

CITY OF DELTONA

CITY MANAGER'S OFFICE

To: Deltona City Commission
From: Faith G. Miller, City Manager
Subject: Weekly Courtesy Report
Date: August 10, 2012

VC Economic Development 2nd Quarter Update:

City Manager and Business Development Administrator attended the County's 2nd Quarter Economic Development Update meeting on Friday morning. It should be noted that during opening remarks, County Chair Frank Bruno, announced that the County Council this week had agreed to a 3-year commitment to Team Volusia. Highlights of other data reported at the meeting include:

- Deltona's unemployment rate for the 2nd Quarter of 2012 is 9.3%, which is a significant decline from the 2nd Quarter 2011 rate of 11.5%;
- Residential permits for 2nd Quarter 2012 – 4 permits at a value of \$1,202,069, as compared to 4 permits at a value of \$1,060,073 for the 2nd Quarter 2011;
- Commercial permits for 2nd Quarter 2012 – 1 permit valued at \$255,477, as compared to 2 permits valued at \$5,606,945 for the 2nd Quarter 2011. The 3rd or 4th Quarter Report should show an increase with the building permits being pulled for the upcoming RaceTrak and Dunkin Donuts' projects.
- Foreclosures in Deltona continue to be higher than in other Cities within Volusia County, but we also have the highest number of residential homes of any City in the County.
- Site Selector FAM Tour scheduled for September 24-27, 2012 with a goal of showcasing "our community (Volusia County) to a chosen group of professionals charged with helping their client companies select locations for expanding or relocation to new facilities." Event sponsored by Team Volusia, CEO Business Alliance and Volusia County.

A copy of the complete report is available in each Commissioners' in-box here at City Hall.

Daytona State College:

The City Manager met this week with Suzette Cameron, the new Director of Campus Services, for the Deltona Campus of Daytona State College. Ms. Cameron has been with the college for four (4) years and has been newly appointed to her role as Director of the Deltona campus. This introductory meeting included a discussion of mutual issues of interest including what initiatives the college and City could work on together in terms of economic development, promoting the college classes to our residents, micro-incubator ideas, and assistance with our Business Assistance Center.

CITY MANAGER'S OFFICE

2345 Providence Boulevard, Deltona, Florida 32725

(386) 878-8100 Fax (386) 878-8851

Webpage: www.Deltonafl.gov

Employee Service Recognition Lunch:

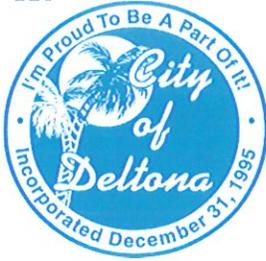
The current budget includes funding for an *Employee Service Recognition Lunch* to recognize and show our appreciation to our employees for the great work they do for the City and our residents and to recognize years of service benchmarks, i.e. 5, 10 and 15 years of service to the City. This luncheon is scheduled for Friday, September 14th, 11:30 – 2:00 p.m. This will be a BBQ lunch prepared and served by the Directors and City Manager, and Deputy City Manager. Please mark your calendars to join us for this event – it will be held in the Commission Chambers.

Ongoing/Upcoming Events:

- **Concert at the Amphitheater** – Saturday, August 11th, 7:00 – 9:00 p.m., Deltona Amphitheater
- **City Commission Workshop Meeting** – Monday, August 13th, 4:30 p.m., 2nd flr. Conference Room; Disc. Re: FY 12/13 Proposed Budget – Enterprise & Special Revenue Funds
- **Regular City Commission Meeting** – Monday, August 20th, 6:30 p.m., Commission Chambers
- **City Commission Workshop Meeting** – Thursday, August 23rd, 4:30 p.m., 2nd flr. Conference Room
- **Farmer's Market** – Every Saturday, 1649 Providence Blvd., 9:00 a.m. – 2:00 p.m.



Faith G. Miller, MMC, MPA
City Manager



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Communication:

- Updated DeltonaTV broadcast schedules for the weeks of August 12th and August 19th
- Updated programming for DeltonaTV—UCF(MetroCenter Outlook, On the Issues, Global Perspectives, Art Performs), White House Chronicle, VA Weekly News, nature programming “Our One Ocean”
- Converted PSAs to internet format for viewing on City’s YouTube Channel—National Night Out Preview, Relay for Life 2012, July 4th Fireworks Recap, 2012 Community Health Fair
- Pre-production for Simulcast Concert program, and “The Mayor Reads to Children at the Library” PSA
- Videotaped and photographed the National Night Out 2012 event at City Hall
- Live broadcast of the August 6th Commission Meeting, and recorded for later broadcast
- Provided tech support for the COP Meetings in the Commission Chambers
- Updated the messages on the City Welcome Signs
- Provided information to the Better Business Bureau—resident complaint concerning high water bill.
- Photographed and helped coordinate the ribbon cutting at the Academy of Career Training and posted photographs to Facebook.
- Posted a reminder of the Simulcast Concert and National Night Out on Facebook and Twitter and sent to the Parks & Recreation e-mail group.
- Promoting Fall Ball registrations for Deltona Little League and West Volusia Youth Baseball.
- Created a City of Deltona Pinterest account and posting scenic photos from City facilities.
- Created a City of Deltona YouTube Channel and posted several of Deltona’s TV’s Public Service Announcements.
- Posted Elkcam Boulevard closing information on the City’s Web site, Facebook and Twitter.

Media Relations:

- Provided information when the “Urban Chickens” will be on the Commission agenda, to Mark Harper/Daytona News Journal.
- Provided information regarding liens for property on Birwood, to Dinah Pulver/Daytona News Journal.
- Provided information regarding documents concerning Chris Nabicht, to Mark Harper/Daytona News Journal.
- Provided information regarding the “No Name Park” on Doyle Rd., to Mark Harper/Daytona News Journal.
- Provided information regarding CRA documents, to Mark Harper/Daytona News Journal.

Press Release: Press Release regarding upgrades to basketball and tennis courts, for Wes Crile Park.

Business Development:

- Prepared agenda packets for meetings of the Deltona Economic Development Advisory Board's 'Commerce Park & Microincubator' and 'Educational Campus & Medical Facility' Sub-committees.
- Did research on the 'New Markets Tax Credit Program' to gain an understanding and see if there could be benefits to the economic development in Deltona.
- Worked on a draft for a 'City of Deltona Incentive Programs' presentation. When completed, and if approved, this program would become a part of the economic development area on the City website.
- Met with members of Team Volusia and then traveled as a group to Orlando to meet with the Economic Development Team for Duke Power/Progress Energy. Good presentation by Team Volusia and contributions by each of the Team Volusia Practitioners attending from west Volusia. Gained insight into Duke Power's efforts and willingness to work with cities and counties to enhance economic development.
- Bob Turk, Director of Economic Development/City of Deland, and I met with an upscale restaurateur in Deland to discuss the potential of a location at the Activity Center. I supplied Esri reports on the Activity Center that were supplied via Team Volusia.
- Conferred with the staff of Deltona Parks & Recreation Department on the set-up of furnishings for the Deltona Business Assistance Center, Room 151, South Wing, Deltona City Hall.
- Met with Senior City Staff to review the 'CRA (Community Redevelopment Area) Findings of Necessity' that has been prepared by the Deltona Planning and Development Services Department.
- Met with Chris Bowley and Tom Pauls of the Deltona Planning and Development Services Department to discuss a review of a section of Providence Boulevard toward a 'Small Scale Comp-Plan Change', as directed by the Commission in the July 9 'Vision of Deltona Workshop'.
- Prepared a tour map and guide for the use of the site selector for a large medical facility group that is considering Deltona for multiple medical facilities. I had toured with the site selector last week (Friday, August 3) to view the 'Commercial Clusters' of interest. The site selector was taking senior corporate staff to view the sites this week.
- Met with Kathy Burley of the Center for Business Excellence, Workforce Florida District 11, to discuss training for Deltona's workforce, allying for business solicitations, and viewing the Deltona BAC toward their use in having small business workshops for local businesses.
- Met with Deltona staff to discuss various aspects of code enforcement for commercial properties within the City.
- Chris Bowley, Director of the Deltona Planning and Development Services Department, to work on the City of Deltona Brownfields project.
- Met with Lee Lopez and Wendi Jackson to discuss setting-up a campaign toward 'elective recruitment', using the citizenship of Deltona, for certain businesses.
- Attended a webinar, sponsored by the 'Alliance for Innovation'. The topic of the webinar workshop was 'Economic Strategies for Job Generation'.
- As City liaison, attended the monthly meetings of the Deltona Economic Development Advisory Board's 'Educational Campus & Medical Facility' Sub-committee and the 'Commerce Park & Microincubator' Sub-committee. Chris Bowley, Director of the Deltona Planning and Development Services Department, was the guest speaker and spoke on the proposed Deltona CRA (Community Redevelopment Area).
- Attended the Volusia County DOED (Department of Economic Development) 2nd Quarter report at the Daytona International Airport.

BUILDING & ENFORCEMENT SERVICES

Building Services Division:

Building Permits issued for the week.....	58
Valuation of work permitted for the week.....	\$204,488
Inspections completed for the week	108
Total Permits issued for Fiscal Year 11/12	2582
Valuation of work permitted for the year 11/12	\$20,180,440
Permits Issued:	
A/C Change Out	14
Door Replacement	2
Electrical	3
Fence.....	6
Garage Door Replacement.....	3
Garage/Carport.....	1
Plumbing.....	1
Pool In Ground.....	1
Reroof	9
Right of Way.....	2
Screen Enclosure.....	3
Shed	2
Siding.....	4
Solar Panel Install	1
Water Heater Replacement	1
Window Replacement	5
Total	58

Enforcement Services Division:

Requests for services this week	409	
Animals impounded at the humane societies	32	
Citation warnings issued	29	
Courtesy notices	176	
Abatement notices	55	
Citations issued	2	
Code Enforcement telephone calls	129	
Animal Control calls	110	
Solid Waste calls	74	
Citizen walk in requests for Code Enforcement assistance	7	
Citizen walk in requests for Animal Control assistance	7	
Citizen walk in requests for Solid Waste assistance	1	
Properties requiring grass to be cut by contractors	27	(at a cost of \$945.00)
Certified mailings sent out	80	(at a cost of \$408.25)
Money collected for Animal tags, liens and return to owners	\$640	
Foreclosures for this week: Deltona	22	
County	<u>31</u>	
Total	53	

CITY CLERK'S OFFICE

2nd Floor HR/CC Walk-In Customers	85	
2nd Floor calls Answered	18	
Packages Picked Up	2	
Packages Received	37	
A/P Invoices Opened	135	
Newspapers	18	(11 hours)
Public Records Requests Received	3	
Public Record Request Amount Received	\$.60	
Documents imaged, pages	3,994	
Large scale drawings imaged, pages	23	

FINANCE DEPARTMENT

- Preparing for interim audit for Auditors arrival next week.
- Meet with Grants Coordinator to discuss classification of grants salaries.
- Department working on bond compliance reporting per new Federal compliance guidelines.
- Preparing renewals for next fiscal year.
- Preparing bids for next fiscal year.
- Participated in interviews for Purchasing Agent position.

FIRE/RESCUE DEPARTMENT

Deputy Chief Rogers:

Alarm summary 8/1/2012 thru 8/7/2012

Structure fire	2
Vehicle Fire	0
Wild land, grass	0
Misc. Fire	5
ALS Medicals	64
BLS & Misc. Medicals	75
Hazardous Condition	3
Service Calls	17
Good Intent	10
False Alarms	8
TOTAL	184

Apparatus Update:

- E61 FD-0241 Out of Service Hydraulic lifters for cab leaking. Vehicle is at Ten-8 in Sanford.
- E62 FD-0655 In Service at Station 62.
- E63 FD-1021 In Service at Station 63.
- E64 FD-0654 Out of Service Injector problems at Cummings In Orlando.
- E65 FD-0900 Out of Service Air Conditioning problems at Fleet.
- Resv A FD-9925 In Service at Station 64.
- Resv B FD-9827 in Service at Station 65.
- Ladder FD-0300 In Service at Station 61.
- R61 FD-0910 In Service at Station 61.
- R62 FD-0754 Available at Station 62.
- All 4 Brush Trucks are In Service.

Deputy Chief Rafferty:

- Attended the FFCA meeting in Pompano.
- Held a Telestaff Committee meeting.
- Traveled to Bradenton, FL to conduct acceptance inspection of the new Fire Engine.

Asst. Chief Debose:

- Assisted Longwood Fire Department with their promotional assessment center for the rank of Battalion Chief.
- Scheduled all firefighter's annual physicals with Lifescan.

HUMAN RESOURCES DEPARTMENT

- Performance Evaluations processed: 9
- Deltona JOBS Program Folders
 - 1st Floor lobby – (0) added
 - 2nd Floor lobby – (0) added
 - Total # of Deltona JOBS Program folders taken – (1217)
- Applications received:
 - (03) Parks Attendant
 - (01) Water Operator
 - (06) Network Analyst
- Met with several Department Directors regarding personnel issues and coordination of personnel actions.
- Separations processed including exit interviews – R. Card, Utility System technician (Resignation), M. Rivera, Utility System Technician (Resignation).
- Processed (1) FMLA action.
- Continuing to coordinate with the 50th Anniversary committee for November 16/17 events.
- Background checks for Stormwater Tech.
- Preparing for First Time Manager training class.
- Conducted first Supervisor Training Class with nine employees in attendance.
- Participated in and Facilitated Purchasing Agent interviews.
- Coordinating with P&R Director and Bldg Official regarding updated ADA policies.

Risk Management:

- Filed 2 claims for costs incurred by City due to property damage.
- Received 2 claim checks from 3rd party insurance for damage to City property.
- Completed FEMA course IS-907.
- Coordinated Firefighters annual physicals at Fire Station 65.
- Revised City Hall Emergency Plan.

PARKS AND RECREATION DEPARTMENT

Administration:

- Farmers Market: 3 vendors, 114 cars.
- Met with Volusia County Parks & Recreation to partner on programming at the Amphitheater.
- Met with Diane Smith to discuss usage of the Commission Chambers.
- Met with Cody Metcalf from Ripple & Associates Lighting to discuss lighting options for the energy efficiency grant.
- Met with ARC Playground to evaluate several playgrounds.
- Provided logistical support for National Night Out with the Volusia County Sheriff's Department.

- Met with Volusia County Public Works to discuss irrigation options at City Hall.
- Processed 8 permits for pavilion rentals.

Facility Use Permits (7/29 – 8/04/12):

- Deltona Community Center 1 permit issued Weekly attendance - 376
- Harris M. Saxon Community Center 2 permits issued Weekly attendance - 263
- Wes Crile Park no permits issued Weekly attendance – 2,983
- Skate Park 2 new passes Weekly attendance - 369

Special Events/Programs:

- Amphitheater:
 - 2012 Concert series: “Simulcast” with Scott MacKenzie from Mix 105.1 and Bob Frier from Fox 35 News scheduled for August 11th.
- Harris M. Saxon Community Center:
 - Boys and Girls Club summer camp continues.
- Wes Crile Park:
 - Deltona Tennis Association Summer camp continues.
 - Tennis and Basketball court reconstruction project is scheduled to begin in early to mid-August (6th-13th) and take approximately 8-10 weeks to complete depending on weather.

City Leagues Currently Underway:

- Men’s league fall season will begin in September.
- Senior’s league fall season will begin in September.
- Flag football is scheduled to return in late September/early October.

Partner Leagues Currently Underway:

- FBVA summer season has started.
- West Volusia Youth Baseball fall season will begin in September.
- Deltona Little League fall season will begin in September.
- Deltona Adult Soccer (6v6) continues.
- Deltona Panthers football and cheer has started.
- Deltona Youth Soccer practice begins in mid-August.

Parks Maintenance:

Mowed, edged and weed-eated: Festival Park, Lake Gleason, Thornby Park and Veterans Memorial.

- Campbell Park – Worked on a variety of issues: walking trail, washouts, dead trees, tree limbs, mulch, etc. Sprayed weeds in planter beds.
- Dwight Hawkins – Painted over graffiti in restrooms.
- Harris Saxon – Painted over graffiti on outdoor restroom.
- Wes Crile – Removed magnolia from planter at front to allow road construction.

Parks Maintenance – Miscellaneous:

Weekly tasks include opening all the parks in the a.m., cleaning restrooms at parks and facilities, picking up and emptying trash at all parks and facilities; picking up trash around all pavilions; taking goods to storage, including seasonal items; cleaning the depot trailer, barn and yard; cleaning pavilion areas (ceilings, tables, grilles, etc.); cleaning playgrounds and sidewalks, taking vehicles to Fleet for maintenance, replacing damaged paper towel and toilet paper dispensers.

City Hall, Fire Station, Sheriff's Department and 1691 Providence (Sheriff) Building Maintenance:

Weekly janitorial service includes cleaning the Fire Station and inspecting Sheriff's building; opening and closing City Hall; vacuuming the chambers and other areas; emptying trash and recycled bins from DSC classrooms and all City departments; setting up Commission Chambers for various meetings and resetting afterwards; checking temperature throughout the building; replenishing restroom supplies throughout the entire building; replacing soap dispensers; cleaning all restrooms (floors, toilets, sinks, etc.); unclogging various toilets in restrooms on both floors; unclogging water fountains; replacing light bulbs throughout the building, courtyard and walkway; replacing restroom fresheners and batteries; moving or assembling furniture for various departments; hanging pictures (as requested) throughout City Hall; spraying and pulling weeds from various areas, trimming bushes and trees, watering sod and new shrubbery; walking the grounds and picking up trash; emptying all trash receptacles outside; sweeping sidewalk; cleaning front of building, retrieving supplies from storage at various times, polishing the elevator; delivering packages and heavy boxes to departments.

Sports Turf Maintenance:

- Normal routine maintenance at:
 - Dewey Boster Sports Complex.
 - Baseball and Pony League Fields.
 - Vann Park.
 - Dupont Lakes.
 - Wes Crile Park.
 - Cleaned sprinkler heads and replaced valve at Vann Park.
 - Mowed, weed-eat and sprayed landscape beds at Thornby Park.
 - Fertilized Campbell Park with Nutramin.
 - Pre-emerge Campbell, Dupont, Vann and Wes Crile Parks with Prodiamine 65.
 - Sprayed clay for weeds at Wes Crile.

- Sports Complex:
 - Spot sprayed complex for sedge.
 - Leveled overflow parking with top-dressing sand.
 - Pre-emerged Sports Complex and Pony League with Prodiamine.

PLANNING & DEVELOPMENT SERVICES

Executive Summary:

The Planning and Development Services Department had a productive week by taking three items to the City Commission at the August 6th Commission Public Hearing. All three items were approved unanimously and staff appreciates the City Commission's support on community development and land use issues. The items approved were the Final Site Plan for the proposed Dunkin Donuts, the Small Scale Comprehensive Plan Amendment for the Pine Ridge Fellowship Methodist Church, and the Annual Action Plan for the Community Development Block Grant (CDBG) program.

Planning:

The Planning Section is working on the August 23rd City Commission Workshop package for the CRA Findings of Necessity presentation. Staff is also assisting Jerry Mayes in the preparation of a Brownfield package to bring to the City Commission and the public for their review and approval. Work continues on the Land Development Code amendments this week to bring forward a bundle of amendments to the City Commission in an October Commission Workshop. Finally, resubmittals of the Dollar General Final Site Plan packages were received, and the Dollar General proposed along Howland Boulevard has been scheduled for DRC meeting on August 16th at 9:00 AM in the 2nd Floor Conference Room.

Housing & Community Development:

The Community Development Section has to send the City Commission approved CDBG Annual Action Plan to HUD. The new Five Year Consolidated Annual Action Plan process will begin next year. Staff met with NSP consultants to determine the best way to sell the remaining six homes through increased advertising with the West Volusia Association of Realtors, receiving updated or new appraisals to reset the market price points, and getting scopes from our property manager to provide greater curb appeal per house. The effort is focused on getting very low income applicants qualified to meet our 25% set-aside requirement, while selling the remaining six homes in NSP 1 – Program Funds.

PUBLIC WORKS

Traffic Operations: *Weekly tasks include monitoring crews and downloading and evaluating traffic survey information.*

- **Signs:**
 - Completed 1 sign repair work ticket in the City.
 - Fabricated & installed 12 new street name signs.
 - Fabricated & installed (2) 12"x 18" 'No Dumping' signs at Alley 171.
 - Fabricated & installed (1) 30"x 30" 'Stop' sign at Curtiss & Leeward.
- **Asphalt:**
 - Completed 7 asphalt work tickets – 6 tons.
 - Repaired cross cut from water main break at Wakefield & Gold for Deltona Water – 2 tons.
- **Speed Trailer:** Removed speed trailer at 1127 Fountainhead Dr.
- **Message Boards:** Installed National Night Out boards at Saxon & N Normandy; Howland & Graves.
- **Thermoplastic Striping:**
 - Removed 12" dye and 12" double yellow – sand blasted to remove old thermo.
 - Removed 12" white small kettle – sand blasted to remove old thermo.
- **Misc:**
 - India & Courtland – removed glass from roadway.
 - Sign Trailer – tested all amber lights on barricades.
 - 2300 Essex – painted over graffiti on road.
 - Skate Park – delivered 10 lighted barricades for Deltona Water project.

Field Operations: *Weekly tasks include evaluating work orders called in by residents.*

- **Beautification:**
 - **Medians:**
 - Normandy Blvd – routine maintenance; filled water bags on trees.
 - Elkcam Blvd – routine maintenance.
 - Providence Blvd – routine maintenance.
 - Howland Blvd – routine maintenance; removed dead magnolia tree and replanted new one; sprayed pesticide application on magnolia trees.
 - City Homes: 591 N Firwood; 1787 Ft Smith Blvd; 3280 Dellbrook.
 - Misc: mowed; weedeated; removed litter at Public Works Depot.
- **Concrete:**
 - Sidewalk repairs: 1401 E Normandy Blvd – 10'x 5'.
 - Grinding – Riverhead Dr between park & stormwater pump – 1 trip hazard.
- **Clam Truck:**
 - Debris – 4
 - Trimming – 8

- **Slope mowing:** N Normandy – 780’; Campbell Park – slope mowed trails; Irondale – 2680’; Braganza – 240’; Wheeling & Tivoli – 19,200’; Elkcarn between Courtland & Normandy – 6600’; Bailey – 200’.
- **Misc:** 1055 W Seagate – repaired broken sprinkler head.

Fleet Maintenance Division:

- Vehicles PM – 5 Repairs – 8
- Equipment PM – 2 Repairs – 15
- Road Calls 3
- Parts Run/Vehicle Delivery 3
- CDL Testing 1

Stormwater Division: *Weekly tasks include check and monitor all electric pump stations; respond to all safety concerns; talk to residents about their concerns; check and record lake levels; manage current CDBG projects; implement NPDES Inspection program.*

- **Construction Crew:**
 - Catalina/Sixma Rd – installed 30’ of 15” metal pipe in road and humped 2 loads of millening over pipe and spread out.
 - 1118 W Embassy – prepped area for storm project.
 - 1430 Dressel – formed up driveway and poured back.
 - 2684 Vaughn Ct – cleared out drainage Right of Way; reshaped swales and placed sod.
- **Drainage Area Maintenance (Aebi Mowing):**
 - Ditches mowed – 870 Humphrey; 798 Weller; 781, 1030, 1001, 973 Courtland; 860, 981 Hanford; 3060 Hoban; 3027 Etta; 2971 Norvell; 3001 O’Bannion; 1220 Polk; 3152 Clewiston; 3163 Post; 3115 Noah; 3048, 3145 Telford; 1362, 1373 Trollman; 1341, 1371, 1399 Hayward; 1076 Gage; 1028 Yale; 3390 Goldenhills; 1040 Eastbrook; 1309 Lodge; 1324, 1385 Comerwood; 1266, 1276 Swiss; 3350 Montcalm; 928 Hugo; 2901 Fish Cove; 1010 Treadway; 1072, 1118 Peak Cir; 1298, 1372 Tartan; 2880 Ulmer; 1309 Montoya; 1333, 1311 Nadine; 3070 Keyport; 1310, 1391 Bladon; 2450 Walkertown; 963 Waycross; 1570 Zinnia; 185 Sheryl; 1090 Courland; 2355 Weldon.
 - Ponds mowed – 201 Howland; 675 Goodrich; 2660 Eustace; 675 Malaga; Ft Smith/E Normandy; 932 Whitewood; 2852 Slater; 608 Tradewinds; 850 Farrington; 1211 Old Mill; Roseapple.
- **System Cleaning (Vac Truck):**
 - Systems jettied – Puerto Rico/Laredo; 3184 Maltby; Waycross/Picasso; 2888 Huron.
 - Misc – watered newly laid sod City wide.
- **Right of Way Mowing Crew:**
 - Main Roads mowed – Deltona Blvd; Elkcarn; Ft Smith.
 - Sectors mowed – 18; 19; 20; 21; 22.
 - Alleys mowed – 171; 172; 484; 485; 566; 1159.
- **Right of Way Litter Crew:** Main road trash pickup – Courtland; Humphrey; India; Haulover; Captain; Newmark; Catalina; Tivoli.
- **Misc:**
 - 1241 Catalina Blvd – filled in hole next to box.
 - 1401 Galena; 2755 Roseapple – filled in hole.
 - City Wide – inspected the pump stations and water control boxes; inspected the generators at all the pump stations; cleaned debris from grates.
 - Ft Smith; Sky; Evans; Eva; Wheeling; Tivoli; Kirkville – tested pump stations.
 - 1104 Norwood – mowed pump station.
 - Normandy Blvd N – set up road closure for Power Company so they could replace poles.
 - 1639 Bloomfield Av – unlocked gate for Fence Company so they can repair fence at pump station.
 - 2621 Bentley Dr – installed fence around the drainage box.
 - 1486 Renton St – mowed the Right of Way.

UTILITIES

Customer Service

July / August 2012	Total week ending 8/5/12
DW – Lockbox	2265
Ebox	1345
Call Center Calls	2279
Walk-ins/Drop Box	1362
On-line Payments	1197

Customers Disconnected for Non-Pay

July / August 2012	Total week ending 8/5/12
Total on Disconnect List	266
Off in error/DW error	
Off in error/Munis error	
Misapplied Payment	

Construction Log & Service Orders

July / August 2012	Total week ending 8/5/12
Water Service	
Meter Sets	
Reclaim Meters	
Fire Hydrant Installs	
Fire Hydrant Replacement	
Fire Hydrant Repair	
Replace Meter Box	13
Locates Received	57
Locates Completed	64
Main Leaks	1
Service Leaks	3
Sewer Repairs	3
Sewer Blockage	7
KV2 Valves	6
Service Replacements	3
Meter Change Outs	14
Service Orders	599
Disconnects	266
Drainfield Leaks	
Meter Retirements	34