association Manager. I have obtained Certifications in Conflict Resolution and have a successful Life Skills Management organization.

Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

I chose the City of Deltona to raise my children, and have lived here for almost 20 years. Throughout the years I have seen the deterioration of many areas, and the mounting disinterest and concern of the residents. As a Professional Manager of many communities, I believe my care, empathy and professional experience can help to revitalize our communities and engage the residents in such a way that Deltona can thrive again.

Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

No

Have you ever been convicted for violation of any federal, state, county, or municipal

law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

Never

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

Faye Blancett (mother-in-law) 407-902-8734 / Fred Harris (Investigator) 407-739-2800 / Sheryl Johnson (Investigator) 407-595-0021

Additional Information or Comments

I aspire to become a Representative for the State of Florida and possibly a City Commissioner for the City of Deltona.

Received: January 12, 2016

Request From: Derrick Boissette
Email: drboissette@gmail.com
Source IP: 209.16.117.50

Address: 1836 Concert Rd
City: Deltona
State: Florida
Zip: 32738
Phone: 386-848-3806
Alt Phone:
Fax:
Organization: N/A

Checkbox Choices

Planning & Zoning Board,

Number of Years as a Deltona Resident

21 - 25 Years

What Commission district do you reside in?

District 2

Are you a registered voter in Volusia County?

Yes

Who is your employer? (Please include number of years, address, phone number and title/position)

Rollins College 8months

Campus Safety Officer

1000 Holt Ave

Winter Park, FL 32789

Please summarize your work experience.

Having worked jobs in factories, retail, and hospitality, I believe that I am ready to embark on my journey in public service. I received my BA in Political Science and seek employment and experience within a government (non-elected) office.

List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.

Received: January 12, 2016

Key Club of Pine Ridge High School: treasurer

Lambda Chi Alpha Fraternity: President; vice president; philanthropy director

Have you ever served on a committee or advisory board? If so, give the details, including any positions held. Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.

I have never held a position nor served on a committee that was in service to a government office.

Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

I have participated in a joint project with Rollins College and the City of Winter Park in which we worked with the Commerce division to market fair trade goods. The lessons learned from this project range from marketing applications, generating community surveys, interacting with community partners, and how to generate interest in particular brand or item.

Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

I want to serve on this Board / Committee as a way to cultivate my abilities in serving my community as a builder and participant of the political process.

Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

None

Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

No

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

John Baker: 407-948-3201

Lenny Bendo: 407-758-7532

Dilbar Usmanova: 407-936-5780

Additional Information or Comments

Received July 22, 2015

Request From: Charles Davidson
Email: chasdavidson46@gmail.com
Source IP: 155.70.39.45

Address: 2181 Gretna Dr.
City: Deltona
State: Florida
Zip: 32738
Phone: 407-280-7979
Alt Phone: 407-889-6454
Fax:
Organization: Resident

Checkbox Choices

Economic Development Advisory Board, Planning & Zoning Board, Ordinance Review Committee,

Number of Years as a Deltona Resident

2 - 5 Years

What Commission district do you reside in?

District 6

Are you a registered voter in Volusia County?

Yes

Who is your employer? (Please include number of years, address, phone number and title/position)

CenturyLink, 555 Lake Border Dr., Apopka Fl 32703 407-889-6454

Facility Manager, 15 years

Please summarize your work experience.

I manage 240 buildings ranging in size from the Regional Headquarters 260,000 square feet to a Central Office of 300 square feet. I manage the day to day maintenance activities for all 240 buildings including janitorial services, HVAC, emergency power, roofs, building structure, electrical, plumbing, fire life safety, and security. I manage a staff of 6 with an annual operating budget of \$2.5 million. Part of my responsibility is working with local government entities to ensure compliance with city, county, state and federal ordinances and laws.

List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.

Orange City Chamber of Commerce (now defunct), Chairman and Vice Chairman

Received July 22, 2015

International Facility Managers Association (IFMA), Board of Directors Advisory Member.

Building Owners and Managers Institute (BOMI), member and Facility Manager Certification

Have you ever served on a committee or advisory board? If so, give the details, including any positions held. Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.

IFMA, Board of Directors Advisory Member.

Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

College Degree, BA in Business Management

Facility Manager Certification (FMA), BOMI

Numerous leadership and educational courses.

Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

I would bring over 30 years of successful business and management experience to the committee.

I have experience working with local government entities as it relates to covenants and ordinances.

Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

No

Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

No

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

Kent Brower, 555 Lake Border Dr, Apopka, Fl 32703 407-889-6974

Scott Arnold, 425 N. 3rd St., Leesburg Fl 352-3526-1444

Peter Tran, 555 Lake Border Dr., Apopka, Fl 32703 407-889-6638

Additional Information or Comments

Received: December 7, 2015

Request From: James E. Diehl
Email: lawyerdiehl@aol.com
Source IP: 99.40.164.179

Address: 3125 Clewiston Street
City: Deltona
State: Florida
Zip: 32738
Phone: 207-385-3055
Alt Phone:
Fax:
Organization:

Checkbox Choices

Planning & Zoning Board, William S. Harvey Scholarship Selection Committee , Ordinance Review Committee,

Number of Years as a Deltona Resident

0 - 1 Year

What Commission district do you reside in?

District 5

Are you a registered voter in Volusia County?

Yes

Who is your employer? (Please include number of years, address, phone number and title/position)

Retired in 2010 from State of Maine, Prosecutorial District Five, Office of the District Attorney, 97 Hammond Street, Bangor, Maine, after 25 years as appointed Assistant District Attorney. (Office Manager Kristine Higgins: 207-947-8552)

Please summarize your work experience.

31 years total State of Maine service as Park Ranger (1973-76), Certified municipal police officer (1976-82), and Assistant District Attorney 1986-2010).

List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.

Boy Scouts (Advancement Chair, Eagle Review Board)

Received: December 7, 2015

American Bar Ass'n, Maine Bar Ass'n, Picataquis and Penobscot Bar Ass'n.

Have you ever served on a committee or advisory board? If so, give the details, including any positions held. Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.

Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

Juris Doctorate, University of New Hampshire 1985

Licensed Maine Attorney, in good standing

Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

I am retired after a lifetime of public service. What better way to give back to my adopted community then volunteering. I spent six years as a municipal police officer enforcing ordinances and then 25 years drafting and prosecuting violations of law. Such experience may give a unique perspective for this committee.

Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

No conflicts. Retired in 2010 from State of Maine. After traveling the country in an RV, lived in Pompano Beach, then Crestview, before buying our home and settling in Deltona.

Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

No.

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

Will be provided on request upon serious consideration.

Additional Information or Comments

Criminal Justice and public safety have been the focus of my professional life. I am retired and would volunteer for any service where the community will benefit from my expertise.

Received: December 28, 2015

Request From: John Harper
Email: nativeson904@att.net
Source IP: 76.4.127.9

Address: 1022 Feather Dr.
City: Deltona
State: FL
Zip: 32725
Phone: 386 547 0121
Alt Phone:
Fax:
Organization:

Checkbox Choices

Planning & Zoning Board,

Number of Years as a Deltona Resident

2 - 5 Years

What Commission district do you reside in?

District 2

Are you a registered voter in Volusia County?

Yes

Who is your employer? (Please include number of years, address, phone number and title/position)

Retired from County of Volusia 123 West Indiana Ave. DeLand FL. last position held Sr. Project Manager Engineering Division

Please summarize your work experience.

Managed planning, design and construction of capital projects. Assignments included roads, bridges, parks, trails, fire stations, operations centers, basically all projects built by the County. Other duties included, serving on the EOC staff augmentation team, Staff liaison to Beach Policy Advisory Board, and grant writer

List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.

Former: Board of Directors Florida Greenways and Trails Foundation,
Bike Florida Logistics Coordinator

Received: December 28, 2015

Have you ever served on a committee or advisory board? If so, give the details, including any positions held. Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.

City of Port Orange Planning Board, 5 years, two as vice-chair

Historic Preservation Board Chairman 3 years

Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

Having worked both in Government and the private sector I feel I have an understanding of how they must work as partners.

Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

My engineering, planning, and development background lends itself to serving on the Board. I would like to use my skills to help Deltona become best place in Florida to live

Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

none

Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

no

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

Pat Northey, former County Council Member 1459 N.US 1 Ormond Beach 386-717-0505

Tim Baylie, Parks Director Volusia County 136 N. Florida Av. DeLand FL 736-5967

Scott Martin P.E. Engineering Manager, 123 W. Indiana Av. DeLand FL 736-5967

Additional Information or Comments

Karissa Cook

From: John <nativeson904@att.net>
Sent: Wednesday, December 30, 2015 6:10 PM
To: Karissa Cook
Subject: Re: Board/Committee Application

Ms. Cook,
I just noticed an error on my application. I live in commission zone 2. Should I send a corrected one?

Sent from my iPad

On Dec 28, 2015, at 11:03 AM, Karissa Cook <KCook@deltonafl.gov> wrote:

Thank You!

Karissa Cook

From: John Harper [<mailto:nativeson904@att.net>]
Sent: Monday, December 28, 2015 11:01 AM
To: Karissa Cook
Subject: Re: Board/Committee Application

application has been sent
JH

On Monday, December 28, 2015 11:00 AM, John Harper <nativeson904@att.net> wrote:

On Monday, December 28, 2015 8:39 AM, Karissa Cook <KCook@deltonafl.gov> wrote:

Mr. Harper,

I have attached your previous application. Please let me know if you have any other questions.

Karissa Cook

From: John [<mailto:nativeson904@att.net>]
Sent: Wednesday, December 23, 2015 2:09 PM
To: Karissa Cook
Subject: Re: Board/Committee Application

Hi Karissa,
Do you still have my original application? If so please forward a copy to me. I want to make sure the new on matches. These days a small inconsistency can cause trouble.

Thanks JH

PS I left a telephone messageno need to call back unless you need to

Sent from my iPad

On Dec 23, 2015, at 11:56 AM, Karissa Cook <KCook@deltonafl.gov> wrote:

Mr. Harper,

Per our earlier discussion, below is the link to the fillable Board/Committee application. Please contact me if you have any questions.

http://www.ci.deltona.fl.us/Pages/DeltonaFL_Boards/application

Thank You!

Karissa Cook
Administrative Assistant II
City of Deltona
City Clerks Office
2345 Providence Blvd
Deltona, FL 32725
386-878-8507 (p)
386-878-8501 (f)
386-878-8100 City Hall Main Line

Florida has a very broad Public Records Law. Virtually all written communications to or from State and Local Officials and employees are public records available to the public and media upon request. The City of Deltona's policy does not differentiate between personal and business emails. This means email messages, including your e-mail address and any attachments and information we receive online might be disclosed to any person or media making a public records request. E-mail sent on the City system will be considered public and will only be withheld from disclosure if deemed confidential or exempt pursuant to State Law. If you are an individual whose identifying information is exempt under 119.071, Florida Statutes, please so indicate in your email or other communication. If you have any questions about the Florida public records law refer to Chapter 119 Florida Statutes.

Received: January 1, 2016

Request From: Donald Philpitt
Email: dapbap@att.net
Source IP: 108.236.241.195

Address: 455 Saxon Blvd
City: Deltona
State: Florida
Zip: 32725
Phone: 3868607279
Alt Phone:
Fax:
Organization: --

Checkbox Choices

Economic Development Advisory Board, Planning & Zoning Board,

Number of Years as a Deltona Resident

11 - 15 Years

What Commission district do you reside in?

District 6

Are you a registered voter in Volusia County?

Yes

Who is your employer? (Please include number of years, address, phone number and title/position)

Retired

Please summarize your work experience.

Colonel, USAF; retired after 30 years active duty. Small business DOD contractor from 2000 to 2003. Retired Army Civil Service, NH IV (Program Management) in acquisition from 2003 to 2013.

List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.

Volunteer at Pine Ridge High School for 15 years; support the 'College Room' working with seniors on college selection, college program selection and funding for college.

Received: January 1, 2016

Have you ever served on a committee or advisory board? If so, give the details, including any positions held. Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.

Deltona rep Volusia Growth Management Commission; City of Deltona Code Enforcement; William S. Harvey Scholarship Committee; City of Deltona CERT member; Adopt a Road, City of Deltona. Air Force Academy nomination committee for Congressman Mica.

Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

I have lived in many communities over the years and observed how they handled issues facing them. As a base commander, faced many of the same problems civilian communities face.

Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

I read in the paper where the City is seeking volunteers to fill the remainder of terms on several committees. Now that I have retired, I have the time to further serve my City. I have demonstrated my commitment to the City of Deltona over the years.

Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

No

Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

No

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

Greg & Linda Butler, 460 Saxon Blvd, Deltona, 407-865-3652; Cheryl Spears, 1084 Eagle's Watch Trail, Winter Springs, 407-230-9093; Jean Burmester, 2065 Wembly Place, Oviedo, 407-880-9014

Additional Information or Comments

Newspaper indicated Planning & Zoning would expire Mar 15, 2016 and Economic Dev would expire May 31, 2017.

Received: December 30, 2015

Request From: Michael W. Putkowski

Email: mikeputkowski@gmail.com

Source IP: 209.26.84.244

Address: 2736 Courtland Blvd

City: Deltona

State: Florida

Zip: 32738

Phone: (407)641-6920

Alt Phone:

Fax:

Organization:

Checkbox Choices

Planning & Zoning Board,

Number of Years as a Deltona Resident

6 - 10 Years

What Commission district do you reside in?

District 1

Are you a registered voter in Volusia County?

Yes

Who is your employer? (Please include number of years, address, phone number and title/position)

Employer: The City of Winter Park. Employed for 17 years.

Address 1401 Howell Branch Rd #12 Winter Park Florida 32789 (407)599-3537

Job Title: Foreman for Public Works in the Streets Division.

Please summarize your work experience.

In my current job I'm responsible for planing and meeting deadlines. Leadership skills are also used everyday so those obligations can be made. Before my current job I worked in the construction field building roads.

List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.

Currently I'm the Kitchen Manager for the Community Life Center located at 1045 E. Normandy Blvd Deltona Florida 32725 Phone: (407)324-1614.

Received: December 30, 2015

Have you ever served on a committee or advisory board? If so, give the details, including any positions held. Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.

Yes,

(1)I serve on the City of Winter Park's Public Works Employee Sub-Committee where I'm also the current Chairman.(2)The City of Winter Parks's Employee Committee where I'm a current member and the former Chairman.

Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

Over the last 4 years I've become a very involved resident of Deltona. I've spoken at many commission meetings and workshops to advocate for myself and others. I also bring my civil service experience with me.

Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

Deltona is a great place to live. There is plenty of ways to make our city even better and I would like to be a part of that process. The last 17 years I'm served the public in other ways now I would like the opportunity to serve in a new and different way.

Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

No

Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

No

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

Larry Sylvester (321)303-5224

Heather Scofield (386)320-2672

Greg Oas (321)303-5222

Additional Information or Comments

Received: January 11, 2016

Request From: Justin Starkey
Email: justinstarkey@gmail.com
Source IP: 50.88.3.198

Address: 3525 robert goddard ave
City: deltona
State: Florida
Zip: 32738
Phone: 4076872441
Alt Phone: 4076872441
Fax:
Organization:

Checkbox Choices

Planning & Zoning Board,

Number of Years as a Deltona Resident

6 - 10 Years

What Commission district do you reside in?

District 6

Are you a registered voter in Volusia County?

Yes

Who is your employer? (Please include number of years, address, phone number and title/position)

Self employed, VMP Tuning Inc, 10 years, same.

Please summarize your work experience.

I grew up in Debary, Florida and attended several area schools, graduating from Deltona High School in 2001. I spent some time at Daytona State College including the Deltona Campus. In the early 2000s online sales and the internet were beginning to boom, I would work at local restaurants after school and sell on ebay at night. This taught me the fundamentals of customer service and I learned the basics of business and e-commerce. Things such as supply and demand, advertising, and gaining a market advantage. I went from selling computer parts to high performance Mustang racing parts. Around that time I met my wife, Rebecca Starkey, at the local race track. I am a self-employed entrepreneur that likes to go fast. My wife and I now have 4 children with one on the way, she will go back to racing the NMRA circuit in mid-

Received: January 11, 2016

March. Running my business, the Rebecca Starkey Racing team, and taking care of 4 children has taught me how to do a lot at once simply put, but also care fully weigh the full effect of different decisions. Being considerate of everyone involved would be paramount in any recommendations this board makes.

List any volunteer service organizations, clubs, or professional societies you are a member of and give the positions or titles you have held.

NMRA, National Mustang Racing Association, active member, ambassador to the sport, racer, participant. Signature award recipient 12/2015.

Have you ever served on a committee or advisory board? If so, give the details, including any positions held. Have you ever held public office? If so, give the details, including offices involved, whether elected or appointed, and the length of service.

No.

Describe any additional knowledge, skill, education, or experience you have, which would assist you in the duties of this Board/Committee.

Young and tempered by children, marriage, and responsibility.

Explain why you want to serve on this Board/Committee, and include any potential contribution you selection would bring.

Like anything, you get out of it what you put it into. I believe Deltona could benefit from more involvement by the residents. I believe I could bring a fresh perspective to this board based on my age and life experience thus far. Development is Deltona's future, jobs and property values will be affected by the decisions that city government makes.

Potential conflict of interest: Do you do business, or are you engaged in the management of any business enterprise that has a financial interest with the City of Deltona? Please give details, including the name of the enterprise, the nature of the business, and the position you hold.

No.

Have you ever been convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, give details. Do not include traffic violations or fines of \$100 or less that were imposed, unless it also included a jail sentence.

No.

List names, addresses, and telephone numbers of at least three persons who are in a position to comment on your qualifications and of whom inquiry may be made by the City of Deltona.

Received: January 11, 2016

Bud Burk, 1316 NADINE DR DELTONA 32738, 386-804-7652

Louise Smith, 1137 DELTONA BLVD DELTONA 32725, 407-808-1889

Luis GUERRERO, 3535 ROBERT GODDARD AV DELTONA 32738, 954-790-1626

Additional Information or Comments

How is the applicant review and decision process handled?