



# Arts and Crafts Festival Registration Form

The City of Deltona is hosting its **5<sup>th</sup> Deltona Arts and Crafts Festival** from **10 A.M. to 3 P.M., Saturday, November 4, 2017** at City Hall, 2345 Providence Blvd., Deltona, FL 32725. The Deltona Arts and Crafts Festival will offer families an opportunity to browse or purchase hand-crafted, quality items. This Arts and Crafts Festival is geared for **all ages and abilities**. We'd like you to be a part of it!

**Space is limited. There is a \$25 vendor fee** that will be used to offset some of the cost of the Arts and Crafts Festival. Please fill out the registration form below and return it with your **check or money order made payable to: City of Deltona**, 2345 Providence Blvd., Deltona, FL 32725 no later than Friday, **October 22, 2017**. If you have, any questions please feel free to contact Crystal Edwards at the City of Deltona, Parks & Recreation Dept., (386) 878-8906, Fax (386) 878-8901 or email [cedwards@deltonafl.gov](mailto:cedwards@deltonafl.gov). All participants will be furnished with one table and two chairs.

Contact Person	
Address	
City, State, Zip	
Email	
Phone	
Business/ Organization Name	
Location (City/County)	
Non-Profit #	
City Tax #	
County Tax #	
Description of items for sale:	

**“Under the Americans with Disabilities Act, the City of Deltona must make reasonable accommodations to allow a person with a disability to take part in a program, service or activity. If you are disabled, please let us know of your disability needs in advance. Please call the Deltona Parks & Recreation office at 386-878-8900.”**

<b>FEES</b>		
Arts & Crafts Vendor	\$25.00 – Per space	

\*Indoor space is limited and will be assigned on a first come, first serve basis. If you prefer to be outdoors, please make note here \_\_\_\_\_.

\*All items sold must be handmade. No preformed ceramics, imports, wholesale or resale items will be allowed.

\*Exhibitors are responsible for collecting and paying all taxes.

\*Set up will begin at 8:00 A.M. with all vendors having checked in and parked their vehicle in the designated area prior to 9:30 A.M.

\*The City of Deltona will not provide tents or power to our vendors, so please plan accordingly.

\*Attach 2 or more photos (digital accepted) of your art or craft with this registration form.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**FOR OFFICE USE ONLY**

<b><u>COMPLETE APPLICATION RECEIVED</u></b>	
<b><u>PHOTOS RECEIVED</u></b>	
<b><u>ITEMS APPROVED</u></b>	
<b><u>DATE PAID</u></b>	
<b><u>REGISTRATION UPLOADED</u></b>	
<b>INDOOR</b>	<b>OUTDOOR</b>

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**City of Deltona Fire Department**  
**Fire Safety Division**  
 Phone (386) 878-8656  
 Fax (386) 878-8651  
[Lnadeau@deltonafl.gov](mailto:Lnadeau@deltonafl.gov)

**OFFICE USE ONLY**

**Items:**

Pop Up: Y N  
 Pre-Packaged Food: Y N  
 Cooking on site: Y N  
 Handouts: Y N  
 Generator: Y N Elec Gas  
 Misc: \_\_\_\_\_

**Arts & Crafts Festival – Saturday, November 4, 2017**

**SPECIAL EVENTS VENDOR PRE - INSPECTION CHECKLIST**

The following items are required inspections by the Deltona Fire Department, **Fire Safety Division** for the below listed special event. Deadline for applications and Pre-Inspections are Friday, October 27, 2017, with NO Exceptions. Vendors are encouraged to call with any questions. **ALL VENDORS ARE REQUIRED TO CALL 386-878-8656 or 386-878-8655, TO SCHEDULE REQUIRED INSPECTIONS. FAILURE TO DO SO, MAY RESULT IN THE VENDOR BEING SUSPENDED AND/OR REVOKED FROM EVENT (this includes the day of the event).**

**Event Name:** 2017 Arts & Crafts Festival – Deltona City Hall **Permit #:** SE 17-014  
**Event Address:** 2345 Providence Blvd **Type Permit:** Food/Other Vendor  
**Vendor Name/Contact:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Vendor e-mail address:** \_\_\_\_\_ @ \_\_\_\_\_

**SITE/ACCESS**

- Site Plan/Layout shall be submitted and approved
- Tents or membrane structures are a minimum of 10 ft between stake lines [1:25.2.3.1]
- Tents, not exceeding 1200sq ft and located in open spaces, shall not be required to be separated from each other, provided that safety precautions meet the approval of the AHJ [1:25.2.3.4]
- Tent fabrics shall meet the flame propagation performance criteria contained in NFPA 701, *Standard Methods for Fire Tests for Flame Propagation for Textiles and Films*. [1:25.2.2.1] *A copy of the flame resistant certificate shall be submitted along with the vendor application. Affixed to each tent there shall be a flame resistant tag/label.*
- Portable fire extinguishers of approved types shall be furnished and maintained in tents and vendor booths in such quantity and in such locations as directed by the AHJ. [1:25.2.5] A minimum of one portable fire extinguisher with a rating of not less than **3A-40B:C**, provided
- Fire extinguishers are properly inspected and **have current certification**
- Fire department access is not less than 20 ft of unobstructed width between rows [1:18.2.3.4.1.1]
- The finished ground level enclosed by any tent, and the finished ground level of not less than 10 ft outside of the tent is clear of combustible material or vegetation [1:25.2.4.1]
- Smoking shall not be permitted in any tent. [1:25.2.4.2] **"NO SMOKING"** signs posted at 20 ft intervals around the perimeter of the tent
- NO open ground fire shall be allowed.**

**COOKING/CONCESSIONS/APPLIANCES**

- A minimum of one portable fire extinguisher, with a minimum rating of **3A:40-B:C**, shall be provided for each concession stand
- Concession stands utilized for cooking shall have a minimum of 10 ft of clearance on two sides and not be located within 10 ft of amusement rides or devices. [1:10.15.8]
- Cooking concessions shall provide a copy of food handler certificate
- L/P / cooking fuels/generators are properly installed and protected in accordance with NFPA 54, *National Fuel Gas Code*, and NFPA 58, *Liquefied Petroleum Gas Code*  
Cylinders shall be positioned so that the discharge from the cylinder pressure relief device is located:





## City of Deltona Fire Department

### Fire Safety Division

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## Arts & Crafts Festival – Saturday, November 4, 2017

### COOKING/CONCESSIONS/APPLIANCES (cont'd):

- At least 3 ft (1 m) horizontally away from any building opening that is below the level of such discharge
- At least 5 ft (1.5 m) in any direction away from any exterior source of ignition, openings into direct vent (sealed combustion system) appliances, or mechanical ventilation air intakes [58:6.3.1]
- [X] Generators are separated from temporary membrane structures and tents by a minimum of 5 ft and are protected from contact by fencing, enclosure or other approved means [1:25.1.12.1]
- [X] Cooking equipment used in mobile or temporary concessions that produces grease-laden vapors shall be protected by an approved commercial cooking exhaust hood and fire extinguishing system in accordance with NFPA 96, *Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations*. [1:50.2.1.9] **A.50.4.3.2** *Examples of cooking equipment that produce grease-laden vapors include, but are not limited to, appliances such as deep-fat fryers, ranges, griddles, broilers, woks, tilting skillets, and braising pans. [96:A.10.1.2]*
- [X] Class K portable fire extinguisher provided as secondary backup to commercial cooking fire extinguishing system [1:50.4.4.1]
- [X] Fire Extinguisher(s)/Suppression System(s) properly installed, inspected and certified
- [X] NO deep fat, stoves and/or turkey fryers shall be allowed
- [X] Enclosed areas meet egress requirements

### GENERAL FIRE SAFETY

- [ ] **Life Safety Evaluation.** The AHJ shall be permitted to order a life safety evaluation in accordance with 10.15.3. [1:10.15.3]
- [X] **Electrical Equipment.** All electrical appliances, fixtures, equipment, or wiring shall be installed and maintained in accordance with NFPA 70, *National Electrical Code*. [1:10.15.7] [1:11.1.2]
- [ ] **Standby Fire Personnel.** Where required by the AHJ, standby fire personnel shall be provided and comply with 1.17.15. [1:10.15.4]
- [ ] **Communications.** Where required by the AHJ, a method of notifying the fire department in the event of an emergency shall be provided and readily available to the public. [1:10.15.9]
- [X] **Internal Combustion Power Sources.** Fuel tanks shall be of adequate fuel capacity to permit uninterrupted operation during normal operating hours; refueling shall be conducted only when not in use; power sources shall be isolated from contact with the public by either physical guards, fencing, or an enclosure. [1:10.15.10]
- [ ] **Parade Floats.** Motorized parade floats and towing apparatus shall be provided with a minimum of **3A:40-B:C**, rated portable fire extinguisher readily accessible to the operator. [1:10.17.2]
- [ ] **Smoke Alarms.** A minimum of one single station smoke alarm shall be located in all stock or equipment trailers when they are used for sleeping purposes. [1:10.15.6]

Vendor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Fire Inspector's Signature: \_\_\_\_\_ Date: \_\_\_\_\_