

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.



October 24, 2014

**City Calendar**

**October:**

- 20 6:30pm Commission meeting
- 21 3:00pm Firefighters Pension Bd
- 22 5:30pm Special Magistrate
- 24-25 **Spooktacular**
- 27 5:30pm Commission workshop
- 28 6:00pm Senior Advisory Subcommittee
- 29 10am-2pm FLOWmobile

**November:**

- 02 7:30am Pink Heals 5K
- 02 11:00am Fire Station 65 Open House
- 03 6:30pm Commission meeting
- 04 Election Day
- 08 10am-2pm Arts & Crafts Festival
- 10 5:30pm Commission workshop
- 11 Veterans Day Holiday
- 17 6:30pm Commission meeting

**Spooktacular**

Deltona's 13th Annual Spooktacular will be held on October 24th and 25th at Dewey O. Boster Sports Complex, 1200 Saxon Blvd. The first night is designed for older children and adults, from 7 to 10pm. The second night is geared towards children with tons of games, candy, prizes, costume contests, inflatables, and much more, from 6 to 10pm. The Haunted Trail through the woods and the Haunted Pirate Ship will be open both nights.



# Deltona City Manager's Weekly Report

**CITY MANAGER'S OFFICE**

**DALE BAKER, ACTING CITY MANAGER**

**Office of Economic Development (OED):**

(Jerry Mayes, Economic Development Manager)

- ◆ Attended a Grand Opening Ribbon Cutting ceremony for Deltona's Kid City USA II, located at 1859 Providence Boulevard. Kid City USA has multiple locations throughout Central Florida, and this was the expansion of a current business. Mayor John Masiarczyk was the Master of Ceremonies.
- ◆ Attended the 'Grand Opening' of the Enterprise Heritage Center on Main Street in Enterprise. Mayor Masiarczyk and Commissioner Nancy Schleicher also attended. A relationship with the community of Enterprise is an inherent part of the future development of Ecological Tourism and Historical (facility) Tourism for Deltona, Enterprise, and Southwest Volusia County.
- ◆ Attended the "Talking Business in Seminole" presentation by Phil Rawlins of the Orlando Lions Major League Soccer team, with a view toward the City's need to supply sports events to entertain 'Sports Tourism'.
- ◆ Co-hosted the Wednesday evening session of the Mayor's Get Fit for '15 program. This session was on cardiovascular fitness and was well attended.
- ◆ Met with VCSO staff and City planners regarding potential traffic issues in the area of Saxon Boulevard, Finland Drive, and West Apache Circle with the coming Race-Trac at that location.



*Pictured from left to right: Ayja Moore, Carmen Caraballo, Cindy Lantz, Mayor Masiarczyk, Andrea Kornblau, Dacia Doucette.*

**BUILDING & ENFORCEMENT SERVICES**

**DALE BAKER, DIRECTOR**

**Building Services Division** (Steve Roland, Assistant Director)

Building Permits issued for the week .....	65
Valuation of work permitted for the week .....	\$280,306
Building Inspections completed for the week .....	164
Fire plan review completed for the week .....	12
Fire Inspections completed for the week .....	56

**Enforcement Services Division:**

Requests for services this week .....	420
Animals impounded at the humane societies .....	24
Properties requiring grass to be cut by contractors .....	21
.....	at a cost of \$840

Money collected for Animal tags, liens and return to owners .....\$4,452  
 Foreclosures for this week: Deltona – 10, County – 81, Total – 91.

**CITY CLERKS OFFICE**

JOYCE RAFTERY, CITY CLERK

2nd Floor HR/CC Walk-In Customers .....	10	
2nd Floor calls Answered .....	18	
Packages Received .....	37	
Packages Picked Up .....	0	
A/P Invoices Opened .....	55	
Newspapers .....	16	(7.5 hours)
Public Records Requests Received .....	3	
Public Record Request Amount Received .....	1	
Documents imaged or modified pages .....	1257*	
<i>*Please note: In addition to the scanning, completed updating files in Enforcement Services and Legal, began updating and rearranging records storage room in City Clerk's Office.</i>		
Large scale drawings imaged, pages .....	0	

**FINANCE DEPARTMENT**

BOB CLINGER, FINANCE DIRECTOR

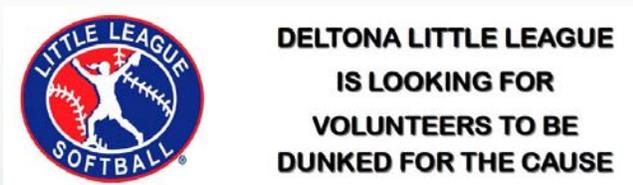
- ◆ Posted Request for Quote for Comprehensive Impact Fee Study for Transportation, Parks, Law Enforcement and Fire/Rescue, and a bid for re-roofing the Community Center; issued Notice to Proceed for the Thornby Trail Project.
- ◆ Participated in a webinar on the 2014 Assistance to Firefighters Grant Program which is being opened for application in November. Chief Rhame is seeking funding for an airbrake parking safety and security system, a new rescue unit, a mobile command unit and other items.

**FIRE/RESCUE DEPARTMENT**

MARK RHAME, FIRE CHIEF

Alarm summary 10/14/2014 to 10/20/2014

Structure fire	5
Vehicle Fire	0
Wild land, grass, trash	1
Misc. Fire	1
ALS Medicals	43
BLS & Misc. Medicals	73
Hazardous Condition	6
Service Calls	6
Good Intent	27
<u>False Alarms</u>	<u>8</u>
TOTAL CALLS	170



- ◆ On November 2, 2014 the Deltona Little League will be hosting a Dunk Tank at the Annual Fire Department Open House. Please consider volunteering for this worthy event. Please plan to attend on November 2<sup>nd</sup> and thank you in advance for your support.

**HUMAN RESOURCES DEPARTMENT**

TOM ACQUARO, DIRECTOR

- ◆ Processed 10 Performance Evaluations in this period; received 30 applications and conducted 7 interviews for two posted vacancies; conducted 12 interviews for Enforcement Services Officer position; processed two FMLA requests.
- ◆ Staff attended training by the Florida Department of Veterans Affairs on the new Veterans Preference hiring rules that went into effect on July 1<sup>st</sup>.
- ◆ Met with Firefighters Union Local 2913 President and with the City's Agent of Record, Gene Gizzi, regarding the current FY 2014-15 health insurance plan.

- ◆ HRD is in the process of coordinating the City's annual Employee Health Fair to be held on November 5<sup>th</sup>, 9a to 11a in the Commission Chambers.

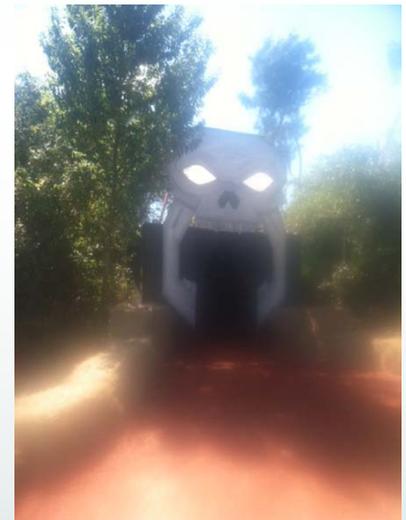


## PARKS & RECREATION DEPARTMENT

STEVE MOORE, DIRECTOR

- ◆ Met with City staff and the design consultant, AVCON, to discuss the Lakeshore Loop Trail project.
- ◆ Attended the “*Talking Business in Seminole*” meeting, which featured guest speaker Phil Rawlins, the Orlando City Soccer Team President.
- ◆ Facility Use Agreements have been signed with Game Changers Sports Academy and the Boys & Girls Club, and discussions are underway with VCSO staff regarding upcoming special events.
- ◆ Met with Corinthian Builders, Inc. regarding a proposal for demolishing the shuffleboard courts at Campbell Park.
- ◆ Programs: Harris Saxon Community Center: Boys and Girls Club After School Care; Tackle Football and Cheerleading – Pop Warner Panthers continues; Deltona Youth Soccer, Men's Softball League, and Men's Senior League continue.
- ◆ Preparations for Spooktacular are underway: Met with several food vendors; trails have been mulched; hay ride has been set up; temporary fencing put in place; other logistical equipment and supplies are being prepared.

*Spooktacular features a Haunted Pirate Ship, a Haunted Trail (right), Hayrides, live entertainment, plus lots of games and fun contests for kids and adults.*



## PLANNING & DEVELOPMENT SERVICES

CHRISTOPHER BOWLEY, DIRECTOR

- ◆ Met with the City Engineer and development team for the proposed RaceTrac retail facility at Saxon Blvd. and Finland Drive. The RaceTrac team redesigned the site that may accommodate future retail, and is altering access to the site.
- ◆ Met with the due diligence team for a ±5-acre commercial site located along Howland Boulevard.
- ◆ Reviewed staff reports for the proposed Fernanda Landings Comprehensive Plan Amendments.
- ◆ Attended the kick-off meeting with the consultant AvCon for the Lakeshore Loop Trail.
- ◆ Conducted a due diligence meeting for the Vineland Reserve RPUD project generally located north of Doyle Road and west of SR 415. This residential project was previously approved and the development team is considering redesign to match the current real estate market.
- ◆ Brought the second reading of the ordinance to amend shed heights and design standards to the City Commission. The ordinance was adopted.

- ◆ Reviewed revised Final Engineering Plans for the Lake Gleason Reserve 52-lot residential subdivision.
- ◆ Coordinated with the development team for the Saxon WalMart and Shoppes at Deltona retail building (right). The Final Plat to create the two new lots for the project is scheduled for the November 3<sup>rd</sup> City Commission hearing.
- ◆ Reviewed the revised Final Site Plan for the new Florida Hospital Fish Memorial Outpatient Center. The rendering of the building (below) is outstanding and will be a high-quality design for our community.



“Occasionally, projects come along that set the tone for future development. Epic Theater, Dunkin Donuts, Top Shelf Car Wash (building), Dollar General Stratford Commons (building), Halifax Health remodel of Hollywood Video, Lohman’s, and RaceTrac, have raised the bar for the commercial building stock in Deltona. However, the rendering for the proposed Florida Hospital office building at Saxon Sterling Silver BPUD is incredible and, I believe, will set the bar very high for future development in our City.”

—Chris Bowley, P&D Director



**PUBLIC WORKS**

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

- ◆ The sign shop fabricated and installed 8 new street name signs, 6 surveillance signs for Parks & Rec, 13 stop signs at various locations, 2 speed limit signs, 6 directional signs, and repaired 4 signs.
- ◆ Sidewalks were installed on Tealwood Terrace and Delaware Drive.
- ◆ Main roads mowed – 11; sectors mowed – 9; alleys mowed – 10; Aebi Mowing mowed 55 drainage Right of Way locations and 15 ponds.

**UTILITIES**

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

<u>Customer Service</u>	
DW – Lockbox .....	1400
Ebox .....	1156
Call Center calls .....	1220
Walk-ins/Drop Box .....	980
On-line payments .....	1599
IVR .....	544
Total on Disconnect List .....	77