

CITY OF DELTONA

CITY MANAGER'S OFFICE

To: Deltona City Commission
From: Faith G. Miller, City Manager
Subject: Weekly Courtesy Report
Date: April 27, 2012

CITY MANAGER'S OFFICE thru 04/27/2012

Communication:

- Organized employees who manned a City booth, information and a display for Deltona Spring Fest.
- Compiling budgetary needs for the Communications Office for the 2012-2013 Fiscal Year.
- Attended training with the Deputy Fire Chief on "Legal Issues and Disasters: Things You Should Know" given by the Institute for Public Safety and Justice.
- Updated DeltonaTV Program Schedules for the Week of April 29.
- Updated DeltonaTV programming—UCF (Global Perspectives, MetroCenter Outlook), White House Chronicle, VA Weekly News, UF Environmental programs—for the Week of April 29.
- Met with Denise White/All State Insurance, to review preliminary ideas for Hurricane Preparedness Seminar, scheduled for Tuesday, June 5th.
- Assisted Fire Dept. with the technical set-up (projector, computer) in the Chambers, for Deltona Fire Safety Awareness Class.
- Developing material for the May issue of the Pride.
- Writing script/pre-production for Relay for Life Advanced.
- Videotaped 2012 Volunteer Appreciation Lunch, for broadcast at a later date.
- Created GFX for the Special Commission Meeting.
- Updated the Deltona Jobs Program Listings for DeltonaTV.

Media Relations:

- Provided information regarding the following items to Mark Harper/Daytona Beach News Journal:
 - The legality of keeping bees in Deltona;
 - The possibility of recurring Food Truck events;
 - Correspondence between the City Manager, City Attorney and the legal representatives for Dare Wear.

Press Release/s:

- Harvey Scholarship Member Recruiting
- City of Deltona Arbor Day/Earth Day

Business Development:

- Attended the Deltona CRA committee meeting to preview the CRA presentation to Volusia County on April 26th.
- Worked on the Deltona Economic Development Advisory Board (DEDAB) Sub-committee for guest speakers and agendas.
- Met with Dustin Oehler to discuss DEDAB and DEDAB Sub-committee business, review his consulting business, and discuss a possible "Taste of Deltona" event.

- Spoke with Joseph Walsh, Ph.D., Senior Project Scientist with Cardno-Entrix, in Pinellas County, regarding the Deltona Scrub Jay Mitigation Project.
- Met with John Booker, Staff Representative for Congressman John Mica, regarding the Small Business Seminar that Congressman Mica is hosting in the Commission Chambers on the morning of May 11th.
- Contacted James Sada regarding the ribbon cutting for his new business, Expert Auto Care on Elkcam Blvd.
- Solicited Brian Hill of Brian's Bar-B-Q to open a Deltona location.
- Met with Rob Field, Candidate for District 2 to discuss economic development in Deltona.
- Attended the Deltona Middle School Student Advisory Council, acting as a governmental community member.
- Attended the Orange City Commission meeting to learn about Orange City's CRA project and learn about their "best practices", preparatory to our meeting with Volusia County on April. 26th.
- Attended a meeting with Volusia County staff regarding Deltona's CRA plans.
- Met with Ruth Garcia, prospective entrepreneur, and Van Canada with the Small Business Development Center to discuss Ms. Garcia's plans for opening a business in Deltona.
- Attended a meeting of the "myRegion.org" Regional Advisory Board meeting, held in Orange City.
- Met with Sheri Sallade who will be assisting as an administrative assistant, in solicitation of businesses to Deltona.

BUILDING & ENFORCEMENT SERVICES thru 04/20/2012

Building Services Division:

Building Permits issued for the week	62
Valuation of work permitted for the week.....	\$289,017
Inspections completed for the week	150
Total Permits issued for Fiscal Year 11/12	1,617
Valuation of work permitted for the year 11/12	\$12,664,954

Permits Issued:

A/C Change Out	7
Addition	1
Demolition	1
Dock.....	1
Electrical	4
Exterior Renovation.....	3
Fence.....	9
Gas Installation	2
Generator	1
Interior Repair.....	1
Plumbing Re-pipe	1
Pool Above Ground	1
Pool Enclosure	2
Pool In Ground.....	5
Reroof	8
Right of Way.....	3
Screen Enclosure.....	2
Shed	2
Sign	1
Water Heater Replacement	4
Window Replacement	4
Total	62

FIRE/RESCUE DEPARTMENT thru 04/25/2012

Fire Chief Staples:

- Completed an Emergency Management course – Mitigation Strategies for Emergency Managers. This program educates EM Directors and Managers in developing mitigation strategies for their community. Volusia County’s Local Mitigation Strategy (LMS) group was touted as one of the area’s most successful programs. This group has been headed by Deputy Chief Rogers for the last 6-7 years.
- Attended VCFCA 5-Bugle Meeting. Discussion items included: Countywide Closest-Unit and Automatic Aid agreement; development/refining Emergency Evacuation and Firefighter Down/MAYDAY communications and fireground command and control; presentation by Communications International/Harris Corporation about interoperability of 800 Mhz radios and requirements to meet P25 requirements in FY 2013/14.
- Participated in Pediatric Education for Pre-hospital Providers (PEPP) continuing education for department employees.

Deputy Chief Rogers:

Alarm summary 4/18/2012 thru 4/24/2012

Structure fire	02
Vehicle Fire	00
Wild land, grass	05
Misc. Fire	10
ALS Medicals	67
BLS & Misc. Medicals	83
Hazardous Condition	16
Service Calls	07
Good Intent	19
<u>False Alarms</u>	<u>06</u>
TOTAL	215

Deputy Chief Rafferty:

- Completed 2 State Matching Grant Applications.
- Attended Budget meeting with staff.
- Meeting with Daytona State College student for photo project.
- Taught Pediatric Training class (PEPP) to all personnel.
- Meeting with all personnel (Contingency Transport).
- Worked on EMS Week event for May 2012.
- Meeting with EVAC Ambulance re: Contingency Transport.

Deputy Chief Debose:

- Facilitated an Explorer Advisor meeting. In this meeting the advisors discuss the direction the Explorer group is going. We discuss things such as fund raisers, since the Explorers are not funded by the department, events the group plans to attend throughout the year, classes that need to be taught and the overall functionality of the group.
- Attended PEPP refresher, which is a requirement to keep paramedic certification. PEPP (Pediatric Education for Prehospital Professionals) is a course that teaches the intricacies of dealing with pediatric patients, which range from newborn to age 21.
- Facilitated a program entitled “Learning for Life Youth Personal Safety Awareness”, this program is sponsored by the BSA (Boy Scouts of America). The program included the following topics: Suicide Prevention, Internet Safety, Peer Sexual Harassment and Acquaintance Rape. The program was designed to give our youth a better understanding of the above listed topics. The program was attended by the

entire Deltona Fire Department Explorer group and one police Explorer from the Deland Police Department. Guests included Nick Pizza and Mack Thomas who both offered great insights to our youth on the various topics.

HUMAN RESOURCES DEPARTMENT thru 04/25/2012

- Performance Evaluations processed: 3
- Deltona JOBS Program Folders
 - 1st Floor lobby – (0) added
 - 2nd Floor lobby – (10) added
 - Total # of Deltona JOBS Program folders taken – (1147)
- Applications received:
 - (01) Wastewater Operator
 - (01) Water Operator
 - (31) Customer Service Rep
 - (07) Lead Utility Service Rep
- Met with several Department Directors regarding personnel issues and coordination of personnel actions.
- Setting up interviews for Customer Service Rep on May 3 & 4.
- Background check, Utility Systems Tech.
- Posted the Lead Utility Service Rep. position.
- Prepared various “Nice Job” and “Years of Service” employee recognition certificates.
- Processed 2 FMLA actions.
- Received check from CBE for “On the Job Training Program” for one participant (Utility System Tech) for \$892.80
- HR Manager & HR Rep. attended Florida League of Cities’ Employee Benefits Seminar.
- Completed William S. Harvey quarterly report.
- Coordinating budget reclassification meetings with key department heads.
- Working on the HRD FY 2012/13 budget.
- Facilitated a budget reclass meeting for two Public Works positions and forwarded committee’s recommendations to the City Manager.
- Worked with the Public Works Dept. to prepare final draft for a proposed reclassified position.
- Working with the City’s classification plan review consultant to have benchmark organizations return the distributed survey to Mercer Group.
- Met with Nationwide program manager Angela Buchanan to review their plans and program updates.
- Coordinating the Legislative Hearing regarding the IAFF Local 2913’s demand to bargain impasse over the contract’s Promotions Article.

Risk Management

- Conducted initial investigation of lightning damage to water plant #8 with insurance adjuster.
- Performed field evaluation of fallen trees on/from City property as a result of severe weather.
- Coordinating two claims by residents for property damage with insurance adjuster.
- Worked with insurance attorney on file strategy for three Worker’s Compensation claims.

PARKS AND RECREATION DEPARTMENT thru 04/22/2012

Administration:

- Farmers Market: 2 vendors, 135 cars.
- Processed 6 permits for pavilion rentals.

Facility Use Permits:

- | | | |
|------------------------------------|-----------------|---------------------------|
| • Deltona Community Center | 1 permit issued | Weekly attendance – 1,047 |
| • Harris M. Saxon Community Center | 1 permit issued | Weekly attendance – 286 |
| • Wes Crile Park | 2 permit issued | Weekly attendance – 5,221 |
| • Skate Park | 8 new passes | Weekly attendance – 722 |

Special Events/Programs:

- Amphitheater:
 - 2012 Concert series featuring Scott Brown Band (Country/Western) May 12th at 7:00 p.m.
- City Hall:
 - Arbor Day, Friday, April 27th at 11:00 a.m.
- Dewey Boster Sports Complex:
 - Volusia County Hispanic Association Latin Festival is scheduled for Sunday, April 29th.
- Harris M. Saxon Community Center:
 - Boys and Girls Club after school program continues.

City Leagues Currently Underway:

- Men's senior league continues.
- Men's league continues.

Partner Leagues Currently Underway:

- FBVA spring season continues.
- West Volusia Youth Baseball spring season continues.
- Deltona Little League spring season continues.
- Deltona Youth Soccer spring season continues.

Parks Maintenance:

Weekly tasks include opening all the parks in the a.m., cleaning restrooms at parks, picking up and emptying trash at all parks and facilities; picking up trash around all pavilions; taking goods to storage, including seasonal items; cleaning the depot trailer, barn and yard; cleaning pavilion areas (ceilings, tables, grilles, etc.); cleaning playgrounds and sidewalks, taking vehicles to Fleet for maintenance, replacing damaged paper towel and toilet paper dispensers.

- Mowed, edged and weed-whacked at City Hall and Wes Crile Park.
- Campbell Park – Repaired irrigation; replaced flush valve diaphragm.
- Dewey Boster – Restroom repairs.
- Dupont Lakes – Repaired score booth.
- Dwight Hawkins – Repaired water fountain.
- Festival Park – Repaired playground equipment; removed graffiti from playground slide due to vandalism; pressure washed and painted restroom; pressure washed and painted perimeter fence.
- Harris Saxon – Cleaned gutters; trimmed bushes around backflow valves.
- Manny Rodriguez – Repaired sections of perimeter fence.
- Veterans Memorial – Built form and poured for anchor; repaired picnic tables; removed foam boards and stone pad; checked irrigation lines.

- Wes Crile Park – Repaired irrigation; adjusted splash pad gate; washed closet; added new restroom signs to splash pad restrooms.
- Miscellaneous:
 - Moved Halloween sets from storage units to new barn at Dewey.
 - Removed remaining items from P&R storage units to Room 149.
 - Treated rust, pressure washed and painted anchor.
 - Took tables, chairs and boxes to Dewey for Spring Fest.

City Hall, Fire Station, Sheriff's Department and 1691 Providence (Sheriff) Building Maintenance:

Weekly janitorial service includes cleaning the Fire Station and inspecting Sheriff's building; opening and closing City Hall; vacuuming the chambers and other areas; emptying trash and recycled bins from DSC classrooms and all City departments; setting up Commission Chambers for various meetings and resetting afterwards; checking temperature throughout the building; replenishing restroom supplies throughout the entire building; replacing soap dispensers; cleaning all restrooms (floors, toilets, sinks, etc.); unclogging various toilets in restrooms on both floors; unclogging water fountains; replacing light bulbs throughout the building, courtyard and walkway; replacing restroom fresheners and batteries; moving or assembling furniture for various departments; hanging pictures (as requested) throughout City Hall; spraying and pulling weeds from various areas, trimming bushes and trees, watering sod and new shrubbery; walking the grounds and picking up trash; emptying all trash receptacles outside; sweeping sidewalk; cleaning front of building, retrieving supplies from storage at various times.

- Escorted Electrical Solutions

Sports Turf Maintenance:

- Normal routine maintenance at:
 - Dewey Boster Sports Complex
 - Baseball and Pony League Fields
 - Vann Park
 - Dupont Lakes
 - Wes Crile Park
 - Fertilized Vann Park, Dupont Lakes, Wes Crile and Campbell Parks.
 - Sprayed Campbell Park with Echelon (herbicide).
- Sports Complex:
 - Fertilized Sports Complex and Pony League.
 - Set up and cleaned up (bleachers, fencing and irrigation) for Spring Fest.
 - Completed irrigation project.
 - Spot sprayed with Echelon (herbicide).

PLANNING & DEVELOPMENT SERVICES thru 04/26/2012

Executive Summary:

The Planning and Development Services Department is thoroughly entrenched in the establishment of the City's Community Redevelopment Area. Staff attended Orange City staff's presentation of their Findings of Necessity to their City Council, which received unanimous approval, in order to learn about their efforts to establish a CRA. We will be meeting with the Deputy County Manager this week to discuss the initial process of a CRA along the Deltona Boulevard corridor, including two interchanges at Saxon and Doyle Rd. with I-4. Staff prepared a presentation in preparation for that meeting.

Planning:

The Planning Section received a Final Site Plan application from the RaceTrac site proposed to be located within the Deltona Village site. That will be routed for comment to be taken to the DRC. Staff made revisions to the Sign Ordinance per the City Commission's comments at the April 16th public hearing, and updated the Agenda Memo package for the May 7th City Commission hearing. We also prepared for the Granny Flat discussion at the April 26th City Commission Workshop.

Housing & Community Development:

The Community Development Section saw progress within the NSP program this week. The overall goals going forward in both NSP 1 and 3 in order are as follows:

1. Sell the homes purchased with Program Funds (funds assigned by HUD) within the NSP 1 program by the middle of 2013. These 53 properties have to be closed upon and Habitat has to complete its remaining home.
2. Buy homes within the NSP 3 program with Program Funds. The City has acquired four homes and needs to purchase 10-15 houses to complete that effort.
3. Continue to buy, rehabilitate, and sell homes using Program Income. This is an on-going effort.

To-date within NSP 1, there are 40 sold homes, six homes with contract offers, six homes with no offers, one home to be completed by Habitat, and one home purchased with Program Income. Within NSP 3, there are four (4) homes purchased and none sold.

Finally, since the initial discussion on the potential to provide a dwelling for homeless people within the City, Staff searched for multi-family units that were duplexes or greater (i.e., quad units). There were a few potential locations; however, none of the units were 100% vacant. In the case of a duplex, only one side was vacant, and the one potential quad building had tenants in three of the four units. Therefore, the potential to implement the program using CDBG funds to buy the property and partner with the Volusia/Flagler County Coalition of the Homeless is diminished until a unit or units can be purchased.

PUBLIC WORKS thru 04/20/2012

Traffic Operations:

Weekly tasks include monitoring crews and downloading and evaluating traffic survey information.

- **Signs:**
 - Completed 6 sign repair work tickets in the City.
 - Fabricated and installed 34 new street name signs.
 - Fabricated and installed 1 "Curve Advisory" sign.
 - Replaced from stock 1 new stop sign at Newmark Dr & Copperfield Av.
 - Replaced from stock 1 new speed limit sign at Catalina Blvd.
- **Asphalt:**
 - Completed 9 asphalt repair work tickets – 8 tons.
- **Thermoplastic Striping:**
 - 24" stop bars – 8
- **Message Board – Spring Fest**
- **Miscellaneous:**
 - Removed graffiti from road at Ross Dr & White Plains St; Commerce Av & Beckwith St; Newmark Dr & Copperfield Av.
 - Resheeted 5 used stop signs and put into stock.

Field Operations:

Weekly tasks include evaluating work orders called in by residents.

- **Beautification:**
 - Medians:
 - Providence Blvd – routine maintenance; picked up perennial peanuts for median.
- **Concrete:**
 - Sidewalk repairs – 2759 Newmark Dr – 4’x 5’, 6’x 5’, 4’x 5’, 3’x 5’; 2673 Newmark Dr – 20’x 5’; 1052 Hancock Dr W – 8’x 8’; 1181 Page Dr E – 6’x 4’; 999 Shorecrest Ave – 2’x 4’, 18’x 4’.
 - Grinding – 1599 Clearfield St.
- **Clam Truck:**
 - Debris – 18
 - Trimming – 7
- **Drop Offs:**
 - Repaired drop offs at 1390 Sonnet Ct – 1480 Amy Cir; 1430 Tune Av.
- **Miscellaneous:**
 - Emptied city owned trash containers throughout the City.
 - Ground tree stump at Anderson St & Galloway Av.

Fleet Maintenance Division:

- | | | |
|------------------------------|--------|--------------|
| • Vehicles | PM – 5 | Repairs – 6 |
| • Equipment | PM – 3 | Repairs – 15 |
| • Road Calls | 3 | |
| • Parts Run/Vehicle Delivery | 3 | |
| • CDL Testing | 1 | |

Stormwater Division:

Weekly tasks include check and monitor all electric pump stations; respond to all safety concerns; talk to residents about their concerns; check and record lake levels; manage current CDBG projects; implement NPDES Inspection program.

- **Construction Crew:**
 - 1929 Old Mill S – reshaped swales and placed sod.
 - 1201 Old Mill N – used aquatech to clear pipe and built box.
 - 1211 Old Mill N – poured a concrete berm across driveway.
 - Stanton/Worthington – repaired areas around box.
 - 1114 Cambridge – dug out asphalt patch; compacted; replaced asphalt.
 - 221 Kent – reshaped ditch and placed sod.
 - Lyric/Peak – removed collar around box; compacted.
- **Drainage Area Maintenance (Aebi Mowing):**
 - 6.5 Acres of drainage areas maintained.
 - Ditches mowed – 987 Waycross; 201 Sheryl; 2580 Bentley; 2150 Deck; 1275 Seybold; 2964 Covington; 1942 Concert; 1896 Concert; 1810 Concert; 1782 Concert; 2149 Vance; 2293 Asbury; 1660 Dublin; 2348 Statler; 1583 Carmona; 2280 Clearwater; 2160 Clearwater; 1770 Montecito; 1750 Johnson; 1561 Alton; 2370 Alton; 1817 Ulster; 1885 Montecito; 1947 Quintillis; 2491 Candlewick; 221 Kent; 2553 Delaware; 2241 Florida; 3181 Lackland; 3221 Elkcam; 3202 Tulsa; 2664 Hoover; 3089 Riverhead; 2657 Courtland; 2617 Courtland; 2972 Windsor heights; 2848 Jewel; 2800 Elston; 2765 Huron; 815 Trumbull; 2897 Huron; 1102 Sherbrook; 1770 Amero; 1728 Bavon; 1961 Chapel; 1945 Acadian; 1977 Acadian; 1293 Buccaneer; 230 Embassy; 761 Red Coach; 898 Fairbairn; 819 Gaucho; 992 Gaucho; 1096 Eleanor; 780 9th; 732 9th; 751 Whitewood; 722 Whitewood; 524 Gasper; 444 Alexander.
 - Ponds mowed – 783 Atmore; 2056 Atmore; 635 Malaga; 2056 Courtland; 2808 Huron.

- **Right of Way Mowing Crew:**
 - 29.5 miles of right of way mowed.
 - Main Roads mowed – Normandy; Cloverleaf; Anderson; Alexander; Ft Smith; India; Humphrey; Haulover; Captain; Catalina; Tivoli; Deltona Blvd.
 - Sectors mowed – 6; 7; 8; 9; 10; 11; 31.
 - Alleys mowed – 977; 1023; 1184; 1585; 1590.
- **Right of Way Litter Crew:**
 - 532.125 gallons of litter removed.
 - Main road trash pickup – Courtland; Elkcam; Normandy; Ft Smith; Alexander; Anderson; Cloverleaf.
- **Miscellaneous:**
 - Brady Dr – mowed row.
 - 1514 Ferendina – mowed pump station.
 - City Wide – water newly laid sod; inspect all pump stations.
 - Eva Ct – sprayed for weeds at pump station.
 - Newmark Dr – replaced stop sign.

UTILITIES thru 4/22/2012

Customer Service

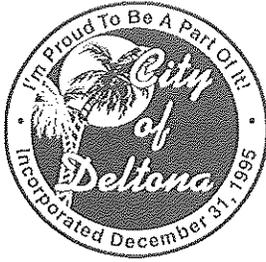
April 2012	Total week ending 4/22/12
DW – Lockbox	2160
Ebox	1223
Call Center Calls	2056
Walk-ins/Drop Box	1177
On-line Payments	1082

Customers Disconnected for Non-Pay

April 2012	Total week ending 4/22/12
Total on Disconnect List	162
Off in error/DW error	
Off in error/Munis error	
Misapplied Payment	

Construction Log & Service Orders

April 2012	Total week ending 4/22/12
Water Service	2
Meter Sets	1
Reclaim Meters	
Fire Hydrant Installs	
Fire Hydrant Replacement	
Fire Hydrant Repair	
Replace Meter Box	14
Locates Received	130
Locates Completed	131
Main Leaks	6
Service Leaks	5
Sewer Repairs	
Sewer Blockage	5
KV2 Valves	4
Service Replacements	2
Meter Change Outs	26
Service Orders	475
Disconnects	162
Drainfield Leaks	
Meter Retirements	18



CITY OF DELTONA

CITY MANAGER'S OFFICE

To: Deltona City Commission
From: Faith G. Miller, City Manager
Subject: Weekly Courtesy Report
Date: April 27, 2012

Commission Workshop Re-scheduled:

The City Commission workshop original scheduled for April 26th has been re-scheduled to **4:30 p.m. on Thursday, May 3rd** for the topics of: 1) Discussion re: animal control issues (Commissioner Herzberg) and 2) Discussion re: "Granny flats".

Potential CRA discussion:

As per the Commission's discussion and direction at the April 9th Commission workshop, a team of City staff including myself, met with Deputy County Manager Mary Ann Connors and Director of Aviation & Economic Resources Rick Karl about the proposed boundaries for a potential 720-acre CRA for the City of Deltona. A copy of the PowerPoint prepared by City staff and utilized during this meeting is attached as Exhibit A. This was a very preliminary discussion outlining our draft proposal. County staff agreed to take our maps and have further discussions among their staff and get back with us. We have additional research to do based on suggestions from the County staff. Staff is also considering the possibility of preparing the required Findings of Necessity in-house, rather than hiring an outside consultant and this option will be discussed more next week. Staff does feel that a consultant would be needed later in the process to develop a Community Redevelopment Plan including financial scenarios which is a required component for the CRA.

The City Manager, Business Development Administrator, and Planning & Development Services Director all attended the Orange City - City Council meeting on Tuesday, whereby their consultant presented the Findings of Necessity for a proposed 910-acre CRA along the Highway 17-92 corridor in Orange City. After the presentation, the City Council voted unanimously to adopt Resolution No. 670-12, *finding the existence of blight in an area of the City of Orange City, Florida; making certain findings and determinations; finding a need for creating a Community Redevelopment Agency pursuant to Chapter 163, Part III, Florida Statutes; and providing an effective date.* Their next steps will include seeking review and approval from Volusia County of the Finding of Necessity, requesting delegation of authority from the County to create a Community Redevelopment Agency, preparing a Community Redevelopment Plan, and establishing a Redevelopment Trust Fund.

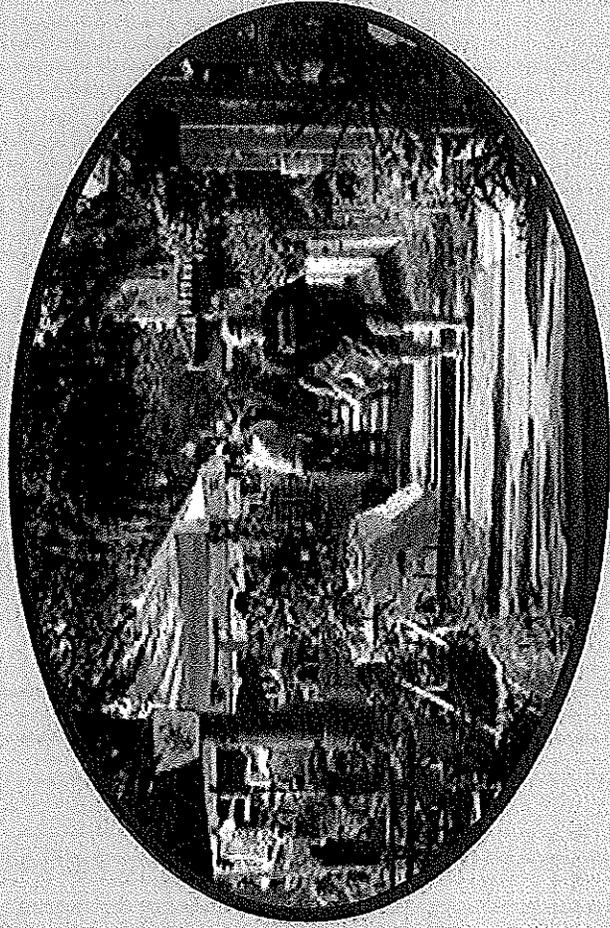
Florida Municipal Achievement Awards:

City staff has prepared and will be submitting a nomination form for an Environmental Stewardship Award to the Florida League of Cities for the *2012 Florida Municipal Achievement Awards Program*. Our nomination includes recent projects within the City that describe the unique, innovative, and effective environmentally sustainable projects the City has initiated as described in the attached narrative (Exhibit B)

- **Latin Music Fest** – Sunday, April 29th, 11:00 a.m. – 8:00 p.m., Dewey O. Boster Sports Complex
- **Commission Workshop** – Thursday, May 3rd, 4:30 p.m., 2nd flr. Conference Room
- **Regular Commission Meeting** – Monday, May 7th, 6:30 p.m., Commission Chambers
- **Concert at the Amphitheatre** - Saturday, May 12th, 7:00 – 9:00 p.m., Performing: The Scott Brown Band
- **Farmer's Market** – Every Saturday, 1649 Providence Blvd., 9:00 a.m. – 2:00 p.m.


Faith G. Miller, MMC, MPA
City Manager

City of Deltona
Proposed Community
Redevelopment Area



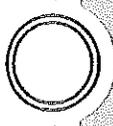
City of Deltona CRA



Proposed CRA Redevelopment Area includes:

- ❖ Qualified area of ±702 acres
- ❖ Saxon Boulevard Gateway
- ❖ E. Normandy Boulevard
- ❖ Deltona Boulevard North
- ❖ Deltona Boulevard South
- ❖ DeBary Avenue Gateway
- ❖ Potential City/County Area

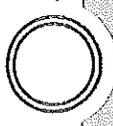
City of Deltona CRA



A Clear Vision to Revitalize Deltona's Gateways, including Deltona Boulevard:

The City of Deltona has a goal to create more vibrant, attractive, and economically stable corridors for its gateways and Deltona Boulevard. The Community Redevelopment Area will provide for expanded business and job opportunities, new housing options, and beautify civic spaces. The result of the CRA will be a community that has functional infrastructure, expanded employment potential, higher land values, and becomes a gathering place.

City of Deltona CRA



After much research, the City concluded the following:

- ❖ There is a need to improve the proposed corridors.
- ❖ There is a need to retrofit public infrastructure that is falling into disrepair.
- ❖ There is a need for more functional and safe roadways.
- ❖ There is blight that needs to be reduced and/or eliminated.
- ❖ The reduction in blight will improve social service provision.
- ❖ There is a need for beautification for the appearance of the area.
- ❖ There is a demand for more employment opportunities, due to increased populations and rising fuel costs.
- ❖ The corridors and interchanges are underutilized and not achieving their maximum potential. This equates to lost revenue for the City and County.

City of Deltona CRA



The City has a history of considering a CRA:

- ❖ 2002 & 2003 – The City undertook administrative rezonings of land along Saxon Boulevard to increase the potential for business attraction and economic development.
- ❖ 2007 – The City completed a Finding of Necessity for the Deltona Boulevard Corridor Study Area. However, establishment of a Base Year at that time was not advisable. The City also conducted a Retail Market Analysis for a Citywide area.
- ❖ 2008 – The City Commission adopted the Urban Design Master Plan that included “...three key *potential employment areas for the City to develop an office/light industrial park to promote economic growth.*” The Deltona Boulevard/Saxon Boulevard Redevelopment Area was identified as one of those areas.
- ❖ 2011 – The City undertook another administrative rezoning for DuPont Lakes Park (City-owned) for the intent of stimulating commercial real estate development.
- ❖ 2012 – The City reconsidered the CRA process and narrowed the location to both Deltona and Saxon Boulevards.

City of Deltona CRA



- On February 13th and April 9th, 2012, the City Commission directed staff to consider a CRA and to meet with Volusia County officials to begin the process.

- The major goals were:
 - ❖ Establish an achievable CRA Boundary.
 - ❖ Create a fiscally responsible CRA.
 - ❖ Improve existing infrastructure.
 - ❖ Increase land values.
 - ❖ Create an employment center to provide jobs for the region.
 - ❖ Eliminate or reduce blight.
 - ❖ Improve social services.
 - ❖ Brownfield remediation and environmental protection.

City of Deltona CRA



The City can achieve those goals in conjunction with Volusia County that will be an area-wide benefit to the region. The proposed CRA will:

- ❖ Take advantage of a lower-value Base Year.
- ❖ Follow County Resolution No. 2010-10.
- ❖ Follow Chapter 163.410, F.S.
- ❖ Incorporate the previous Findings of Necessity into a new Findings of Necessity, and a public participation process.
- ❖ Focus on capital improvements at the on-set, which will mitigate costs to both the City and County general fund budgets over time.
- ❖ Place a heavy emphasis on economic development and job creation. The City will work with the County's Department of Economic Development towards that effort.
- ❖ Be modeled on successful CRAs within the Central Florida region.
- ❖ Focus on debt service coverage and be fiscally sustaining.
- ❖ Have defined Redevelopment Trust contributions within the qualified area to achieve the maximum potential of the CRA.

City of Deltona CRA



Per Chapter 163, F.S. criteria, the following factors have the potential to indicate the presence of blight within the CRA Boundary:

- ✓ Predominance of defective or inadequate street layout, parking facilities, roadways, bridges, or public transportation facilities.
- ✓ Aggregate assessed values of real property in the area for ad valorem tax purposes have failed to show any appreciable increase over the five years prior to the finding of such conditions.
- ✓ Faulty lot layout in relation to size, adequacy, accessibility, or usefulness -- for non-residential uses.
- ✓ Unsanitary or unsafe conditions.
- ✓ Deterioration of site or other improvements.
- ✓ Inadequate and outdated building density patterns.
- ✓ Falling lease rates per square foot of office, commercial or industrial space compared to the remainder of the County or City.
- ✓ Residential and commercial vacancy rates higher in the area than in the remainder of the County or City.
- ✓ Incidence of crime in the area higher than in the remainder of the County or City.
- ✓ Fire and emergency medical service calls to the area proportionately higher than in the remainder of the County or City;
- ✓ A greater number of violations of the Florida Building Codes in the area than the number of violations recorded in the remainder of the county or municipality.
- ✓ Diversity of ownership or defective or unusual conditions of title which prevent the free alienability of land within the deteriorated or hazardous area.

City of Deltona CRA



Financing the CRA:

1. City TIF contributions.
2. County TIF contributions on specific projects and goals.
3. Use of CRA dollars for matching grant monies.
4. The focus of the Redevelopment Trust Fund will be for:
 - ❖ Capital Projects
 - ❖ Economic Development
 - ❖ Debt Payments
 - ❖ Administration
 - ❖ Operating/Maintenance/Other
 - ❖ Grants

City of Deltona CRA



Financing the CRA:

- | | |
|---|---------------|
| 1. Total Assessed Value for the CRA Area in 2012: | \$106,256,321 |
| 2. Total Taxable Value of CRA Area in 2012: | \$85,230,999 |
| 3. Anticipated Cost for <u>only</u> Capital Improvements: | \$37,494,895 |
| 4. Anticipated Sunset Period for CRA : | 20 Years |
| 5. Percentage of CRA Taxable Value to Citywide Taxable Value: | 5.8% |

City of Deltona CRA



CRA Establishment Steps:

1. Initial consideration of a CRA and meet with Volusia County officials.
2. Conduct a Findings of Necessity, per 163.410, F.S.
3. Approval of the Findings of Necessity.
4. Notify the public & each taxing authority which levies an ad valorem tax within the proposed CRA boundary on becoming a special taxing authority.
5. Resolution to create the CRA & establish a Community Redevelopment Board.
6. Create a Redevelopment Plan & CRA Trust Fund.
7. The anticipated time for CRA Establishment is one (1) year.

City of Deltona CRA



Questions?



City of Deltona

May 1, 2012

Ms. Sharon Berrian
Florida League of Cities, Inc.
301 S. Bronough Street, Suite 300
P.O. Box 1757
Tallahassee, FL 32302-1757

Re: Florida Municipal Achievement Awards

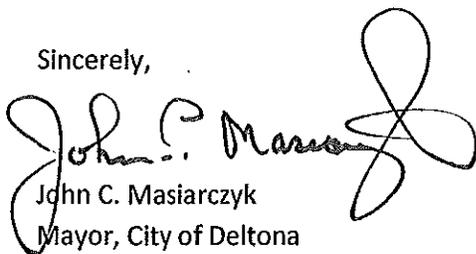
Dear Ms. Berrian and Judges,

The Deltona City Commission is pleased to submit a nomination for Environmental Stewardship under the Florida Municipal Achievement Awards Program.

Find enclosed a nomination form, a best practices narrative and a judging narrative describing the unique, innovative and effective environmentally sustainable projects the City has initiated.

If there are any questions pertaining to the nomination materials, feel free to contact Ms. Faith G. Miller, City Manager at (386) 878-8850.

Sincerely,


John C. Masiarczyk
Mayor, City of Deltona

Cc.

City Commissioners
Chris Bowley, AICP, Director of Planning and Development Services
Cheryl Atkins, Grants Coordinator

Best Practices Narrative

The concept of sustainability has been a prime goal of Deltona since its 1995 incorporation. The City is proud to have been able to undertake and complete projects to improve energy efficiency, education, and awareness through adoption of the Green Building Ordinance, the construction of LEED certified public facilities, and by providing educational opportunities such as the Environmental Learning Center and the EECBG funded conservation seminars. The City of Deltona plans to continue to be a leader in sustainability.

With local property values falling and tax revenue dwindling, it became essential to pursue large grants like the EECBG and NSP. The City has received over \$10,000,000 in grants that are directly related to these sustainability projects. Sustainable projects like the solar powered LED lights, LEED certified buildings, and the urban renewal opportunities provided through the NSP equal savings to tax paying citizens of the City for generations.

Judging Narrative

The concept of sustainability has been a prime goal of Deltona since its 1995 Incorporation. Notwithstanding problematic economic headwinds, Deltona has been able to undertake and complete projects to improve energy efficiency, preserve/highlight ecological assets, provide multi-modal transportation opportunities, and continue investment in existing urban areas. These City initiatives represent a paradigm of sustainability, both locally and regionally, that is worthy of recognition.

Green Building Ordinance

In 2008, the City adopted a Green Building Ordinance - the first City in Volusia County to formally codify such an ordinance. The Ordinance exemplifies the City's promotion of energy efficiency and commitment to sustainability.

The mechanics of the Ordinance recognize and encourage the use of two green building standards: Leadership in Engineering and Environmental Design (LEED) and the Florida Green Building Coalition (FGBC). The two standards are intended to reduce energy usage while improving building ergonomics.

Compliance with the subject Ordinance is voluntary for private entities but mandatory for public buildings. To provide incentives to the private sector, Deltona offers "fast-track" permitting and land development review, reduced permitting fees, etc.

The effectiveness of the Green Building Ordinance can be measured by analyzing two projects: the Lyonia Library complex and Deltona Fire Station 65. The Lyonia Library project included expanding the existing library; building a 1,000 seat amphitheater; and constructing a 4,000 square foot environmental learning center. The Lyonia Library project received a LEED gold certification from the U.S. Green Building Council for being environmentally sustainable and a healthy place to work.

Deltona Regional Library and Environmental Learning Center



The cost savings at the Lyonia Library complex vividly illustrates the benefits. Since the green building enhancements, which include reflective roofing and high efficiency HVAC, were incorporated into the library facility, a very impressive 22% energy cost savings has been realized.

The Environmental Center was developed to encourage discovery and exploration of Volusia County's scrub environment and fosters community involvement in conservation efforts. Hands-on, field and classroom environmental experiences are provided at the facility. The fact that the facility is a 'green building' is well advertised by the large plaque informing visitors of the LEED certification.

Deltona Fire Station #65 is in the process of becoming a LEED Silver certified facility. The 13,000 square foot building is the first fire station in Volusia County and the second in Central Florida to apply for this designation.

Energy efficient improvements/initiatives include: a reduction in heat island effects; solar hot water heater; water efficient plumbing fixtures; LED parking lot and interior lights; a highly efficient HVAC system; and a solar array. These investments contribute to electricity savings and promote alternative energy sources as being viable in the City.

To support a high level of human performance, the building is ergonomically designed. For example, 90% of the occupied spaces feature outdoor views. Chemical safety and fire personnel health are of critical importance. Therefore, low emitting Volatile Organic Compound products and extensive carbon monoxide monitoring are used to promote indoor salubrioness.



Fire Station 65, as well as being a fully functional fire station, is also intended to showcase the environmentally sustainable, energy efficient elements. Group tours help educate the public regarding sustainability, ergonomic building design and energy efficiency.

EECBG

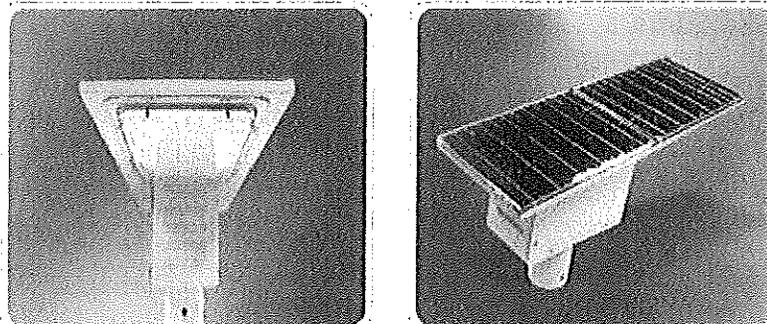
The City was awarded an Energy Efficiency Community Block Grant (EECBG) for conservation and sustainability. The money was used to assist residents in buying solar water heater systems;

initiate a residential LED/CFL light bulb coupon program; install grid-free street lighting; and install solar panels and solar water heating at Fire Station #65.

The 90 households that were awarded the hot water heater rebates should have a power bill reduction of over 50%. As part of the CFL/LED lighting coupon program, the City estimates that \$70,000 worth of energy efficient light bulbs have been obtained by numerous households. Each light bulb should result in a power savings of about six dollars per year.

The City of Deltona installed 214 grid-free street lights in numerous public locations. The lights are solar powered LED units and require no outside sources of electricity.

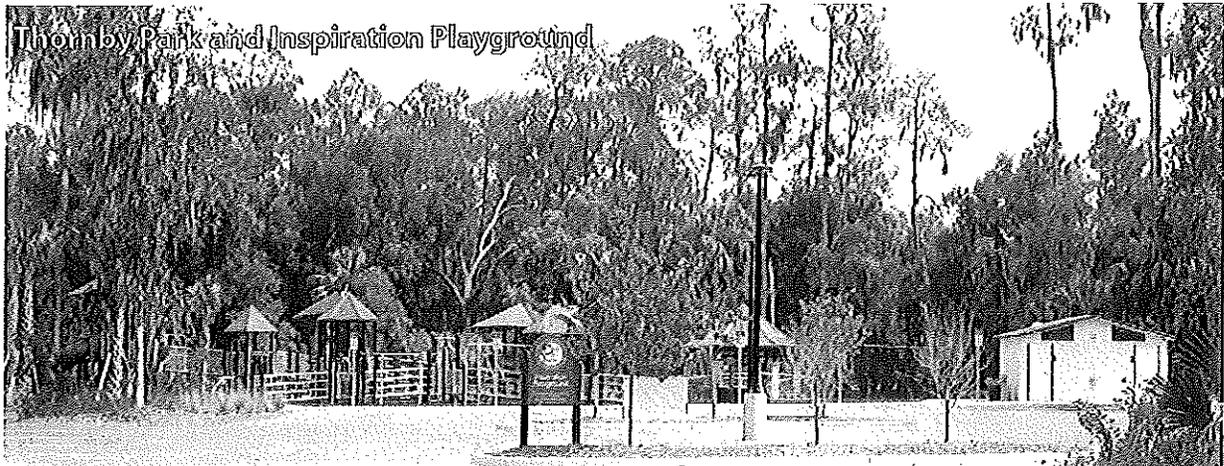
The lights, pictured below, can operate for up to 72 hours on a full charge. The grid free lighting saves the City over \$25,680 per year.



The EECBG type allocations can be obtained from various sources and, consistent with grant rules, programs can be created. This approach is adaptable to other local governments and the scope of the grant is only limited by the imagination of the recipient.

Environmental Preservation/Education

The City and County recently bought a 38-acre parcel known as Thornby Park. The City created a handicap accessible, all-inclusive playground on a portion of the site while protecting the historically and environmentally sensitive areas of the property. This site will also be a trailhead on the St Johns River to Sea (SJR2C) Loop. The SJR2C Loop is a regional trail facility that will eventually connect west Volusia communities with coastal communities like Daytona Beach.



Thornby Park, while supporting an active park component, has resulted in the preservation of forested wetlands, mature sylvan uplands, and 1,100 feet of the Lake Monroe littoral. These resources will serve as an educational tool with regard to the central Florida environment.

Multi-Modal Transportation

Trails and sidewalks are for more than just recreation. The City of Deltona trail/sidewalk network is intended to connect the community with recreational facilities and commercial/activity nodes. Currently the City is working on securing funding for over 15 additional miles of sidewalks and trails/multi-use paths.



The City is also, as part of road improvement activity, adding bike lanes. To accomplish these multi-modal projects, the City is working with private partners, Volusia County, and the Volusia County School Board. The trail/sidewalk/bike lane expansions will reduce vehicle miles traveled (VMT) thus reducing greenhouse gas emissions.

Neighborhood Stabilization Program

Deltona participates in the Federal Government's Neighborhood Stabilization Program (NSP). Under the program, the City has been awarded about \$8.5 million. With the intent of selling them to low and moderate income families, the City has bought and rehabilitated 51 foreclosed homes. To date, 40 houses have been sold.

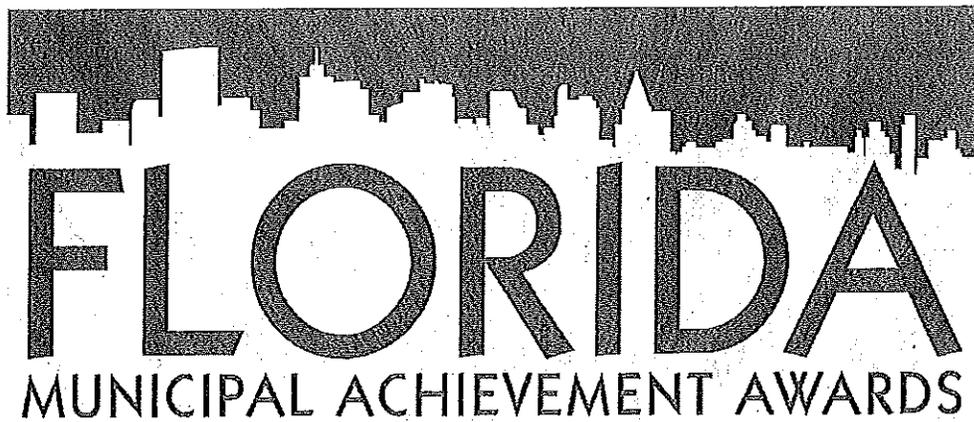
This program has several features of sustainability. To save energy, houses are retrofitted with Energy Star rated appliances, upgraded insulation, high efficiency HVAC units, etc. Another feature of sustainability involves finances. The lower operating costs of the houses make them more affordable to own. Less money spent on energy bills ensures that families can support mortgage payments while building wealth.

Rehabilitated homes can see a 35% greater saving on electricity. Expressed in numerical terms, the estimated savings for an NSP home is \$600 per year amounting to a reduction of approximately 5,200 kWh and 6,800 pounds of CO₂ emissions.

While the NSP accomplishes measureable environmental stewardship objectives (i.e., energy use reduction), the NSP also protects the social environment of existing neighborhoods by promoting homeownership. The NSP also represents an investment in existing urban areas and promotes compact urban development patterns, and helps curtail urban sprawl.

Conclusion

The City of Deltona is a sustainability leader and looks forward to opportunities to exhibit its continued commitment. The above information illustrates clearly that the community has made great strides in environmental and energy conservation. However, the City is not content to repose and is constantly evaluating processes and possibilities to expand sustainability efforts.



FLORIDA

MUNICIPAL ACHIEVEMENT AWARDS

City Spirit Environmental Stewardship Citizenship

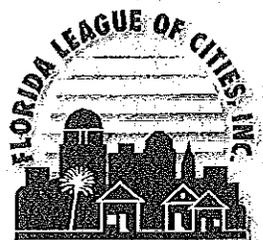
The Florida League of Cities is pleased to announce the fourth annual

Florida Municipal Achievement Awards Program

The goal of this program is to recognize innovations and excellence in municipal government.

The Florida Municipal Achievement Awards Program will provide municipalities the opportunity to receive deserved recognition for superior and innovative efforts in three categories:

- City Spirit Award
- Florida Citizenship Award, and
- Environmental Stewardship Award.



Application Process

The Florida Municipal Achievement Awards program is open to city, town or village governments that are members of the Florida League of Cities. The application process is as follows:

- A city may submit one nomination in each of the following categories: City Spirit Award, Florida Citizenship Award and Environmental Stewardship Award. Each nomination must be for a different project.
- The programs nominated must have been in effect and operating for a minimum of one full year.
- For each of the awards, please complete the enclosed nomination form, along with **TWO SEPARATE NARRATIVES**: 1) For judging purposes, a 1,200-word or less narrative focusing on the award criteria; and 2) For the best practices publication, a 150-word or less narrative summarizing your entry.
- A letter of recommendation on behalf of the mayor and council/commission must accompany each nomination.
- Please include additional supportive materials such as newspaper clippings, photographs, letters from constituents, or other items that help document the nominated program.
- No more than 10 pages (on 8 1/2 x 11 paper, one-sided **ONLY**) of supportive material can be accepted.
- Please **DO NOT** staple nomination packets or use presentation folders. **DO NOT** include video tapes, DVDs, CDs, or PowerPoint presentations.
- Please send seven copies of your nomination packet. Your nomination will not be complete without these seven copies.
- Past winning entries from the Florida Cities of Excellence (no longer held) and Florida Municipal Achievement Award programs are not eligible to be nominated.

Judging

Judging will be based entirely on the written entry and supportive information. Judging will be conducted by an independent panel of judges with considerable expertise in leadership, governance and public service.

Best Practices Publication

Each nominated program will be included in a best practices publication that will highlight the innovative projects entered into this year's awards program. Be sure to include in your city's entry a separate 150-word narrative summarizing your program, which will be used in the publication.

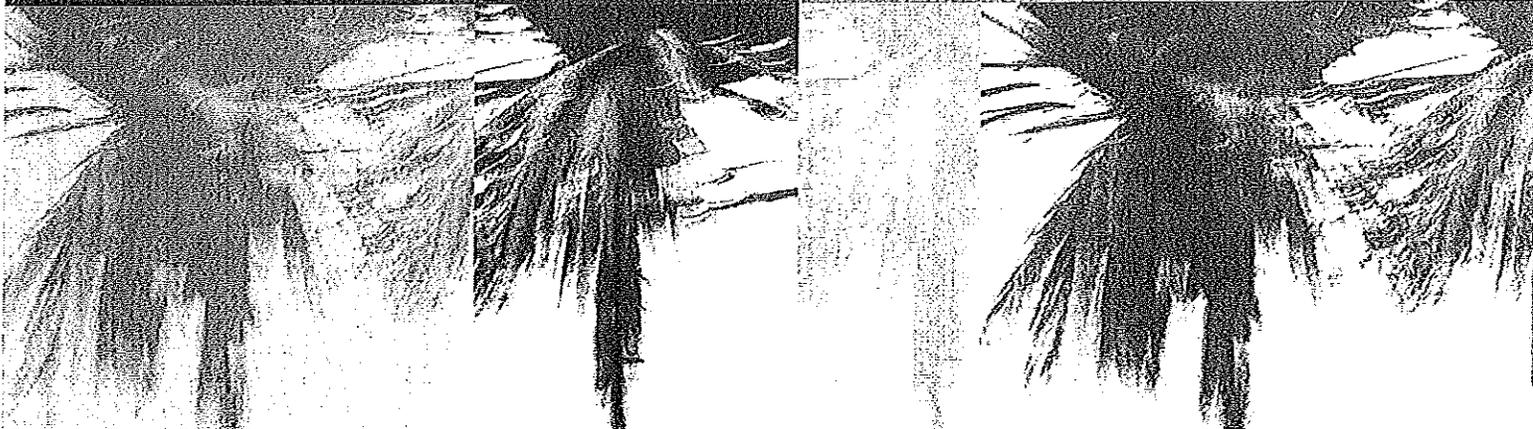
Announcement of Winners

Winners will be announced in July.

Each of the three winners' programs will be recognized at the League's annual conference (August 23-25, 2012, Westin Diplomat, Hollywood). Each of the three winning cities will receive two complimentary registrations to the annual conference so they can represent their city as they are recognized.

In addition, each winning city will:

- Receive a beautiful MUNC award.
- Be spotlighted in a special best practices publication.
- Be eligible to present their programs via an FLC webinar, broadcast statewide and
- Be featured in the League's magazine, *Quality Cities*, and website, www.floridaleagueofcities.com, and be featured in articles in statewide publications (through press announcements).



Award Criteria

City Spirit Award

This award will be given to a city for a specific, single citywide effort to successfully address a local need.

In the narrative and supportive materials, describe the project in detail and show how it was:

- **Timely** – Why was the project needed?
- **Innovative** – Is it a new program or an older program presented in a new and exciting way?
- **Effective** – How did the program positively affect your municipal residents, pull citizens together, strengthen government relationships and inspire city employees?
- **Successful** – Who benefited? Did it meet your objectives? How will the project impact your city in the future?
- **Cost Effective** – How much did it cost/save?
- **Adaptable** – Can it be adapted for use in other cities?

Florida Citizenship Award

This award focuses on city projects or programs that build stronger, more participative residents. The programs increase civic awareness, education and knowledge, and promote active participation among residents. The programs can be for adults and/or youth.

In the narrative and supportive materials, describe the project in detail and show how it was:

- **Effective** – How did the program positively affect your municipal residents, increase their understanding of their city government and inspire active participation?

- **Partners** – Did the city create any new, or promote existing, partnerships in this program? Explain.
- **Successful** – Who benefited from the program? What were program objectives and were they met? What have been the short-term benefits and how will the project impact your city in the future?
- **Innovative** – Why do you feel this was an innovative way to meet your objectives?
- **Adaptable** – Can this program be used as a model for other cities?

Environmental Stewardship Award

This award focuses on city programs that promote conservation, improve and protect environmental conditions, and/or provide environmental education and outreach programs within your city.

In the narrative and supportive materials, describe the program in detail and show how it was:

- **Effective** – How does the program positively impact your city's environmental resources and conditions?
- **Successful** – What were program objectives and how were they met? How have you measured the program's success?
- **Results** – How will the program improve the long-term sustainability of our natural resources or reduce the carbon footprint?
- **Innovative** – Why do you feel this program provides an innovative solution to protecting, conserving and/or improving the environment?
- **Adaptable** – Can this program be used as a model for other cities?



2012 Florida Municipal Achievement Awards Program

Nomination Form

Category (Please check one)

See Award Criteria for more information. Please print or type.

Only submit one nomination per form. A city may submit one nomination in each category; however, each nomination must be for a different project.

FLORIDA CITY SPIRIT AWARD

Name of Project _____

Nominated by _____

(Name of City/Town/Village)

FLORIDA CITIZENSHIP AWARD

Name of Project _____

Nominated by _____

(Name of City/Town/Village)

ENVIRONMENTAL STEWARDSHIP AWARD

Name of Project Local Leadership in Going Green

Nominated by City of Deltona

(Name of City/Town/Village)

Contact Person

Please print or type. (The contact person below will be listed in the best practices publication and must be an elected city official or city staff person.)

Name Faith G. Miller

Title City Manger

Government City of Deltona

Address 2345 Providence Blvd. Deltona, Florida 32725

Telephone Number 386-878-8850 Fax 386-878-8851

Email Address fMiller@deltonafl.gov

[OVER]

Narratives

In the 1,200-word narrative, please be clear and concise, using the Award Criteria to support the selection of your nominated program. Please type up to 1,200 words, double-spaced on white 8-1/2" x 11" paper.

Please include a word count:

1200

Number of words

In the 150-word narrative, summarize your program for use in the best practices publication.

Please include a word count:

1200

Number of words

Supportive Information

- Please include additional supportive materials, such as newspaper clippings, photographs, letters from constituents or other items that help document the nominated program.
- No more than 10 pages (on 8 1/2 x 11 paper, one-sided ONLY) of supportive material can be accepted.
- Please DO NOT staple nomination packets or use presentation folders. DO NOT include videotapes, DVDs, CDs, or PowerPoint presentations.

Contact Sharon Berrian at (850) 701-3660 or sberrian@flcites.com for more information.



Rules and Instructions

- 1 The Florida Municipal Achievement Awards program is open to Florida cities, towns and villages that are current members of the Florida League of Cities.
- 2 Nominations must be received by Friday, May 25, 2012.
Send to:
Sharon G. Berrian
Florida League of Cities, Inc.
Attn: Florida Municipal Achievement Awards
301 S. Bronough Street, Suite 300 (32301)
PO. Box 1757
Tallahassee, FL 32302-1757
- 3 A city may submit one nomination in each of the following categories: City Spirit Award, Florida Citizenship Award and Environmental Stewardship Award. Each nomination must be for a different project. The programs nominated must have been in effect and operating for a minimum of one full year. Remember to include a letter of recommendation on behalf of the mayor and council/commission.
- 4 Only one nomination per packet. If your city is submitting two nominations, they must be in separate packets.
- 5 No faxes or emails, please.
- 6 Please submit seven copies (including all supportive information) for each award category entry. PLEASE DO NOT staple nomination packets or use presentation folders. Your nomination WILL NOT be complete without seven copies of the supportive information.
- 7 Narratives should be typed double-spaced on white 8-1/2" x 11" paper. No more than 1,200 words for the nomination and no more than 150 words for the program summary. Please include word counts. Your nomination WILL NOT be complete without both narratives.
- 8 Supportive material is limited to 10 8-1/2" x 11" pages (single-sided only).
- 9 The judges reserve the right to not award a winner in every category.
- 10 Winners will be announced in July. Each of the three winners' programs will be recognized at the League's annual conference (August 23-25, 2012 – Westin Diplomat, Hollywood).

Contact Sharon Berrian at (850) 701-3660 or sberrian@flcities.com for more information.

