

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.



February 6, 2015

City Calendar

February:

- 09 5:30pm Commission workshop
- 10 6:00pm Parks & Rec Advisory Bd
- 6:30pm DEDAB Advisory Bd
- 11 5:30pm Youth Advisory Subcom
- 13 3:30pm DEDAB Subcom
- 14 7:30am Love Your Heart 5K
- 16 6:30pm Commission meeting
- 17 5:00pm FF Pension Bd
- 6:00pm AHAC committee
- 18 10:00am FLOWmobile
- 7:00pm P&Z Bd
- 19 5:30pm Citizen Accessibility Sub
- 23 5:30pm Commission workshop
- 24 5:30pm Sr Advisory Subcom
- 25 5:30pm Special Magistrate



Deltona City Manager's Weekly Report

CITY MANAGER'S OFFICE

DALE BAKER, ACTING CITY MANAGER

Public Information Office (PIO):

DeltonaTV: Completed installation of portable production equipment and set assembly for the Deltona TV production studio, including suspended light grid poles. Completed the script and started post-production for the "Deltona Holiday Recap"; created slides for: Wastewater Technician, Deltona MS FSA Prep Night. Met with B-C U intern Shayla Hall; working with owners of Goddess Rising Fitness for planned "Stay Fit in '15" exercise program for DeltonaTV; completed installation of Earth Channel encoder; attended the Space Coast Birding Festival and recorded archive footage of wildlife at the Merrit Island National Park.

Media Inquiries: Provided information for Mark Harper/Daytona News-Journal regarding: the status of the Community Center; the City's letter to A1 Auto Care; effects of the reduction in the Communication Tax; fees for the City Lobbyist. Confirmed information regarding the status of the Community Center for WFTV-TV/Ch. 9. Researching a customer complaint regarding a water invoice for Al Everson/West Volusia Beacon.

Attended the annual Florida Association of Public Information Officers symposium in Daytona Beach; completed the February issue of the employee newsletter The Pride; met with OED to plan the ground breaking for the Walmart Neighborhood Grocery, and the Love Your Heart 5K Race.

Office of Economic Development (OED):

(Jerry Mayes, Economic Development Manager)

- ◆ In January 2015, the State funding of Enterprise Zone programs/projects was scheduled to "sunset". Enterprise Zone designation brought incentives for economic development to blighted areas, where there are large ratios of vacant commercial property, such as the area around the Winn Dixie Plaza on Deltona Blvd. Senator Clemens has introduced Bill (SB392), which would reactivate the program and provide funding and incentives for renovating these depressed commercial areas. Our State Representative, David Santiago, is working with the City to support this important legislation.
- ◆ Audubon Society liaison, Eli Schaperow, along with Lee Lopez and myself, visited various locations in the City to film subjects for upcoming Eco-Tourism programs for DeltonaTV.
- ◆ Attended the Volusia County Education Stakeholders meeting, in support of Volusia County Public Schools and the Alliance for Public Schools. Partnering with this organization allows us to build on the success of Citizens for Excellent Schools and continue to prepare an educated and trained workforce. In this same effort, attended the Volusia School District's "Design Thinking Workshop for Workforce" held at Bethune-Cookman University, Daytona Beach.
- ◆ Met with Chris Bowley (Director, Planning & Development Services) to discuss the recent meeting with the Florida Department of Transportation, specifically the redevelopment and expansion of Saxon Boulevard (Interstate-4 to N. Normandy Boulevard).
- ◆ Met with staff to plan for the ground breaking ceremony for the Walmart Neighborhood Market and the Sterling Saxon Retail Center.
- ◆ Attended a free webinar titled "The New Normal in Retail & Retail Development".

- ◆ As the Municipal representative, attended the School Advisory Council meeting at the Deltona Middle School and the Reading Academy presentations following the meeting.

BUILDING & ENFORCEMENT SERVICES

DALE BAKER, DIRECTOR

Building Services Division (Steve Roland, Assistant Director)

Building Permits issued for the week	79
Valuation of work permitted for the week	\$356,030
Building Inspections completed for the week	219
Fire plan review completed for the week	12
Fire Inspections completed for the week	87

Enforcement Services Division:

Requests for services this week	503
Animals impounded at the humane societies	39
Properties requiring grass to be cut by contractors	3 (\$120)
Money collected for animal tags, liens and return to owners	\$837
Foreclosures for this week: Deltona – 32; County – 61; Total – 93.	

CLERKS OFFICE

JOYCE RAFTERY, CITY CLERK

2nd Floor HR/CC Walk-In Customers	5	
Newspapers	17	(7 hours)
Public Records Requests Received	4	(\$3.52 collected)
Documents imaged or modified, pages	1652	
Large scale drawings imaged, pages	10	

FINANCE DEPARTMENT

BOB CLINGER, FINANCE DIRECTOR

- ◆ Auditors are on site all week for the City’s annual fiscal “check-up”.
- ◆ The Community Development Block Grant (CDBG) program mandates that all construction/rehabilitation projects be compliant with Davis Bacon regulations when projects on City-owned facilities are in excess of \$2,000. The Grants Coordinator performed the necessary interviews with the staff of the installer putting in a pavilion at Campbell Park where the shuffleboard courts used to be.
- ◆ Finance staff attended a webinar regarding the rules and requirements for the new National Housing Trust Fund program, which will be released to the States for application later this year. This is an entitlement program intended to provide more affordable housing. If the State chooses to participate, funds would flow through the City to developers and owners to subsidize housing for Very Low– and Low-Income families.

FIRE/RESCUE DEPARTMENT

MARK RHAME, FIRE CHIEF

Alarm summary

Structure fire	0
Vehicle fire	0
Wild land, grass, trash	2
Misc. Fire	5
ALS Medicals	60
BLS & Misc. Medicals	81
Hazardous Condition	6
Service Calls	2
Good Intent	18
<u>False Alarms</u>	<u>8</u>
TOTAL CALLS	182

HUMAN RESOURCES DEPARTMENT

Processed 6 Performance Evaluations and received 9 applications for 4 posted vacancies; processed 1 FMLA request; and 1 IC-MA-RC request; conducted 1 new-hire orientation–Public Works Technician. Met with the City’s broker of record regarding upcoming health insurance renewal and wellness program for employees. Gathering documentation for City’s insurance attorney relating to an EEOC claim.

PARKS & RECREATION DEPARTMENT

STEVE MOORE, DIRECTOR

Dewey O. Boster: West Volusia Youth Baseball opening day February 7th.

Dupont Lakes: Senior Softball Leagues.

Harris Saxon Community Center: Boys & Girls Club After School Care.

Wes Crile Park: Okinawan Martial Arts for all ages; Game Changers Basketball February 7th to March 28th.

PLANNING & DEVELOPMENT SERVICES

CHRISTOPHER BOWLEY, DIRECTOR

- ◆ Attended a DRC meeting for the updated Lake Gleason Reserve Preliminary Plat to issue a new Development Order.
- ◆ Reviewed the Preliminary Plat for the Halifax Crossings BPUD that shows a realigned roadway within the project and 12 commercial lots.
- ◆ Met with FDOT on the managed-use lanes within the Interstate 4 Ultimate project.
- ◆ Began the Impact Fee Study with Burton & Associates.
- ◆ Recommended the selection committee members and reviewed the Request for Proposals for Planning Services for the Southwest Volusia CRA. Ranked the firms and solicited references that were listed.
- ◆ Presented the OR Zoning District amendments to the City Commission (Ordinance No. 01-2015), which was tabled for further work.
- ◆ Coordinated with a group looking for an Assisted Living Facility site within the Activity Center.
- ◆ Coordinated with the Florida Hospital applicant for the facility being constructed along Saxon Boulevard. The applicant reports that the mast arm traffic signal will be constructed by this summer.
- ◆ Created renderings for a new Community Center and met with the City Manager on the previously created concept plans.
- ◆ Created a streamlined approach for the Honest 1 Final Site Plan and Top Shelf Car Wash Final Plat.
- ◆ Reviewed the Howland Boulevard roadway widening project.
- ◆ Attended meetings with the TPO, one for roadway discussion and the other for the feasibility of the Powerline Trail.

UTILITIES

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Customer Service

DW – Lockbox	1609
Ebox	1240
Call Center calls	1402
Walk-ins/Drop Box	784
On-line payments	724
IVR	712
EFT	366
Total on Disconnect List	141

PUBLIC WORKS

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Eastern Water Reclamation Facility:

The ground storage tanks (GSTs) are painted. The reclaimed water pump station foundation and pipe gallery are complete (between the large GST and the chlorine contact chamber [CCC]). The generator is installed (white enclosure) and the maintenance building is nearly complete (to the right of the CCC). The block walls of the operations building in the lower right corner of the photograph are about 50% complete. Walkways are being added to the adjacent process tanks. Work continues inside the biosolids handling buildings (green roofs).

Aerial photo view to the south.



Wrapping tension wire on the new million gallon reclaimed water storage tank that is under construction.

