

**NOTICE OF COMMENCEMENT**

State of Florida  
County of Volusia

Permit Number \_\_\_\_\_

Tax Parcel Number: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_

The **UNDERSIGNED** hereby gives notice that improvement will be made to certain real property, and in accordance with **Chapter 713, Florida Statutes**, the following information is provided in this **NOTICE OF COMMENCEMENT**.

1. **Description of Property:** (Legal description of the property, and street address if available)  
\_\_\_\_\_  
\_\_\_\_\_

2. **General Description of Improvement:** \_\_\_\_\_

3. **Owner Information:**  
a. Name and Address: \_\_\_\_\_  
b. Interest in Property: \_\_\_\_\_  
c. Name and address of fee simple title holder (if other than owner):  
\_\_\_\_\_

4. **Contractor:** Name and Address:  
a. Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

5. **Surety:** Name and Address: \_\_\_\_\_  
a. Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_  
b. Amount of Bond: \$ \_\_\_\_\_ .00

6. **Lender:** Name and Address: \_\_\_\_\_  
a. Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

7. Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by Section 713.13 (1)(a)7., Florida Statutes:  
a. Name and Address: \_\_\_\_\_  
b. Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

8. In addition to himself, Owner designates \_\_\_\_\_ of \_\_\_\_\_  
To receive a copy of the Lien Notice as provided in Section 713.13(1) (b), Florida Statutes.  
a. Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

9. Expiration date of Notice of Commencement (the expiration date is one (1) year from the date of recording unless a Different date is specified). \_\_\_\_\_

**WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART 1, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.**

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Print Name of Owner

STATE OF FLORIDA, COUNTY OF \_\_\_\_\_  
Affirmed and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ by \_\_\_\_\_ who is  
Personally known to me or who has produced \_\_\_\_\_ (type of ID) identification.

\_\_\_\_\_  
Signature of Notary Public State of Florida

\_\_\_\_\_  
Print, Type or Stamp Name of Notary

(SEAL)