

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.



December 19, 2014

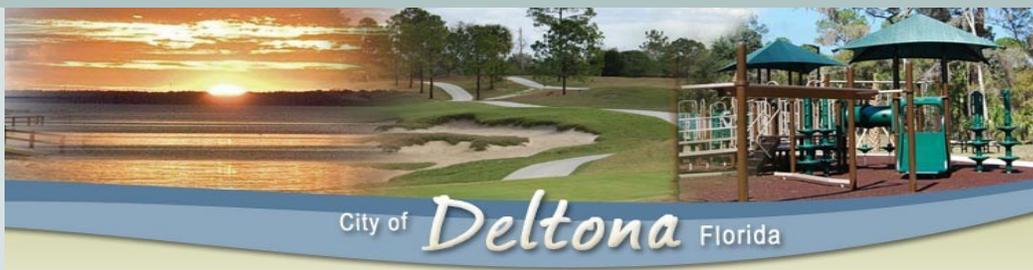
City Calendar

December:

13 4-8pm	Santa's North Pole at Deltona Library
13 6:00pm	Christmas Parade
15 5:30pm	Commission workshop
15 6:30pm	Commission meeting
16 5:00pm	FF Pension Board
17 7:00pm	P&Z Board
24-26	Christmas Holiday
30 5:30pm	Special Magistrate

January:

01	New Year's Holiday
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Deltona City Manager's Weekly Report

CITY MANAGER'S OFFICE

DALE BAKER, ACTING CITY MANAGER

Public Information Office (PIO): (Lee Lopez, Public Information Officer)

ONE CAN—Make a Difference!

City employees, Firefighters and residents responded generously with donations of non-perishable food staples for our food drive. Seven local church organizations that operate food pantries were registered, and picked up their distributions on Wednesday, December 17th. Special mention should be made about two other generous individuals. Students Reach Out received donations of non-food items such as toys, toiletries, etc., including a bicycle donated by Derrill Carter, the husband of our Grants Coordinator, Cheryl Atkins. In addition, two new bikes were donated by Mr. Ed Krass, who "paid it forward"—He had won the grand prize in the Mayor's Fitness Challenge, and decided to donate his prize to the Mayor's charity of choice, which was Nick Pizza's Youth Explosion for Christ/Bully Armor. A huge THANK YOU goes to these generous folks, and Thanks also to our own Deltona employees and Firefighters, who have, as in the past, given generously to this wonderful cause. Wendi Jackson, Cheryl Atkins and Damaris Miranda deserve special thanks as well for the many hours they spent helping to sort, count, and box up the food.



Events

Videotaped the 4th Annual Nighttime Christmas Parade; made preparations for the Florida Hospital ground breaking event on December 18th.

DeltonaTV

Live broadcast of the December 15th Commission meeting and recorded for later broadcast; videotaped the December 15th Commission Workshop regarding selection of a business to recruit a City Manager; videotaped Holiday Greetings for the Commission and the VCISO to be broadcast on DeltonaTV; downloaded holiday greetings from military personnel with central Florida relations; videotaped the light display at the house at 1616 Gregory Drive. Working with John Skerrett to complete Economic Development Report: SBDC and Small Businesses. Videotaped the Parks Dept "Santa's North Pole" at the library.

Media

Provided information regarding arrest of a newly hired employee, to Jeff Weiner/Orlando Sentinel, Eric Van Anken/WKMG-TV Ch. 6, and Robert Alonso/Newsradio 1150AM; provided information regarding the ONE CAN—Make a Difference food drive and the Christmas Parade to Al Everson/West Volusia Beacon.

◆ Office of Economic Development (OED):

(Jerry Mayes, Economic Development Manager)

- ◆ Attended the Volusia County Council meeting to support New Smyrna Beach's

Community Redevelopment Area application meeting. NSB’s CRA was approved 4 to 3, and is the third CRA approved this year by the Council.

- ◆ Halifax Health held a meeting to inform everyone about their partnership with the YMCA for 2015. The “LIVE YOUR LIFE WELL” Series will consist of over twenty racing events around the County, focusing on Wellness and Fitness. The City of Deltona will be active in three of the races.
- ◆ Continued work on the the ‘Deltona Flex-Space Themed Accelerator’ white paper.
- ◆ Attended the Boyette Strategic Advisors presentation of the East Volusia County Site Assessments. This was the East Side’s version of the Boyette study that was done earlier for the West Volusia site locations.
- ◆ Participated in the “Powerline Shared Use Path Feasibility Study” conference call to assist in answering questions.
- ◆ Attended “Florida’s Transportation Visioning Summit”. The Florida Department of Transportation (FDOT) is beginning the update of the Florida Transportation Plan (FTP) and the Strategic Intermodal System (SIS) Strategic Plan. The FTP defines Florida’s future transportation vision and identifies goals, objectives, and strategies to accomplish that vision. The FTP is the statewide long-range transportation plan for all of Florida. The SIS Strategic Plan identifies policies for planning and implementing Florida’s Strategic Intermodal System, the statewide high-priority network of transportation facilities critical to Florida’s economic competitiveness.

BUILDING & ENFORCEMENT SERVICES **DALE BAKER, DIRECTOR**

Building Services Division (Steve Roland, Assistant Director)

Building Permits issued for the week	78
Valuation of work permitted for the week	\$214,325
Building Inspections completed for the week	201
Fire plan review completed for the week	5
Fire Inspections completed for the week	30

Enforcement Services Division:

Requests for services this week	288
Animals impounded at the humane societies	17
Properties requiring grass to be cut by contractors	3 (at a cost of \$120)
Money collected for animal tags, liens and return to owners	\$2,856
Foreclosures for this week: Deltona – 7; County – 30; Total – 37.	

CITY CLERKS OFFICE **JOYCE RAFTERY, CITY CLERK**

2nd Floor HR/CC Walk-In Customers	7	
2nd Floor calls Answered	22	
Packages Received	37	
A/P Invoices Opened	101	
Newspapers	15	(9.5 hours)
Public Records Requests Received	4	
Documents imaged or modified pages	4836	

FINANCE DEPARTMENT **BOB CLINGER, FINANCE DIRECTOR**

- ◆ The City closed on the 2014 Utility System Revenue Bond issue the morning of December 16th. All parameters set forth by the Commission were met or exceeded and the Bond Anticipation Note with Wells Fargo Bank was paid in full. The parameters set by the Commission were:
 - ◇ Not to exceed \$25 million: Final par amount \$22,215,000.
 - ◇ Underwriter’s discount not to exceed .35% of par: Actual underwriter’s discount .28%.
 - ◇ Final maturity not later than October 1, 2044: Final maturity October 1, 2044.
 - ◇ True interest cost not more than 4.5%: Actual true interest cost 3.81%.
- ◆ Attended webinar on GASB’s New Pension Standards.

- ◆ Working on booking fixed assets for year end.
- ◆ Prepared agreement and Notice Award for the Mercer Group, Inc.—the Executive Search Firm.
- ◆ Prepared and posted RFQ for Delegation of Authority by Volusia County to the City of Deltona for the Proposed Southwest Community Redevelopment Area.
- ◆ Received a proposal from Tindale Oliver, the highest ranked firm for the Impact Fee Study for Transportation, Parks, Law Enforcement and Fire/Rescue. Their proposal was way over budget and if they cannot come down in price, negotiations will be terminated with them and we will move on to the next firm.
- ◆ Working to prepare audit workpapers in advance of the City Auditors coming for their initial inspection of the books.
- ◆ Verifying annual totals for all grant and loan funded projects.

FIRE/RESCUE DEPARTMENT

MARK RHAME, FIRE CHIEF

Alarm summary

Structure fire	3
Vehicle fire	1
Wild land, grass, trash	4
Misc. Fire	1
ALS Medicals	66
BLS & Misc. Medicals	2
Hazardous Condition	2
Service Calls	6
Good Intent	23
<u>False Alarms</u>	<u>7</u>
TOTAL CALLS	184

The Deltona Fire Department welcomes its newest addition to the family, Dallas William Sievert, 6lb. 13oz. Congratulations to Lt. Fire-fighter Josh Sievert and his wife Tiffany.



- ◆ Attended two-day training on Financing and Budgeting hosted by the Florida Fire Chiefs Association Emergency Services Leadership Institute.
- ◆ Instructed two sessions of the Standard Operating Procedures updates.
- ◆ Attended the County 12 Lead Committee meeting in Daytona.
- ◆ Attended the County QA Committee meeting Daytona.

HUMAN RESOURCES DEPARTMENT

HRD processed 17 Performance Evaluations in this period and received 3 applications for one posted vacancy; processed one employee separation and two FMLA requests.

PARKS & RECREATION DEPARTMENT

STEVE MOORE, DIRECTOR



A loooong line of folks queued up to see Santa's North Pole. Inside they beheld a magical Winter Wonderland, and were greeted by some lovely elves (high school volunteers; pictured above is a member of our Youth Advisory Committee).

PLANNING & DEVELOPMENT SERVICES

CHRISTOPHER BOWLEY, DIRECTOR

- ◆ The Planning and Development Services Department played a key role organizing the Christmas Parade and started the week participating in the event. Feedback was positive and we heard from numerous residents that they enjoyed the event.
- ◆ The department brought three items to the City Commission public hearing – the first amendment to the LHAP, the CDBG CAPER report, and the Fernanda Place Comprehensive Plan Amendment. All three items were approved, with the plan amendment needing transmittal to the Volusia Growth Management Commission before second and final reading of the ordinance.
- ◆ Met with the Sixma Seniors business and a solution was found regarding an existing unpermitted breezeway between two community residential homes.
- ◆ Attended the DRC meeting for Critter’s Corner to include a vacant lot and create a parking lot with landscaping.
- ◆ Met with the FDOT and received updated transit data that the Department will use to apply for Transit Oriented Development grants. The Saxon Boulevard roadway widening project also discussed with the FDOT consultant.
- ◆ We are working with a family to apply for grant moneys for owner-occupied home repairs, and searching for a Very Low Income home within the NSP program.
- ◆ Conducted a site visit for the Tractor Supply Company building being constructed.
- ◆ Coordinated the Grand Opening Ceremony for the Florida Hospital Deltona Health Park.
- ◆ Prepared the CRA scope to be placed out for an RFQ.
- ◆ Coordinated the Impact Fee Study for contract negotiation.
- ◆ Met with the applicant for a residential project along the north side of Lake Sidney.

PUBLIC WORKS

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Field Ops Division:

- ◆ Six sidewalks and 6 drop offs were repaired at various locations.

Traffic Division:

- ◆ The Sign Shop repaired 21 signs; fabricated and installed 2 new street name signs plus two others.
- ◆ Six asphalt repairs were done using 4 tons of asphalt.

Stormwater Division:

2116 Everest Street

The drainage improvements at 2116 Everest Street are 100% complete, and these improvements will greatly improve the flood protection. Our next project is the intersection at Courtland Blvd & Hathaway Street, which floods during heavy rains.





UTILITIES

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Customer Service

DW – Lockbox	1719
Ebox	1361
Call Center calls	1475
Walk-ins/Drop Box	1187
On-line payments	1661
IVR	1037
EFT	716
Total on Disconnect List	146

A holiday notice from Waste Pro for the City of Deltona. The notice is framed by a decorative border of pine branches and leaves. At the top, it says "City of Deltona Residents" in a bold font. Below that is the Waste Pro logo, which includes the text "WASTE PRO" and "Caring For Our Communities". The notice wishes everyone "HAPPY Holidays" in a cursive font. It then states: "NO COLLECTION service provided on Christmas Day December 25, 2014 or New Year's Day January 1, 2015". Below this, it explains: "All services will be rescheduled for the following day. If your service day is on Thursday, your service will be provided on Friday and if your regular service is on Friday, it will be provided on Saturday for both Holidays." At the bottom, there is a circular seal for the City of Deltona with the text "It's Proud To Be A Part Of It" and "City of Deltona Incorporated December 31, 1988". The notice concludes with "Visit the City of Deltona's website at: www.deltonafl.gov".