



# Vendor Application 2017

Internal #SE17-013

## City of Deltona Spooktacular Vendor Application

Choose a day: Friday, October 27<sup>th</sup> \_\_\_\_\_ or Saturday, October 28<sup>th</sup> \_\_\_\_\_

Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_ Alt Phone #: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Tax ID#: \_\_\_\_\_

Briefly describe or attach your menu and the prices you expect to charge for food items, glow-in-the-dark products, and/or souvenirs:

\_\_\_\_\_  
\_\_\_\_\_

Size of space requested: 10' x 10'

Number of people attending the event: \_\_\_\_\_ Non-Profit #: \_\_\_\_\_

Business Tax for City you reside in: \_\_\_\_\_ Specify City: \_\_\_\_\_

Any special requirements: \_\_\_\_\_

\_\_\_\_\_

All vendors (cooking or not) are required to contact the Building & Enforcement Services Department, **Fire Safety Division** to have their inspection forms signed off for all City special events. **Inspections are required to be completed by 4:30 p.m. Monday, October 16th, 2017 with NO Exceptions.** Vendors are encouraged to call with any questions. **ALL VENDORS ARE REQUIRED TO CALL 386-878-8655 or 386-878-8656, TO SCHEDULE REQUIRED INSPECTIONS. FAILURE TO DO SO, MAY RESULT IN THE VENDOR BEING SUSPENDED AND/OR REVOKED FROM EVENT (this includes the day of the event).**

We will do our very best to accommodate your organization's needs and the City reserves the right to approve/deny any vendor or product being provided as deemed necessary. For questions contact the Parks and Recreation Office at (386) 878-8900. Submit the completed Vendor Application packet which includes the Vendor Application, the completed and signed Special Event Vendor Pre-Inspection Checklist and a copy of your receipt which shows you paid the cashier the \$25 vendor fee. At this time staff will check for duplication of items being provided at the event.

**DEADLINE: 4:30 P.M. FRIDAY, OCTOBER 13, 2017 NO EXCEPTIONS.**



# City of Deltona Fire Department

## Fire Safety Division

Phone (386) 878-8656

Fax (386) 878-8651

[Lnadeau@deltonafl.gov](mailto:Lnadeau@deltonafl.gov)

### OFFICE USE ONLY

#### Items:

Pop Up:	Y	N
Pre-Packaged Food:	Y	N
Cooking on site:	Y	N
Handouts:	Y	N
Generator:	Y	N
Elec Gas:		
Misc:	_____	

**Spooktacular – Fri, Oct 27 & Sat, Oct 28, 2017 - Revised dates**

### SPECIAL EVENTS VENDOR **PRE - INSPECTION** CHECKLIST

The following items are required inspections by the Deltona Fire Department, **Fire Safety Division** for the below listed special event. Deadline for applications and Pre-Inspections are Friday, October 20, 2017, with NO Exceptions. Vendors are encouraged to call with any questions. **ALL VENDORS ARE REQUIRED TO CALL 386-878-8656 or 386-878-8655, TO SCHEDULE REQUIRED INSPECTIONS. FAILURE TO DO SO, MAY RESULT IN THE VENDOR BEING SUSPENDED AND/OR REVOKED FROM EVENT (this includes the day of the event).**

Event Name: 2017 Spooktacular – Soccer Complex Permit #: SE 17-013

Event Address: 1190 Saxon Blvd Type Permit: Food/Other Vendor

Vendor Name/Contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Vendor e-mail address: \_\_\_\_\_ @ \_\_\_\_\_

#### SITE/ACCESS

- Site Plan/Layout shall be submitted and approved
- Tents or membrane structures are a minimum of 10 ft between stake lines [1:25.2.3.1]
- Tents, not exceeding 1200sq ft and located in open spaces, shall not be required to be separated from each other, provided that safety precautions meet the approval of the AHJ [1:25.2.3.4]
- Tent fabrics shall meet the flame propagation performance criteria contained in NFPA 701, *Standard Methods for Fire Tests for Flame Propagation for Textiles and Films*. [1:25.2.2.1] *A copy of the flame resistant certificate shall be submitted along with the vendor application. Affixed to each tent there shall be a flame resistant tag/label.*
- Portable fire extinguishers of approved types shall be furnished and maintained in tents and vendor booths in such quantity and in such locations as directed by the AHJ. [1:25.2.5] A minimum of one portable fire extinguisher with a rating of not less than **3A-40B:C**, provided
- Fire extinguishers are properly inspected and **have current certification**
- Fire department access is not less than 20 ft of unobstructed width between rows [1:18.2.3.4.1.1]
- The finished ground level enclosed by any tent, and the finished ground level of not less than 10 ft outside of the tent is clear of combustible material or vegetation [1:25.2.4.1]
- Smoking shall not be permitted in any tent. [1:25.2.4.2] **"NO SMOKING"** signs posted at 20 ft intervals around the perimeter of the tent
- NO open ground fire shall be allowed.**

#### COOKING/CONCESSIONS/APPLIANCES

- A minimum of one portable fire extinguisher, with a minimum rating of **3A:40-B:C**, shall be provided for each concession stand
- Concession stands utilized for cooking shall have a minimum of 10 ft of clearance on two sides and not be located within 10 ft of amusement rides or devices. [1:10.15.8]
- Cooking concessions shall provide a copy of food handler certificate
- L/P / cooking fuels/generators are properly installed and protected in accordance with NFPA 54, *National Fuel Gas Code*, and NFPA 58, *Liquefied Petroleum Gas Code*  
Cylinders shall be positioned so that the discharge from the cylinder pressure relief device is located:





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#### COOKING/CONCESSIONS/APPLIANCES (cont'd):

- At least 3 ft (1 m) horizontally away from any building opening that is below the level of such discharge
- At least 5 ft (1.5 m) in any direction away from any exterior source of ignition, openings into direct vent (sealed combustion system) appliances, or mechanical ventilation air intakes [58:6.3.1]
- [X] Generators are separated from temporary membrane structures and tents by a minimum of 5 ft and are protected from contact by fencing, enclosure or other approved means [1:25.1.12.1]
- [X] Cooking equipment used in mobile or temporary concessions that produces grease-laden vapors shall be protected by an approved commercial cooking exhaust hood and fire extinguishing system in accordance with NFPA 96, *Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations*. [1:50.2.1.9] **A.50.4.3.2** *Examples of cooking equipment that produce grease-laden vapors include, but are not limited to, appliances such as deep-fat fryers, ranges, griddles, broilers, woks, tilting skillets, and braising pans. [96:A.10.1.2]*
- [X] Class K portable fire extinguisher provided as secondary backup to commercial cooking fire extinguishing system [1:50.4.4.1]
- [X] Fire Extinguisher(s)/Suppression System(s) properly installed, inspected and certified
- [X] NO deep fat, stoves and/or turkey fryers shall be allowed
- [X] Enclosed areas meet egress requirements

#### GENERAL FIRE SAFETY

- [ ] **Life Safety Evaluation.** The AHJ shall be permitted to order a life safety evaluation in accordance with 10.15.3. [1:10.15.3]
- [X] **Electrical Equipment.** All electrical appliances, fixtures, equipment, or wiring shall be installed and maintained in accordance with NFPA 70, *National Electrical Code*. [1:10.15.7] [1:11.1.2]
- [ ] **Standby Fire Personnel.** Where required by the AHJ, standby fire personnel shall be provided and comply with 1.17.15. [1:10.15.4]
- [ ] **Communications.** Where required by the AHJ, a method of notifying the fire department in the event of an emergency shall be provided and readily available to the public. [1:10.15.9]
- [X] **Internal Combustion Power Sources.** Fuel tanks shall be of adequate fuel capacity to permit uninterrupted operation during normal operating hours; refueling shall be conducted only when not in use; power sources shall be isolated from contact with the public by either physical guards, fencing, or an enclosure. [1:10.15.10]
- [ ] **Parade Floats.** Motorized parade floats and towing apparatus shall be provided with a minimum of **3A:40-B:C**, rated portable fire extinguisher readily accessible to the operator. [1:10.17.2]
- [ ] **Smoke Alarms.** A minimum of one single station smoke alarm shall be located in all stock or equipment trailers when they are used for sleeping purposes. [1:10.15.6]

Vendor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Fire Inspector's Signature: \_\_\_\_\_ Date: \_\_\_\_\_