

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.



March 27, 2015

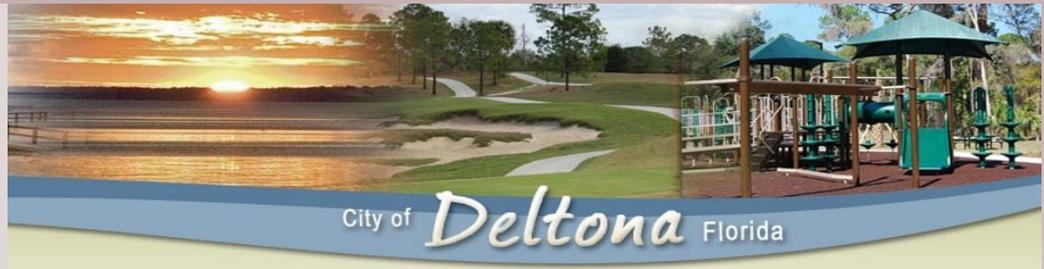
City Calendar

March:

- 28 10:00am Eggstravaganza
- 31 5:30pm Commission workshop

April:

- 01 5:30pm Commission workshop
- 03 HOLIDAY
- 06 6:30pm Commission meeting
- 08 5:30pm Youth Advisory Subcomm
- 10 3:30pm DEDAB Subcommittee
- 13 5:30pm Commission workshop
- 14 6:00pm P&R Advisory Board
- 15 10am-2pm FLOWmobile
- 18 10:30am Volunteer Recognition Luncheon
- 20 6:30pm Commission meeting
- 27 5:30pm Commission workshop
- 29 10am-2pm FLOWmobile



Deltona City Manager's Weekly Report

BUILDING & ENFORCEMENT SERVICES

DALE BAKER, DIRECTOR

Building Services Division (Steve Roland, Assistant Director)

Building Permits issued for the week	100
Valuation of work permitted for the week	\$567,735
Building Inspections completed for the week	209
Fire plan review completed for the week	2
Fire Inspections completed for the week	45

Enforcement Services Division:

Requests for services this week	448
Animals impounded at the humane societies	18
Properties requiring grass to be cut by contractors	4 (\$160)
Money collected for animal tags, liens and return to owners	\$12,078
Money collected from vacant property registries:	\$12,600
Foreclosures for this week: Deltona – 21; County – 30; Total – 51.	

CLERKS OFFICE

JOYCE RAFTERY, CITY CLERK

2nd Floor HR/CC Walk-In Customers	8	
Newspapers	15	(7 hours)
Public Records Requests Received	5	
Documents imaged or modified, pages	839	

FINANCE DEPARTMENT

BOB CLINGER, FINANCE DIRECTOR

- ◆ Grants Coordinator attended two FDOT webinars on Local Agency Program (LAP) project management. One webinar covered Davis Bacon requirements and the other covered general LAP paperwork and processing. LAP is the program that provides 90% funding for sidewalk, trail and roadway safety improvement projects. Other Finance staff attended a webinar on "Certified Payroll/Prevailing Wage Reports".
- ◆ Bids—bid opening for renovations to enhance front lobby security set for March 26th; ten bids received for EMS medical supplies; prepared bid for fertilizers/chemicals; met with Neopost regarding folding/stuffing machine and met regarding software for certified mail.

FIRE/RESCUE DEPARTMENT

MARK RHAME, FIRE CHIEF

Alarm summary

Structure fire	5	BLS & Misc. Medicals	99
Vehicle fire	0	Hazardous Condition	1
Wild land, grass, trash	1	Service Calls	9

Miscellaneous Fire	4	Good Intent	18
ALS Medicals	54	False Alarms	9
		<u>TOTAL CALLS</u>	<u>200</u>

- ◆ On March 24th, the Deltona Fire Department held a Pinning & Recognition Ceremony at City Hall. We honored our new Firefighters, and those with Years of Dedicated Service, Promotions and Retirees. A great evening with over 100 attendees.
- ◆ The Deltona Fire Department hosted an afternoon training session with The Center for Public Safety at Fire Station 65. Twenty of the 53 conference attendees selected the fire station tour while others toured Police Stations and EOC's in the Central Florida Area. After lecture presentations by Kevin Ratigan, VP of Architects Design Group, and Deputy Chief Rogers, the attendees were given a tour of Station 65 and its LEED design features.
- ◆ Training was conducted at the Abigail house before being demolished. Firefighters conducted RIT (Rapid Intervention Team) training. The exercise was done under smoke filled conditions wearing full PPE. The training simulated sending in the RIT to find a down Firefighter, and then effectively executing the rescue.
- ◆ Chief Rafferty instructed the International Trauma Life Support (ITLS) class to all Paramedics that are required to take the class per Volusia County Protocol requirements.



HUMAN RESOURCES DEPARTMENT

- ◆ Processed 8 Performance Evaluations; received 8 applications for 2 posted vacancies; processed 1 FMLA request and 1 ICMA-RC loan application.
- ◆ “Slips, Trips, and Falls” training was conducted by the Risk Manager for all field employees, and National Safety Council Defensive Driving Courses are being scheduled.

PARKS & RECREATION DEPARTMENT

STEVE MOORE, DIRECTOR

Dewey O. Boster: Preparations are underway for the Eggstravaganza event on March 28th. The seating area has been prepped; additional gift baskets are made; prize tickets were put into 345 eggs; various games and inflatables are set up.

Shaun Toman, a Parks Maintenance worker, designed and made this beautiful, 5-foot tall Easter Bunny (pictured right) to be used for photo ops at Eggstravaganza this Saturday.

Dupont Lakes: Senior Softball Leagues.

Harris Saxon Community Center: Boys & Girls Club After School Care.

Vann Park: Deltona Little League season continues.

Wes Crile Park: Okinawan Martial Arts for all ages; Game Changers Basketball thru March 28th.



PLANNING & DEVELOPMENT SERVICES

CHRISTOPHER BOWLEY, DIRECTOR

- ◆ Received a contract for the NSP 1 home located at 1153 Wilmington, and it is scheduled to close at the end of March. This will reduce the number of NSP homes to sell to 10.
- ◆ Coordinated with the applicant for the rezoning application for an Assisted Living Facility (ALF) located within the Activity Center. As proposed, the project will be mixed-use with the ALF and a small storage unit.
- ◆ Created an Agenda Item for the May 18th Commission public hearing for the FDOT presentation of the Volusia County Transit Connector Study. This is an update of the project and a summary of the public participation meetings.
- ◆ Created a Lakeshore Shared Use Path Construction Funding Agenda Item for the May 11th Commission Workshop. This is to fund the trail, following completion of the 100% construction plans.
- ◆ Created the Agenda Item for the Southwest Volusia CRA for the April 20th Commission public hearing.
- ◆ Created an exhibit of a dimensioned plan for a Community Center with and without options for athletic facilities that will be placed on an aerial photo for a potential phased site.
- ◆ Coordinated on the Lake Sidney Shores Conditional Use application.
- ◆ Provided additional information to the consultant conducting the Comprehensive Impact Fee Study for their first draft report.
- ◆ Assisted the Finance Department with the Residential Construction Mitigation Program Grant.
- ◆ Coordinated with RaceTrac for a proposed new development in Deltona.

PUBLIC WORKS—DELTONA WATER, FIELD OPERATIONS

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Deltona Water Customer Service

DW – Lockbox	1360
Ebox	1240
Call Center calls	1246
Walk-ins/Drop Box	894
On-line payments	1353
IVR	817
EFT	368
Total on Disconnect List	103

Traffic Division:

Sign Shop: 7 signs repaired; 24 new street signs were fabricated, 17 installed; 7 miscellaneous signs were fabricated and installed (*example pictured above right*).

Asphalt: 9 asphalt repairs made (3 tons).

Thermoplastic Striping: 41’ of 12” white cross walk, and 487’ of 24” white stop bar striping installed.

Road edge repaired at a residence at 1453 Independence (*pictured center right*).

Field Operations:

Sidewalks repaired at 2 locations and 1 drop off repair.

Sod was installed on Providence medians (*pictured lower right*).

Fleet Maintenance:

Performed 28 vehicle and equipment repairs and 8 PMs; made 14 Fire Station checks and 3 road calls.



Repairing a Water Main Break:

Water is draining from a leak at a tee even after water has been turned off. Digging must be done very carefully so as not to damage other utilities.



The large white pipe is the water main; the pipe on top is a sleeve for a cable.

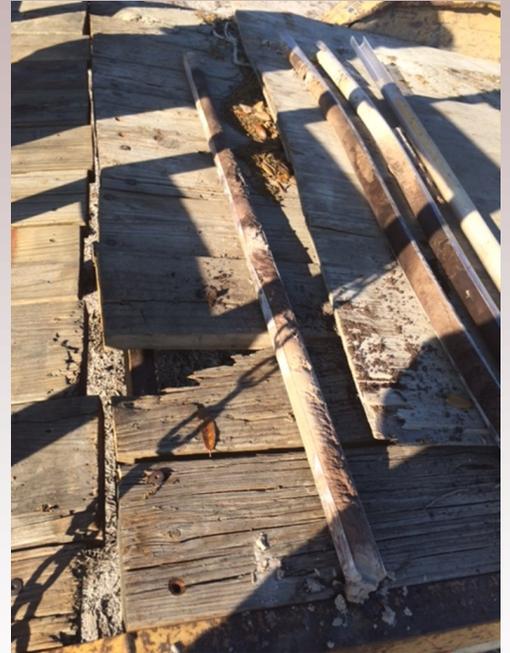


The tee has been uncovered, cut, and a coupling installed so pipes can be joined back together again.



Public Works Engineering:

Inspection Services & Engineering Services: Engineering & Inspection Services was on hand at the Rapid Infiltration Basin Site at 601 Mobley Avenue, to witness the monitoring well certification. Soil samples are required from each of the five monitoring wells to a depth of 25' or greater. The photo (*right*) shows four samples taken from one of the well sites. This work effort is required to obtain clearance from the Health Department on the wells.

**CITY MANAGER'S OFFICE****DALE BAKER, ACTING CITY MANAGER**

Public Information Office (PIO): (Lee Lopez, Public Information Officer)

DeltonaTV: Recorded episodes for the following programs: Negocios Today/Spanish Business programs; Solo Notes; From the Front Page. Completed post-production for the "Deltona Holiday Recap", and the "2015 Eggstravaganza Advancer" PSA.

Media Inquiries: Provided information regarding the City Manager candidate interviews to Mark Harper/Daytona News Journal; provided information regarding transportation issues from the Commission Workshop to Al Everson/West Volusia Beacon.