

The City Manager's Monthly Report provides an update of staff action related to projects, programs and services.



Upcoming Meetings & Events
November 2015

04	10am-2pm	FLOWMobile
	2pm	Social Services Summit
	7pm	Public Info. Meeting Land Development Code
05	9am	DRC Meeting
	6:30pm	Ordinance Review Committee
07	8am	Commission Visioning Workshop
08	11-3	Fire Dept. Open House
10	6pm	Parks & Rec Advisory
11	8:30am	Veterans Day Ceremony
12	6pm	Public Info. Meeting Volusia Transit Connector Study
13	3:30pm	DEDAB Meeting
14		VCEP Yard Sale
16	5:30pm	Agenda Review
	6:30pm	Commission Meeting
17	4pm	Grand Re-Opening Woman's Club
18	10am-2pm	FLOWMobile
19	9am	DRC Meeting
	6pm	Citizen Accessibility Subcommittee Meeting Manufacturing Program Ribbon Cutting
23	5:30 pm	Commission Workshop
24	5:30 pm	Special Magistrate
26-27		Administrative Offices closed for Thanksgiving



City Manager's Monthly Report

City Manager's Office

- During October, staff collected 51 customer service survey forms: 45 were marked excellent, four were marked excellent/good, one was marked average/poor and one was marked fair/poor. There was one negative comment. The customer wrote that an employee should have been friendlier. The comment form was given to the employee's supervisor for action.

Office of Economic Development

- Staff participated in grand openings for the Pine Ridge High School Advance Manufacturing Program and the Mi Casita Bakery on Providence Boulevard.
- Staff from the Office of Economic Development, Planning & Development Services and the Finance Department met several times to continue the forward movement of the City's Southwest Deltona Community Development Area Project.
- Staff met with BUXTON Retail Recruiting, the first meeting with retail recruiters towards creating a retail recruiting program.

Office of Public Information

- Staff created a "Deltona, Proud to Grow With It" album on Facebook demonstrating the "Do's" and "Don'ts" on garbage collection day with the goal of educating residents on how limiting trash to "only the bin" can instantly make our neighborhoods look better.

Building & Enforcement Services

- Residents now have the option to apply for animal tags online and have them mailed directly to them. Under "Deltona Quick Links" on the home page, residents can print the animal tag application, fill it out, and mail it with a copy of a current rabies vaccination certificate, payment and a stamped return envelope. Animal Control will process and return the animal tag with a receipt by mail. Payment is accepted in the form of check or money order made out to the City of Deltona, \$5 for an altered pet and \$10 for an unaltered pet.
- Construction Services issued three permits for new homes in October.

Finance Department

- Distributed the 2015-2016 Budget document to state and county agencies, the City Commission and City departments.
- Submitted the Certification of Compliance to the Florida Department of

Revenue for Fiscal Year 2015-2016.

- The City was awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA) Comprehensive Annual Financial Report (CAFR).
- On Sept. 22, staff received notification from FEMA and the Florida Division of Emergency Management that FEMA-1545-DR-FL (Hurricane Francis) has finally been closed out as well as FEMA 1539-DR-FL (Hurricane Charley).

Fire Department

- This month (October), staff conducted four contingency transports.
- Year-to-date, staff has conducted 48 contingency transports.
- We collected \$508.09 in revenue for contingency transports in September.

Structure Fires	4
Vehicle Fires	1
Wild Land, Grass, Trash	9
Miscellaneous Fire Calls	39
ALS Medicals / MVA	237
BLS Medicals / MVA	392
Hazardous Conditions	11
Service Calls	43
Good Intent	83
False Calls	14

Total Calls for Service 833

- Year-to-date, the department has collected \$9,407.03 in revenue from contingency transports.
- The Department hosted a Child & Babysitting Safety Class on Oct. 23. Nineteen students learned about babysitting safety and general first aid. The next class is scheduled for Jan. 15.
- October was Fire Prevention month. We visited 15 schools and taught fire safety to over 4,000 students.
- A fire extinguisher class was taught on Oct. 29 at New Hope Baptist Church.



- The Department's 31st Annual Open House is from 11 a.m. to 3 p.m., Nov. 8.

Human Resources

- Staff is finalizing arrangements for the annual employee health fair scheduled for Nov. 4.
- The Risk Manager conducted confined space training for field employees this month.
- The City welcomed two new employees this month: Carlos Marrero, Public Works Technician and Danielle Brouseau, Firefighter.

Law Enforcement

- This month, residential burglaries were reduced by 25 percent and there were no reported commercial burglaries.
- The VCISO's Property Crimes Investigators identified and arrested two groups of serial burglars in October, both of whom were operating in the Saxon, Providence and Elcam Boulevards corridor.
- On Oct. 27, a victim was followed to his residence and while parked in his driveway, he was robbed at gunpoint. The suspect vehicle was located later in the day. Both occupants were documented Latin King gang members. Both suspects were arrested on un-related charges. The driver of the vehicle has been identified as a possible suspect in the robbery. The case is actively being investigated.

Parks & Recreation

- According to the VCSO, 10,000-15,000 people attended the first night of Spooktacular 2015 and 15,000-20,000 attended the second night. The VCSO said there were no significant issues to report. Parks & Recreation staff said that just over 2,000 people went through the Haunted Trail on Friday night and over 2,500 on Saturday night. Parks & Recreation utilized over 60 volunteers each night on the trail. Additionally, there were over 20 volunteers working the children's games and another 20 volunteers working security. Deltona Water staff estimates that 1,200 people went through the zombie warehouse on Friday and 1,400 on Saturday. City employees assisted with registration, food and costuming in both the trail and warehouse areas.



Planning & Development Services

- Planning & Development staff coordinated and hosted the Community Visioning & Strategic Planning Workshop for residents on Oct. 17. Marilyn Crotty from the Florida Institute of Government at the University of Central Florida facilitated the meeting and over 50 residents participated in the event. The City Commission will receive and discuss the results of the resident workshop at their own workshop from 8 a.m. to 2 p.m., Nov. 7 in the Commission Chambers.
- Staff met to discuss the representation and methodology for the River-to-Sea Transportation Planning Organization's Deltona related projects. We looked at how the City can receive more funding for roadway and trail projects, the manner in which the projects are ranked and the areas we can improve to ensure Deltona projects are ranked higher in the process.
- City staff presented the new Senior Community Center concept to a group of residents at the Deltona Community Center on Lakeshore Drive. Many of the attendees present are current recipients of the Council on Aging programs headquartered at the Deltona Community Center. A representative from the Council on Aging was present to answer COA-specific questions.
- Staff made a presentation to the Deltona Business Park group meeting for the New Development Program. The goal was to review sites that could accept new development and to identify some of the potentials for land uses, utilities, access, entitlements, etc.
- Staff is assisting the City Manager's beautification efforts by providing graphics to Parks & Recreation in advance of actual work taking place. This allows the City Manager and City Commission to review proposed beautification projects prior to installation and expenditure of funds. Staff has also been scouting additional locations throughout the City to apply the beautification example.
- Coordinated the first Ordinance Review Committee Meeting. Planning & Development staff will serve as the staff liaison to the committee.
- Coordinating Christmas Parade activities. The parade is scheduled for Dec. 5.
- Presented and coordinated documentation for development projects including Bella Vista, Vineland Reserve, Halifax Crossings, D-Ranch and commercial uses along Howland Boulevard.
- Staff presented a summary review of the Sign Code to the City Commission and the Deltona Business Alliance during a joint workshop of the two bodies.
- Staff is also focusing efforts on: Land Development Code Phase III public meeting, working with a consultant on sports facilities in the City, creating a request for quotations for strategic planning of City property and for a grant writer, selection of on-call engineering services, the Volusia Transit Connector Study public meeting, and business acceleration training at Bethune-Cookman University.