

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.



February 27, 2015

City Calendar

March:

- 01 Spruce Up Deltona
- 02 6:30pm Commission meeting
- 04 10am-2pm FLOWmobile
- 09 5:30pm Commission workshop
- 11 5:30pm Youth Advisory Subcom
- 14 9:00am Wags N Whiskers
- 13 10:00am DEDAB subcom Ed/Med
- 3:30pm DEDAB subcom Arts/Hist
- 16 6:30pm Commission meeting
- 23 5:30pm Commission workshop
- 25 10am-2pm FLOWmobile



Deltona City Manager's Weekly Report

BUILDING & ENFORCEMENT SERVICES

DALE BAKER, DIRECTOR

Building Services Division (Steve Roland, Assistant Director)

Building Permits issued for the week	90
Valuation of work permitted for the week	\$740,999
Building Inspections completed for the week	193
Fire plan review completed for the week	15
Fire Inspections completed for the week	51

Enforcement Services Division:

Requests for services this week	408
Animals impounded at the humane societies	21
Properties requiring grass to be cut by contractors	3 (\$120)
Money collected for animal tags, liens and return to owners	\$2,246
Foreclosures for this week: Deltona – 17; County – 40; Total – 57.	

CLERKS OFFICE

JOYCE RAFTERY, CITY CLERK

2nd Floor HR/CC Walk-In Customers	22	
Newspapers	16	(8 hours)
Public Records Requests Received	6	
Documents imaged or modified, pages	3644	
Large scale drawings imaged, pages	0	

FINANCE DEPARTMENT

BOB CLINGER, FINANCE DIRECTOR

- ◆ Finance has met with Human Resources staff to discuss tracking of insurance benefits for employees in “no pay” status or who are retired.
- ◆ Working with auditors to finalize the Comprehensive Annual Financial Report (CAFR).
- ◆ Met with Tindale Oliver regarding the Southwest Volusia CRA.

FIRE/RESCUE DEPARTMENT

MARK RHAME, FIRE CHIEF

<u>Alarm summary</u>	
Structure fire	1
Vehicle fire	1
Wild land, grass, trash	0
Misc. Fire	4
ALS Medicals	55
BLS & Misc. Medicals	69
Hazardous Condition	3
Service Calls	3
Good Intent	26
<u>False Alarms</u>	<u>10</u>
TOTAL CALLS	172



Deltona's Pink Fire Truck and some "A" Shift personnel were on hand at the Grand Opening of the new Tractor Supply store on Saturday.

HUMAN RESOURCES DEPARTMENT

- ◆ Processed 5 Performance Evaluations and received 3 applications for 5 posted vacancies; processed 1 FMLA request, and 4 new hire orientations; participated in 9 interviews for Storm Water Tech position; processed 1 separation and exit interview for a Utility Customer Service Rep; processed applications for two student internships for Planning and IT Departments; processed 1 short term disability claim.
- ◆ HR staff are conducting a health insurance survey preparatory for an upcoming health insurance committee meeting, and working with Halifax Health on the agreement for employee health screenings as part of the Wellness Program.
- ◆ A Building Emergency Plan & Procedures training session was conducted for employees by the Risk Manager.

PARKS & RECREATION DEPARTMENT

STEVE MOORE, DIRECTOR

Dewey O. Boster: Preparations are underway for the Eggstravaganza event on March 28th. Deltona Youth Soccer Spring season continues.

Dupont Lakes: Senior Softball Leagues.

Harris Saxon Community Center: Boys & Girls Club After School Care.

Keyesville Dog Park: Wags & Whiskers event, Saturday, March 14th, 9:00am.

Vann Park: Deltona Little League season continues.

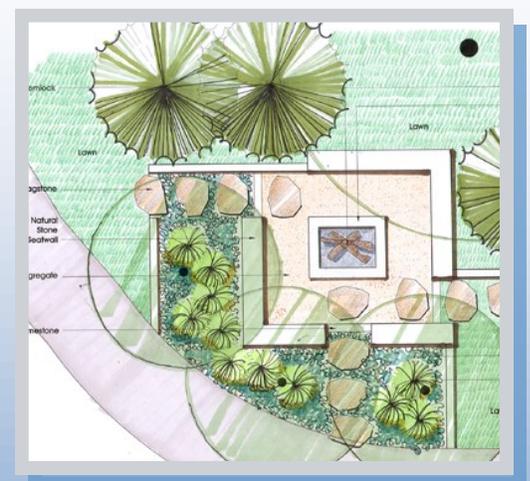
Wes Crile Park: Okinawan Martial Arts for all ages; Game Changers Basketball thru March 28th.

- ◆ An inspection for the Community Center is being arranged with Universal Engineering Sciences. Also, a meeting has been scheduled with Zev Cohen & Associates for Landscape Architect Engineering Services to discuss plans for the Community Center and curb appeal for the front of City Hall.
- ◆ Prepared the materials for the Senior Advisory Subcommittee, and hosted the meeting.
- ◆ Met with Nancy Maddox, the Volusia County ECHO Grant Manager, regarding the Lakeshore Multipurpose Loop Trail.

PLANNING & DEVELOPMENT SERVICES

CHRISTOPHER BOWLEY, DIRECTOR

- ◆ Coordinated with on-call Landscape Architecture consultants for designs to City facilities. Worked on the interchange landscape concept plans to obtain a grant to beautify our Gateways.
- ◆ Coordinated with the consultant to provide an updated sanitary sewer construction plan along Saxon Boulevard, to be presented to the Commission.
- ◆ Coordinated technical comments for the Top Shelf Center Final Plat and Honest 1 Final Site Plan. Met with the applicant to walk through the comments to increase efficiencies.
- ◆ Met with the purchaser of property within the Activity Center for a mixed use development.
- ◆ Met with FDOT for design efficiencies and to coordinate a meeting with the St. Johns River Water Management District.
- ◆ Received revised plans for the RaceTrac development along Saxon Boulevard and Finland Drive.
- ◆ Received the Final Plat for Arbor Ridge Phase II, Unit 5.
- ◆ Met with a due diligence team for redevelopment within the City.
- ◆ Received the 100% complete Lake Shore Loop Trail Plans to review.
- ◆ Coordinated with the consultant team for the proposed Southwest Volusia CRA and provided information for the



Findings of Necessity.

- ◆ Attended the Volusia Transit Connector Study Project Advisory Group meeting.
- ◆ Attended the TPO's Long Range Transportation Plan review session.
- ◆ Received the Lake Sidney Shores Conditional Use application to develop 77 lots on vacant land near Ft. Smith Blvd.

PUBLIC WORKS—DELTONA WATER

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Customer Service

DW – Lockbox	1437
Ebox	1154
Call Center calls	974
Walk-ins/Drop Box	946
On-line payments	1535
IVR	876
EFT	365
Total on Disconnect List	105

PUBLIC WORKS—OPERATIONS

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Traffic Division:

Sign Shop: Repaired 10 signs; fabricated and installed 19 new street name and other signs; fabricated vehicle numbers and City logos for Fleet Maintenance.

Asphalt: Completed 5 asphalt repairs; repaired a cross cut and road edge at Tivoli & Wheeling (*right*).

ADA: At City Hall, an ADA detectable warning mat was replaced (*below*).



Field Operations:

Sod was installed at 12 locations, and 4 drop offs were repaired. (*Shown right are before & after pix of a drop off and erosion repair in the Right of Way at 1518 Kelvin Ave.*)



Fleet Maintenance Division:

Repairs were made on 47 vehicles and equipment, and 10 Fire Department Station checks were made.

CITY MANAGER'S OFFICE

DALE BAKER, ACTING CITY MANAGER

Public Information Office (PIO): (Lee Lopez, Public Information Officer)Deltona TV:

Produced new programming segments for: "Best Friends on Four Legs" (Halifax Humane Society); "Dollars & Sense: Keep the Business Going" (Economic Development); "Stay Fit in '15" (Exercise program). Videotaped the Enterprise Chili Cook Off. Did post-production for the "Deltona Holiday Recap". Met with our Bethune-Cookman intern to review her progress with the monthly program "Bethune-Cookman University: Legacy in Motion"; ongoing production to create video "opens" for existing D-TV programs.

Media Inquiries:

Provided information regarding "smart meters" not being used by Deltona Water, for Erika Webb/Hometown News; gathering information regarding a resident complaint about chloramines in the drinking water for Claire Metz/WESH-TV Ch. 2; provided information regarding possible Code violations at the Travelodge Inn for Al Everson/West Volusia Beacon.

Other:

Working with CGI, Inc. for ongoing City internet video project; working with the IT Department for the Granicus encoder installation; working on the March issue of the employee newsletter, The Pride as well as the April-May-June issue of the City Newsletter.

Office of Economic Development (OED): (Jerry Mayes, Economic Development Manager)

- ◆ Cindy Sullivan is the head of the Enterprise Preservation Society. She met with Lee Lopez and myself for videotaping of their "Enterprise Chili Cook-Off" event, which will be used to kick-off DeltonaTV's own "eating establishment/cooking" program. Lee and I also met with Paris Pena and Carlos Valderrama of the Volusia County Hispanic Chamber of Commerce to discuss an English/Spanish recording for D-TV.
- ◆ Attended the Deltona "Run for Your Heart" 5-K, sponsored by Halifax Health. The race was a great success this year, with 355 registered participants. The race raised over \$6,200 for the American Heart Association.
- ◆ Attended the initial steering committee meeting for the "1st Annual Educational Justice Conference" being planned by Bethune-Cookman University for mid-year, 2015.
- ◆ Met with Michael Sznajstajler and toured his family's Daytona Beach store and facility. Mike's family owns thousands of tobacco fields in Nicaragua, which are famous for cigar grade tobacco. They plan to open a store at Saxon Plaza in 2015, and are currently working with the City on their Business Tax Receipt.
- ◆ Attended the ceremonial ground breaking for the Wal-Mart Neighborhood Market and the Saxon Sterling Shops, both located at the intersection of Saxon and Sterling Silver Boulevards. The public and elected officials were well represented. Representatives from WRS (the developer) and from Wal-Mart attended and spoke at the ceremony.
- ◆ On February 13th, the DEDAB Park & Performing Arts/Historical Facility Subcommittee held their monthly meeting at the Enterprise Heritage Center, and were given a tour of that facility afterwards by Kevin Finn.
- ◆ As Chairman for Team Volusia's Economic Development Practitioners Council, presented the Practitioners Council report to the TVEDC Board.
- ◆ Attended the Tractor Supply Company's ceremonial ribbon cutting for their new facility on SR415, welcoming them to Deltona.
- ◆ Fuller Haring, President of the Deltona Business Alliance, and SCORE volunteers Phil Mabry and Lillian Conrad, were filmed for DTV's "Dollars & Sense" program.