



CITY OF DELTONA

CITY MANAGER'S OFFICE

To: Deltona City Commission
From: Faith G. Miller, City Manager
Subject: Weekly Courtesy Report
Date: June 29, 2012

CITY MANAGER'S OFFICE thru 06/29/2012

Communication:

- Posted information on the City's Home page and on Facebook and Twitter about a Howland Boulevard construction project.
- Posted information about Extravaganza on Facebook and Twitter.
- Created a DeltonaTV slide about National Night Out and the Senior Breakfast as well as making sure all the Parks & Recreation slides running are current.
- Laying out the Spanish version of the July/August/September Edition of the City Newsletter.
- Working with Parks & Recreation on a Senior Breakfast flyer/poster.
- Working on Deltona's submission to "History Happened Here" for the Florida League of Cities conference.
- Updated the DeltonaTV schedule for the week of July 1st.
- Updated programming for DeltonaTV—UCF (MetroCenter Outlook, Global Perspectives, On the Issues, Arts Performance), VA Weekly News, and White House Chronicle—for the week of July 1st.
- Working on the July issue of the employee newsletter, The Pride.
- Videotaped the 2012 Business Forum III for later broadcast on DeltonaTV.
- Added these hurricane season programs to the DeltonaTV air schedule: Getting Ready for Disaster & Getting Ready for Disaster (Spanish version), Cyclone: the 2nd Wave, and "Preparing Your Boat for a Hurricane" PSA.
- Researching possible new programming for DeltonaTV, from The Pentagon Channel, Florida State University, University of Florida and the State of Florida.
- Video production for 2012 Relay for Life Recap PSA.
- Preproduction for 2012 Health Expo Recap PSA.
- Created July 4th Holiday IDs for DeltonaTV.

Media Relations:

- Provided information regarding preparations for Tropical Storm Debby to Mark Harper/Daytona News Journal, Ludi Lelis/Orlando Sentinel, Sean Lavin/WKMG-TV Ch. 6.
- Provided info on the summer camps for children in Deltona, from the Parks Department, to Kathleen Rasche/Daytona News Journal.
- Provided information regarding the number of mailed City Newsletters to Kathleen Rasche/Daytona News Journal.
- Provided information regarding architectural rendering of the proposed RaceTrac station to Mark Harper/Daytona News Journal.
- Provided information regarding the Dare Wear agenda item to Al Everson/West Volusia Beacon.

Press Release/s:

- Extravaganza
- Platinum concert re-scheduled

Business Development:

- Met with Bob Wilson of HelloEco, a Deltona based business. Discussed current issues and state of business development in Deltona and referred him to the Deputy City Clerk regarding various citizen volunteer boards.
- Conversation with Mrs. Stoffenberg regarding Deltona Economic Development Advisory Board (DEDAB), current issues and state of business development in Deltona, and the process for joining a citizen volunteer board.
- Met with CHP, the construction company representing Leslie's Pools, the firm planning to occupy the remainder of Shoppes of DuPont Lakes.
- Worked with City staff and Daytona State College staff to obtain DSC's surplus furnishings for use in the Deltona Business Assistance Center, Room 151, South Wing (downstairs), Deltona City Hall.
- Preparing materials for Team Volusia's solicitations at the International Council of Shopping Centers conference later this year.
- Met with Harry Wilkins, Chairperson, DEDAB Educational & Medical Sub-committee to discuss agenda for upcoming July 13th Sub-committee meeting and the Sub-committee quarterly report to DEDAB.
- Communications with Roy Braddy, Chairperson, DEDAB Commerce Park and Microincubator Sub-committee regarding agenda for the upcoming July 13th Sub-committee meeting and the Sub-committee quarterly report to DEDAB.
- Met with Jill Cohen and Jim Ruddy of Watson Realty. Ms. Cohen has a client interested in acquiring property for commercial development on Saxon Boulevard in the Saxon and North Normandy area. Gave them a tour of that area and discussed the City's plans for redevelopment.
- Attended the Development Review Committee (DRC) meeting for Dunkin Donuts/Baskin Robbins. Moving toward a groundbreaking at Howland Boulevard and Roseapple Road this year.
- Met with Ted Young of CBE to discuss CBE's assistance with business contact calls. CBE has agreed to utilize two staff members one day per week to assist calling on Deltona businesses, and forming a contact directory of Deltona businesses.
- Conducted Business Visit & Business Retention calls on Deltona businesses. Calls started on the south end of Deltona Boulevard and progressed north as far as 517 Deltona Boulevard, with some scattered calls in other areas of Deltona.
- Met with owners of The Casita Shop to plan a ribbon cutting for their new Deltona business for the second week of July.
- Met with staff regarding the "Visioning Workshop" for a possible July Commission Workshop.
- Attended, as a member of the Deltona CRA Team, a meeting with Joe Mannarino, Economic Development Director, Ormond Beach. Discussed CRAs, Brownfields, and best practices utilized by Ormond Beach.
- Met with staff from City Managers Office, City Clerks office, and the IT Department to discuss the means of developing a 'link access' point for "Commercial Node Information" which would aid developers who are researching Deltona for sites and for solicitations.

BUILDING & ENFORCEMENT SERVICES thru 06/22/2012

Building Services Division:

Building Permits issued for the week.....72

Valuation of work permitted for the week.....	\$1,252,012
Inspections completed for the week	166
Total Permits issued for Fiscal Year 11/12	2203
Valuation of work permitted for the year 11/12	\$17,157,791

Permits Issued:

A/C Change Out	16
Building Residential.....	3
Concrete Flat Work.....	1
Deck	2
Door Replacement	2
Electrical	5
Fence.....	6
Fire Special Events	1
Fire Sprinklers.....	1
Garage Door Replacement.....	1
Interior Repair.....	1
Mechanical.....	3
Monument Sign.....	1
Pool Enclosure	3
Pool In Ground.....	2
Reroof	10
Right of Way.....	2
Screen Enclosure.....	3
Shed	1
Siding.....	1
Sign	1
Water Heater Replacement	4
<u>Window Replacement</u>	<u>2</u>
Total	72

Enforcement Services Division:

Requests for services this week	351
Animals impounded at the humane societies	46
Citation warnings issued	22
Courtesy notices	169
Abatement notices	48
Citations issued	5
Code Enforcement telephone calls	151
Animal Control calls	95
Solid Waste calls	105
Citizen walk in requests for Code Enforcement assistance	6
Citizen walk in requests for Animal Control assistance	11
Citizen walk in requests for Solid Waste assistance	3
Properties requiring grass to be cut by contractors	9
Certified mailings sent out	56
Money collected for Animal tags, liens and return to owners	\$1,331
Foreclosures for this week: Deltona	17
County	49
Total	66

(at a cost of \$315.00)
 (at a cost of \$322.00)

CITY CLERK’S OFFICE thru 06/22/12

- Traci Houchin, Deputy City Clerk, attended the Florida Association of City Clerks (FACC) Summer Academy from June 10th –13th, in St. Augustine.
- Staff is in the finalizing stages for the 8th Annual Fireworks Extravaganza that will be held at Dewey O. Boster Sports Complex on Wednesday, July 4th.

Department Staff:

2nd Floor HR/CC Walk-In Customers	82	
2nd Floor calls Answered	31	
Packages Picked Up	1	
Packages Received	46	
A/P Invoices Opened	92	
Newspapers	18	(7 hours)
Public Records Requests Received	4	
Public Record Request Amount Received	\$1.88	
Documents imaged, pages	3,314	
Large scale drawings imaged, pages	0	

FINANCE DEPARTMENT thru 06/27/2012

- Worked with IT to set up a telephone hot line for the Solid Waste Assessment increase. Hot line presented in both English and Spanish.
- Finalized and mailed approx. 33,000 letters regarding the Solid Waste Assessment increase.
- Created page on City’s website to address frequently asked questions (FAQs) regarding the Solid Waste assessment increase.
- Coordinated schedule with Solid Waste staff to answer the Solid Waste Assessment hot line until July 16th, the night scheduled for the final rate adoption.
- Working on preparing General Fund budget document for Commission workshop on July 16th.
- Attending webinar presented by the Florida Government Finance Officers Association titled, “Best Practices in A/P Automation.”
- Doing inventory for Public Works on Thursday and Friday.
- Re-scheduled Selection Committee Meeting for Bond and Disclosure Counsel Services to Monday, July 2nd.
- Attending webinar on Purchasing and Florida Statutes, “Procurement for Local Governments.”
- Finance Dept. responded to 67 calls regarding the Solid Waste Assessment.

Accounts Payable Section		
Check Run Date:	6/8/2012	
Checks Processed	276	\$ 982,255.22
Invoices Processed:		
Carol	294	597,442.97
Julia/Jacque	157	378,082.37
UB Refunds	127	6,729.88
	578	\$ 982,255.22
Check Run Date:	6/22/2012	
Checks Processed	338	771,453.86
Invoices Processed:		
Carol	221	271,344.74
Julia/Jacque	191	491,482.66
UB Refunds	191	8,626.46
	603	\$ 771,453.86

Payroll Section	
Check Run Date:	6/7/2012
Total Employees	308
Time Sheets Processed	616
Checks Processed	27
Direct Deposits Processed	291
Total Payroll including benefits	\$ 668,023.95
Miscellaneous:	
Flexible Spending Reimbursements	17
Check Run Date:	6/21/2012
Total Employees	307
Time Sheets Processed	614
Checks Processed	25
Direct Deposits Processed	292
Total Payroll including benefits	\$ 669,650.79
Miscellaneous:	
Flexible Spending Reimbursements	15

FIRE/RESCUE DEPARTMENT thru 06/28/2012

Fire Chief Staples:

- Attended training at Daytona Beach International Airport with VCFS and other are Fire Department Chief officers to increase awareness in the event of an aircraft incident at the facility and to have a better understanding of the Airport Rescue Firefighting (ARFF) units and staffing.
- Attended a meeting of the 50th Anniversary planning committee.
- Toured the Wheeled Coach Ambulance manufacturing plant and met with a sales representative to discuss options on ambulances (i.e. types, chassis options, manufacturing timeline and cost differences) in anticipation of replacing existing units and in the event the Contingency Transport program expands from its existing parameters.
- Met with the City's Negotiations team to review the Union's last proposal and discuss acceptable articles and counter proposals.

Deputy Chief Rogers:

- Alarm summary 6/20/2012 thru 6/26/2012

Structure fire	1
Vehicle Fire	0
Wild land, grass	0
Misc. Fire	9
ALS Medicals	60
BLS & Misc. Medicals	72
Hazardous Condition	7
Service Calls	6
Good Intent	18
False Alarms	5
TOTAL	178

Deputy Chief Rafferty:

- Meeting with Wheeled Coach (Orlando).
- Completed Protocol up-date training.
- Completed Hyperthermia Training.
- Performed LP15 Preventive Maintenance and up-date.
- Monitored PALS class in Daytona.

David Faer, Public Education:

- Crew showed fire truck and discussed safety at Girl Scout Educational & Fun Festival for approximately 75 children, and at Forest Lake Elementary for approximately 70 children K-5th.

HUMAN RESOURCES DEPARTMENT thru 06/27/2012

- Performance Evaluations processed: 16
- Deltona JOBS Program Folders
 - 1st Floor lobby – (05) added
 - 2nd Floor lobby – (05) added
 - Total # of Deltona JOBS Program folders taken – (1212)
- Applications received:
 - (01) Parks Attendant
 - (01) Water Operator
- Met with several Department Directors regarding personnel issues and coordination of personnel actions.
- Working on final draft of the Public Records Exemption form.
- Processed 1 FMLA action.
- Completed two (2) medical support notices for the Department of Revenue.
- Mailed out the final William S. Harvey Deltona scholarship award for this fiscal year and sent the files to the City Clerk's office for records retention.
- Participated in seven interviews for Utility Customer Service Rep. at Water Department.
- Reviewed Local 2913's last contract counter proposal for review/discussion at the next scheduled negotiation meeting, which management is arranging.
- Analyzing and finalizing Mercer Group's classification plan recommendations for review with the City Manager.
- Continuing to coordinate with the 50th Anniversary committee for November 16/17 events.

Risk Management:

- Working on three citizen complaints involving damage to property.
- Investigating possible threat to an employee by a citizen.
- Coordinated blood draws for annual FireFighter physicals.
- Submitted insurance applications for renewal.
- Worked on qualifying the PEN (post-exposure nurse program) program for Worker's Comp coverage.

PARKS AND RECREATION DEPARTMENT thru 06/23/2012

Administration:

- Farmers Market: 2 vendors, 118 cars.
- Met with Risk Management to evaluate safety concerns at several of our parks.
- Met with Atlas Doors to discuss repairing the main door at Wes Crile.
- Met with Wiginton Fire Services to tour park facilities.
- Met with Deltona Tree Service to discuss tree removal at several parks.
- Processed 8 permits for pavilion rentals.

Facility Use Permits (6/17 – 6/23):

- | | | |
|------------------------------------|------------------|---------------------------|
| • Deltona Community Center | 0 permit issued | Weekly attendance – 1,305 |
| • Harris M. Saxon Community Center | 2 permits issued | Weekly attendance – 378 |
| • Wes Crile Park | 0 permit issued | Weekly attendance – 3,501 |
| • Skate Park | 8 new passes | Weekly attendance – 337 |

Special Events/Programs:

- Amphitheater:
 - 2012 Concert series: Platinum Jazz Band is re-scheduled for July 7th.
- Harris M. Saxon Community Center:
 - Boys and Girls Club summer camp continues.
- Wes Crile Park:
 - Deltona Tennis Association Summer camp continues.

City Leagues Currently Underway:

- Men's league fall season will begin in September.

Partner Leagues Currently Underway:

- FBVA summer season begins on July 7th.
- West Volusia Youth Baseball All-star practices continue.
- Deltona Little League All-star practices continue.
- Deltona Adult Soccer (6v6) continues.

Parks Maintenance:

Weekly tasks include opening all the parks in the a.m., cleaning restrooms at parks and facilities, picking up and emptying trash at all parks and facilities; picking up trash around all pavilions; taking goods to storage, including seasonal items; cleaning the depot trailer, barn and yard; cleaning pavilion areas (ceilings, tables, grilles, etc.); cleaning playgrounds and sidewalks, taking vehicles to Fleet for maintenance, replacing damaged paper towel and toilet paper dispensers.

- **Mowed, edged and weed-whacked:** Campbell Park, City Hall, Festival, Keysville Dog Park, Sheriff's Office, Skate Park, Thornby Park, Tom Hoffman, Veterans Memorial and Wes Crile.
- Campbell Park – Sprayed planters and playground; removed sections of fence and gate on shuffleboard court; removed gate and pole; disconnected City water from irrigation and tapped off; plumbed new line from well to line by basketball court.
- Dwight Hawkins – Removed damaged soap dispensers and installed new ones.
- Lake Gleason – Continued painting pavilion.
- Timber Ridge – Removed damaged soap dispensers and installed new ones.
- Wes Crile – Replaced exit light batteries and checked other areas for fire inspection; repaired light in front of gym and installed cage over fire alarm box in gym.
- Miscellaneous
 - Box bladed the road leading to Festival Park and the Depot.
 - Weed-whacked the Depot and re-attached windscreen.
 - Welded and bolted racks to trailer.

City Hall, Fire Station, Sheriff's Department and 1691 Providence (Sheriff) Building Maintenance:

Weekly janitorial service includes cleaning the Fire Station and inspecting Sheriff's building; opening and closing City Hall; vacuuming the chambers and other areas; emptying trash and recycled bins from DSC classrooms and all City departments; setting up Commission Chambers for various meetings and resetting afterwards; checking temperature throughout the building; replenishing restroom supplies throughout the entire building; replacing soap dispensers; cleaning all restrooms (floors, toilets, sinks, etc.); unclogging various toilets in restrooms on both floors; unclogging water fountains; replacing light bulbs throughout the building, courtyard and walkway; replacing restroom fresheners and batteries; moving or assembling furniture for various departments; hanging pictures (as requested) throughout City Hall; spraying and pulling weeds from various areas, trimming bushes and trees, watering sod and new shrubbery; walking the grounds and picking up trash; emptying all trash receptacles outside; sweeping sidewalk; cleaning front of building, retrieving supplies from storage at various times, polishing the elevator; delivering packages and heavy boxes to departments.

- Installed 4 hand sanitizers; repaired flooring, replaced ceiling tiles and sprayed for wasps.
- Did inspections with Fire Department.
- Moved furniture to classrooms.
- Repaired door leading to City Clerk's Office.

Sports Turf Maintenance:

- Normal routine maintenance at:
 - Dewey Boster Sports Complex
 - Baseball and Pony League Fields
 - Vann Park
 - Dupont Lakes
 - Wes Crile Park
 - Fertilized Campbell Park with 15-0-15.
 - Repaired irrigation valve at Campbell Park.
- Sports Complex:
 - Continued pressure washing courtyard.
 - Fertilized with 15-0-12 and sprayed TB3.
 - Began trimming trail.

PLANNING & DEVELOPMENT SERVICES thru 06/27/2012

Executive Summary:

The Planning and Development Services Department took the Dunkin Donuts Final Site Plan to the Development Review Committee (DRC) this week, and the plan was approved with conditions to be addressed before scheduling the item for a Commission hearing. Staff also received the Final Plat for the Deltona Village project, and will be taking that item to the DRC on July 3rd with the intent to take it to the July 16th Commission hearing.

Planning:

The Planning Section is completing the final effort on the draft of the Findings of Necessity for the proposed Community Redevelopment Area (CRA). The majority of the document is drafted, and the collection of VCSO data, formatting and exhibits need to be inserted. The draft reflects a partnership approach with Volusia County, since the majority of the lands within the proposed CRA were permitted and developed when that portion of the City was permitted and processed through Volusia County as an unincorporated community. A CRA at this location represents reinvestment and retrofitting of the historic section of Deltona.

Housing & Community Development:

The Community Development Section had a deadline of June 30th to complete all work within this fiscal year of SHIP. Staff achieved this milestone by spending 100% of the SHIP funds to repair homes which were in desperate need of assistance. On the one hand, rehabilitating homes within the NSP program provides the most visual impact for improved neighborhoods, however, many residences have benefited from the repairs provided through the SHIP program. These include, but are not limited to: roof replacement, hot water heater replacement, bringing unpermitted rooms up to Code, re-plumbing & rewiring—creating safe and functional homes.

PUBLIC WORKS thru 06/22/2012

Traffic Operations:

Weekly tasks include monitoring crews and downloading and evaluating traffic survey information.

- **Signs:**
 - Completed 19 sign repair work tickets in the City.
 - Fabricated 29 new street name signs.
 - Installed 19 new street name signs.
 - Replaced 1 “Stop” sign from stock at Drysdale & Lime.
- **Asphalt:**
 - Courtland & Alley 1578 – repaired road edge with cold patch.
- **Speed Trailer:** 1105 Treadway – installed speed trailer to catch traffic from India.
- **Thermoplastic Striping:** 12” white stop bars – total of 120’.
- **Message Boards:**
 - 1102 Aaron – relocated mail box for concrete pour.
 - Ft Smith & Providence – removed debris from roadway.

Field Operations:

Weekly tasks include evaluating work orders called in by residents.

- **Beautification:**

- Medians:
 - Normandy Blvd – routine maintenance; sprayed weed killer around all trees.
 - Howland Blvd – routine maintenance; installed mulch.
 - Elkcam Blvd – routine maintenance.
 - Providence Blvd – routine maintenance; sprayed pre-emergent for weed control; installed mulch.
- City Homes: 591 E Firwood; 1177 Falcon; 3274 Dellbrook; 1787 Ft Smith; 1177 Hastings.
- City Signs: Howland Blvd & Graves.
- **Concrete:**
 - Sidewalk repairs – 1121 Abeline – 6’x 4’; 2620 Beal – 8’x 4’.
 - Driveway repair – 1102 Aaron – 13’x 20’x 6”.
- **Clam Truck:**
 - Debris – 27
 - Trimming – 4
- **Drop Offs:**
 - 2159 Dumas; 1914 Lynn River; Greenbrier & Mentmore; 953 Prescott; 1102 Aaron; 2620 Beal; 3511 Sable; 1732 Oasis; Montague & Village; 1121 Abeline; 1500 Catalina; 963 Treadway; Deltona Blvd & Hazelcrest; – installed ¼ pallet sod.
 - 1925 Alameda; 1817 Philadelphia; 1400 Sonnet – installed ½ pallet of sod.
 - 755 Maltby; 1601 Newbury – installed ¾ pallet sod.
 - Berry Ave; 1740 Barrow – repaired drop off with recycled concrete.
 - 2258 Dana E – repaired drop off with fill dirt.
- **Slope mowing:** Osteen Cemetery Road – 1000’; 2148 Newmark – 80’; India – 640’.
- **Miscellaneous:**
 - Osteen Cemetery Road – picked up trash.

Fleet Maintenance Division:

- | | | |
|------------------------------|--------|--------------|
| ● Vehicles | PM – 5 | Repairs – 9 |
| ● Equipment | PM – 3 | Repairs – 15 |
| ● Road Calls | 3 | |
| ● Parts Run/Vehicle Delivery | 3 | |
| ● CDL Testing | 1 | |

Stormwater Division:

Weekly tasks include check and monitor all electric pump stations; respond to all safety concerns; talk to residents about their concerns; check and record lake levels; manage current CDBG projects; implement NPDES Inspection program.

- **Construction Crew:**
 - Lush Ln – poured a spillway going into the pond; dug out part of road and put recycled concrete; installed a gate.
 - 2090 Hyde N – took out driveway; formed up and poured back; reshaped swale.
 - 871 Hanford – filled in washout; formed up a spillway; poured with concrete.
 - 2447 Tipton – reshaped swale; placed sod.
 - 1990 Chapel W – dug out the hump at the end of the ditch; placed sod.
 - Sanborn/Florentine – formed up spillway; poured with concrete.
- **Drainage Area Maintenance (Aebi Mowing):**
 - Ponds mowed – Philadelphia Ct; Pond 10; Kangaroo; Atmore Cir; 1810 Morven; 1802 Clyburn; 2318 Normandy; 2122Gloria; 1049 Sylvia; 2701 Fulford; 593 Tradewinds; 2307 Greenwood; 201 Howland; 2250 Enterprise/Osteen.

- Ditches mowed – 928 Hugo; 2901 Fish Cover; 1010 Treadway; 1072 Lyric; 1072 Peak; 1118 Peak; 1298 Tartan; 1372 Tartan; 1400 Walton; 2880 Ulmer; 1309 Montoya; 1333 Nadine; 1311 Nadine; 3070 Keyport; 1310 Bladon; 1391 Bladon; 870 Humphrey; 798 Weller; 781 Courtland; 860 Hanford; 981 Hanford; 3060 Hoban; 3027 Etta; 2971 Norvell; 3001 O'Bannion; 1220 Polk; 3152 Clewiston; 3163 Post; 3115 Noah; 1030 Courtland; 1001 Courtland; 973 Courtland; 3048 Telford; 1362 Trollman; 1373 Trollman; 3145 Telford; 1341 Hayward; 1371 Hayward; 1399 Hayward; 1076 Gage; 1028 Yale; 3390 Goldenhills; 1040 Eastbrook; 1309 Lodge; 1324 Comerwood; 1385 Comerwood; 1385 Comerwood; 1266 Swiss; 4450 Montcalm; 1621 Courtland; 1591 Courtland; 1697 Courtland; 1741 Courtland; 3218 Buckland; 1509 Tubeck; 3256 Laurel; 1532 Bonview; 3292 Buckland; 1632 Roble; 3063 Blaine; 1635 Keeling; 3040 Blaine; 1491 Keeling; 1521 Ortega; 1952 Merrick; 1965 Alameda; 2023 Alameda; 2016 Dumas; 1648 Gregory; 2081 Alameda; 1872 Akron; 1529 Ferendina; 1599 Providence; 1299 Briarwood; 1450 Ft Smith; 1408 Ft Smith; 1921 Shaw; 556 Nardello 1090 Courtland; 37 Courtland; 1640 Bloomfield; 1701 Amboy; 2553 Gramercy; 1990 Chapel W; 963 Waycross; 1068 Mayflower; 783 Hancock; 1501 Tivoli.
- Storm systems jetted – 1571 Waycross; 701 Outrigger; 3200 Hathaway; 933 Union Cir.
- **Right of Way Mowing Crew:**
 - Main Roads mowed – Elkcarn Blvd; part of Normandy Blvd; part of Courtland Blvd.
 - Sectors mowed – 7; 8; 9; 10; 11; 12; 13; 14.
 - Alleys mowed – 485; 977; 1021; 1024; 1185; 1590; 1898.
- **Right of Way Litter Crew:**
 - 297 Gallons of litter removed.
 - Main road trash pickup – Courtland; Normandy extension; Haulover; Captain; Catalina.
- **Misc:**
 - 1459 Roseboro Dr – trimmed bushes along fence.
 - 1486 Renton St; 1182 Banner Ter – mowed ROW.
 - Ledford – inspected water bags and filled with water.
 - Slater Dr E – inspected the outfall for the Windsor Heights outfall.
 - Eva Ct – changed the motor at the pump station.
 - 201 Howland – got parts and hooked up pump to water tank; checked all chainsaws for proper operation.
 - Laid sod at Shallowford/Courtland; Lush Ln; Sanborn/Florentine; 1990 Chapel Dr W.
 - 1045 Persian St – installed new gate at Brady ditch.
 - 2726 India Blvd – cleaned debris from storm grate.
 - 1638 Bloomfield; 3240 Sky St – mowed pump stations.

UTILITIES thru 06/24/2012

Customer Service

June 2012	Total week ending 6/24/12
DW – Lockbox	1721
Ebox	993
Call Center Calls	2280
Walk-ins/Drop Box	1135
On-line Payments	899

Customers Disconnected for Non-Pay

June 2012	Total week ending 6/24/12
Total on Disconnect List	244
Off in error/DW error	
Off in error/Munis error	
Misapplied Payment	

Construction Log & Service Orders

June 2012	Total week ending 6/24/12
Water Service	
Meter Sets	
Reclaim Meters	
Fire Hydrant Installs	
Fire Hydrant Replacement	
Fire Hydrant Repair	
Replace Meter Box	19
Locates Received	61
Locates Completed	74
Main Leaks	2
Service Leaks	7
Sewer Repairs	1
Sewer Blockage	6
KV2 Valves	7
Service Replacements	2
Meter Change Outs	15
Service Orders	466
Disconnects	244
Drainfield Leaks	
Meter Retirements	29