



# City of Deltona

2345 Providence Blvd.  
Deltona, FL 32725

## Agenda

### City Commission

*Mayor John C. Masiarczyk Sr.*  
*Vice Mayor Chris Nabicht*  
*Commissioner Heidi Herzberg*  
*Commissioner Gary Mitch Honaker*  
*Commissioner Nancy Schleicher*  
*Commissioner Diane J. Smith*  
*Commissioner Brian Soukup*

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Monday, May 2, 2016

5:30 PM

2nd Floor Conference Room

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### CITY MANAGER AGENDA REVIEW MEETING

1. CALL TO ORDER:

2. ROLL CALL – CITY CLERK:

3. INVOCATION AND PLEDGE TO THE FLAG:

A. [Invocation Presented by Commissioner Herzberg](#)

**Background:**

At the Regular City Commission Meeting on Monday, October 17, 2011, the City Commission approved to have each Commissioner by District schedule someone to present the invocation at each Regular City Commission meeting rotating each Commissioner by District starting with District #1, #2, #3, #4, #5, #6 and the Mayor.

4. APPROVAL OF MINUTES & AGENDA:

A. [Approval of minutes - Regular Commission Meeting of April 18, 2016 - Joyce Raftery, City Clerk \(386\) 878-8502.](#)

**Background:**

N/A

**Attachments:**

[April 18, 2016 Minutes](#)

5. PRESENTATIONS/AWARDS/REPORTS:

A. [Proclamation - Recognition of Ann McFall](#)

**Background:**

A proclamation to recognize Ann McFall for her years of service to the residents of Deltona and Volusia County. Ms. McFall served on the Deltona MSD and as President of the Deltona Lakes Elementary PTA. She also served on the Volusia County School Board, the

Volusia County Charter Review Commission and the Volusia County Council. In 2004, Ms. McFall became the third elections supervisor in modern Volusia County.

**Attachments:** [Ann McFall](#)

**B. [Recognition - 47th Annual Municipal Clerks Week](#)**

**Background:**

The week of May 1-7, 2016 is designated as the 47th Annual "Municipal Clerks Week". On behalf of the Commission and staff, I would like to extend our appreciation to our City Clerk Joyce Raftery, Deputy City Clerk Janet Day, and the City Clerk's Office staff, Karissa Cook, Liz Keys and Denise Magliotti, for the services which they provide to our community. The Clerk "serves as the professional link between the citizens, the local governing bodies and agencies of government at other levels."

**C. [Proclamation - National Association of Letter Carriers "Stamp Out Hunger" Food Drive Day](#)**

**Background:**

Proclamation to recognize the letter carriers who coordinate and help execute the Florida Letter Carriers Food Drive each year. The 24th anniversary of "Stamp Out Hunger" Food Drive will be held Saturday, May 14th, 2016. This event is the nation's largest one-day effort to combat hunger.

**Attachments:** [NALC Stamp Out Hunger](#)

**D. [Recognition - Top Shelf Car Wash](#)**

**Background:**

A special thanks to the following: Top Shelf Car Wash owners, Chip Burton and Steve Mountcastle and Top Shelf employees for their help in the Relay for Life fundraiser for Team Commish.

Cash donations made by Car Wash patrons: \$252.28  
426 cars washed today: \$426.00

Total Funds donated: \$678.28

In-kind donations from Top Shelf owners - paying for the banner and T-Shirts: \$340.21

In-kind donations from Top Shelf Car Wash of 70 free \$6.00 car washes: \$420.00

Total In-kind donations: \$760.21

For a grand total of: \$1,438.49. This does not include the hours donated by the Top Shelf design team to design and order the banner and T-shirts.

E. [Presentation - Quarterly Reports of City Advisory Boards/Committees - Joyce Raftery, City Clerk \(386\) 878-8502.](#)

**Background:**

Quarterly Reports of City Advisory Boards/Committees:

- 1) Deltona Economic Development Advisory Board - (Presented by Chairman Tanya Boggs)
- 2) Planning and Zoning Board - (Written Report Only)
- 3) Firefighters' Pension Plan Board of Trustees - (Written Report Only)

**Attachments:**

[DEDAB 2016 1st Quarter Report](#)  
[P&Z 2016 1st Quarter Report](#)  
[FFPP 2016 1st Quarter Report](#)

F. [Super Star Student of the Month Certificates for April 2016](#)

**Background:**

Super Star Student of the Month awards for April 2016 will be presented to:

1. Deltona Lakes Elementary, Coen Haas, 2nd Grade
2. Discovery Elementary, Armani Ramos, 2nd Grade
3. Enterprise Elementary, Jillian Fox, 4th Grade
4. Forest Lake Elementary, Zoie Martin, 5th Grade
5. Friendship Elementary, Nicholas Morrissette, 5th Grade
6. Pride Elementary, Kiana Owens, 4th Grade
7. Spirit Elementary, Hailey Miller, 4th Grade
8. Sunrise Elementary, Jacob Navarro, 4th Grade
9. Timbercrest Elementary, Maya Vazquez, 2nd Grade
10. Galaxy Middle, Louis "Dietrich" Gvzmann Sivilotti, 8th Grade
11. Heritage Middle, Lauren Jackson, 6th Grade
12. Deltona High, Catharin MacFarlane, 12th Grade
13. Pine Ridge High, Vianca Pena, 11th Grade
14. University High, Austin Carter, 12th Grade

**Attachments:**

[April 2016 Super Star Student Achievements](#)

**6. CITY COMMISSION SPECIAL REPORTS:**

**7. PUBLIC FORUM: - Citizen comments limited to items not on the agenda and comments on items listed on the agenda will take place after discussion of each item.**

*Citizen comments for any items. (4 minute maximum length per speaker)*

**CONSENT AGENDA:** The consent agenda contains items that have been determined to be routine and non-controversial. If anyone in the audience wishes to address a particular item on the consent agenda, now is the opportunity for you to do so. Additionally, if staff or members of the City Commission wish to speak on a consent item, they have the same opportunity.

**8. CONSENT AGENDA:**

**9. ORDINANCES AND PUBLIC HEARINGS:**

- A. [Public Hearing - Ordinance No. 13-2016, Creating a new Article II, "Distribution of Unsolicited Materials," of Chapter 38, "Environment," of the Code of Ordinances, for second and final reading - Becky Vose, Legal Department \(407\) 448-0111.](#)

[Strategic Goal: Public Safety - focus on the City's beautification program.](#)

**Background:**

This ordinance would prohibit and prevent the indiscriminate throwing of unsolicited newspapers, handbills, advertisements, or other paper materials on lawns, driveways, rights of way, or porches, when such materials can be blown around, can cause unsightly littering and the clogging of storm drains, and can cause the general decrease in the aesthetic quality of neighborhoods with associated lowering of property values.

**Attachments:** [Ordinance No. 13-2016 \(Distribution of Unsolicited Materia](#)

- B. [Approval of Ordinance No. 20-2016; Amending Chapter 94, "Impact Fees," Section 94-8, "Payment," of the Code of the City of Deltona; Changing when Impact Fees are Paid and Conditions of Payment, for second and final reading. - Becky Vose, Legal Department \(407\) 448-0111.](#)

[Strategic Goal: City infrastructure improvement and related funding.](#)

**Background:**

Ordinance No. 20-2016 revises the regulations regarding the payment of impact fees; changing when impact fees are paid and the conditions of payment. Formerly, impact fees were due prior to certificate of occupancy, but under the new ordinance, they will be due upon issuance of building permit.

**Attachments:** [Ordinance No. 20-2016](#)

- C. [Public Hearing - Halifax Crossings Final Plat \(FP 16-001\) - Chris Bowley, Planning and Development Services, \(386\) 878-8602.](#)

[Strategic Goal: Economic Development.](#)

**Background:**

On April 21, 2016, the City's Development Review Committee (DRC) reviewed the Final Plat (FP 16-001) for the above listed site. Based on the above, the attached Final Plat is being brought to the City Commission for review and approval (please see the attached Final Plat and staff report). All comments cited in the attached DRC staff report have been satisfied.

**Attachments:**

[FP16-001 Halifax Crossings Staff Report](#)  
[TetraTech FP Review 040516](#)  
[Sheet 1 Halifax Crossings Final Plat](#)  
[Sheet 2 Halifax Crossings Final Plat](#)  
[Sheet 3 Halifax Crossings Final Plat](#)  
[Sheet 4 Halifax Crossings Final Plat](#)  
[Sheet 5 Halifax Crossings Final Plat](#)  
[Sheet 6 Halifax Crossings Final Plat](#)

- D. [Request for approval of Resolution No. 2016-19 - Approval of Prior Year \(FY 2014/2015\) Budget Carry Forward of Municipal Complex Funds - Robert Clinger, Finance Director \(386\) 878-8552.](#)

[Strategic Goal: Infrastructure](#)**Background:**

There were remaining funds from the FY 2014/2015 Budget for the laying of fiber optic lines due to the fact that the project was not completed by year end. Staff would like to carry these funds over into the current budget year so as to allow for completion of the project.

**Attachments:**

[Budget Amendment 2016-31-1](#)  
[Res 2016-19 budget amendment carry forward](#)

**10. OLD BUSINESS:****11. NEW BUSINESS:**

- A. [Request approval of sole source recommendation for Brighthouse - Steve Narvaez, IT \(386\) 878-8802.](#)

**Background:**

Brighthouse custom built this network completely off their existing fiber backbone that exists within the City. No other vendor has the coverage or ability to match the delivery speeds we currently receive from Brighthouse. See attached Brighthouse PDF that shows the benefits the City receives on top of our network services.

**Attachments:**

[City of Deltona BHN Partnership sole source](#)  
[City of Deltona 2016](#)

**12. CITY ATTORNEY COMMENTS:****13. CITY MANAGER COMMENTS:****14. CITY COMMISSION COMMENTS:****15. ADJOURNMENT:**

*NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).*

*Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk, Joyce Raftery 48 hours in advance of the meeting date and time at (386) 878-8500.*