

CITY OF DELTONA

CITY MANAGER'S OFFICE

To: Deltona City Commission
From: Faith G. Miller, City Manager
Subject: Weekly Courtesy Report
Date: August 3, 2012

Financial Status Report:

Attached for your information as Exhibit A is the General Fund Financial Forecast and the Financial Status Report for the time period ended June 30, 2012, including the Investment Account Balances as of June 30, 2012.

RaceTrac Development Update:

Staff conducted a Pre-Development meeting for the Final Site Plan for RaceTrac on August 1st. RaceTrac representatives indicated at the meeting that they are attempting to complete site permitting and contract with a site construction firm within the next 30 days. They are close to receipt of their Use Permit from Volusia County and the Environmental Resource Permit (ERP) from the St. Johns River Water Management District. It is anticipated that construction activity will begin on the site within 60 days.

MDA Boot Drive:

Our firefighters will be participating in the annual MDA Boot Drive on Labor Day weekend from Friday, August 31st to Sunday, September 2nd, from 8:30 to Noon, and 3:30 to 7:00 p.m. each day. Locations include: Providence and Normandy, Saxon and Finland Blvd., Howland and Elcam Blvd., and Howland Blvd. at the Wal-mart light.

Ongoing/Upcoming Events:

- **Regular City Commission Meeting** – Monday, August 6th, 6:30 p.m., Commission Chambers
- **National Night Out event** – Tuesday, August 7th, 5:30 – 8:30 p.m., City Hall Courtyard
- **Concert at the Amphitheater** – Saturday, August 11th, 7:00 – 9:00 p.m., Deltona Amphitheater
- **City Commission Workshop Meeting** – FY 12/13 Proposed Budget – Enterprise & Special Revenue Funds, Monday, August 13th, 4:30 p.m.
- **Farmer's Market** – Every Saturday, 1649 Providence Blvd., 9:00 a.m. – 2:00 p.m.


Faith G. Miller, MMC, MPA
City Manager

CITY MANAGER'S OFFICE

2345 Providence Boulevard, Deltona, Florida 32725

(386) 878-8100 Fax (386) 878-8851

Webpage: www.Deltonafl.gov

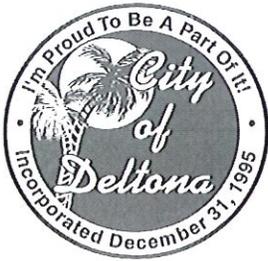


Exhibit A

CITY OF DELTONA

Date: August 1, 2012
To: Faith Miller, City Manager
From: Robert Clinger, Finance Director
Subject: Latest General Fund Forecast for FY 2011-2012.

General Fund Financial Forecast For The Year Ended September 30, 2012:

General Fund Revenues

This forecast is based on nine months of data, October 2011 through June 2012. General Fund revenues are trending to finish the year at \$30,284,300, or \$360,598 under budget and \$1,152,785 below last year's revenue of \$31,437,085. This represents a 1.2% budgetary shortfall and continues to be well within the forecast margin of error. A report showing line item detail is attached.

General Fund Expenditures

General Fund spending is trending to finish the year about 3.4% or \$490,510 under budget on personal service cost. It continues to appear that an under budget variance in the 3% range is normal considering that at any point in time the City has consistently had vacant positions sufficient to generate that amount of variance. Operating expenditures other than personal service cost are trending to finish the year about 2.8% or \$445,968 under budget so total General Fund operational spending is trending about \$936,478 under budget for the year or 3.1%.

I think it is important to understand that variances in the 3% range for total expenditures are to be expected because of the inherent uncertainty involved in preparing a budget so far in advance and which like a forecast is an estimate or plan dependent upon future events.

It continues to appear that reduced spending will more than offset revenue shortfalls and Fund Balance which was originally budgeted to remain unchanged for FY 2011/2012 may in fact increase by as much as \$486,000.

The City is on track to finish another year without using General Fund reserves to fund recurring services but one caution should be kept in mind. This is a forecast and not a guarantee of actual results. Those results could in fact be different when the year is over but at the 75% mark things continue to appear favorable.

**City of Deltona Florida
General Fund Forecast
For The Fiscal Year Ended September 30, 2012**

Revenue Based On Actual For The Nine Months Ended June 30, 2012.					
YTD	Projected	Budget	Over (Under)	Budget	
Actual	Actual		Amount	%	
Ad-Valorem Tax	\$ 11,838,248.32	\$ 11,838,200	\$ 11,717,100	\$ 121,100	1.0%
State Revenue Sharing (Includes 8th cent motor fuel use tax)	1,523,518.47	2,131,000	2,270,000	(139,000)	-6.1%
State 1/2 Cent Sales Tax	2,770,164.41	3,654,000	3,330,000	324,000	9.7%
Service & Franchise Fees	5,287,178.21	7,372,000	7,910,600	(538,600)	-6.8%
Telecommunications Service Tax	2,264,123.86	3,013,000	2,892,000	121,000	4.2%
Non Ad-Valorem Revenues	887,870.66	1,184,000	1,386,000	(202,000)	-14.6%
Interest	92,710.85	124,000	81,000	43,000	53.1%
Admin Fees	384,374.97	516,000	512,500	3,500	0.7%
Firefighter Pension Insurance Premium Tax	-	394,000	394,000	-	0.0%
Recycling Proceeds	40,967.88	55,000	70,000	(15,000)	-21.4%
Other Non-Recurring Revenues (Grants)	42,837.90	3,100	81,698	(78,598)	
Total General Fund Revenues	\$ 25,131,995.53	\$ 30,284,300	\$ 30,644,898	\$ (360,598)	-1.2%

----- Revenue Based On Nine Months Of Actual Data -----

Projection Recap:				
Operating Revenues	\$ 30,284,300			
Operating Expenditures	(29,356,120)			
Operating Surplus	928,180			
Capital Outlay	(76,500)			
Transfers Out	(365,800)			
Increase In Fund Balance	485,880	Change in Fund Balance is trending \$575,880 better than budget.		
Fund Balance - Beginning Of Year	15,342,419			
Fund Balance - End Of Year	\$ 15,828,299			

----- Expenditures Are Based On Nine Months Of Actual Data And Other Line By Line Analysis -----

**City of Deltona
General Fund
Expenditure Forecast
Year Ended September 30, 2012**

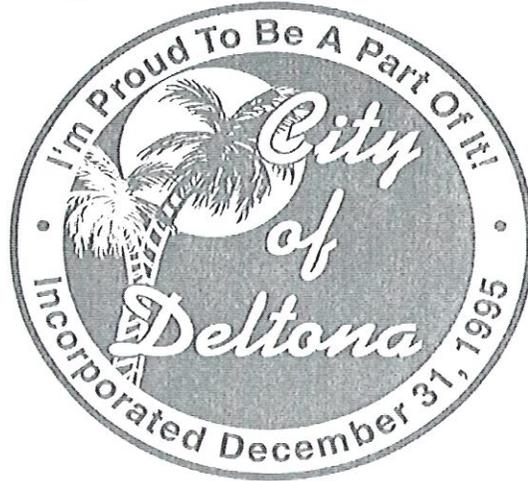
Based On Nine Months Of Actual Data							(Over) Under Revised Budget		
Projected Annual Expenditures							Revised Budget	Amount	%
Personal Service Cost	Operating Expenditures	IT Allocation	Replacement Capital Transfers	Total					
110 City Commission	\$ 110,000	\$ 220,600	\$ 18,600	\$ 8,000	\$ 357,200	\$ 372,100	\$ 14,900	4.0%	
121 City Manager	585,000	93,310	49,800	6,000	734,110	783,100	48,990	6.3%	
125 City Clerk	297,600	101,790	40,900	11,000	451,290	466,900	15,610	3.3%	
130 Fiscal Services	806,900	93,570	80,000	10,000	990,470	1,007,800	17,330	1.7%	
131 Network Service	404,700	953,550	(1,343,110)	-	15,140	-	(15,140)		
140 City Attorney	156,200	405,520	27,400	9,000	598,120	581,000	(17,120)	-2.9%	
155 Planning Services	562,000	23,760	114,600	38,000	738,360	828,400	90,040	10.9%	
157 Construction Services	592,800	36,220	76,200	62,000	767,220	859,700	92,480	10.8%	
160 Human Resources	326,600	71,090	27,900	9,000	434,590	483,800	49,210	10.2%	
190 General Government	57,300	988,700	-	-	1,046,000	1,240,100	194,100	15.7%	
196 Enforcement Services	828,700	246,680	64,600	62,000	1,201,980	1,261,200	59,220	4.7%	
Total General Government	4,727,800	3,234,790	(843,110)	215,000	7,334,480	7,884,100	549,620	7.0%	
210 Law Enforcement	-	9,118,480	-	-	9,118,480	9,122,000	3,520	0.0%	
221 Fire Services - Admin	851,400	91,420	345,300	379,000	1,667,120	1,751,700	84,580	4.8%	
222 Fire Operations	6,151,600	785,240	-	-	6,936,840	7,082,498	145,658	2.1%	
Total Public Safety	7,003,000	9,995,140	345,300	379,000	17,722,440	17,956,198	233,758	1.3%	
414 Traffic Operations	186,800	291,510	-	26,000	504,310	554,800	50,490	9.1%	
415 Engineering	94,500	13,130	-	-	107,630	147,700	40,070	27.1%	
416 Field Operations	494,900	212,050	-	273,000	979,950	1,016,200	36,250	3.6%	
417 Administration	113,300	26,890	62,900	-	203,090	220,000	16,910	7.7%	
419 Fleet Maintenance	220,600	66,590	-	47,000	334,190	349,100	14,910	4.3%	
Total Public Works	1,110,100	610,170	62,900	346,000	2,129,170	2,287,800	158,630	6.9%	
720 Parks & Rec	1,168,600	736,830	154,600	110,000	2,170,030	2,164,500	(5,530)	-0.3%	
	\$ 14,009,500	\$ 14,576,930	\$ (280,310)	\$ 1,050,000	\$ 29,356,120	\$ 30,292,598	\$ 936,478	3.1%	

Notes:

Fleet Maintenance operating expenditures have been reduced by the projected interfund maintenance allocation of \$167,864 charged for maintenance services provided to other Funds.

The negative total of (\$280,310) in the IT Allocation column is IT costs for services provided to other Funds charged to those Funds.

**City Commission
City of Deltona, Florida**



**Financial Reports
June 30, 2012**

(Unaudited - Not GAAP Compliant)

City of Deltona Florida
Statement of Revenues and Expenditures
All Governmental Funds
Nine Months Ended June 30, 2012

Revenues	All Governmental Funds	Annual Budget	%
Property Taxes	\$ 11,838,248	\$ 11,717,100	101.0%
Franchise Fees	2,442,189	3,669,600	66.6%
Public Service Tax	5,109,113	7,133,000	71.6%
State Revenue Sharing	1,523,518	2,270,000	67.1%
Intergovernmental	6,221,812	12,841,449	48.5%
Charges for Services	8,173,341	8,788,300	93.0%
Fines and Forfeitures	129,711	301,000	43.1%
Impact Fees	108,980	132,850	82.0%
Interest Income	140,989	125,700	112.2%
Miscellaneous	308,249	414,000	74.5%
Total Revenues	35,996,150	47,392,999	76.0%
Expenditures			
Current:			
City Commission	283,606	364,100	77.9%
Social Services	-	-	0.0%
City Manager	507,580	777,100	65.3%
City Clerk	322,345	455,900	70.7%
City Attorney	468,394	572,000	81.9%
Finance	717,146	997,800	71.9%
Network Services	76,458	-	0.0%
Planning Services	505,808	790,400	64.0%
Construction Services	505,955	797,700	63.4%
Human Resources	302,455	474,800	63.7%
Enforcement Services	830,221	1,199,200	69.2%
Public safety:			
Law Enforcement	6,813,502	9,122,000	74.7%
Fire & Rescue	5,657,535	8,455,198	66.9%
Total Law Enforcement	<u>12,471,037</u>	<u>17,577,198</u>	<u>71.0%</u>
Public Works	1,215,027	1,941,800	62.6%
Parks & Recreation	1,470,669	2,054,500	71.6%
General Government	1,057,889	1,353,050	78.2%
Transportation	199,959	524,900	38.1%
Economic Environment	817,663	5,317,580	15.4%
Solid Waste	2,834,080	4,198,700	67.5%
Stormwater	1,353,615	2,109,500	64.2%
Capital Outlay	6,700,543	13,016,795	51.5%
Total Expenditures	32,640,450	54,523,023	59.9%
Excess (Deficiency) of Revenues Over			
Expenditures - Before Other Financing Sources (Uses)	<u>3,355,700</u>	<u>(7,130,024)</u>	
Other Financing Sources (Uses)			
Transfers from Other Funds	430,783	487,300	
Debt Proceeds	-	-	
Debt Service	(1,617,102)	(1,980,995)	
Transfers to Other Funds	(430,783)	(487,300)	
Total Other Financing (Uses) Sources	<u>(1,617,102)</u>	<u>(1,980,995)</u>	
Excess (Deficiency) of Revenues			
Over Expenditures	<u>\$ 1,738,596</u>	<u>\$ (9,111,019)</u>	

For Internal Management Use Only.
Unaudited - Not GAAP Compliant.

Deltona Water
Statement of Revenues and Expenses
Nine Months Ended June 30, 2012

	Business-Type Activities Water and Sewer Utility Fund	Annual Budget	%
Operating Revenues			
Charges for Services - Water	\$ 8,053,738	\$ 10,436,900	77.2%
Charges for Services - Waste Water	5,225,728	6,082,650	85.9%
Connection Fees	182,110	262,000	69.5%
Other Miscellaneous Revenues	675,502	757,450	89.2%
Total Operating Revenues	14,137,078	17,539,000	80.6%
Operating Expenses			
Personal Services	2,588,138	3,884,100	66.6%
Operating Expenses	2,740,713	4,487,400	61.1%
Professional Services	31,146	59,500	52.3%
Depreciation	2,141,201	3,361,600	63.7%
Insurance	100,463	176,000	57.1%
Bad Debts	-	-	0.0%
Total Operating Expenses	(7,601,661)	(11,968,600)	63.5%
Operating Income	6,535,417	5,570,400	117.3%
Nonoperating Revenues (Expenses)			
Interest Earnings	100,017	56,500	177.0%
Impact Fees - Water	13,526	15,000	90.2%
Impact Fees - Waste Water	12,566	15,000	83.8%
Debt Proceeds	-	673,000	
Federal Grant	-	-	0.0%
State Grant	-	-	0.0%
Interest Expense and Issue Cost Amortization (Paid April 1 & Oct 1)	(2,791,573)	(3,732,313)	74.8%
Net Nonoperating Revenues (Expenses)	(2,665,464)	(2,972,813)	89.7%
Excess (Deficiency) of Revenues over Expenses Before Operating Transfers	3,869,953	2,597,587	149.0%
Operating Transfers			
From Other Funds	-	-	
To Other Funds	-	-	
Total Operating Transfers	-	-	
Excess (Deficiency) of Revenues over Expenses	\$ 3,869,953	\$ 2,597,587	
Note 1: Depreciation is not formally budgeted but is presented here to aid the analysis of operating results.			
Note 2: Capital Outlay	\$ (4,582,174)	\$ (11,338,000)	
Note 3: Debt Service - Principal (Due Oct 1)	\$ -	\$ (1,700,000)	

For Internal Management Use Only.
Unaudited - Not GAAP Compliant.

City of Deltona
Investment Account Balances
June 30, 2012

Account Name	General Fund Undesignated/ Available	Roads and Streets***	Physical Environment	Grants	Designated and/or Restricted		Bank	Cost
					Utility Undesignated/ Available	Restricted**		
Pooled Cash								
Investment-Money Market Mutual Funds								
Certificate of Deposit								
Investment								
Investment-Advantage Fund								
Investments-Federal Agency Coupon Securities								
Certificate of Deposits								
Investment								
Investment-Stormwater								
Investment-Transportation								
Accrued Interest								
Accrued Interest								
Investment Balances By Fund								
General Fund	\$ 5,813,163.23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,843,163.23
Deltona Water	-	-	-	-	9,236,291.32	8,730,885.44	-	17,967,176.76
Equipment Replacement Fund	-	-	-	-	-	-	-	2,647,620.58
Transportation Fund	-	6,633,938.04	-	-	-	-	-	6,633,938.04
Storm Water Fund	-	-	5,331,326.97	-	-	-	-	5,331,326.97
Municipal Complex Fund	-	-	-	-	-	-	-	1,945,671.67
Solid Waste Fund	-	-	1,884,402.37	-	-	-	-	1,884,402.37
SHIP	-	-	-	69,021.05	-	-	-	69,021.05
Tree Replacement Fund	-	-	496,756.90	-	-	-	-	496,756.90
Environmental Improvement	-	-	39,656.36	-	-	-	-	39,656.36
Park Projects Fund	-	-	-	-	-	-	-	227,764.52
Streetchighting District Fund	-	35,926.87	-	-	-	-	-	35,926.87
Park Impact Fees Fund	-	-	-	-	-	-	-	42,128.64
Fire Impact Fees Fund	-	-	-	-	-	-	-	5,588.31
Law Enforcement Impact Fees	-	-	-	-	-	-	-	10,814.06
CDBG	-	-	-	(43,121.76)	-	-	-	(43,121.76)
NSP	-	-	-	890,187.06	-	-	-	890,187.06
Miscellaneous Grants	-	-	-	955.12	-	-	-	955.12
Total Investments	\$ 5,813,163.23	\$ 6,669,864.91	\$ 7,752,142.60	\$ 917,041.47	\$ 9,236,291.32	\$ 8,730,885.44	\$ 4,879,587.78	\$ 55,028,976.75

Assets Reported by Davidson Fixed Income Mgmt.
BB&T
Wells Fargo

Total Investments

* \$6 Million plus 60 Days of operating expenditures
** Debt Service Reserve, Bond Sinking Fund, Renewal & Replacement
*** \$1,486,000 restricted for Debt Service Reserve

City of Deltona

Reports for the period: 06/01/2012 – 06/30/2012

City of Deltona
2345 S. Providence Blvd
Deltona, FL 32725

We urge you to compare the information contained in this periodic statement with the account statement(s) that you receive directly from the custodian that holds your account(s). Please notify us immediately if you identify any discrepancies or have any questions.



Davidson
Fixed Income Management
REGISTERED INVESTMENT ADVISER

City of Deltona Account Review – June 2012



Davidson
Fixed Income Management
REGISTERED INVESTMENT ADVISER

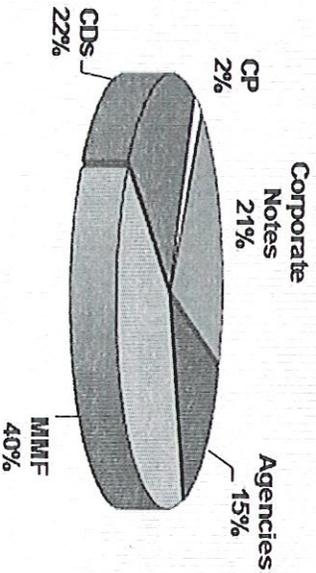
- City of Deltona: Robert Clinger, Finance Manager
- Davidson Fixed Income Management: Julie Hughes, Account Manager; Glenn Scott, Account Manager
- Investment Objectives:
 - Safety of Principal: The primary objective is to protect against any loss of principal.
 - Liquidity: Investments will be managed to ensure that funds are available to meet obligations as necessary.
 - Yield: Investments will be managed to optimize returns within the appropriate safety and liquidity constraints.

Performance Information (04/01/2012 – 06/30/2012)

<u>City of Deltona</u> ²	<u>SBA</u>
BV Return (Yield) ¹	0.32%
	0.57%

1. BV Rate of Return (Income) = Earned Interest +/- Realized Gain/Loss +/- Amortization.
2. Reflects Rate of Return with a deduction of a 9 basis point management & custodial fee.
Past performance of the City of Deltona portfolio does not guarantee future results.

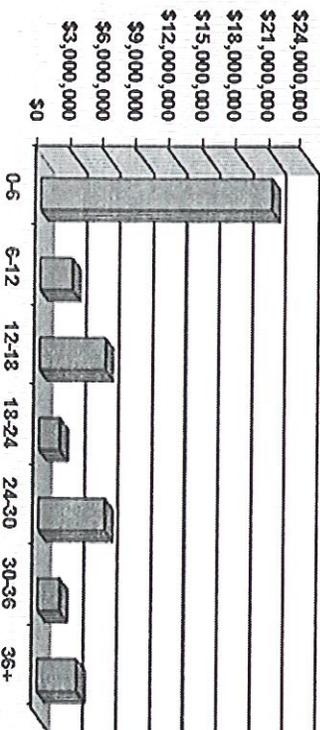
Portfolio Diversification



Portfolio Characteristics 06/30/2012

Par Value:	\$	26,200,000
Market Value of Securities & CDS:	\$	26,499,653
Cost Value of Securities & CDS:	\$	26,588,989
MMF Balances:	\$	17,511,631
Wachovia Operating Balance:	\$	10,795,653
Total Account Balances:	\$	54,896,273
Weighted Avg YTM:		0.66%
Weighted Avg Maturity/Call:		1.0 Years

Maturity Distribution





City of Deltona
Portfolio Management
Portfolio Summary
June 30, 2012

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM/C 360 Equiv.	YTM/C 365 Equiv.
Certificates of Deposit - Bank	6,700,000.00	6,700,000.00	6,700,000.00	15.23	1,499	1,133	1.641	1.664
Certificates of Deposit - PMA	3,000,000.00	3,000,000.00	3,000,000.00	6.82	545	464	0.427	0.433
Managed Pool Accounts	17,511,631.08	17,511,631.08	17,511,631.08	39.79	1	1	0.104	0.105
Commercial Paper Disc. -Amortizing	1,000,000.00	999,043.05	999,043.05	2.27	188	65	0.536	0.543
Federal Agency Coupon Securities	6,500,000.00	6,508,498.00	6,501,530.17	14.77	700	249	0.490	0.497
Corporate Coupon Securities	9,000,000.00	9,292,112.20	9,292,704.73	21.12	867	626	1.159	1.175
Investments	43,711,631.08	44,011,284.33	44,004,909.03	100.00%	557	375	0.650	0.659

Total Earnings June 30 Month Ending 23,630.04
Current Year

Robert Clinger, Finance Manager

Reporting period 06/01/2012-06/30/2012
Data Updated: FUNDSNAP: 07/19/2012 10:40
Run Date: 07/19/2012 - 10:40

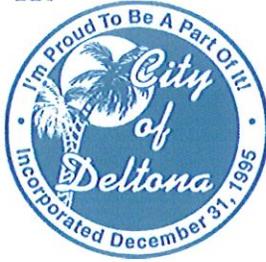
No fiscal year history available

City of Deltona
Portfolio Management
Investment Status Report - Investments
June 30, 2012

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM/C 360	YTM/C 365	Payment Dates	Accrued Interest At Purchase	Current Principal	Book Value
Certificates of Deposit - Bank												
SYSDEL0325	DEL0325	BB&T	2,000,000.00	0.820	10/31/2014	11/01/2011	0.809	0.820	10/31 - 365 Days		2,000,000.00	2,000,000.00
SYSDEL0335	DEL0335	TDBANK	1,000,000.00	0.840	11/15/2014	11/15/2011	0.828	0.840	11/14 - 365 Days		1,000,000.00	1,000,000.00
SYSDEL0285	DEL0285	BB&T	2,700,000.00	2.500	03/02/2016	03/02/2011	2.500	2.535	03/01 - 365 Days		2,700,000.00	2,700,000.00
SYSDEL0285	DEL0285	BB&T	1,000,000.00	1.800	05/05/2016	05/05/2011	1.800	1.825	05/04 - 365 Days		1,000,000.00	1,000,000.00
Certificates of Deposit - Bank Totals			6,700,000.00				1.641	1.664		0.00	6,700,000.00	6,700,000.00
Certificates of Deposit - PMA												
SYSDEL0365	DEL0365	PMA CD	1,000,000.00	0.300	04/11/2013	04/11/2012	0.296	0.300	04/11 - At Maturity		1,000,000.00	1,000,000.00
SYSDEL0370	DEL0370	PMA CD	1,000,000.00	0.450	10/03/2013	04/11/2012	0.444	0.450	10/03 - At Maturity		1,000,000.00	1,000,000.00
SYSDEL0375	DEL0375	PMA CD	1,000,000.00	0.550	04/11/2014	04/11/2012	0.542	0.550	04/11 - At Maturity		1,000,000.00	1,000,000.00
Certificates of Deposit - PMA Totals			3,000,000.00				0.427	0.433		0.00	3,000,000.00	3,000,000.00
Managed Pool Accounts												
SYSDEL0007	DEL0007	AIMGAP	0.00	0.020			0.020	0.020	01/01 - Monthly		0.00	0.00
SYSDEL0006	DEL0006	AIMLAP	0.00	0.060			0.059	0.060	01/01 - Monthly		0.00	0.00
SYSDEL0330	DEL0330	FIDPR	1,500,000.00	0.170		12/14/2011	0.168	0.170	01/01 - Monthly		1,500,000.00	1,500,000.00
SYSDEL0009	DEL0009	FLSAF2	6,847,571.90	0.100			0.099	0.100	02/01 - Monthly		6,847,571.90	6,847,571.90
SYSDEL0011	DEL0011	FLSAF3	5,053,442.05	0.100			0.099	0.100	02/01 - Monthly		5,053,442.05	5,053,442.05
SYSDEL0008	DEL0008	FLSAFE	3,925,241.81	0.100			0.099	0.100	01/01 - Monthly		3,925,241.81	3,925,241.81
SYSDEL0012	DEL0012	FLSBA	24,499.28	0.310			0.306	0.310	04/01 - Monthly		24,499.28	24,499.28
SYSDEL0013	DEL0013	FLSBA	3,803.48	0.001			0.001	0.001	04/01 - Monthly		3,803.48	3,803.48
SYSDEL0004	DEL0004	WFAV	157,072.56	0.010			0.010	0.010	01/01 - Monthly		157,072.56	157,072.56
Managed Pool Accounts Totals			17,511,631.08				0.104	0.105		0.00	17,511,631.08	17,511,631.08
Commercial Paper Disc - Amortizing												
90526M/40	DEL0340	UNBANA	1,000,000.00	0.530	09/04/2012	02/29/2012	0.536	0.543	09/04 - At Maturity		997,232.22	999,043.05
Commercial Paper Disc - Amortizing Totals			1,000,000.00				0.536	0.543		0.00	997,232.22	999,043.05
Federal Agency Coupon Securities												
31331KCS7	DEL0260	FCB	1,250,000.00	0.600	08/22/2012	03/01/2011	0.500	0.507	08/22 - 02/22	Received	1,251,700.00	1,250,163.28
31398A3N0	DEL0255	FINWA	1,250,000.00	0.625	09/24/2012	03/01/2011	0.503	0.510	03/24 - 09/24	Received	1,252,235.75	1,250,329.60
313374Y61	DEL0290	FHLB	2,000,000.00	0.500	08/28/2013	08/01/2011	0.512	0.519	08/28 - 02/28	Received	1,999,200.00	1,999,553.41
313378ZZ0	DEL0355	FHLBC1	1,000,000.00	0.500	04/30/2014	04/30/2012	0.414	0.420	10/30 - 04/30		1,000,800.00	1,000,664.44
313378ZS5	DEL0360	FHLBC1	1,000,000.00	0.600	10/24/2014	04/26/2012	0.493	0.500	10/26 - 04/26		1,001,000.00	1,000,819.44
Federal Agency Coupon Securities Totals			6,500,000.00				0.490	0.497		0.00	6,504,935.75	6,501,530.17

City of Deltona
Portfolio Management
Investment Status Report - Investments
June 30, 2012

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM/C 360	YTM/C 365	Payment Dates	Accrued Interest At Purchase	Current Principal	Book Value
Corporate Coupon Securities												
36962G4H4	DELO295	GEC	1,000,000.00	2.800	01/08/2013	08/12/2011	1.084	1.099	01/08 - 07/08	Received	1,023,650.00	1,008,740.22
369604AY9	DELO305	GE	1,000,000.00	5.000	02/01/2013	09/02/2011	0.978	0.992	02/01 - 08/01	Received	1,056,130.00	1,023,157.76
87244EAG7	DELO350	TIAAGL	400,000.00	4.950	07/15/2013	03/06/2012	0.494	0.501	07/15 - 01/15	2,805.00	424,060.00	421,206.72
46623EJD2	DELO300	JPMC	1,000,000.00	1.650	09/30/2013	08/12/2011	1.410	1.430	09/30 - 03/30	Received	1,004,600.00	1,002,689.32
64952WAX1	DELO315	NYL	1,000,000.00	1.850	12/13/2013	09/22/2011	0.967	0.980	12/13 - 06/13	Received	1,019,096.13	1,012,444.67
64952WAX1	DELO345	NYL	600,000.00	1.850	12/13/2013	03/14/2012	0.543	0.550	06/13 - 12/13	Received	613,542.00	611,238.35
36962G4G6	DELO310	GEC	2,000,000.00	3.750	11/14/2014	09/13/2011	1.744	1.768	11/14 - 05/14	Received	2,121,622.50	2,090,923.74
084670AV0	DELO380	BRK	1,000,000.00	3.200	02/11/2015	06/12/2012	0.799	0.810	08/11 - 02/11	Received	1,062,850.00	1,072,360.36
64952WAW3	DELO320	NYL	1,000,000.00	3.000	05/04/2015	11/09/2011	1.184	1.200	05/04 - 11/04	Received	1,061,270.00	1,049,943.59
Corporate Coupon Securities Totals			9,000,000.00				1.159	1.175		13,560.56	9,386,820.63	9,292,704.73
Investment Totals			43,711,631.08				0.650	0.659		13,560.56	44,100,619.68	44,004,909.03



CITY OF DELTONA

CITY MANAGER'S OFFICE

To: Deltona City Commission
From: Faith G. Miller, City Manager
Subject: Weekly Courtesy Report
Date: August 3, 2012

CITY MANAGER'S OFFICE thru 08/03/2012

Communication:

- Working on the content of a proposed smart phone reporting app for the City of Deltona.
- Met with the City's Risk Manager and members of Deltona Water and Fire Department to discuss the communication philosophy related to water main breaks and hydrant flushing.
- Attended a FEMA training at Camp Blanding on "Social Media for Natural Disaster Response and Recovery."
- Posted Simulcast concert and National Night Out information on social networking sites and sent eblast to our email followers.
- Updated DeltonaTV schedule for the week of August 6th.
- Updated DeltonaTV programming—UCF (Global Perspective, MetroCenter Outlook, On the Issues), VA Weekly News, White House Chronicle.
- Updated Deltona Jobs Program television listings.
- Updated NSP Homes Showcase television listings.
- Completed and distributed August issue of The Pride.
- Updated welcome sign messages.
- Worked with Economic Development Office, for Academy of Career Training ribbon cutting.
- Met with Economic Development Office to plan video recording of CRA presentation.
- Replaced existing DeltonaTV video files- "Getting Ready for Disaster", in English and Spanish.

Media Relations:

- Sent Mark Harper of the Daytona Beach News-Journal directions to the City's new un-named park.
- Provided information regarding possible lawsuits against the City, for Mark Harper/Daytona News Journal.
- Provided information regarding Boil Water Notices to Al Everson/West Volusia Beacon.
- Provided photo of Commissioner Carmolingo to the West Volusia Beacon.
- Provided information regarding Deltona's fire engines to Al Everson/West Volusia Beacon.

Press Release/s:

- Simulcast Concert
- National Night Out
- City seeks input on naming new park.
- Boil water notice on Jessamine Court.

Business Development:

- Met with Chris Bowley, Planning & Development Director, and Steve Narvaez, IT Director to discuss the advantages, costs, and prospectus of acquiring an ESRI capability package for GIS and demographic reporting.
- Met with Bob Desmond to review the DEDAB Committee’s 2nd Quarter report at the August 6th Commission Meeting.
- Met with Mark Harper, Daytona Beach News-Journal to discuss Deltona’s efforts to promote higher education in the City to attract business, create jobs and enhance the quality of life of our residents.
- Attended the Team Volusia planning meeting for the “FAM Tour” (Familiarization Tour). Team Volusia is bringing in well-known site selectors to hear about and tour Volusia County.
- Performed research on the Lake Baton Estates area for potential meeting to discuss development with the property owners.
- Met with Frank DeMarsh, owner of the EPIC Theatre and Deltona Village. Began a campaign toward solicitation on his property for retail development.
- Attended the ribbon cutting ceremony for the Academy for Career Training, 1260 Deltona Boulevard.
- Attended the Team Volusia Economic Developer Practioner Council meeting to present information on the “FAM Tour” (Familiarization Tour) and the International Council of Shopping Center conference (booth, assignments for booth attendance, and more). Held discussion on the upcoming Florida Redevelopment Associations conference. Team Volusia is supplying the booth space and décor for these economic development venues.
- Attended the Development Review Committee meeting for the Dollar General store planned for Stratford Commons and Deltona Boulevard. Dollar General indicated that they plan a ground breaking for later in the year.
- Working on Project DIAL, which is a referral from Team Volusia. It’s a call center that will provide 500 to 800 jobs. They have toured a site in Deltona. Once a site is selected we can start the negotiations to solidify their move to Deltona.
- Meeting with Van Canada, Small Business Development Center representative, and representatives of the Deltona Center for the Arts. Discussion was based around the proper preparation of a business plan, which is Mr. Canada’s area of expertise.
- Mr. Canada and I then toured the new Deltona Business Assistance Center (BAC), Room 151, South Wing, Deltona City Hall. The SBDC is scheduling a “Start Your Business” course in the near future.
- Met with a medical facilities provider that wants to launch a medical facility within Deltona. We toured two actual sites and other commerce clusters.
- Had a conference call with Lara Dietrich, of Dietrich Planning of Jacksonville. She specializes in assisting Cities working to obtain approval of CRAs.
- Started a review of the Deltona Economic Development websites for regular maintaince and correction issues.

BUILDING & ENFORCEMENT SERVICES thru 07/27/2012

Building Services Division:

Building Permits issued for the week	63
Valuation of work permitted for the week.....	\$1,017,303
Inspections completed for the week	149
Total Permits issued for Fiscal Year 11/12	2,524
Valuation of work permitted for the year 11/12	\$19,976,552

Permits Issued:

A/C Change Out	13
Addition	1
Building Residential.....	3
Driveway.....	1
Electrical	4
Exterior Renovation.....	1
Fence.....	11
Garage Door Replacement.....	2
Garage/Carport.....	1
Mechanical.....	2
Plumbing.....	2
Pool In Ground.....	1
Reroof.....	10
Right of Way.....	1
Shed	1
Siding.....	1
Solar Panel Install	1
Water Heater Replacement	6
Window Replacement	1
Total	63

Enforcement Services Division:

Requests for services this week	348
Animals impounded at the humane societies	32
Citation warnings issued	30
Courtesy notices	123
Abatement notices	71
Citations issued	9
Code Enforcement telephone calls	175
Animal Control calls	133
Solid Waste calls	104
Citizen walk in requests for Code Enforcement assistance	8
Citizen walk in requests for Animal Control assistance	11
Citizen walk in requests for Solid Waste assistance	3
Properties requiring grass to be cut by contractors	48
Certified mailings sent out	80
Money collected for Animal tags, liens and return to owners	\$1,153
Foreclosures for this week: Deltona	10
County	46
Total	56

(at a cost of \$1,680.00)
 (at a cost of \$408.25)

CITY CLERK'S OFFICE thru 07/27/12

2nd Floor HR/CC Walk-In Customers	76
2nd Floor calls Answered	19
Packages Picked Up	4
Packages Received	31
A/P Invoices Opened	80

Newspapers	18	(10 hours)
Public Records Requests Received	6	
Public Record Request Amount Received	\$.81	
Documents imaged, pages	4,016	
Large scale drawings imaged, pages	13	

FINANCE DEPARTMENT thru 08/01/2012

- Working on bond compliance policies & procedures.
- Working on documentation for Aug 13th budget workshop.
- Working on 5 year Capital Improvement Program for budget.
- Participated in interviews for Purchasing Agent position.

Accounts Payable Section		
Check Run Date:	7/6/2012	
Checks Processed	257	\$ 1,065,882.97
Invoices Processed:		
Carol	223	227,513.94
Julia/Jacque	174	831,187.75
UB Refunds	139	7,181.28
	536	\$ 1,065,882.97
Check Run Date:	7/20/2012	
Checks Processed	316	3,354,007.86
Invoices Processed:		
Carol	275	2,808,745.00
Julia/Jacque	225	536,883.15
UB Refunds	182	8,379.71
	682	\$ 3,354,007.86

Payroll Section	
Check Run Date:	7/5/2012
Total Employees	304
Time Sheets Processed	608
Checks Processed	23
Direct Deposits Processed	292
Total Payroll including benefits	\$ 667,184.77
Miscellaneous:	
Flexible Spending Reimbursements	15
Check Run Date:	7/19/2012
Total Employees	303
Time Sheets Processed	606
Checks Processed	27
Direct Deposits Processed	286
Total Payroll including benefits	\$ 675,960.81
Miscellaneous:	
Flexible Spending Reimbursements	28

ACTIVITY	COUNT/AMT.
JULY 1-31, 2012	
LBT	
RENEWALS	375
RESIDENTIAL RENTAL RENEWALS	727
NEW RESIDENTIAL BUSINESS	9
NEW RESIDENTIAL RENTALS	15
NEW COMMERCIAL	2
NON-PROFITS	0
EXEMPT/ISSUED	0
WALK-INS	101
BUSINESS TAX REVENUE COLLECTED	\$ 44,330.49
FIRE INSPECTIONS REVENUE COLLECTED	\$ 6,815.00
RENEWALS FOR FY 2012S-2013	4,476

FIRE/RESCUE DEPARTMENT thru 08/01/2012

Fire Chief Staples:

- Attended the Florida Fire Chiefs' Association (FFCA) Annual Conference and Educational Leadership Program.
- Met with Seminole County Fire Department to review their facilities and discuss several options including:
 - Partnering with them to provide specialized training such as hazardous material, confined space, rope rescue, etc.
 - Utilization of their Training Tower as an alternative to Volusia County's that is frequently booked due to partnerships with Flagler Vocational-Technical and Daytona State College.
 - Sending personnel to their in-house offered Fire Officer 1 and soon-to-be-offered Fire Officer 2 classes.
 - Joining the National Testing Network to utilize their facility as part of our new hire process. The process uses a computer-based didactic exam and a physical exam that include the nationally accepted Candidate Physical Assessment Test (CPAT) that is endorsed by the IAFF and International Association of Fire Chiefs (IAFC). This national program is a low cost alternative to providing this testing in house and the candidates pay for the testing process. Currently, Seminole County, Sanford and other Central Florida agencies are using this process.

Deputy Chief Rogers:

- Alarm summary 7/25/2012 thru 7/31/2012

Structure fire	1
Vehicle Fire	0
Wild land, grass	4
Misc. Fire	3
ALS Medicals	59
BLS & Misc. Medicals	79
Hazardous Condition	3
Service Calls	8
Good Intent	11
False Alarms	4
<u>TOTAL</u>	<u>172</u>
- Apparatus Update:
 - E61 FD-0241 Out of Service with Pump Control Module problems. Vehicle is at Ten-8 in Sanford.

- E62 FD-0655 Out of Service front brakes. Vehicle is at Fleet; received the parts yesterday and hope to have the truck back by the end of the week.
- Resv A FD-9925 out of service broken compartment door and latch. Vehicle is at Fleet and parts are on order.

Deputy Chief Rafferty:

- Attended the Florida Fire Chiefs' Association (FFCA) Annual Conference and Educational Leadership Program.

Assistant Chief DeBose:

- Attended Prehospital Trauma Life Support (PHTLS) train the trainer course. The purpose of this course is to be able to teach our personnel PHTLS without having to use an outside source
- Prepared schedule for the upcoming physicals during the weeks of August 6-10 and August 20-24.
- Reviewed relief driver clearing packets for 2 personnel desiring to become relief drivers within our agency.

David Faer, Public Education:

- Public Education programs provided: Child and Babysitting Safety (CABS) Class given by Josie Caine and Emma Santiago. 14 young adults attended and were certified.
- Engine Company attended fundraiser for families in need at Community Café, Justin Square – educational and promotional handouts distributed.
- Article for The Pride and the FFCA on CABS Classes.
- During the month of July our Department did 5 public education programs. We had contact with 61 Adults and 181 children for a total of 242. 70.75 hands-on personnel hours were dedicated in doing these programs.

HUMAN RESOURCES DEPARTMENT thru 08/01/2012

- Performance Evaluations processed: 3
- Deltona JOBS Program Folders
 - 1st Floor lobby – (0) added
 - 2nd Floor lobby – (5) added
 - Total # of Deltona JOBS Program folders taken – (1217)
- Applications received:
 - (06) Parks Attendant
 - (03) Water Operator
 - (08) Stormwater Tech
 - (17) Purchasing Agent
 - (02) Network Analyst
- Met with several Department Directors regarding personnel issues and coordination of personnel actions.
- Processed (1) FMLA action.
- Working with Gene Gizzi on requirement to submit our Group Health Plan Report for the IRS/SSA/CMS Data Match.
- Researching discrepancies with Assurant's LTD benefit information.
- Submitted (1) ICMA-RC 457 loan application.
- Continuing to coordinate with the 50th Anniversary committee for November 16/17 events.

- Coordinated with the City's labor attorney to identify a viable date (November 13, 2012), for an arbitration hearing with Local 2913 regarding the City's health insurance and the Union's participation at the same benefit level as general employees.
- Set up interviews and prepared questionnaires for Stormwater Tech.
- Background checks for Wastewater Operator Trainee.
- Preparing for upcoming Supervisor Development Training Program starting August 2nd.
- Preparing for First Time Manager training class.
- Drafting updated Americans with Disabilities Act (ADA) Reasonable Accommodation Policy (employment related).
- Continuing to coordinate with the Parks & Recreation Director and the City Building Official regarding development of an ADA Transition Plan and policies.
- Participated in an informal grievance meeting with Fire Chief and representatives of Local 2913 regarding administrative Lt. Gilmore returning to the FD Operations division effective October 1st.

Risk Management:

- Received three insurance checks for losses suffered by the City totaling \$20,082.90.
- Resolving two customer complaints of property damage from water flushing.
- Inspected City Fire Stations with insurance loss manager.
- Coordinated Defensive Driving Class.

PARKS AND RECREATION DEPARTMENT thru 07/28/2012

Administration:

- Farmers Market: 2 vendors, 126 cars.
- Met with Regency Lighting representative to discuss the bid for retrofitting lights at Tom Hoffman's trail/parking lot lights and Lake Butler Skate Park parking lot lights.
- Finalized an American Disabilities Act Transition Plan for the City Attorney and City Manager to review.
- Spoke with Mark Harper at the Daytona Beach News Journal concerning the new park on Doyle & Sheryl Drive.
- Met with Air Mechanical & Service Corp to discuss the air conditioning at City Hall.
- Processed 10 permits for pavilion rentals.

Facility Use Permits (7/22 – 7/28):

• Deltona Community Center	4 permits issued	Weekly attendance – 1,087
• Harris M. Saxon Community Center	2 permits issued	Weekly attendance – 263
• Wes Crile Park	7 permits issued	Weekly attendance – 3,193
• Skate Park	3 new passes	Weekly attendance – 568

Special Events/Programs:

- Amphitheater:
 - 2012 Concert series: "Simulcast" with Scott MacKenzie from Mix 105.1 and Bob Frier from Fox 35 News scheduled for August 11th.
- Harris M. Saxon Community Center:
 - Boys and Girls Club summer camp continues.
- Wes Crile Park:
 - Deltona Tennis Association Summer camp continues.

- Tennis and Basketball court reconstruction project is scheduled to begin in early to mid-August (6th-13th) and take approximately 8-10 weeks to complete depending on weather.

City Leagues Currently Underway:

- Men's league fall season will begin in September.
- Senior's league fall season will begin in September.
- Flag football is scheduled to return in late September/ early October.

Partner Leagues Currently Underway:

- FBVA summer season has started.
- West Volusia Youth Baseball fall season will begin in September.
- Deltona Little League fall season will begin in September.
- Deltona Adult Soccer (6v6) continues.
- Deltona Panthers football and cheer starts on August 1st.
- Deltona Youth Soccer practice begins in mid-August.

Parks Maintenance:

Weekly tasks include opening all the parks in the a.m., cleaning restrooms at parks and facilities, picking up and emptying trash at all parks and facilities; picking up trash around all pavilions; taking goods to storage, including seasonal items; cleaning the depot trailer, barn and yard; cleaning pavilion areas (ceilings, tables, grilles, etc.); cleaning playgrounds and sidewalks, taking vehicles to Fleet for maintenance, replacing damaged paper towel and toilet paper dispensers.

- Mowed, edged and weed-whacked: Campbell Park, City Hall, Dewey Boster, Harris Saxon Park, Keysville Dog Park, Manny Rodriguez Park, Parks depot, Sheriff's Office, Skate Park, Tom Hoffman Park, Wes Crile Park.
- Campbell Park: Worked on boardwalk and gazebo; mulched walking trail; addressed washout areas.
- Deltona Community Center: Enclosed AC unit in main lobby.
- DuPont Park: Box bladed parking lot; replaced handrail on score booth.
- Dwight Hawkins: Replaced locks on front gate; repaired perimeter fence.
- Firefighters Park: Replaced damaged boards on perimeter fence.
- Vann Park: Box bladed parking lot.
- Wes Crile: Repaired perimeter fencing; reattached windscreen on tennis court; filled in patch on basketball court.
- Miscellaneous:
 - Picked up plaques for Thornby gazebo from the Trophy Factory in Deland.
 - Cleaned mowers.
 - Sharpened or replaced blades on mowers.

City Hall, Fire Station, Sheriff's Department and 1691 Providence (Sheriff) Building Maintenance:

Weekly janitorial service includes cleaning the Fire Station and inspecting Sheriff's building; opening and closing City Hall; vacuuming the chambers and other areas; emptying trash and recycled bins from DSC classrooms and all City departments; setting up Commission Chambers for various meetings and resetting afterwards; checking temperature throughout the building; replenishing restroom supplies throughout the entire building; replacing soap dispensers; cleaning all restrooms (floors, toilets, sinks, etc.); unclogging various toilets in restrooms on both floors; unclogging water fountains; replacing light bulbs throughout the building, courtyard and walkway; replacing restroom fresheners and batteries; moving or assembling furniture for various departments; hanging pictures (as requested) throughout City Hall; spraying and pulling weeds from various areas, trimming bushes and trees, watering sod and new shrubbery; walking the grounds and picking up trash; emptying all trash receptacles outside; sweeping sidewalk; cleaning front of

building, retrieving supplies from storage at various times, polishing the elevator; delivering packages and heavy boxes to departments.

Sports Turf Maintenance:

- Normal routine maintenance at:
 - Dewey Boster Sports Complex
 - Baseball and Pony League Fields
 - Vann Park
 - Dupont Lakes
 - Wes Crile Park
 - Fertilized Campbell Park, DuPont Park, Vann Park and Wes Crile with TB3.
 - Applied Acephate at Campbell Park and DuPont Park for ants.
 - Sprayed Campbell Parks walking trail and Vann Park for weeds.
- Sports Complex:
 - Spot sprayed complex.
 - Fertilized Pony League with TB3.
 - Dragged Sports Complex.
 - Applied top dressing sand with miloganite.
 - Sprayed clay at Pony League for weeds.
 - Repaired idler pulley and radiator hoses on mowers.

PLANNING & DEVELOPMENT SERVICES thru 08/01/2012

Executive Summary:

The Planning and Development Services conducted the pre-development meeting with the RaceTrac team this week to get that project moving forward towards construction. Upon completion of site permitting and closing on the property, RaceTrac will begin construction of their new prototypical store to be completed early 2013. The Dunkin Donuts development team is preparing for the Commission hearing next Monday to present their concept. Upon full approval at the City, they will begin construction with the intent of completion by the end of February 2013.

Planning:

The Planning Section is beginning to focus on the amendments to the Land Development Code, with the completion of the aforementioned development review projects. The changes to the Code are beginning with the creation of exhibits for the Zoning Code. The exhibits will help visually explain the differences between principal and ancillary structures, orientation and locations of buildings on a lot, and the placement of buildings in relation to easements, particularly to adjoining lots and streets.

Housing & Community Development:

The Community Development Section is selling the 46th home this week at 893 Roberts. The City has now acquired seven additional homes in NSP 1 for a total of 60 homes in that program. The City also acquired eight homes in total in NSP 3, well underway to achieve the goal of acquiring 13 units. The City also has two months to complete reporting requirements to the State of Florida for the SHIP program. Staff is beginning that reporting process, to be completed by the end of September 2012.

PUBLIC WORKS thru 07/27/2012

Traffic Operations:

Weekly tasks include monitoring crews and downloading and evaluating traffic survey information.

- **Signs:**
 - Completed 3 sign repair work tickets in the City.
 - Fabricated & installed 14 new street name signs.
 - Fabricated & installed (1) 30"x 30" bicycle sign and (1) 18"x 24" share the road sign at: Courtland & Doyle; Courtland & Darnell; 85 Courtland Blvd; Courtland between Shallowford & Ft Smith; 1320 Courtland Blvd; 625 Courtland Blvd.
 - Fabricated & installed (1) 30"x 30" wheelchair sign at 1033 Fountainhead and (1) at 1074 Fountainhead.
- **Asphalt:**
 - Completed 16 asphalt work tickets – 10 tons.
 - Repaired 2'x 19' section of road at 112 Cascade for Deltona Water – ¾ tons.
- **Speed Trailer:**
 - Installed speed trailer at 1127 Fountainhead Dr.
- **Thermoplastic Stripping:**
 - 24" white stop bars: 7 for 119'.
 - 12" white crosswalks: 1 for 94'.
- **Misc:**
 - Pine Grove & Catalina; Leland & Fisher – removed stop bar with grinder.

Field Operations:

Weekly tasks include evaluating work orders called in by residents.

- **Beautification:**
 - Medians:
 - Normandy Blvd – routine maintenance; filled water bags on trees.
 - Elkcam Blvd – routine maintenance.
 - Providence Blvd – routine maintenance; pull weeds from perennial peanut grass; sprayed herbicide for weeds.
 - Howland Blvd – routine maintenance; repair irrigation.
 - City Homes: 591 N Firwood; 1177 Hastings.
 - City Signs: Howland Blvd.
 - Miscellaneous: mowed Public Works Depot.
- **Concrete:**
 - Sidewalk repairs: Austin Av & Glade Ln – 65'x 4'.
- **Clam Truck:**
 - Debris – 21
 - Trimming – 6
- **Sod:**
 - 675 Wing Ter; 1089 Cobblestone Av; 978 Shorecrest Av; 1210 Sienna Ct; 794 Mentmore Cir; 788 Mentmore Cir – used 2 pallets of sod.
- **Slope mowing:** Dewberry Dr – 1300'; Irondale St – 960'; Baton Dr – 80'; Dressel Ter – 400'; Nardello Dr – 240'.
- **Miscellaneous:**
 - 875 Elkcam – removed dirt from road and sidewalk.
 - Evard Av – repair washout across from Veterans Park.
 - Empty City owned trash containers City wide.

Fleet Maintenance Division:

- Vehicles PM – 3 Repairs – 13
- Equipment PM – 4 Repairs – 16
- Road Calls 1
- Parts Run/Vehicle Delivery 3

Stormwater Division:

Weekly tasks include check and monitor all electric pump stations; respond to all safety concerns; talk to residents about their concerns; check and record lake levels; manage current CDBG projects; implement NPDES Inspection program.

• **Construction Crew:**

- 1430 Dressel – repaired pipe.
- Top Ct – fill in washouts and place sod.
- Balsam – repair box; fill in hole; place sod.
- Eustace; Normandy; Deltona Blvd – spray weeds in sidewalk.

• **Drainage Area Maintenance (Aebi Mowing):**

- Ditches mowed – 1379 Gainesville; 1640 Bloomfield; 677, 489, 513 Tradewinds; 2442 Walkertown; 1501 Tivoli; 1199 Page; 3150, 3151 Shallowford; 1384 Valhalla; 1701 Amboy; 888 Cloverleaf; 1074 Mayflower; 1510 Page; 2583 Juliet; 756 Red Coach; 989 9th; 512 Stallings; 153 Ft Smith; 3363, 3250 Planter; 3261, 3200 Roland; 720 Cloudcroft; 3248 Phonetia; 783 Shafton; 532, 472 Glenhaven; 317 Shadydale; 212 Patch; 184 Oliver; 223 Rosedale; 121, 139 Heather; 2621 Libby; 155, 197 Bluefield; 2819 Kraft; 29, 77 Courtland; 2857 Bluestone; 2737 Boyce; 651 Outrigger; 2861 Bardahl; 2912 Clovis; 2850 Gallup; 475 Katherwood; 2903 Parkview; 2766 Welton; 551 Skyland; 2650, 534 Deed; 280, 451 El Camino; 2784 Kingsdale; 1220 Nixonton; 2408 Tipton; 699 Eldron; 2554 Sheffield; 810 Kangaroo; 2331 Greenbrier; 762 Mentmore; 2461, 2628 Shiprock; 2462, 2400 Weatherford; 951 Lovington; 2022 Galahad; 1933 Monterey; 1071 Santa Clara; 2331, 2318 Matthew; 1091 Joel; 2481 India; 1073 Prescott; 1546 Rusk; 2481 Beck; 1974 Montfort; 2598 Travida; 985 Dean; 645 Watt; 2841 Maldive; 869 Galt.
- Ponds mowed – Dewey Boster; Ft Smith/Normandy; 1641 Houston; 2307 Greenwood.

• **System Cleaning (Vac Truck):**

- Systems jetted – 523 Floyd; 1725 Exotic; 641, 648 Fairhaven; 955 Picasso.
- Misc – watered newly laid sod city wide.

• **Right of Way Mowing Crew:**

- Main Roads mowed – Haulover; Captain; Courtland; Catalina; Tivoli; India; Humphrey; Newmark; Cloverleaf; Anderson; Alexander.
- Sectors mowed – 11; 12; 13; 14; 15; 16; 17.
- Alleys mowed – 484; 570; 1021; 1023; 1024.

• **Right of Way Litter Crew:**

- Main road trash pickup – Haulover; Captain; Catalina; Deltona Blvd; Cloverleaf; Tivoli; Alexander; Ft Smith; Elkcam.

• **Miscellaneous:**

- Chippendale – repaired box.
- 1923 Lindhurst Av – sealed both ends of the pipe under driveway.
- 913, 925 Elkcam Blvd – trimmed trees hanging over sidewalk.
- Ledford Property – inspected water bags.
- 3100 Riverhead Dr – mowed pump station.
- City Wide – inspected pump stations and water control structures.
- 2428 Courtland; Courtland/Puerto Rico – painted lids.
- 1458 Gainesville Dr; 1636 Bloomfield Av – mowed pump station.
- 1045 Brady – mowed the ROW.

UTILITIES thru 07/29/2012

Customer Service

July 2012	Total week ending 7/29/12
DW – Lockbox	1721
Ebox	881
Call Center Calls	2308
Walk-ins/Drop Box	945
On-line Payments	833

Customers Disconnected for Non-Pay

July 2012	Total week ending 7/29/12
Total on Disconnect List	172
Off in error/DW error	
Off in error/Munis error	
Misapplied Payment	

Construction Log & Service Orders

July 2012	Total week ending 7/29/12
Water Service	
Meter Sets	3
Reclaim Meters	
Fire Hydrant Installs	
Fire Hydrant Replacement	
Fire Hydrant Repair	
Replace Meter Box	19
Locates Received	41
Locates Completed	48
Main Leaks	4
Service Leaks	7
Sewer Repairs	
Sewer Blockage	
KV2 Valves	10
Service Replacements	5
Meter Change Outs	19
Service Orders	445
Disconnects	172
Drainfield Leaks	
Meter Retirements	38