

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.



November 21, 2014

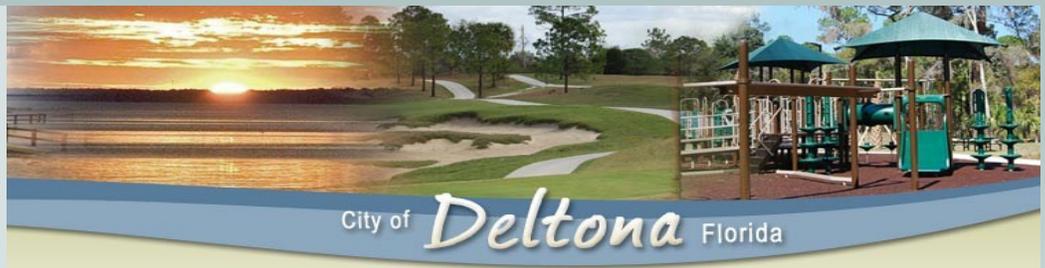
City Calendar

November:

24 5:30pm Commission workshop
25 5:30pm Special Magistrate
26 10am-2pm FLOWmobile
27, 28 Thanksgiving Holiday

December:

08 6:00pm P&R Advisory Board
13 4-8pm Santa's North Pole at Deltona Library
13 6:00pm Christmas Parade
15 6:30pm Commission meeting
16 5:00pm FF Pension Board
17 7:00pm P&Z Board



Deltona City Manager's Weekly Report

CITY MANAGER'S OFFICE

DALE BAKER, ACTING CITY MANAGER

Public Information Office (PIO): (Lee Lopez, Public Information Officer)

Events

This week staff from the Public Information Office facilitated the Get Fit for '15: Quit Tobacco seminar with help from the Florida Department of Health. We met with the Office of Economic Development (OED) and the Planning & Development Services Director to discuss the logistics for a Florida Hospital facility ground breaking ceremony.

DeltonaTV

This week we performed the usual live-broadcast of the Nov. 17th Commission meeting, and we have been working with Bright House Networks to resolve signal instability issues. Working with Earth Channel in internet streaming and Video On Demand.

Media

Provided Mark Harper/Daytona News Journal, the EEOC/City Employee report and information regarding the Commission meeting schedule for December; also provided information on business incubators for the News journal Business editor.

Miscellaneous

This week we have been working to market two Volusia County Sheriff's Office campaigns—Click It or Ticket, and Coffee with a Cop. We continue to market the "ONE CAN Make a Difference!" food drive, the Deltona Christmas Parade, Santa's North Pole, early registration for Deltona Little League, the upcoming Free Tennis Day and the Fire Department's Toys for Tots drive. We met with OED to discuss the hosting contract and improvements to DeltonaMeansBusiness.com. We also worked with Enforcement Services to post the numerous impounded dogs this week to Facebook.

- ◆ **Office of Economic Development (OED):**
(Jerry Mayes, Economic Development Manager)
- ◆ Attended the Metro Orlando EDC Quarterly Investor Update, reviewing the infrastructure investments and economic development achievements and progress in the metro-Orlando area.
- ◆ A presentation on the "Vision Quest for Deltona's Economic Development" is being prepared for upcoming meetings with individual Commissioners and an upcoming workshop.
- ◆ Current and proposed transportation infrastructure investments being put forth in Central Florida were discussed at the West Volusia Means Business: "Transportation: Planes, Trains, and Automobiles" panel meeting.
- ◆ The "R2S Trailheads Cadre", a group that consists of City, County, and Community representatives, met to discuss improvements in the 'River-to-Sea' and the 'Park-to-Park' Trails.
- ◆ Marc Hoenstine, Duke Energy's Economic Developer, was the guest speaker for the DEDAB Commerce Park/Performing Arts & Historical Facility Subcommittee meeting. Marc spoke about the McCollum-Sweeny site analysis and about the Duke Energy Electrical Sub-station currently under construction in the Deltona Activity Center.

- ◆ A ‘West Volusia Incubator’ was discussed in a UCF presentation hosted by the Career Source Flagler/Volusia in their Orange City offices. There is an existing business incubator located in Daytona Beach which has been successful. A West Volusia incubator has been desired, however a west side incubator likely would be without County funding (per UCF’s statements) and would require support from the Cities.
- ◆ Co-hosted the weekly “Get Fit by ’15” Mayor’s fitness challenge program—this week’s challenge was “Quit Tobacco Use”, presented by the Florida Department of Health in Volusia County. The program detailed the health benefits of not smoking, but it was also a lead-in to using the City and County parks and trails as a resource for fitness and rejuvenation through exercise and experiences with nature. A “Walk with the Docs” event will be held at Green Springs County Park on Saturday, November 22nd, starting at 9:00am, hosted by Halifax Health.

BUILDING & ENFORCEMENT SERVICES

DALE BAKER, DIRECTOR

Building Services Division (Steve Roland, Assistant Director)

Building Permits issued for the week	63
Valuation of work permitted for the week	\$3,622,136
Building Inspections completed for the week	148
Fire plan review completed for the week	9
Fire Inspections completed for the week	63

Enforcement Services Division:

Requests for services this week	151	
Animals impounded at the humane societies	22	
Properties requiring grass to be cut by contractors	6	at a cost of \$250
Money collected for animal tags, liens and return to owners	\$6,013	
Foreclosures for this week: Deltona – 24; County – 66; Total – 90.		

CITY CLERKS OFFICE

JOYCE RAFTERY, CITY CLERK

2nd Floor HR/CC Walk-In Customers	15	
2nd Floor calls Answered	11	
Packages Received	35	
A/P Invoices Opened	79	
Newspapers	16	(7 hours)
Public Records Requests Received	1	
Documents imaged or modified pages	1588	

FINANCE DEPARTMENT

BOB CLINGER, FINANCE DIRECTOR

- ◆ Per the Commission’s approval of Resolutions to issue \$25M Utility System Revenue Bonds, the Finance Department is finalizing all necessary documentation.
- ◆ All teams in the Finance Department are busy preparing the Comprehensive Annual Financial Report (CAFR), and gathering insurance information for Workers Compensation audit.

The Finance Department had a lighthearted moment celebrating November birthdays—but Bob Clinger, Finance Director, bore the brunt of the silly-string attack.



FIRE/RESCUE DEPARTMENT

MARK RHAME, FIRE CHIEF

Alarm summary 11/11/2014 to 11/17/2014

Structure fire	1
Vehicle fire	0

Wild land, grass, trash	4
Misc. Fire	2
ALS Medicals	77
BLS & Misc. Medicals	44
Hazardous Condition	1
Service Calls	8
Good Intent	12
<u>False Alarms</u>	<u>5</u>
TOTAL CALLS	154

- ◆ Chief Rhame met with Becky Puhl of Swim, a Drowning Prevention Specialist and a member of the Drowning Prevention Task Force, to obtain near-drowning statistics.
- ◆ Deltona Firefighters completed a training module on HIV/AIDS as part of a Target Solutions program.

HUMAN RESOURCES DEPARTMENT

- ◆ Eleven Performance Evaluations were processed in this period; 9 applications were received for two posted vacancies; coordinated and participated in two interviews for one position; processed one FMLA request.

PARKS & RECREATION DEPARTMENT

STEVE MOORE, DIRECTOR

- ◆ Healthy Start Coalition is beginning their move into Rm. 151 at City Hall.
- ◆ Hosted the Senior Advisory Subcommittee meeting and the Citizen Accessibility Advisory Subcommittee meeting.; attended the monthly County Parks & Rec Directors meeting, hosted this month by DeLand.
- ◆ Maintenance: repairs to boardwalk at Campbell Park; replaced baby swing at Harris Saxon; minor repairs at Sheriffs Office; landscaping upgrades at City Hall.

PLANNING & DEVELOPMENT SERVICES

CHRISTOPHER BOWLEY, DIRECTOR

- ◆ Met with a developer interested in the construction of 172 multi-family residential units located on a ±20-acre tract that is zoned multi-family residential development. Approximately 86 units would be for affordable senior housing and the remaining 86 units for non-age targeted apartment units. The applicant is considering the use of SHIP funds for the affordable housing component.
- ◆ The department is organizing the master schedule and coordination of vendors and participants for the upcoming Christmas Parade.
- ◆ The NSP home located at 2896 Courtland has been sold—this is the 71st home sold in the program of 83 houses, and leaves a remainder of 12 homes to sell.
- ◆ Staff conducted the first Affordable Housing Advisory Committee meeting and introduced the board to their new roles and assignments.
- ◆ The Fernanda Place Comprehensive Plan Amendment was brought to the Planning & Zoning Board. The amendment is to change the Future Land Use Map and to place a policy in the Future Land Use Element that is similar to the designations on the adjacent Fernanda Landings property.
- ◆ Staff met with Volusia County on the Saxon-Finland Racetrac project for their County Use Permit.
- ◆ The Volusia County Transit Connector Study Project Advisory Group is studying alternatives that will be recommended to the FDOT, the TPO, and the Volusia County Council for a transit connector across Volusia County.
- ◆ Staff completed the draft Ordinance No. 32-2014 to amend the Office Residential (OR) zoning district to make transitioning from residential to non-residential uses easier and to improve the timing of the use conversion. Currently, applicants have to achieve Conditional Use approval and numerous variances for many requests.



Well-designed affordable senior housing.

- ◆ The Development Review Committee met regarding the Volusia County Deltona North Chloramination System Improvement to upgrade water quality.

PUBLIC WORKS

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Eastern Water Reclamation Facility

Below is an updated aerial photograph for the EWRF taken on 10/27/14. The 5 million gallon (MG) reclaimed water ground storage tank is structurally complete and ready for final coating. The adjacent 2.5 MG reject GST is also nearly complete and will soon be ready for the final coating. The steel framing of the biosolids processing building can be seen nearby along with the poured-in-place concrete headworks structure and biosolids holding tanks. The poured-in-place concrete process tanks are in the



northwest portion of the site and are currently being hydraulically leak tested. The outline of the footprint of the adjacent operation building is evident. The maintenance building is taking shape in the southwest corner of the site as the concrete block walls are nearly complete. The serpentine walls of the chlorine contact chamber can be seen in the center of the work area. The project is just past the 50% contract time milestone and is currently scheduled to be substantially complete the end of July 2015 with final completion the end of September 2015.

Traffic Operations:

The guardrail at the intersection of N. Normandy Blvd. and Antilles Terrace has been repaired. It was recently damaged from a hit-and-run motorcycle accident.



Stormwater Division:

2116 Everest Street Drainage Improvements

This project is currently in its second week of construction. The Stormwater Division has installed 240 feet of new HDPE Pipe, four new drainage structures, and one road crossing. This project is about 45% complete. Next week will be a short work week due to the holiday, so we are rough grading the area to minimize the impact the construction will have on the affected customers during this time. We will be back up to full speed after the holiday.



UTILITIES

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

<u>Customer Service</u>	
DW – Lockbox	1529
Ebox	1218
Call Center calls	1104
Walk-ins/Drop Box	1006
On-line payments	1438
IVR	754
EFT	713
Total on Disconnect List	80