

The City Manager's Monthly Report provides an update of staff action related to projects, programs and services.



Upcoming Meetings & Events July 2016

6	10 am- 2 pm	FLOWmobile
7	9 am	DRC Meeting
	6 pm	Ordinance Review Committee
8	3:30	DEDAB Meeting
11	5:30 pm	Commission Budget Workshop
12	6 pm	Parks & Recreation Advisory Board
18	5:30 pm	City Manager's Agenda Review
	6 pm	Special Commission Meeting (Millage & Assessments)
	6:30 pm	Regular Commission Meeting
19	3:30 pm	Firefighters' Pension Board Meeting
	6 pm	Affordable Housing Committee Meeting
20	8:30 am	Annual EOC/CEMP Update
	7 pm	Planning & Zoning Board Meeting
21	9 am	DRC Meeting
	6 pm	Citizen Accessibility Committee Meeting
22	9 am-4 pm	Babysitting Safety Class
23	8:30	Senior Breakfast
25	5:30 pm	Commission Workshop
26	5:30 pm	Senior Advisory Sub-Committee
27	5:30 pm	Special Magistrate Meeting



City Manager's Monthly Report

City Manager's Office

- During the month of June, 39 customer service surveys were collected. Thirty-seven were marked all "excellent," one was marked "excellent/good," one was marked all "good." (II. Priority Objective. 2. Economic Development. Promote customer service environment.)

Office of Economic Development

- Staff attended the Florida Planning & Zoning Association's Annual Conference. The City of Deltona was recognized at the conference and received an award for "Sustainability."
- Working with staff from Halifax Health in regards to the development and upcoming ground breaking plans for Halifax Crossings, a planned medical facility which will include an emergency room, medical office building(s) and a future hospital. Halifax Health has received the State of Florida "Certificate of Need" approval. (II. Priority Objective. 2. Economic Development. Work with existing businesses to expand/grow.)
- Staff met with Dr. Mark Martindale, the Director of the Whitney Research Institute (University of Florida) and with David Yates, Chief Executive Officer, of the Clearwater Marine Aquarium, to discuss the potential future use of the Lakeshore Community Center as a freshwater marine research and educational facility which would be an economic development driver for that area of the City. (Strategic Issues. Economic Development: Provide a strategic focused effort towards economic development throughout the City to enhance existing businesses and attract new businesses.)
- Staff met Gabby Mobile Productions (famous for "A Dolphin's Tail"), who are working (pro bono) with the City of Deltona on a new branding effort. Meeting with Team Volusia to discuss utilizing their upcoming branding strategy and the incorporation of the City into that strategy. (II. Priority Objectives. 7. Internal and External Communication. Create a new branding slogan and implement a new marketing campaign.)

Office of Public Information

- Staff worked to promote and market the following in June: the Caribbean Crew Music in the Amphitheater concert, an End of School Tennis Party, a Digital Marketing Workshop hosted by S.C.O.R.E., a blood drive hosted by OneBlood, the City's July 4th Celebration, Deltona Youth Soccer Summer Camps, the Deltona Adult Soccer 6v6 league, Coffee with a Cop, the HAYCD Candlelight Vigil for Pulse victims, the City's public forum on trash and Waste Pro's holiday schedule. (III. Other Priority Objectives. City engagement and two-way communication.)

- Staff shot video at the City’s July 4th Celebration and video for production at the Caribbean Crew concert.
- Staff conducted a video shoot at the Halifax Humane Society dog park for an episode of “Best Friends on Four Legs.”

Building & Enforcement Services

- On June 30, staff hosted a public forum giving residents the opportunity to share their concerns over the City’s new solid waste ordinances. *(II. Priority Objective. 4. Public Safety. Focus on the City’s beautification program.)*
- Another house was demolished this month at 1195 Acorn Court, bringing the total to six. *(II. Priority Objective. 4. Public Safety. Strengthen code enforcement (abandoned properties, rental properties. Fund and implement a demolition program for homes in disrepair.)*



City Clerk’s Office

- This month, staff has been busy working with candidates in preparation for the upcoming municipal election. This year, there were three City Commission seats open—District 2, 4, 6. District 6 Commissioner Christopher Nabicht ran unopposed and is re-elected to District 6. The City Commission seat for District 2, currently held by Commissioner Diane Smith and District 4, currently held by Commissioner Nancy Schleicher, will go straight to the General Election on Nov. 8. The City will not have any candidates on the ballot for the Primary Election to be held on Aug. 30, as there were not more than two candidates who qualified for either seat. Commission seats are four-year terms. Elected candidates will be sworn in the first Monday following the regularly scheduled general election.

Fire Department

- On June 24, the American Legion Post 255 honored Engineer/Paramedic Michael Drew for being the Deltona Firefighter of the year and Volusia County Sheriff’s Office Investigator Shon MacQuire as the VCSO Law Enforcement Officer of the Year.
- In June, staff conducted eight contingency transports but did not collect any revenue. *(II. Priority Objective. 5. Public Safety. Provide medical transport.)*



Human Resources

- Coordinated a Florida Retirement System planning workshop for employees.
- Staff coordinated the second employee health insurance committee meeting on June 16 (Strategic Issues. Fiscal Issues.)
- Staff has been working with Munis to implement Employee Self Service in the near future.
- Seven employees received “Shout Out’s” in June.
- The City welcomed three new employees this month: Carl Lynch, Building Inspector; Kenneth Dozier, Stormwater Technician, and Calvin Harris, Stormwater Foreman.

Structure Fires	5
Vehicle Fires	3
Wild Land, Grass, Trash	13
Miscellaneous Fire Calls	44
ALS Medicals / MVA	270
BLS Medicals / MVA	353
Hazardous Conditions	28
Service Calls	37
Good Intent	64
False Calls	2

Total Calls for Service 819

Law Enforcement

- The VCSO’s Deltona Traffic Unit patrol deputies participated in the national “Click It or Ticket” campaign which was May 23 through June 5. They issued two hundred citations for seat belt violations and child safety seat violations during the campaign.
- On June 10, VCSO District 4 deputies hosted a two-hour Coffee with a Cop event at RaceTrac, 3201 Howland

Blvd. The event promised coffee and casual conversation with “no agendas or speeches, just a chance to ask questions, voice concerns and get to know the officers in your neighborhood.” Approximately 20 residents attended. Staff felt the event went well overall and provided an opportunity for improved community relations.

Planning & Development Services

- On June 2, City staff made a presentation on the Southwest Deltona Community Redevelopment Area to the Volusia County Council. The “delegation of authority,” the awarding of the CRA is scheduled to be on the County Council Agenda for July 7. Upon award, the City will receive its first CRA. This undertaking will have been completed with minimal consultant costs as the majority of the work was done by Planning & Development Staff. *(II. Priority Objective. 2. Economic Development. Pursue the creation of CRA for Deltona Boulevard.)*
- The new “Center at Deltona” will receive Final Site Plan review/approval to complete the design process. Staff has completed a permit modification for the water management district as well as a gopher tortoise permit. Bid documents to procure a contractor are in the works. *(II. Priority Objectives. I. Fiscal Issues. New Senior Community Center.)*
- Staff completed development review and performed project management for the following projects:
 - ◆ Tivoli Drive Comprehensive Plan Amendment transmittal to the VGMC;
 - ◆ Halifax Health Phase I Final Site Plan;
 - ◆ Halifax Crossings Business Planned Unit Development (BPUD) Petition for Vacation;
 - ◆ Sign code;
 - ◆ Multi-care physician building;
 - ◆ Vineland Reserve Residential Planned Unit Development (RPUD);
 - ◆ Mobile vending ordinance (No. 27-2016);
 - ◆ Ordinance Review Committee;
 - ◆ Residential off-street parking standard amendment ordinance (No. 23-2016);
 - ◆ Clover Campbell Daycare;
 - ◆ Lakeshore Loop Trail; and a
 - ◆ Hess Station addition. *(II. Priority Objectives. 2. Economic Development. Work with existing businesses to expand/grow.)*
- Planning staff assisted in the design and installation of landscaping at City-owned facilities and signs. Staff also received the Joint Planning Agreement from the Florida Department of Transportation for the Bold Initiative Grant. FDOT increased the award to the City for an additional \$62,500 for a total of \$125,000. *(7. Internal and External Communication. Beautify gateways and key locations—Howland Boulevard/Graves Avenue, Normandy Boulevard/Saxon Boulevard, Saxon Boulevard/1-4, DeBary Avenue/Deltona Boulevard, City Hall and City facilities...)*
- Staff sold homes number 81 (1617 Providence Blvd.) and 82 (1221 Pilgrim Ave.) in the Neighborhood Stabilization Program. We are also demolishing two homes (1068 Mayflower Ave. and 1416 La Casita Street) for new homes. Only four homes remain in this successful program. State representatives from the Residential Construction Mitigation Program visited Deltona to ensure proper reimbursement potential on homes. More importantly, the City’s Local Housing Assistance Plans were accepted by the State to receive State Housing Initiative Partnership (SHIP) funds. *(II. Priority Objective. 2. Economic Development. Create more diversified and high-quality housing opportunities to provide for all market demands.)*
- Planning staff hosted the sports market analysis team and toured facilities to determine the best sports infrastructure and business potential for the City. *(II. Priority Objective. 8. Infrastructure. Determine a sports facility niche for the City (define the “stadium” concept.)*

Public Works & Utilities

- Work on water main 4B remains on schedule and within budget. The contractor is now working in installation along Providence Boulevard. *(II. Priority Objective. 9. Infrastructure. Preserve and increase the City's water supply.)*
- The Alexander Avenue RIB contractor has begun excavation of the ponds and has received pipe material. The project is progressing on-schedule and within budget. *(Strategic Issues. Infrastructure.)*
- The Fort Smith Boulevard Improvement Project Phase 4B includes three-laning Fort Smith Boulevard from Howland Boulevard to State Road 415. The project includes side street tie-ins, stormwater improvements and pedestrian and bike paths. The contractor has begun work on issues identified by staff to finalize and close out the project which should be substantially completed by the end of July. *(Strategic Issues. Infrastructure.)*
- Full testing of the Eastern Water Reclamation Facility continues and several staff members have been relocated to the new facility. On June 22, staff provided an open house and tour of the facility to the media, Mayor & Commission and other community partners. *(Strategic Issues. Infrastructure.)*
- The roadway resurfacing contractor will begin resurfacing work July 18 along Derby Drive, Tara Street, Ludlow Street and Amy Circle. *(Strategic Issues. Infrastructure.)*