

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.

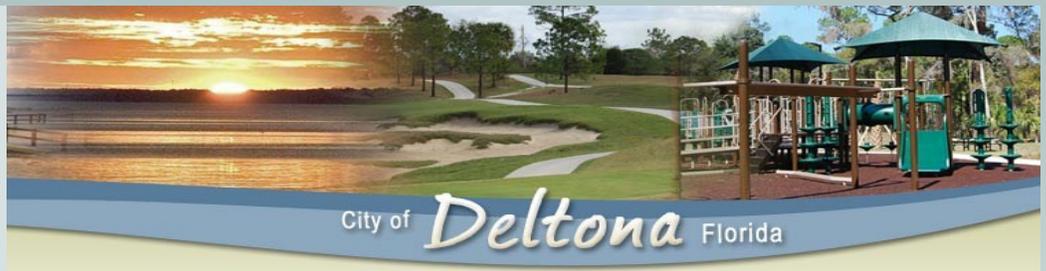


December 31, 2014

City Calendar

January:

- 01 New Year's Holiday
- 05 6:00pm Commission workshop
- 05 6:30pm Commission meeting
- 07 10am-2pm FLOWmobile
- 12 5:30pm Commission workshop
- 13 6:00pm P&R Advisory board
- 6:30pm DEDAB Advisory board
- 14 5:30pm Youth Advisory sub.
- 15 5:30pm Citizen Accessibility sub.
- 19 MLK Holiday
- 20 3:00pm Firefighters Pension brd.
- 5:30pm Commission workshop
- 6:30pm Commission meeting
- 21 10am-2pm FLOWmobile
- 7:00pm P&Z board
- 26 5:30pm Commission workshop
- 27 5:30pm Senior Advisory brd.
- 28 5:30pm Special Magistrate



Deltona City Manager's Weekly Report

CITY MANAGER'S OFFICE

DALE BAKER, ACTING CITY MANAGER

Public Information Office (PIO): (Lee Lopez, Public Information Officer)

Events

Videotaped Florida Hospital's medical plaza ground breaking event; produced DeltonaTV slides for: City Christmas Greetings, City Hall Closed for Christmas Holidays, City New Year's Greetings, City Hall Closed for New Year's Holiday, West Volusia Youth Baseball Registration; Preparing vignettes for Thornby Park, "How-to-DIY" for fence construction, changing light switches and installing ceiling fans; Reviewed and logged video of Santa's North Pole, Gregory Christmas Lights, and Deltona Food Drive; Operations/Control Room construction completed in DeltonaTV's production studio.

Media

Provided information regarding the shopping center development in the Saxon Sterling business park to Al Everson/West Volusia Beacon; worked with Planning & Development staff to provide information regarding "Community Champions" to Al Everson/West Volusia Beacon.

◆ **Office of Economic Development (OED):** (Jerry Mayes, Economic Development Manager)

City Commissioners, City Officials, and guests from around Volusia County attended the ceremonial groundbreaking for Florida Hospital's new 19 thousand square foot, multi-use medical facility in the 'Deltona Health Park'. The facility represents an \$11 million investment in our community's health care.



- ◆ Don Gwin, owner of Riverside Cycle, a new business that is opening at the Fountains Shopping Center on Deltona Boulevard, is working with OED on the ceremonial ribbon cutting ceremony, scheduled for January 22nd.
- ◆ Met with John Wanamaker of Coldwell Banker AI Commercial regarding a local business accelerator.
- ◆ Prepared and submitted the DEDAB Sub-committee agenda worksheets.
- ◆ Met with Halifax Health representative, Rafael Ramirez, regarding upcoming plans for expansion in Deltona in 2015.

An article in Forbes magazine designates Deltona (Deltona-Daytona-Orlando MBA) as tied for the NUMBER THREE LOCATION IN THE UNITED STATES for upcoming job production.

- ◆ Met with Steve Burley, DeLand’s Economic Development Director, and was given a tour of the DeLand Airport Industrial Park.

BUILDING & ENFORCEMENT SERVICES

DALE BAKER, DIRECTOR

Building Services Division (Steve Roland, Assistant Director)

Building Permits issued for the week	70
Valuation of work permitted for the week	\$525,742
Building Inspections completed for the week	199
Fire plan review completed for the week	15
Fire Inspections completed for the week	30

Enforcement Services Division:

Requests for services this week	400
Animals impounded at the humane societies	49
Properties requiring grass to be cut by contractors	0
Money collected for animal tags, liens and return to owners	\$1,370
Money collected for Vacant Property Registry	\$98,800
Foreclosures for this week: Deltona – 0; County – 11; Total – 11.	

FINANCE DEPARTMENT

BOB CLINGER, FINANCE DIRECTOR

The Finance Department has been busy with year-end tasks, such as: annual totals for all grant and loan funded projects; booking all fixed assets acquired in FY13/14 and reconciling to General Ledger; posting depreciation for April–September 2014; bank reconciliations; reconciling Munis Year End figures to HUD Year End figures for the housing programs; investing Bond proceeds from the 2014 Utility System Revenue Bond issue. Also, it was determined that Planning & Development Services will fund ten percent—\$2,775—of the cost of the Feasibility Study for the Power Line Easement Trail Study (TPO will fund the other ninety percent.)

FIRE/RESCUE DEPARTMENT

MARK RHAME, FIRE CHIEF

Alarm summary

Structure fire	0
Vehicle fire	1
Wild land, grass, trash	3
Misc. Fire	2
ALS Medicals	89
BLS & Misc. Medicals	55
Hazardous Condition	4
Service Calls	8
Good Intent	23
False Alarms	12
TOTAL CALLS	197

- ◆ Deltona Firefighters sponsored six families this year and delivered food and Christmas gifts to each family.



Deltona Fire Explorers attended and participated in the 100 Deputies/100 Kids event.

HUMAN RESOURCES DEPARTMENT

HRD processed 7 Performance Evaluations, two FMLA requests, and received 15 applications for four posted vacancies.

PLANNING & DEVELOPMENT SERVICES

CHRISTOPHER BOWLEY, DIRECTOR

The Planning and Development Services Department wishes everyone a happy and prosperous New Year. This week, the Department completed the following actions:

- ◆ Reviewed the Lake Monroe Phase 4A/4B Reclaim Withdrawal Project qualifications from consultants bidding on the job.
- ◆ Reviewed and provided DRC comments on the Lake Gleason Reserve residential subdivision Preliminary Plat and Final Engineering Plans.
- ◆ Reviewed policies within the Infrastructure Element of the Comprehensive Plan for the proposed Lake Sidney Shores residential project. The applicant wants to provide a package plant that will ultimately have to be converted to connection to a central sanitary sewer system.
- ◆ Met with the Comprehensive Impact Fee Study team and reviewed the revised scope from the previously selected consultant. The study will provide an update to our current impact fees for transportation, parks, law enforcement, and fire/rescue. The last update of fees was in 2007.
- ◆ Met with staff on the advancement of the design for the Powerline Trail that would extend across Deltona and be one of the three main recreational trails within the City. The TPO is advancing the project, and the Department contributed the City match of 10% of the fund to begin design.
- ◆ The Lakeshore Loop Trail design is underway and the consultant will be providing the plan set which is 60% complete in early 2015.



PUBLIC WORKS

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Field Ops Division:

- ◆ Repaired drop offs at 26 locations.

Traffic Division:

- ◆ The Sign Shop completed 7 sign repairs; fabricated and installed 3 new street name signs and 1 No Outlet sign; made 7 stops signs for on call personnel and 7 stop signs for stock; fabricated 3 35 mph signs for stock plus numbers for Fleet Maintenance.

Fleet Maintenance Division:

- ◆ Completed 4 vehicle and equipment PMs and 9 repairs; performed 4 Fire Station checks, and 2 road calls.

Stormwater Division:

Courtland Blvd & Hathaway Street:

The drainage improvement project at Courtland Blvd & Hathaway Street is 75% complete. This week, 300 feet of HDPE pipe and 4 new drainage structures have been installed, and the swale area re-shaped. Next week will see the road asphalted and the affected area re-sodded.

UTILITIES GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Customer Service

DW – Lockbox	1002
Ebox	878
Call Center calls	445
Walk-ins/Drop Box	335
On-line payments	262
IVR	544
EFT	0
Total on Disconnect List	0

