CITY OF DELTONA

CITY MANAGER'S OFFICE

To: Deltona City Commission
From: Dave Denny, Acting City Manager
Subject: Weekly Courtesy Report
Date: June 28, 2013

CITY MANAGER'S OFFICE thru 06/28/2013

Acting City Manager Comments:
Attached as Exhibit A for your information is a Financial Status Report for the seven months ended April 30, 2013, including the Investment Account Balances as of April 30, 2013.

Communication (Lee Lopez, Public Information Officer)

- Sent out information about the Normandy Improvement Project public meeting via E-blast, submitted it to the Clerk's Office for the event calendar, and posted it on the "News & Highlights" section of the home page, Facebook and Twitter; a copy of the informational flyer was also sent to local media contacts.
- Created a DeltonaTV slide about the Friends of the Deltona Library's Authors Book Fair and posted information about the event on Facebook and Twitter.
- Designed a poster for the upcoming Simulcast concert and the AP60 concert; posted information about them on Facebook, Twitter and DeltonaTV.
- Sent out an internal posting about the upcoming OneBlood blood drive. Submitted the blood drive to the Z-Radio event calendar, and posted it on DeltonaTV, Facebook and Twitter.
- Printed Superstar cards.
- Made arrangements with 20/20 Media to pick up bus shelter posters for National Night Out and FLOWmobile immediately following July 4th.
- Sent out an E-blast about July 4th Fireworks Extravaganza.
- Posted information on Facebook and Twitter about the Construction Services offices closing early for third Friday.
- Participated in the "Florida Greenways: Closing the Gap" webinar.
- Updated DeltonaTV schedules and programming- Grill Sergeants, Fit for Duty, Battleground, Armed Forces Boxing, White House Chronicle, VA Weekly News, American Veteran, Wildlife Matters: Florida Ecosystems, UCF (MetroCenter Outlook, Global Perspectives, On the Issues) for the week of June 30th.
- Updated listings for NSP "Carousel of Homes" for DeltonaTV.
- Updated messages on the City Welcome signs.
- Videotaped the City's 2013 Budget Round Table meeting for broadcast on DeltonaTV.
- Posting the following local programs: Deltona Economic Development Report: Halifax Health, Deltona Fire Bulletin: Summer Safety, and Deltona Audubon Report (2 episodes for July and August).
- Working on the July issue of the Pride.
- Coordinating video production for July's "Code Enforcement Notebook" and "Parks & Recreation Update" TV programs.
- Videotaped TTHM training for Deltona Water employees.
- Videotaped the Community Expo on Saturday June 22nd.
- Met with Jerry Mayes, Cheryl Atkins, Steve Moore, Chris Bowley and Ron Paradise regarding the Eco-Tourism project.
- Prepared the Chambers for the Special Magistrate meeting.

Press Release/s:

- DEDAB Member Recruitment
- P&Z Member Recruitment
- Statement of Public Record: Deltona Water & TTHM Levels

Media Relations:

- Provided information regarding the TTHM levels in drinking water from Deltona Water, for *Skyler Swisher/Daytona News Journal*.
- Collecting information regarding the upcoming Charter Review process, for *Al Everson/West Volusia Beacon*.
- Provided information regarding the City's Community Expo, for *Kathleen Rasche/Daytona News Journal*.

Office of Economic Development (OED) (Jerry Mayes, OED Manager)

- Lee Lopez and I (as co-team leaders) met with City staff regarding the Commission-assigned project: "Eco-tourism". Three phases of the project were identified, projected timelines discussed, and staff assignments were made. Staff will begin research into zoning, St Johns River Water Management requirements and applications, Deltona Corp. restrictions, etc. Gerald Chancellor and Chris Collier will be invited to attend the next meeting on this project.
- Worked with Bethune-Cookman University to arrange a speaker to address the DEDAB Educational Campus and Medical Facilities Sub-committee at their July meeting. Ed Noseworthy, President & CEO of Florida Hospital, Fish Memorial, has been invited to speak at the August meeting. This sub-committee meets on the second Friday of each month at 10:00 AM, and the meetings are open to the public.
- Continued contacting new businesses to verify contact information and number of employees.
- Participated in a solicition presentation for "Project Dial", the call center proposed for the Deltona Plaza site at 1200 Deltona Boulevard. This is a team effort with Team Volusia, the Center for Business Excellence, a local commercial realtor, the Center for Business Excellence, the State of Florida, and the City of Deltona.
- Met with utility providers to discuss the "Deltona Commerce Park Project" (a working name for identification). Also attending were Chris Bowley, Ron Paradise, and Tom Pauls from Planning & Development Services, and Commissioner Chris Nabicht. The utility providers represented Duke Energy (electricity), Florida Public Utilities (natural gas), Volusia County Utilities (water and sewer), and Bright House (communications). Each utility provider discussed the timeframe and costs to provide their services to the proposed site. Each utility provider agreed to issue a formal statement with these details. City staff will prepare a presentation and the three landowners will be invited to meet and discuss moving the project forward.
- Participated in two videotaped interviews for DTV for future broadcast.
- Met with Bob Turk, Director of Economic Development for Sanford. Sanford and Deltona are 'Sister Cities' with a potential for sharing mutual projects and events.
- Met with the West Volusia Economic Development Committee, a regional economic development council that focuses on regionalism and area economic development for the member Cities and west Volusia County.
- Attended a teleconference meeting of the Florida Brownfields Association Outreach and Education Committee to garner additional information and usable documentation regarding the Florida Legislation's new Brownfields laws, how those new laws will affect the Deltona Boulevard Economic Development Zone, and to determine how the City and landowners of that Zone can meet the new regulations and retain the ability to offer incentives for this commercial cluster and others.
- Worked on the package for the "Answer to Commission" for the Micro-incubator project, as assigned by the Commission.

BUILDING & ENFORCEMENT SERVICES (Dale Baker, Director) thru 06/21/2013

Building Services Division:

Building Permits issued for the week 75
Valuation of work permitted for the week $3,580,804
Inspections completed for the week 170
Total Permits issued for Fiscal Year 12/13 2279
Valuation of work permitted for the year 12/13 ..... $28,145,293
Permits Issued:

A/C Change Out	16
Addition	1
Building Residential	7
Commercial Build-out	1
Concrete Flatwork	1
Dock	1
Door Replacement	2
Electrical	3
Exterior Renovation/Repair	1
Fence	9
Garage Door Replacement	1
Garage or Carport	1
Interior Repair/Renovation	2
Plumbing	1
Pool Above Ground	1
Reroof	17
Right of Way	2
Screen Enclosure	1
Solar Panel	1
Water Heater Replacement	3
Window Replacement	3
Total	75

Enforcement Services Division:

Requests for services this week 501
Animals impounded at the humane societies 27
Citation warnings issued 38
Courtesy notices 220
Abatement notices 83
Citations issued 2
Code Enforcement telephone calls 186
Animal Control calls 121
Solid Waste calls 84
Citizen walk in requests for Code Enforcement assistance 9
Citizen walk in requests for Animal Control assistance 12
Citizen walk in requests for Solid Waste assistance 4
Properties requiring grass to be cut by contractors ..... 27 *(at a cost of $945)*
Certified mailings sent out ..... 89 *(at a cost of $544)*
Money collected for Animal tags, liens and return to owners $1,178

Foreclosures for this week:		
	Deltona	29
	County	71
	Total	100

CITY CLERK'S OFFICE (Joyce Kent, City Clerk) thru 06/21/2013

2nd Floor HR/CC Walk-In Customers	20	
2nd Floor calls Answered	19	
Packages Received	59	
Packages Picked Up	3	
A/P Invoices Opened	92	
Newspapers	14	*(5.75 hours)*
Public Records Requests Received	3	
Public Record Request Amount Received	0	
Documents imaged, pages	2, 936	
Large scale drawings imaged, pages	0	

FINANCE DEPARTMENT (Bob Clinger, Finance Director) thru 06/27/2013

- Continued reviewing Munis Project Accounting and Grant Management Modules for ability to meet department needs of grant tracking and reporting.
- Continued planning strategy discussion for eco-tourism projects.
- Reviewed Davis Bacon notes from previous training classes given by HUD.
- Reviewed Florida Department of Environmental Protection website for Davis Bacon guidance.
- Attended (statewide) Homelessness Committee meeting via conference call.
- Attended Florida Government Finance Officers Association conference in Boca Raton.
- Conducted various round two budget meetings with Public Works, Fire and Parks Departments.
- Working on inventory for all Fire Stations.
- Met with a company to measure and provide a cost estimate for new carpet at City Hall.
- Met with a company to provide a cost for steam cleaning City Hall carpets on a semi-annual basis.

FIRE/RESCUE DEPARTMENT (Fire Chief Robert Staples) thru 06/25/2013

Chief Rogers:

- Alarm summary 6/4/2013 to 6/10/2013

Structure fire	2
Vehicle Fire	0
Wild land, grass, trash	0
Misc. Fire	2
ALS Medicals	57
BLS & Misc. Medicals	68
Hazardous Condition	7
Service Calls	6

Good Intent	16
False Alarms	7
TOTAL	165

Assistant Chief Debose:

- Coordinated with IT the setting up of Fire in the Field DVD, so that all crews can do the required training. Still a work in progress.
- Attended RIT (Rapid Intervention Team) training at the Sandborn Center in Deland.

HUMAN RESOURCES DEPARTMENT (Thomas Acquaro, Director) thru 06/26/2013

- Performance Evaluations processed: 5
- Deltona JOBS Program Folders
  - 2nd Floor lobby – (5) added
  - Total # of Deltona JOBS Program folders taken – (5 this week; 1,510 to date)
- Applications received:
  - (03) Water Operator
  - (12) Public Works Tech
  - (02) Parks Attendant
- Met with several Department Directors regarding personnel issues and coordination of personnel actions.
- Scheduled drug screening for WasteWater Trainee II applicant.
- Processed 1 FMLA request.
- Met with Halifax Health regarding options for the City's wellness program.
- HR Analyst attended Health care reform seminar through the League of Cities.
- Working with United Healthcare and PGIT regarding health and package insurance policy renewals.
- Participating in department budget review process with the City Manager and Finance Department.
- Revised/updated several job descriptions.
- Coordinating with FRS to update the City's Senior Management roster.
- Participated in management/union meetings.

PARKS AND RECREATION DEPARTMENT (Steve Moore, Director) thru 06/22/2013

Administration:

- Met with Peggy Fisher from Deltona Spring Fest to discuss the After Action Report for the Citywide Flea Market.
- Hosted the annual Bee Healthy Community Expo.
- Met with Charlie Vance to discuss a possible end of season 6v6 Adult Soccer Tournament.
- Met with City staff to discuss Eco-Tourism concepts.
- Worked on preparations for the upcoming Senior Breakfast event.
- Coordinating volunteers for the 4th of July Extravaganza event.
- Processed 9 permits for pavilion and field rentals.

Facility Use Permits (06/16/13—06/22/13):

• Deltona Community Center	3 permits issued	Weekly attendance – 852
• Harris M. Saxon Community Center	1 permit issued	Weekly attendance – 367

• Wes Crile Park	1 permit issued	Weekly attendance – 2,961
• Skate Park	3 new passes	Weekly attendance – 375

Special Events/Programs:

- Deltona Community Center: Senior Breakfast, Sat. July 27th from 8:30 a.m. to 11:30 a.m.
- Harris Saxon Community Center: Boys and Girls Club Summer Camp continues.
- Wes Crile Park: DTA Summer Camp continues.

Parks Maintenance:

Weekly tasks include opening all the parks in the a.m., cleaning restrooms at parks and facilities, picking up and emptying trash at all parks and facilities; picking up trash around all pavilions; taking goods to storage, including seasonal items; cleaning the depot trailer, barn and yard; cleaning pavilion areas (ceilings, tables, grilles, etc.); cleaning playgrounds and sidewalks, taking vehicles to Fleet for maintenance, replacing damaged paper towel and toilet paper dispensers.

- Mowed, edged and weed-whacked – Campbell Park, City Hall, Dewey Boster, Festival, Keysville Dog Park, Lake Gleason, Manny Rodriguez, Thornby, Timber Ridge, Veterans Memorial and Wes Crile.
- Deltona Community Center – Removed water heater from Craft Building.
- Festival Park – Repaired sections of perimeter fence.
- Thornby Park – Completed work on the walking trail.
- Wes Crile – Repaired fence.

City Hall, Fire Station, Sheriff's Department and 1691 Providence (Sheriff) Building Maintenance:

Weekly janitorial service includes cleaning the Fire Station and inspecting Sheriff's building; opening and closing City Hall; vacuuming the chambers and other areas; emptying trash and recycled bins from DSC classrooms and all City departments; setting up Commission Chambers for various meetings and resetting afterwards; checking temperature throughout the building; replacing flags, replenishing restroom supplies throughout the entire building; replacing soap dispensers; cleaning all restrooms (floors, toilets, sinks, spills, etc.); unclogging various toilets in restrooms on both floors and replacing urinals; unclogging water fountains; replacing light bulbs throughout the building, courtyard and walkway; replacing ceiling tiles throughout the building; replacing restroom fresheners and batteries; moving or assembling furniture for various departments; hanging pictures/notice boards (as requested) throughout City Hall; moving and replacing cubicle panels, cleaning several refrigerators; spraying and pulling weeds from various areas, trimming bushes and trees, watering sod and new shrubbery; walking the grounds and picking up trash; emptying all trash receptacles outside; sweeping and washing sidewalks, main entrance and stairwells; cleaning front of building, retrieving supplies from storage at various times, polishing the elevator; delivering packages and heavy boxes to departments, repairing damaged paper towel and toilet paper dispensers; filling vehicles at gas station.

- Escorted Electrical Solutions to repair outside spotlight.
- Escorted Air Mechanical to get quote on replacing outside air vent.

Sports Turf Maintenance:

- Normal routine maintenance at: Dewey Boster Sports Complex, Baseball and Pony League Fields, Vann Park, Dupont Lakes, Wes Crile Park.
- Mowed Campbell, DuPont Lakes, Vann and Wes Crile Parks.
- Raked and lined Dupont Lakes.
- Sprayed Campbell, Wes Crile and Vann Parks with herbicide.
- Fertilized Dupont Park.
- Edged and worked on lip of infield at Shea Field.
- Repaired irrigation leak at Vann Park.

- Repaired irrigation heads at Dupont Lakes.
- Sprayed Campbell, Vann Park and Wes Crile with TB3000.
- Sports Complex:
  - Mowed fields and outer perimeter, weed-eated and whacked.
  - Fertilized complex and Pony League.
  - Mowed Pony League.
  - Sprayed complex with wetting agent.
  - Spot sprayed MSMA on grassy weeds at complex.

PLANNING & DEVELOPMENT SERVICES (Christopher Bowley, Director) thru 06/26/2013

Executive Summary:
The Planning and Development Services Department worked with the owner of Dunkin Donuts to complete construction on-site. The project is nearing completion. Staff also worked with the design team for the RaceTrac retail store proposed within the Deltona Village concerning proposed changes to landscaping under the Duke Energy power lines. The RaceTrac team is also making minor changes to the site plan concerning the orientation of the underground storage tanks and will resubmit those changes to the City.

Planning:
The Planning Section reviewed the proposed fuel storage tank and pump to be located at the Public Works Fleet Maintenance Facility. The proposed tank and pump will ultimately result in cost savings to the City. Staff wrote an updated summary of the Lake Baton Estates entitlement process, reviewed the plan set for a redesign of the rear drive aisle for Shops of DuPont Lakes, reviewed a proposed remodel of the Wendy's restaurant located at the Saxon Boulevard/I-4 interchange, and prepared Agenda Memo packages for Resolution No. 2013-25 (Floodplain Management Plan) and for the dedication of Meadowlark Drive to the City. Finally, staff reviewed the proposed Phase II-B of the Land Development Code package to be able to bring it to the Commission at a workshop in August.

Housing & Community Development:
The Housing and Community Development Section received notice from the State of Florida that it should receive $135,350 in SHIP funding for fiscal year 2013-2014. This is more than was projected; the City has received less than $100,000 for two of three prior years and zero dollars one year. This shows strength in the market and a recovery by the State from the economic downturn. It is also based on the City working closely with the Florida Housing Finance Corporation (FHFC) on getting a new Local Housing Assistance Plan (LHAP) in place and the creation of a new Affordable Housing Advisory Committee (AHAC).

PUBLIC WORKS (Glenn Whitcomb, Director) thru 06/21/2013

Traffic Operations:
Weekly tasks include monitoring crews and downloading and evaluating traffic survey information.

- **Signs:**
  - Completed 5 sign repair work tickets in the City.
  - Fabricated and installed 1 new street name sign.
  - Fabricated two R2-1 24"x 30" "30 mph" signs and installed them at 3109 Croton and 3357 Croton.

- Fabricated and installed one R2-1 24"x 30" "25 mph" sign at 2887 Belkton.
- Fabricated ten 24" x 24" "No Littering" signs.

- **Asphalt:**
  - Completed 5 asphalt repair work tickets – 2 tons.
  - 100 Trinidad – repaired 2'x 2' pothole with cold patch (1/2 bag).
  - Trinidad & Trafalgar – repaired 2'x 2' pothole with cold patch (1/2 bag).
  - Trinidad & Tamerlane – repaired pothole with cold patch (1/8 bag).
  - Trinidad & Superior – repaired pothole with cold patch (3/4 bag).
- **Speed Trailer:** Newmark & Montecito – installed both speed trailers on each side of Montecito.
- **Message Boards:**
  - Providence Blvd & Eustace – reprogrammed for health expo (traffic message board).
  - Providence Blvd & City Hall – reprogrammed for health expo (stormwater message boards).
  - Saxon & Normandy N – moved and installed on E Normandy & Ft Smith for road construction advisory (traffic message board).
  - Howland & Graves – moved and installed on E Normandy & Ft Smith for road construction advisory (stormwater message board).
- **Miscellaneous:**
  - City wide – checked street lights to make sure they are working properly.
  - Public Works Depot – reassembled stripping machine; cleaned inside and outside of patch truck; cleaned bed of TD0763.
  - 1037 Gerona – removed asphalt debris with clam truck FO0648.
  - Providence & Station 61 – installed banner for July 4th and then removed due to concrete poles being unsafe.
  - Sign Shop – sealed wooden steps and ramp with Thompson's Water Sealer.

<u>Field Operations</u>:
Weekly tasks include evaluating work orders called in by residents.

- **Beautification**:
  - Medians:
    - Providence Blvd – routine maintenance.
    - Howland Blvd (North) – routine maintenance.
    - Howland Blvd (South) – routine maintenance.
    - Elkcam Blvd – routine maintenance.
  - City Land: Normandy & Saxon vacant lot.
  - City Signs: Howland Blvd; Saxon Blvd.
- **Concrete:**
  - Sidewalk repair – across from 86 Courtland Blvd - 6'x 8'; 8'x 8'; 3'x 8'.
- **Clam Truck:**
  - Debris – 6
  - Trimming – 3
- **Slope Mowing:** 1088 N Harbor – 200'; 1881 Cooper – 240'; 1842 Cooper – 800'; S Old Mill & Cooper – 100'.
- **Drop Offs and Sod Installation:**
  - Installed sod – 1992 Urbana – ½ pallet; 749 Trumbull – ½ pallet; 3536 Tabb – ¼ pallet; Tabb & Linwood – 1/16 pallet; 1629 Elkcam – 1 pallet; 789 Tabb – ¼ pallet; 3204 Sky – 12 pieces.
  - Repaired drop off and installed sod – Catalina & Tansboro – ¾ pallet; Anderson – ½ pallet.

Stormwater Division:
Weekly tasks include check and monitor all electric pump stations; respond to all safety concerns; talk to residents about their concerns; check and record lake levels; manage current CDBG projects; implement NPDES Inspection program.

- **Construction Crew:**
  - 2705 Elkcam Blvd – reshaped the ditch from the pipe on Elkcam to the pipe under the sidewalk and took out the two broken mitered ends on the pipe and formed up for concrete.
  - 1885 Lehigh Dr S – replaced 25' of 18" metal pipe with 25' of 18" HDPE pipe; mudded in box and built a mitered end out of riprap bags and reshaped swale.
  - 750 Abby Ter – sucked down with aqua tech and repaired box.
  - 2980 Mallard Dr – filled in washout and sodded back with Bahia.
  - Howland Blvd/Courtland Blvd – filled in washout on the back side of the sidewalk and sodded back with Bahia.
  - 223 Rosedale Dr – hauled out 24" HDPE pipe; cut 2 driveways and one road crossing for an upcoming storm water project.
- **Drainage Area Maintenance (Aebi Mowing):**
  - Ditches mowed – 3110 Dow Ct; 2801 Belkton Ct; 3180, 3271, 3280 Utah Dr; 2860 Flynn St; 2579 Beckwith St; 2056, 2657, 2617 Courtland Blvd; 3181 Lackland Dr; 3221 Elkcam Blvd; 3202 Tulsa Dr; 2664 Hoover Dr; 2693,2972 Windsor Heights; 2848 Jewel Av; 2800 Elston Dr; 2765, 2897 Huron Dr; 2319 Whitehorse St; 2280 Bahama St; 3308 Vancouver Av; 2250 St Augustine St; 3300 Buttonwood Av; 3351 St James Av; 3245, 3208, 3066; 3005, 2970 Parma Dr; 3372 Yorkshire Dr; 3371 Quail Dr; 2072 Blanton St; 3254 Agar Ter; 3061 Malcolm Dr; 2415 Haulover Blvd; 2401 Founder Ct; 2426 Eldridge St; 2871 Blackburn Av; 2448, 2481 Derby Dr; 2664 Collingswood Dr; 1562 Joyner Dr; 2712 Ivydale Dr; 2962 Allegro Ct; 1751 Catalina Blvd; 2727 Sedgefield Av; 2521 Tansboro Dr; 2462 Vaughn Av; 2470 Unionville Dr; 2507 Walkertown Av; 1220 Nixonton St; 1860 Tanner Ct; 1909 Coble Dr; 825, 865 Lehigh Dr; Brady Ditch; 815 Trumbull St; 1770 Amero Av; 1728 Bavon; 1961 Chapel Dr; 1945, 1977 Acadian Dr; 1942, 1896, 1810, 1782 Concert Rd; 2149 Vance Rd; 2293 Asbury Rd; 1660 Dublin Rd; 2348 Statler Ter; 1583 Carmona Ct; 2280, 2160 Clearwater Rd; 1770, 1885 Montecito Av; 1561, 2370 Alton Rd; 1817 Ulster Av; 1947 Quintillis Ct; 2491 Candlewick St; 221 Kent Rd; 2553 Delaware Rd; 2241 Florida Dr; 1781 Belspring Av.
  - Ponds mowed – 1902 Palomar; 1911 Ft Smith Blvd; 201 Howland Blvd; 2307 Greenwood; 1298 Ft Smith Blvd; 1066 Rosetta; 2868 Slater Dr; 1200 Saxon Blvd; 675 Malaga; 1211 Old Mill Dr; 2808 Huron; 3081 Courtland Blvd.
- **Right of Way Mowing Crew:**
  - Main roads mowed – Normandy; Tivoli Dr; Deltona Blvd; Montecito Av; Cloverleaf Blvd; Anderson St; Alexander.
  - Sectors mowed – 22; 23; 24; 25; 26; 27; 28; 29; 30; 31.
  - Alleys mowed – 219; 500; 618; 632.
- **Right of Way Litter Crew:**
  - Main road trash pickup – Normandy; Elkcam; Tivoli Dr; Deltona Blvd; Cloverleaf Blvd; Anderson St; Alexander; Ft Smith Blvd; Puerto Rico Dr; Laredo; Tallwood.
- **Miscellaneous:**
  - 951 Lovington Dr – weed whacked the ditch & sprayed the ditch with weed killer.
  - 801 Pickford Ct – cleaned debris from the storm grate.
  - Ft Smith Blvd – cleaned the trash out of the ponds.
  - 1314 Ferendina Dr – mowed the pump station and pick up trash.

UTILITIES (Glenn Whitcomb, Director) thru 06/23/2013

Customer Service

June 2013	**Total week ending 06/23/13**
DW – Lockbox	1708
Ebox	1066
Call Center Calls	1431
Walk-ins/Drop Box	1025
On-line Payments	1052
Interactive Voice Response System	588

Customers Disconnected for Non-Pay

June 2013	**Total week ending 06/23/13**
Total on Disconnect List	197
Off in error/DW error	
Off in error/Munis error	
Misapplied Payment	

Construction Log & Service Orders

June 2013	**Total week ending 06/23/13**
Water Service	1
Meter Sets	2
Reclaim Meters	0
Fire Hydrant Installs	1
Fire Hydrant Replacement	0
Fire Hydrant Repair	0
Replace Meter Box	15
Locates Received	92
Locates Completed	101
Main Leaks	5
Service Leaks	4
Sewer Repairs	0
Sewer Blockage	0
KV2 Valves	4
Service Replacements	3
Meter Change Outs	8
Service Orders	454
Disconnects	191
Drainfield Leaks	0
Meter Retirements	29

EXHIBIT A

City of Deltona, Florida

Financial Reports
April 30, 2013

(Unaudited - Not GAAP Compliant)

City of Deltona Florida
Statement of Revenues and Expenditures
General Fund
Seven Months Ended April 30, 2013

	General Fund	Annual Budget	%
Revenues			
Property Taxes	$ 10,802,766	$ 11,340,000	95.3%
Franchise Fees	1,974,082	3,557,000	55.5%
Public Service Tax	4,154,697	6,972,000	59.6%
State Revenue Sharing	1,417,633	2,424,000	58.5%
Intergovernmental	2,214,788	4,142,000	53.5%
Charges for Services	769,583	1,256,100	61.3%
Fines and Forfeitures	125,521	177,000	70.9%
Impact Fees	-	-	0.0%
Interest Income	82,319	111,000	74.2%
Miscellaneous	269,840	385,000	70.1%
Total Revenues	21,811,229	30,364,100	71.8%
Expenditures			
Current:			
City Commission	140,636	273,800	51.4%
Social Services	-	-	0.0%
City Manager	454,343	723,200	62.8%
City Clerk	248,767	449,300	55.4%
City Attorney	278,402	558,300	49.9%
Finance	591,019	1,016,400	58.1%
Network Services	(117,782)	-	0.0%
Planning Services	413,851	768,300	53.9%
Construction Services	401,859	756,600	53.1%
Human Resources	230,710	435,900	52.9%
Enforcement Services	696,259	1,308,400	53.2%
Public safety:			
Law Enforcement	6,967,495	9,341,300	74.6%
Fire & Rescue	4,232,318	8,227,400	51.4%
Total Public Safety	11,199,813	17,568,700	63.7%
Public Works	929,169	1,956,800	47.5%
Parks & Recreation	1,037,148	2,105,000	49.3%
General Government	913,589	1,180,500	77.4%
Capital Outlay	182,586	613,000	29.8%
Total Expenditures	17,600,369	29,714,200	59.2%
Excess (Deficiency) of Revenues Over Expenditures - Before Other Financing Sources (Uses)	4,210,860	649,900	
Other Financing Sources (Uses)			
Transfers to Other Funds	(612,500)	(1,050,000)	58.3%
Total Other Financing (Uses) Sources	(612,500)	(1,050,000)	
Excess (Deficiency) of Revenues Over Expenditures	$ 3,598,360	$ (400,100)	

For Internal Management Use Only.
Unaudited - Not GAAP Compliant.

City of Deltona Florida
Statement of Revenues and Expenditures
All Governmental Funds
Seven Months Ended April 30, 2013

	All Governmental Funds	Annual Budget	%
Revenues			
Property Taxes	$ 10,802,767	$ 11,340,000	95.3%
Franchise Fees	1,974,082	3,557,000	55.5%
Public Service Tax	4,154,697	6,972,000	59.6%
State Revenue Sharing	1,417,633	2,424,000	58.5%
Intergovernmental	5,097,639	10,826,527	47.1%
Charges for Services	9,049,783	9,934,300	91.1%
Fines and Forfeitures	125,521	177,000	70.9%
Impact Fees	182,518	70,860	257.6%
Interest Income	134,066	138,070	97.1%
Miscellaneous	273,225	390,000	70.1%
Total Revenues	33,211,931	45,829,757	72.5%
Expenditures			
Current:			
City Commission	140,636	273,800	51.4%
Social Services	-	-	0.0%
City Manager	454,343	723,200	62.8%
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Public Works	929,169	1,956,800	47.5%
Parks & Recreation	1,037,148	2,105,000	49.3%
General Government	963,865	1,180,500	81.6%
Transportation	151,848	264,600	57.4%
Economic Environment	1,283,094	3,833,756	33.5%
Solid Waste	2,788,983	5,563,000	50.1%
Stormwater	1,030,536	2,115,300	48.7%
Capital Outlay	3,591,396	10,777,471	33.3%
Total Expenditures	26,313,916	51,655,327	50.9%
Excess (Deficiency) of Revenues Over Expenditures - Before Other Financing Sources (Uses)	6,898,015	(5,825,570)	
Other Financing Sources (Uses)			
Transfers from Other Funds	148,694	45,000	
Debt Proceeds	-	-	
Debt Service	(1,377,118)	(1,985,300)	
Transfers to Other Funds	(148,694)	(45,000)	
Total Other Financing (Uses) Sources	(1,377,118)	(1,985,300)	
Excess (Deficiency) of Revenues Over Expenditures	$ 5,520,897	$ (7,810,870)	

For Internal Management Use Only.
Unaudited - Not GAAP Compliant.

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City of Deltona
Statement of Revenues and Expenses
Deltona Water
Seven Months Ended April 30, 2013

	Business-Type Activities Water and Sewer Utility Fund	Annual Budget	%
Operating Revenues			
Charges for Services - Water	$ 5,686,245	$ 12,314,600	46.2%
Charges for Services - Waste Water	3,616,077	7,470,900	48.4%
Connection Fees	153,520	255,000	60.2%
Other Miscellaneous Revenues	513,237	862,100	59.5%
Total Operating Revenues	9,969,079	20,902,600	47.7%
Operating Expenses			
Personal Services	2,159,404	4,008,600	53.9%
Operating Expenses	2,050,665	4,391,900	46.7%
Professional Services	53,199	110,000	48.4%
Depreciation	1,707,070	3,361,600	50.8%
Insurance	72,489	188,000	38.6%
Bad Debts	-	-	0.0%
Total Operating Expenses	(6,042,827)	(12,060,100)	50.1%
Operating Income	3,926,252	8,842,500	44.4%
Nonoperating Revenues (Expenses)			
Interest Earnings	93,374	104,800	89.1%
Impact Fees - Water	24,380	15,800	154.3%
Impact Fees - Waste Water	19,915	14,700	135.5%
Debt Proceeds	-	9,700,000	
Federal Grant	-	-	0.0%
State Grant	-	-	0.0%
Interest Expense and Issue Cost Amortization (Paid April 1 & Oct 1)	(2,124,987)	(3,629,700)	58.5%
Net Nonoperating Revenues (Expenses)	(1,987,318)	6,205,600	-32.0%
Excess (Deficiency) of Revenues over Expenses Before Operating Transfers	1,938,934	15,048,100	12.9%
Operating Transfers			
From Other Funds	-	-	
To Other Funds	-	-	
Total Operating Transfers	-	-	
Excess (Deficiency) of Revenues over Expenses	$ 1,938,934	$ 15,048,100	

Note 1: Depreciation is not formally budgeted but is presented here to aid the analysis of operating results.

Note 2: Capital Outlay	$ (3,547,456)	$ (23,493,000)
Note 3: Debt Service - Principal (Due Oct 1)	$ -	$ (1,945,000)

City of Deltona
Investment Account Balances
April 30, 2013

Account Name	Bank	Cost
Pooled Cash	Wells Fargo	$ 8,717,061.55
Investment-Money Market Mutual Funds	Wells Fargo Securities	4,100,000.00
Certificate of Deposit	TD Bank	1,000,000.00
Certificate of Deposits	BB&T	5,700,000.00
Investment	SBA-LGIP	25,973.18
Investment	SBA-Fund B	2,384.27
Investment-Advantage Fund	Wells Fargo	39,761.46
Investments-Federal Agency Coupon Securities	Wells Fargo	17,622,204.24
Certificate of Deposits	Florida Safe Investment Pool-Fixed Income	2,000,000.00
Investment	Florida Safe Investment Pool	4,680,780.64
Investment-Stormwater	Florida Safe Investment Pool	2,756,155.28
Investment-Transportation	Florida Safe Investment Pool	4,351,963.52
	Assets Reported by Davidson Fixed Income Mgmt.	50,996,284.14
Accrued Interest	BB&T, TD Bank, Florida Safe Pool-Fixed Income	94,624.47
Accrued Interest	Wells Fargo	81,817.96
	Total Investments	$ 51,172,726.57

Investment Balances By Fund	General Fund Undesignated/ Available	Designated and/or Restricted							Total Balance
		Roads and Streets***	Physical Environment	Grants	Utility Restricted**	Utility Undesignated/ Available	Capital Projects	Strategic and Operating Reserves*	
General Fund	$ 5,345,741.40	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,030,000.00	$ 18,375,741.40
Deltona Water	-	-	-	-	8,023,142.94	5,953,687.25	-	-	13,976,830.19
Equipment Replacement Fund	-	-	-	-	-	-	3,005,190.11	-	3,005,190.11
Transportation Fund	-	4,164,354.68	-	-	-	-	-	-	4,164,354.68
Storm Water Fund	-	-	5,324,641.07	-	-	-	-	-	5,324,641.07
Municipal Complex Fund	-	-	-	-	-	-	1,940,679.26	-	1,940,679.26
Solid Waste Fund	-	-	3,114,852.26	-	-	-	-	-	3,114,852.26
SHIP	-	-	-	49,568.04	-	-	-	-	49,568.04
Tree Replacement Fund	-	-	475,895.26	-	-	-	-	-	475,895.26
Environmental Improvement	-	-	40,394.67	-	-	-	-	-	40,394.67
Park Projects Fund	-	-	-	-	-	-	77,169.33	-	77,169.33
Streetlighting District Fund	-	67,186.26	-	-	-	-	-	-	67,186.26
Park Impact Fees Fund	-	-	-	-	-	-	76,629.29	-	76,629.29
Fire Impact Fees Fund	-	-	-	-	-	-	9,481.57	-	9,481.57
Law Enforcement Impact Fees	-	-	-	-	-	-	13,083.25	-	13,083.25
CDBG	-	-	-	(40,393.08)	-	-	-	-	(40,393.08)
NSP	-	-	-	498,445.46	-	-	-	-	498,445.46
Miscellaneous Grants	-	-	-	2,977.55	-	-	-	-	2,977.55
Total Investments	$ 5,345,741.40	$ 4,231,540.94	$ 8,955,783.26	$ 510,597.97	$ 8,023,142.94	$ 5,953,687.25	$ 5,122,232.81	$ 13,030,000.00	$ 51,172,726.57

* $6 Million plus 60 Days of operating expenditures plus $2,000,000 for Economic Development Incentives
** Debt Service Reserve, Bond Sinking Fund, Renewal & Replacement
*** $1,486,000 restricted for Debt Service Reserve

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City of Deltona

Reports for the period: 04/01/2013 – 04/30/2013

City of Deltona
2345 S. Providence Blvd
Deltona, FL 32725

We urge you to compare the information contained in this periodic statement with the account statement(s) that you receive directly from the custodian that holds your account(s). Please notify us immediately if you identify any discrepancies or have any questions.

DAVIDSON COMPANIES
Davidson
Fixed Income Management
REGISTERED INVESTMENT ADVISER

City of Deltona
Account Review – April 2013

Davidson Fixed Income Management
REGISTERED INVESTMENT ADVISER

- City of Deltona: Robert Clinger, Finance Manager
- Davidson Fixed Income Management: Julie Hughes, Account Manager; Glenn Scott, Account Manager
- Investment Objectives:
  - Safety of Principal: The primary objective is to protect against any loss of principal.
  - Liquidity: Investments will be managed to ensure that funds are available to meet obligations as necessary.
  - Yield: Investments will be managed to optimize returns within the appropriate safety and liquidity constraints.

Performance Information (02/01/2013 – 04/30/2013)

	City of Deltona[2]	SBA
BV Return (Yield)[1]	**0.53%**	0.23%

1. BV Rate of Return (Income) = Earned Interest +/- Realized Gain/Loss +/- Amortization.
2. Reflects Rate of Return w ith a deduction of a 9 basis point management & custodial fee.

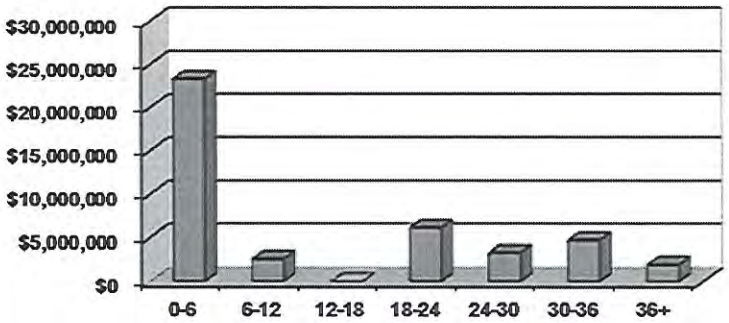
Past performance of the City of Deltona portfolio does not guarantee future results.

Portfolio Characteristics 04/30/2013

Par Value:	$	25,950,000
Market Value of Securities & CDs:	$	26,238,325
Cost Value of Securities &CDs:	**$**	**26,322,204**
MMF Balances:	**$**	**15,957,018**
Wells Fargo Operating Balance:	**$**	**8,717,062**
Total Account Balances:	**$**	**50,996,284**
Weighted Avg YTM:		0.63%
Weighted Avg Maturity/Call:		11.5 Months

Portfolio Diversification

Maturity Distribution



Davidson
Fixed Income Management
REGISTERED INVESTMENT ADVISER

City of Deltona
Portfolio Management
Portfolio Summary
April 30, 2013

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM/C 360 Equiv.	YTM/C 365 Equiv.
Certificates of Deposit - Bank	6,700,000.00	6,700,000.00	6,700,000.00	15.91	1,499	829	1.641	1.664
Certificates of Deposit - PMA	2,000,000.00	2,000,000.00	2,000,000.00	4.75	635	250	0.493	0.500
Managed Pool Accounts	15,957,018.35	15,957,018.35	15,957,018.35	37.88	1	1	0.099	0.100
Commercial Paper Disc. -Amortizing	3,000,000.00	2,997,370.69	2,997,370.69	7.12	233	111	0.322	0.326
Federal Agency Coupon Securities	5,250,000.00	5,268,202.75	5,266,184.30	12.50	959	587	0.420	0.425
Corporate Coupon Securities	9,000,000.00	9,272,752.00	9,203,221.17	21.85	967	540	1.035	1.050
Investments	**41,907,018.35**	**42,195,343.79**	**42,123,794.51**	**100.00%**	**617**	**344**	**0.623**	**0.632**

Total Earnings	April 30 Month Ending
Current Year	22,308.59

Robert Clinger, Finance Manager

Reporting period 04/01/2013-04/30/2013
Data Updated: FUNDSNAP: 05/28/2013 09:03
Run Date: 05/28/2013 - 09:03

No fiscal year history available

Portfolio DELT
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PM (PRF_PM1) SymRept 6.42
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City of Deltona
Portfolio Management
Investment Status Report - Investments
April 30, 2013

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM/C 360	YTM/C 365	Payment Dates	Accrued Interest At Purchase	Current Principal	Book Value
Certificates of Deposit - Bank												
SYSDEL0325	DEL0325	BB&T	2,000,000.00	0.820	10/31/2014	11/01/2011	0.809	0.820	10/31 - 365 Days		2,000,000.00	2,000,000.00
SYSDEL0335	DEL0335	TDBANK	1,000,000.00	0.840	11/15/2014	11/15/2011	0.828	0.840	11/14 - 365 Days		1,000,000.00	1,000,000.00
SYSDEL0265	DEL0265	BB&T	2,700,000.00	2.500	03/02/2016	03/02/2011	2.500	2.535	03/01 - 365 Days		2,700,000.00	2,700,000.00
SYSDEL0285	DEL0285	BB&T	1,000,000.00	1.800	05/05/2016	05/05/2011	1.800	1.825	05/04 - 365 Days		1,000,000.00	1,000,000.00
	Certificates of Deposit - Bank Totals		**6,700,000.00**				**1.641**	**1.664**		**0.00**	**6,700,000.00**	**6,700,000.00**
Certificates of Deposit - PMA												
SYSDEL0370	DEL0370	PMACD	1,000,000.00	0.450	10/03/2013	04/11/2012	0.444	0.450	10/03 - At Maturity		1,000,000.00	1,000,000.00
SYSDEL0375	DEL0375	PMACD	1,000,000.00	0.550	04/11/2014	04/11/2012	0.542	0.550	04/11 - At Maturity		1,000,000.00	1,000,000.00
	Certificates of Deposit - PMA Totals		**2,000,000.00**				**0.493**	**0.500**		**0.00**	**2,000,000.00**	**2,000,000.00**
Managed Pool Accounts												
SYSDEL0007	DEL0007	AIMGAP	0.00	0.020			0.020	0.020	01/01 - Monthly		0.00	0.00
SYSDEL0006	DEL0006	AIMLAP	0.00	0.060			0.059	0.060	01/01 - Monthly		0.00	0.00
SYSDEL0330	DEL0330	FIDPR	4,100,000.00	0.100		12/14/2011	0.099	0.100	01/01 - Monthly		4,100,000.00	4,100,000.00
SYSDEL0009	DEL0009	FLSAF2	4,351,963.52	0.100			0.099	0.100	02/01 - Monthly		4,351,963.52	4,351,963.52
SYSDEL0011	DEL0011	FLSAF3	2,756,155.28	0.100			0.099	0.100	02/01 - Monthly		2,756,155.28	2,756,155.28
SYSDEL0008	DEL0008	FLSAFE	4,680,780.64	0.100			0.099	0.100	01/01 - Monthly		4,680,780.64	4,680,780.64
SYSDEL0012	DEL0012	FLSBA	25,973.18	0.220			0.217	0.220	04/01 - Monthly		25,973.18	25,973.18
SYSDEL0013	DEL0013	FLSBAB	2,384.27	0.001			0.001	0.001	04/01 - Monthly		2,384.27	2,384.27
SYSDEL0004	DEL0004	WFADV	39,761.46	0.010			0.010	0.010	01/01 - Monthly		39,761.46	39,761.46
	Managed Pool Accounts Totals		**15,957,018.35**				**0.099**	**0.100**		**0.00**	**15,957,018.35**	**15,957,018.35**
Commercial Paper Disc. -Amortizing												
90526MS65	DEL0390	UNBANA	1,000,000.00	0.400	05/06/2013	09/05/2012	0.399	0.405	05/06 - At Maturity		997,300.00	999,944.44
63253JX13	DEL0395	NABPP	1,000,000.00	0.295	10/01/2013	01/02/2013	0.295	0.299	10/01 - At Maturity		997,771.11	998,746.25
60688FXQ7	DEL0410	MIZFUN	1,000,000.00	0.270	10/24/2013	04/24/2013	0.271	0.275	10/24 - At Maturity		998,627.50	998,680.00
	Commercial Paper Disc. -Amortizing Totals		**3,000,000.00**				**0.322**	**0.326**		**0.00**	**2,993,698.61**	**2,997,370.69**
Federal Agency Coupon Securities												
313374Y61	DEL0290	FHLB	2,000,000.00	0.500	08/28/2013	08/01/2011	0.512	0.519	08/28 - 02/28	Received	1,999,200.00	1,999,874.70
3134G3ZA1	DEL0385	FHLMC	1,250,000.00	0.500	08/28/2015	08/28/2012	0.422	0.428	02/28 - 08/28		1,252,675.00	1,252,073.12
3135G0VH3	DEL0420	FNMA2Y	1,000,000.00	0.750	03/04/2016	04/30/2013	0.286	0.290	09/04 - 03/04	1,166.67	1,008,460.00	1,009,613.93
3137EADQ9	DEL0415	FNMA	1,000,000.00	0.500	05/13/2016	04/30/2013	0.366	0.371	05/13 - 11/13	736.11	1,003,890.00	1,004,622.55
	Federal Agency Coupon Securities Totals		**5,250,000.00**				**0.420**	**0.425**		**1,902.78**	**5,264,225.00**	**5,266,184.30**

City of Deltona
Portfolio Management
Investment Status Report - Investments
April 30, 2013

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM/C 360	YTM/C 365	Payment Dates	Accrued Interest At Purchase	Current Principal	Book Value
Corporate Coupon Securities												
87244EAG7	DEL0350	TIAAGL	400,000.00	4.950	07/15/2013	03/06/2012	0.494	0.501	07/15 - 01/15	Received	424,060.00	403,640.98
46623EJD2	DEL0300	JPMC	1,000,000.00	1.650	09/30/2013	08/12/2011	1.410	1.430	09/30 - 03/30	Received	1,004,600.00	1,000,892.45
64952WAX1	DEL0315	NYL	1,000,000.00	1.850	12/13/2013	09/22/2011	0.967	0.980	12/13 - 06/13	Received	1,019,096.13	1,005,292.56
64952WAX1	DEL0345	NYL	600,000.00	1.850	12/13/2013	03/14/2012	0.543	0.550	06/13 - 12/13	Received	613,542.00	604,779.53
36962G4G6	DEL0310	GEC	2,000,000.00	3.750	11/14/2014	09/13/2011	1.744	1.768	11/14 - 05/14	Received	2,121,622.50	2,058,945.87
084670AV0	DEL0380	BRK	1,000,000.00	3.200	02/11/2015	06/12/2012	0.799	0.810	08/11 - 02/11	Received	1,062,850.00	1,041,943.69
64952WAW3	DEL0320	NYL	1,000,000.00	3.000	05/04/2015	11/09/2011	1.184	1.200	05/04 - 11/04	Received	1,061,270.00	1,035,297.38
594918AG9	DEL0405	MSFT	1,000,000.00	1.625	09/25/2015	02/15/2013	0.436	0.442	03/25 - 09/25	Received	1,030,680.00	1,028,199.49
931142CX9	DEL0400	WMT	1,000,000.00	1.500	10/25/2015	02/05/2013	0.509	0.516	04/25 - 10/25	Received	1,026,560.00	1,024,229.22
	Corporate Coupon Securities Totals		**9,000,000.00**				**1.035**	**1.050**		**0.00**	**9,364,280.63**	**9,203,221.17**
		Investment Totals	**41,907,018.35**				**0.623**	**0.632**		**1,902.78**	**42,279,222.59**	**42,123,794.51**