

CITY OF DELTONA

CITY MANAGER'S OFFICE

To: Deltona City Commission
From: Faith G. Miller, City Manager
Subject: Weekly Courtesy Report
Date: September 7, 2012

Waste Pro routes:

Waste Pro will have garbage trucks in the City on Saturday doing practice runs for the new routes – they will be running the Monday, Tuesday and Wednesday routes this Saturday. On Saturday, September 22nd, they will be running the Thursday and Friday routes.

Brownfield Designation:

Last night's meeting was the first step in adding "another tool to our toolbox" in terms of bringing needed economic development to our community. Given the Commission's approval of the initial brownfield designation last night for the 37.1 acres along Deltona Blvd. to be named the "*Deltona Blvd. Economic Development Zone*", staff will move forward with scheduling the next step in this process which is a Resolution designating the brownfield area for the Commission's consideration at the September 17th Commission meeting.

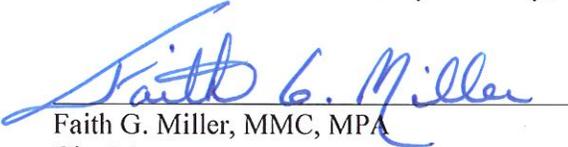
Public Meeting:

Given the Commission's direction to staff to look at expanding commercial land use at key intersections throughout the City, the first two areas proposed for Future Land Use Map changes are along Providence Blvd. including 9.54 acres at Providence and Elckam Blvds. (CP12-003) and 9.9± acres at Providence and Fort Smith Blvds. (CP12-004). See attached maps for more detail. The first step in this process is to obtain public input from the residents in this area and to meet that step a Public Workshop meeting has been scheduled for **Thursday, September 13th, at 6:30 p.m. in the Commission Chambers**. Subsequent to this meeting, residents' input will be considered as staff puts together the staff reports for these FLUM changes and schedules the proposed changes for Planning & Zoning Board and then ultimately City Commission approval. It is anticipated that this full process will take approximately 90 days with the final reading of the ordinances in December 2012.

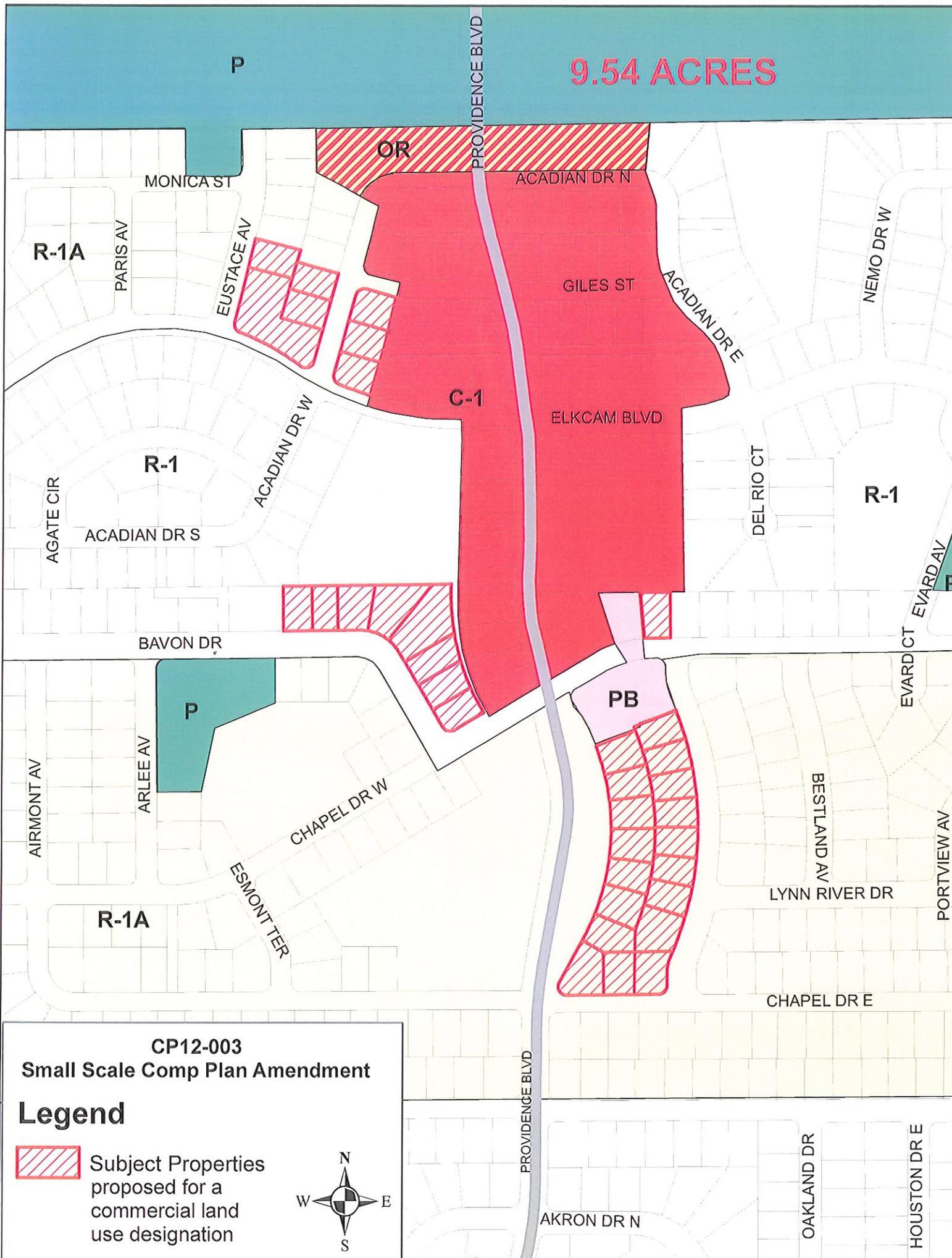
Ongoing/Upcoming Events:

- **Concert at the Amphitheatre** – Saturday, September 8th, 7:00 p.m., Deltona Amphitheatre, Performing: Then to Now

- **City Commission Workshop Meeting** – Monday, September 10th, 4:30 p.m., 2nd flr. Conference Room, re: recycling container program; Employee Classification Plan; 50th Anniversary Celebration; and DEDAB Sub-Committee Task request
- **Public Meeting** – Thursday, September 13th, 6:30 p.m., Commission Chambers, re: proposed Future Land Use Map changes at Providence & Elkcarn Blvds., and Providence & Fort Smith Blvds.
- **National Kids Days Celebrating Bully Proofing Deltona** – Saturday, September 15th, 11:00 a.m. – 8:00 p.m., Dewey O. Boster Park
- **Regular City Commission Meeting** – Monday, September 17th, 6:30 p.m., Commission Chambers, includes Public Hearings on the final millage rate and annual budget for FY 12/13
- **Council on Aging's Town Hall Meeting** – Thursday, September 20th, 5:00 – 6:00 p.m., Deltona Community Center on Lakeshore Drive; meeting to update seniors and obtain input regarding a new senior center.
- **Farmer's Market** – Every Saturday, 1649 Providence Blvd., 9:00 a.m. – 2:00 p.m.


 Faith G. Miller, MMC, MPA
 City Manager

9.54 ACRES

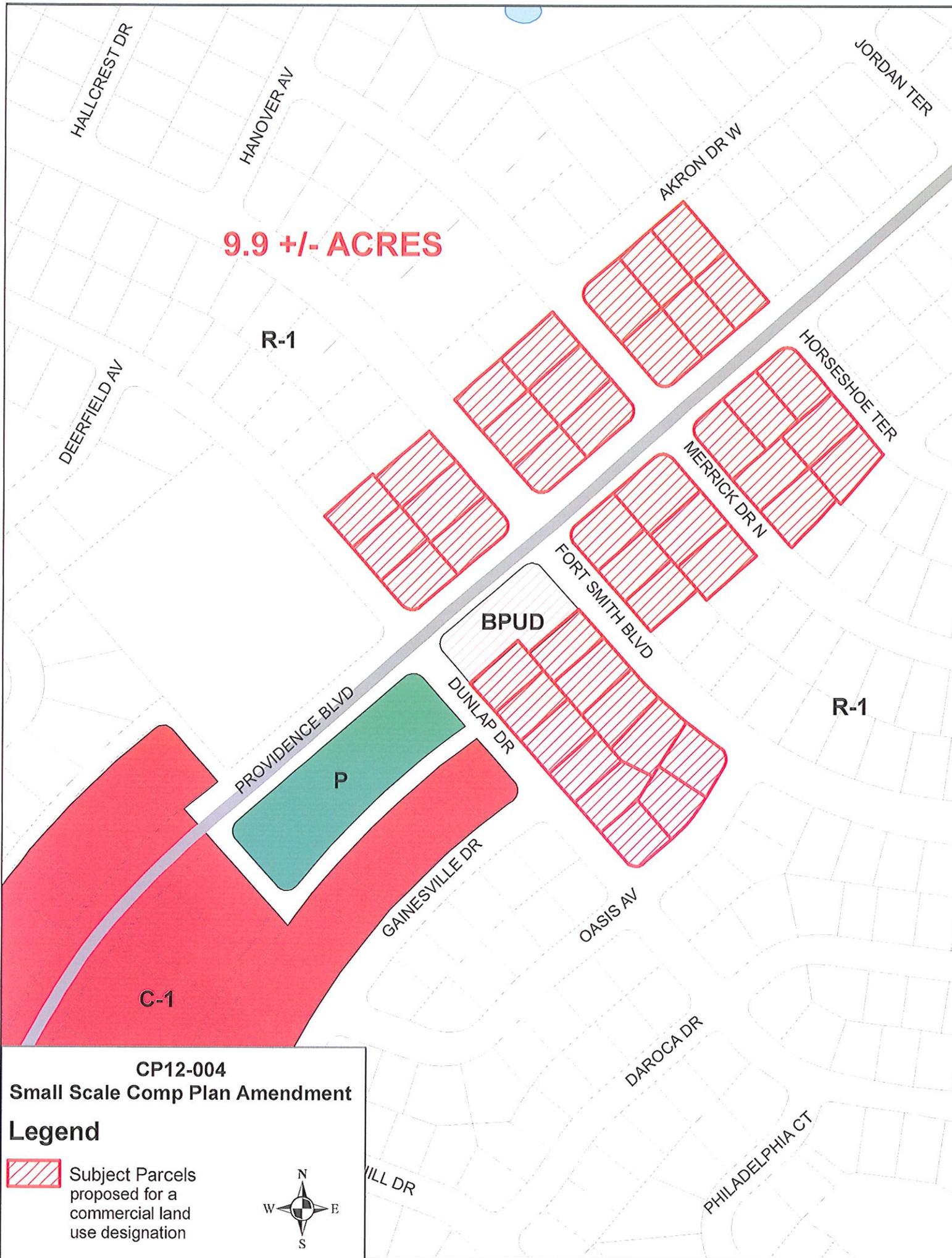


CP12-003
Small Scale Comp Plan Amendment

Legend

-  Subject Properties proposed for a commercial land use designation





9.9 +/- ACRES

R-1

BPUD

R-1

C-1

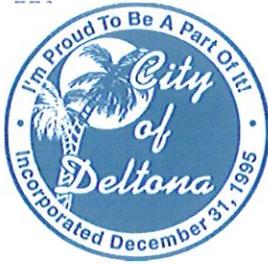
P

CP12-004
Small Scale Comp Plan Amendment

Legend

 Subject Parcels proposed for a commercial land use designation





CITY OF DELTONA

CITY MANAGER'S OFFICE

To: Deltona City Commission
From: Faith G. Miller, City Manager
Subject: Weekly Courtesy Report
Date: September 7, 2012

CITY MANAGER'S OFFICE thru 09/07/2012

Communication:

- The following events were posted on social media sites, sent to press contacts, placed on community calendar on DeltonaTV, released via eblast, and the City's Webmaster was asked to post them on the event calendar:
 - Friday Night Flix & Fun
 - Labor Day closings
 - Anti-Bullying Event
 - Then2Now concert
 - New garbage cans from WastePro
 - City-sponsored blood drive.
- Posted road construction information (stormwater) to social media sites and on the City's Web site.
- Created an email contact group which includes all businesses in the City of Deltona that have business licenses and have provided us with e-mail addresses. TrackIt is being monitored daily for new businesses licenses.
- Broadcast the Sept. 4th Commission meeting.
- Working with the 50th Anniversary event committee to produce a banner, send photos of the 10th Anniversary cake to those constructing the 50th, and create a preliminary event program, postcard design, and City folder project.
- Updated schedule and programming for DeltonaTV for the weeks of September 9th and 16th — UCF (Global Perspective, On the Issues, MetroCenter Outlook, Arts Perform: UCF Symphony Concert), White House Chronicle, VA Weekly News, American Veteran.
- Completed September issue of the Pride.
- Worked with IT Dept—Steve Narvaez and Terri Connelly—interviewing prospective technical service companies, for DeltonaTV maintenance agreement.
- Updated house listings for the NSP program for broadcast on DeltonaTV.

Media Relations:

- Provided information regarding the new waste cans from Waste Pro, to *Mark Harper/Daytona News Journal*.
- Provided information regarding the City's Budget and Fund Reserve to *Dinah Pulver/Daytona News Journal*.
- Provided information regarding upcoming City events, to the *Hometown News for the paper's In Season supplement*.
- Provided information regarding brownfield designations, to *Saul Saenz/Central Florida News 13*.
- Provided information regarding the Commission's actions with the Soliciting/Peddling ordinance amendment, to *Clair Metz/WESH-TV Ch. 2*.

Press Release/s:

- Friday Night Flix&Fun
- Fire Department Open House, Oct 7th

Business Development:

- Mayor Masiarczyk, Deputy City Manager Dave Denny, and I met with a delegation from Bethune-Cookman University to initiate discussions on furthering the educational opportunities of the citizens of Deltona and west Volusia County.
- Worked on a solicitation program for Goodwill Stores based on the potential of that chain expanding into Deltona.
- Chris Bowley, Planning & Development Director, and I teleconferenced with Lara Diettrich of Diettrich Planning in Jacksonville. The conversation was based around best practices in obtaining Community Redevelopment Area (CRA) approval within a charter county. A meeting is being scheduled to tour the proposed CRA district.
- Working to schedule an initial meeting of the Daytona State College/City of Deltona Unity Team to carry on discussions of mutual-benefit projects between the college and the City.
- Met with Sherri Campbell, Planning Coordinator II (GIS) regarding the Commerce Cluster Project, where various undeveloped and available commercial land will be shown on a City website link. This will be a useful tool for developers and builders to use in determining best locations for their projects within Deltona.
- Met with Mr. Jared Palmer, who is interested in opening a new and used video game store in Deltona.
- Met with Tom Pauls, City Planner, and Steve Roland, Building Official, to discuss the topics of the upcoming “myRegion” meeting. The ‘myRegion” organization is working on a means of unifying and streamlining the permitting process in the Central Florida Region to make the region’s counties and cities more competitive within the Florida and national markets.
- Solicited Vista Diagnostics about locating a collection center in Deltona.
- Attended the Public Hearing on the City’s Brownfield Area. This meeting was held at 6:30 PM on Sept. 6th, at 1200 Deltona Boulevard (Deltona Plaza), Suite 46.
- Lee Lopez, Public Information Officer and I interviewed Maria Santana of MDS Disabilities Advocates, who recently opened her business in Deltona.
- Attended a meeting of the Deltona Scrub Jay Mitigation Project to gather status reports and evaluate progress to date.

BUILDING & ENFORCEMENT SERVICES thru 08/31/2012

Building Services Division:

Building Permits issued for the week	57
Valuation of work permitted for the week.....	\$2,002,999
Inspections completed for the week	140
Total Permits issued for Fiscal Year 11/12	2,815
Valuation of work permitted for the year 11/12	\$23,388,454
Permits Issued:	
A/C Change Out	17
Addition	1
Building Commercial.....	1
Building Residential.....	1
Commercial Build Out.....	1
Door Replacement	1

Driveway.....	1
Electrical.....	3
Exterior Renovation.....	2
Fence.....	4
Fire Sprinkler Underground.....	1
Garage Door Replacement.....	1
Gas Installation.....	1
Interior Repair/Remodel.....	2
Plumbing.....	1
Pool In-ground.....	1
Reroof.....	6
Screen Enclosure.....	2
Shed.....	3
Sign.....	1
Solar Panel Install.....	2
Water Heater Replacement.....	2
Window Replacement.....	2
Total	57

Enforcement Services Division:

Requests for services this week.....	316
Animals impounded at the humane societies.....	44
Citation warnings issued.....	18
Courtesy notices.....	138
Abatement notices.....	56
Citations issued.....	6
Code Enforcement telephone calls.....	139
Animal Control calls.....	155
Solid Waste calls.....	98
Citizen walk in requests for Code Enforcement assistance.....	9
Citizen walk in requests for Animal Control assistance.....	5
Citizen walk in requests for Solid Waste assistance.....	3
Properties requiring grass to be cut by contractors.....	33
Certified mailings sent out.....	89
Money collected for Animal tags, liens and return to owners.....	\$529
Foreclosures for this week: Deltona	21
County	64
Total	85

(at a cost of \$1,155.00)
 (at a cost of \$511.75)

CITY CLERK'S OFFICE thru 08/31/12

2nd Floor HR/CC Walk-In Customers.....	85
2nd Floor calls Answered.....	24
Packages Picked Up.....	4
Packages Received.....	65
A/P Invoices Opened.....	121
Newspapers.....	18
Public Records Requests Received.....	1
Public Record Request Amount Received.....	\$.32

(12 hours)

Documents imaged, pages1,983
 Large scale drawings imaged, pages 0

FINANCE DEPARTMENT thru 09/05/2012

- Received eleven bids for the 11th Avenue and Access Road Project. Low bid was received from Masci Corporation at \$2,184,639.56. Recommendation for award will be brought to the Commission for approval on October 1, 2012.
- Bids for Solid Waste Abatement Services due September 6th.
- Posted bid for Sod. Bids due September 18th.
- Bids for basketball courts at Dwight Hawkins and Firefighter's Parks due September 13th.
- One bid received for used oil removal and transport for Public Works.
- Participated in interviews for Purchasing Agent position.
- Posted quote for courier services.

Accounts Payable Section			
Check Run Date:	8/3/2012		
Checks Processed	253	\$	426,410.10
Invoices Processed:			
Carol	281		185,266.29
Julia/Jacque	183		233,571.61
UB Refunds	147		7,572.30
	611	\$	426,410.20
Check Run Date:	8/17/2012		
Checks Processed	336		1,186,085.73
Invoices Processed:			
Carol	290		506,852.86
Julia/Jacque	191		652,070.75
UB Refunds	216		27,162.12
	697	\$	1,186,085.73
Check Run Date:	8/31/2012		
Checks Processed	299	\$	937,352.82
Invoices Processed:			
Carol	315		255,475.98
Julia/Jacque	221		675,179.41
UB Refunds	152		6,697.43
	688	\$	937,352.82

Payroll Section	
Check Run Date:	8/2/2012
Total Employees	302
Time Sheets Processed	604
Checks Processed	24
Direct Deposits Processed	288
Total Payroll including benefits	\$ 665,665.80
Miscellaneous:	
Flexible Spending Reimbursements	16
Check Run Date:	8/16/2012
Total Employees	302
Time Sheets Processed	604
Checks Processed	25
Direct Deposits Processed	287
Total Payroll including benefits	\$ 655,071.88
Miscellaneous:	
Flexible Spending Reimbursements	16
Check Run Date:	8/30/2012
Total Employees	299
Time Sheets Processed	598
Checks Processed	23
Direct Deposits Processed	286
Total Payroll including benefits	\$ 651,956.98
Miscellaneous:	
Flexible Spending Reimbursements	19

FIRE/RESCUE DEPARTMENT thru 09/04/2012

Fire Chief Staples:

- Participated in Command School training.
- Attended a 50th Anniversary Planning Committee meeting.
- Participated in a Demand-to-Bargain meeting with the City Negotiating team on several issues that have been grieved and demand-to-bargain was made simultaneously. As the City agreed to meet on the Demands, the grievances were declared moot.
- Held a meeting with Chiefs Scales (Ponce Inlet) and Cousins (Edgewater), to discuss progress in their Pilot Program for EMS Transport. The operational end of the program (transporting patients) is working well. There are issues related to patient care reporting, reimbursement, securing of insurance for each municipality, applications for Medicare and Medicaid numbers, etc., that are all tied to the agency having their own Certificate of Public Convenience and Necessity (CoPCN). Until Volusia County issues an individual CoPCN, insurance provider numbers, specific liability insurance and patient care reporting issues (with the state and National Highway Transportation & Safety Administration) cannot be resolved.

Deputy Chief Rogers:

- Alarm summary 8/29/2012 thru 9/4/2012:

Structure fire	0
Vehicle Fire	0

Wild land, grass	0
Misc. Fire	3
ALS Medicals	61
BLS & Misc. Medicals	62
Hazardous Condition	4
Service Calls	5
Good Intent	15
False Alarms	7
<u>TOTAL</u>	<u>157</u>

• Apparatus Update:

E61 FD-0241	In Service at Station 61
E62 FD-0655	In Service at Station 62
E63 FD-1021	In Service at Station 63.
E64 FD-0654	Out of Service; Injector problems; at Cummings in Orlando.
E65 FD-0900	In Service at Station 65.
Resv A FD-9925	In Service at Station 64. (However it does not have a mobile radio).
Resv B FD-9827	Available at Fleet.
Ladder FD-0300	Out of Service; Transmission Computer problems; at Detroit in Orlando.
R61 FD-0910	In Service at Station 61.
R62 FD-0754	Available at Station 62.
Brush 62	Out of Service at Fleet.
Brush 61, 63, and 64	In Service.

Deputy Chief Rafferty:

- Demand To Bargain Meeting with Chief Staples.
- Pediatric Education for Prehospital Providers (PEPP) class coordinated for outside Paramedics.
- Replaced Controlled Substances on all EMS Units.
- Configured Heart Monitors for Bluetooth activation.
- Meeting with Dr. Springer regarding the ParaMedic Clearance Program.

HUMAN RESOURCES DEPARTMENT thru 09/05/2012

- Performance Evaluations processed: 4
- Deltona JOBS Program Folders
 - 1st Floor lobby – (0) added
 - 2nd Floor lobby – (10) added
 - Total # of Deltona JOBS Program folders taken – (1237)
- Applications received:
 - (02) Parks Attendant
 - (03) Water Operator
 - (01) Network Analyst
 - (10) Utility Systems Tech
 - (02) Project Administrator – Construction
 - (12) Public Works Tech
 - (01) Operations Chief
- Met with several Department Directors regarding personnel issues and coordination of personnel actions.
- (2) Physical evaluations and drug screens for Utility Customer Service Rep.
- Processed (1) FMLA action.
- Scheduled interviews for the following positions: Purchasing Agent, Project Admin-Const, Mechanic.

- Continuing to coordinate with the 50th Anniversary committee for November 16/17 events.
- Conducting 6 Open Enrollment sessions for all City employees.
- Planning for Employee Recognition Luncheon scheduled for September 14th.
- HR Manager attended annual Florida Society for Human Resources Management conference.
- Met with Local 2913 to discuss several of their Demand-to-Bargain issues.
- Coordinated a date/time to meet with Local 2913 to strike/select arbitrators for four grievance issues.

PARKS AND RECREATION DEPARTMENT thru 09/01/2012

Administration:

- Met with Suzette Cameron, Director of Campus Services, Daytona State College, to discuss program planning.
- Met with staff and Nick Pizza to discuss the Deltona No Bullying Event.
- Set up for the special commission meeting/public hearing at Deltona Plaza.
- Contacted school officials regarding volunteers for Halloween Spooktacular.
- Farmers Market: 1 vendor, 105 cars.
- Processed 2 permits for pavilion and field rentals.

Facility Use Permits (8/26- 9/01/12):

- | | | |
|------------------------------------|-------------------|-------------------------|
| • Deltona Community Center | 2 permits issued | Weekly attendance – 890 |
| • Harris M. Saxon Community Center | 1 permit issued | Weekly attendance – 267 |
| • Wes Crile Park | no permits issued | Weekly attendance – 779 |
| • Skate Park | 4 new passes | Weekly attendance – 621 |

Special Events/Programs:

- Amphitheater:
 - 2012 Concert series: “Then2Now” is scheduled for Saturday, September 8th at 7:00 p.m.
- Harris M. Saxon Community Center:
 - Boys and Girls Club after school program continues.
 - Friday Nite Flix & Fun (Movie Night) on Friday, September 14th at 7:15 p.m. for ages 14-17.
- Wes Crile Park:
 - Tennis and basketball court reconstruction project is underway.

City Leagues Currently Underway:

- Men’s league fall season will begin on September 17th.
- Senior league fall season will begin in September 17th.
- Flag football is scheduled to return in September.

Partner Leagues Currently Underway:

- West Volusia Youth Baseball fall season will begin in September.
- Deltona Little League fall season will begin in September.
- Deltona Panthers football and cheer practice continues.
- Deltona Youth Soccer practice continues.

Parks Maintenance:

Weekly tasks include opening all the parks in the a.m., cleaning restrooms at parks and facilities, picking up and emptying trash at all parks and facilities; picking up trash around all pavilions; taking goods to storage,

including seasonal items; cleaning the depot trailer, barn and yard; cleaning pavilion areas (ceilings, tables, grilles, etc.); cleaning playgrounds and sidewalks, taking vehicles to Fleet for maintenance, replacing damaged paper towel and toilet paper dispensers.

- **Mowed, edged and weed-whacked:** City Hall, Deltona Community Center, Dewey Boster Park, Farmers Market, Festival Park, Keysville Dog Park, Skate Park, Timber Ridge Park, Vann Park and Veterans Memorial.
- Campbell Park – Filled in washout and placed drain underneath sidewalk next to gazebo to prevent future washouts; painted tables.
- Deltona Community Center – Restroom repairs.
- Dewey Boster – Painted benches and picnic tables under pavilion.
- Festival Park – Painted over graffiti in restroom and removed graffiti from slide due to vandalism; painted picnic tables under pavilion.
- Firefighters Memorial Park – Removed sunscreen from small playground; painted picnic tables.
- Keysville Dog Park – Painted frames and benches on picnic tables under pavilion.
- Lake Monroe Boat Ramp – Filled in washout holes next to bench (reported to us on Thursday).
- Thornby Park – Installed plaques inside gazebo.
- Veterans Memorial – Addressed fire inspection issues; installed trap door in ceiling; installed collars in irrigation heads in ceiling, installed building identification sign (per inspector).
- Wes Crile Park – Finished painting door frames in lobby; touched up ceiling border in meeting room; painted doors leading to gym; changed ceiling tiles in restroom.
- Miscellaneous: Picked up supplies at Ace Hardware.

City Hall, Fire Station, Sheriff's Department and 1691 Providence (Sheriff) Building Maintenance:

Weekly janitorial service includes cleaning the Fire Station and inspecting Sheriff's building; opening and closing City Hall; vacuuming the chambers and other areas; emptying trash and recycled bins from DSC classrooms and all City departments; setting up Commission Chambers for various meetings and resetting afterwards; checking temperature throughout the building; replenishing restroom supplies throughout the entire building; replacing soap dispensers; cleaning all restrooms (floors, toilets, sinks, etc.); unclogging various toilets in restrooms on both floors; unclogging water fountains; replacing light bulbs throughout the building, courtyard and walkway; replacing restroom fresheners and batteries; moving or assembling furniture for various departments; hanging pictures (as requested) throughout City Hall; spraying and pulling weeds from various areas, trimming bushes and trees, watering sod and new shrubbery; walking the grounds and picking up trash; emptying all trash receptacles outside; sweeping sidewalk; cleaning front of building, retrieving supplies from storage at various times, polishing the elevator; delivering packages and heavy boxes to departments.

- Escorted Massey Pest Control for quarterly servicing.

Sports Turf Maintenance:

- Normal routine maintenance at:
 - Dewey Boster Sports Complex
 - Baseball and Pony League Fields
 - Vann Park
 - Dupont Lakes
 - Wes Crile Park
 - Mowed Campbell, DuPont Lakes, Vann Park and Wes Crile Parks.
 - Raked and lined outfield at DuPont Lakes.
 - Sprayed Campbell and Wes Crile parks with fertilizer.
 - Repaired and replaced solenoids at Wes Crile.
 - Sprayed clay areas and completed edging ball fields at Vann Park.
- Sports Complex:

- Mowed the complex, Pony League and overflow parking.
- Repaired 6" main line between fields 7 & 8.
- Back-filled holes on fields 7 and 8.
- Sprayed Pony League with insecticide.

PLANNING & DEVELOPMENT SERVICES thru 09/06/2012

Executive Summary:

The Planning and Development Department is bringing forward the Brownfield Area for 1200 Deltona Boulevard and adjacent commercial lands to the City Commission at a public hearing on-site. This public hearing represents the first of two such meetings by the Commission for the creation of its first Brownfield Area. The purpose of a Brownfield Area is twofold—first, to determine the presence of contamination, and secondly, to provide an economic incentive to businesses for the purpose of creating jobs. A resolution establishing the Brownfield Area will be brought forward to the Commission for approval on September 17th.

Planning:

The Planning Section worked with the City Attorney to process two ordinances for amendments to the Land Development Code. The first is for the inclusion of language in Section 110-600 that allows a homeowner to reconstruct their home to its original size if the home is a non-conforming structure. The second is an ordinance that amends Section 110-827 that limits the number of sheds on urban-oriented lots from two to one, while increasing the maximum size of the shed from 120 SF to 200 SF. Planning staff brought the Dollar General at Stratford Commons to the Commission, and it was approved unanimously. Also, staff worked with the Deltona Village property owner to begin mass-grading work along the Howland Boulevard roadway frontage.

Housing & Community Development:

The Community Development section completed efforts for the SHIP Annual Report this week and committed the remaining funds to approved applicants. Two contract offers were received for homes remaining in the NSP 1 program to complete that initial deadline. With the sale of the homes at 1629 Elkcam and 1052 Wakefield, the City will have four homes remaining to sell—a 93% completion rate. Three of the homes have to be sold to very low income applicants. The City also needs to acquire five additional homes in NSP 3 to complete that fiscal deadline.

PUBLIC WORKS thru 08/31/2012

Traffic Operations:

Weekly tasks include monitoring crews and downloading and evaluating traffic survey information.

- **Signs:**
 - Completed 10 sign repair work tickets in the City.
 - Fabricated & installed 8 new street name signs.
 - Fabricated and installed (1) 30"x 30" "Blind Driveway" sign at 1460 Ft Smith Blvd.
 - Fabricated (1) 12"x 6" "Do Not Deposit Cash" sign for Deltona Water.
- **Speed Trailer:**
 - Removed from 133 Neal Dr.

- **Message Boards:**
 - Removed message board from Deltona Blvd & Doyle Rd; Providence Blvd between Eustace & Joyner.
- **Thermoplastic Striping:**
 - 12” white crosswalk at Galaxy Middle School – 2 for 210’.
 - 24” white stop bar at Galaxy Middle School – 12 for 198’.
- **Miscellaneous:**
 - 2792 Kimberly – crossing light #4 not flashing – replaced battery.

Field Operations:

Weekly tasks include evaluating work orders called in by residents.

- **Beautification:**
 - Medians:
 - Elkcum Blvd – routine maintenance.
 - Providence Blvd – routine maintenance.
 - Normandy Blvd – routine maintenance; replaced yaupon holly that was hit.
 - Howland Blvd – routine maintenance.
 - City Homes: 1797 Ft Smith; 3274 Dellbrook; 591 Firwood; Hastings.
 - City Signs: Howland welcome sign.
 - Miscellaneous: Public Works Depot – mowed; weedwhacked; picked up litter.
- **Concrete:**
 - Sidewalk repairs: 2442 Duval – 5’x 4’; 2231 Danforth – 5’x 4’ & 8’x 4’; 2241 Danforth – 4’x 4’.
- **Clam Truck:**
 - Debris – 13
 - Trimming – 21
- **Slope mowing:** Malaga – 180’; Dressel & Baton – 440’; 1037 Gerona – 720’; 600 Leland – 60’; 609 Leland – 75’; Anderson – 2650’; Normandy Blvd E – 925’; Cloverleaf – 1220’.
- **Miscellaneous:**
 - Newmark & Kelvin – repaired road edge with fill dirt.
 - City Wide – emptied trash containers.
 - Conyers & Fentress; Roland & Bern; Roland & Wilburton; 880 Vicksburg; Barry & Catalina – removed dirt from road.
 - 1951 Normandy Blvd E – repaired drop off with recycled concrete.

Fleet Maintenance Division:

- | | | |
|------------------------------|--------|-------------|
| • Vehicles | PM – 4 | Repairs – 5 |
| • Equipment | PM – 0 | Repairs – 9 |
| • Road Calls | 2 | |
| • Parts Run/Vehicle Delivery | 3 | |
| • CDL Testing | 0 | |

Stormwater Division:

Weekly tasks include check and monitor all electric pump stations; respond to all safety concerns; talk to residents about their concerns; check and record lake levels; manage current CDBG projects; implement NPDES Inspection program.

- **Construction Crew:**
 - 868 Whitewood – reshaped swales.
 - 2861 Wildpepper – took out driveway and poured back and sodded area.
 - 1854 Exmore – reshaped swales.
 - 2880 Deborah – reshaped swales.

- **Drainage Area Maintenance (Aebi Mowing):**
 - Ditches mowed – 1411 Lombardy; 783 Hancock; 756 Redcoach; 1018 Mayflower; 2450 Walkertown; 2472 Lackland; 926 Whitewood; 625 Leland; 989 9th; 2140 Parkton; 1734 Bavon; 2684 Vaughn; 2348 Statler; 1381 Thrush; 1990 Chapel; 1729 Vivian..
 - Ponds mowed – 201 Howland; 1049 Sylvia; 2868 Slater.
- **System Cleaning (Vac Truck):**
 - Storm systems jetted – 1425 Oldmill; 1340 Oldmill; 1101 Anderson; 1137 Algoma.
- **Right of Way Mowing Crew:**
 - Main Roads mowed – Normandy; Elkcam; Montecito; Part of Courland..
 - Sectors mowed – 13; 14; 15; 16.
- **Right of Way Litter Crew:**
 - Main road trash pickup – Tivoli; Deltona Blvd; Cloverleaf; Anderson Alexander; Ft Smith; Normandy.
- **Miscellaneous:**
 - 1568 Zinnia Dr – mowed Right of Way.
 - 3100 Riverhead Dr; 185 Sheryl Dr – mowed the pump station.
 - 1024 Whitewood Dr – weedwhacked in front of headwall.
 - City Wide – inspected all pump stations and water control structures.
 - Ledford – cleared fallen tree at the entrance to the Ledford property.
 - Slater Dr E – inspected the outfall for the Windsor Heights pump station; cleared the spillway at the Slater pond.

UTILITIES thru 09/02/2012

Customer Service

August/ September 2012	Total week ending 9/2/12
DW – Lockbox	1531
Ebox	978
Call Center Calls	2671
Walk-ins/Drop Box	1258
On-line Payments	945

Customers Disconnected for Non-Pay

August / September 2012	Total week ending 9/2/12
Total on Disconnect List	210
Off in error/DW error	
Off in error/Munis error	
Misapplied Payment	

Construction Log & Service Orders

August / September 2012	Total week ending 9/2/12
Water Service	
Meter Sets	
Reclaim Meters	
Fire Hydrant Installs	
Fire Hydrant Replacement	
Fire Hydrant Repair	
Replace Meter Box	15
Locates Received	
Locates Completed	
Main Leaks	3
Service Leaks	4
Sewer Repairs	
Sewer Blockage	
KV2 Valves	2
Service Replacements	1
Meter Change Outs	7
Service Orders	534
Disconnects	210
Drainfield Leaks	
Meter Retirements	24