

Official 2015 City of Deltona Christmas Parade Entry Form

This year's parade theme is...

# Christmas Toyland



**Saturday, December 5, 2015 at 6:00 p.m. on Deltona Blvd.**

Email application to: [deltonaparade@deltonafl.gov](mailto:deltonaparade@deltonafl.gov) or mail/drop off to:  
Deltona Christmas Parade, 2345 Providence Blvd. Deltona, FL 32725

**Entry deadline is Friday, November 20<sup>th</sup> at 5:00 p.m.**

**Entry Fee: donation of new, un-wrapped toys or gift cards - due at sign-in on the day of the event.**

Name / Organization / Group: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City & Zip Code: \_\_\_\_\_  
Email address: \_\_\_\_\_

**Trophies will be awarded for First Place and Second Place in the following categories. If you wish to compete please select one:**

- Youth or Children's Group
- Band, Vocal, or Performance group
- City or local government entry
- Commercial or Business entry
- Church or Nonprofit Group
- DO NOT WISH TO COMPETE

**Entry Type** Please select all that apply:

- Float (pulled by vehicle)
- Decorated Vehicle only
- Motorcycles
- Dance/Gymnastics Group
- Vehicles accompanying your walking or Dance Group
- Walkers Only
- Marching Band

Will your group be doing a **30 second** performance?  Yes  No      Will your entry have music?  Yes  No

Number of participants in your group/entry: \_\_\_\_\_

Number of vehicles in your entry: \_\_\_\_\_      Vehicle Type: \_\_\_\_\_

**Please Note: Santa is on the last float in the parade. Please do not have a Santa or Mrs. Claus a part of your entry.**

**Description of Entry** (to be used by announcer, this is where you can highlight your organization, business, school club, etc. Tell us about what you ): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By submitting this application, I hereby state that I have **read the Parade Guidelines and agree to abide by the terms and conditions** as defined therein and agree to be responsible for the compliance of same by all participants in my entry. I also agree to Indemnify, Hold Harmless and Defend the City of Deltona, its elected and appointed officials, employees, agents and volunteers, and their heirs, representatives, successors, executors, administrators and assigns from and against any and all suits and actions including attorney fees and all costs of litigation and judgments, claims for damages or injuries, including death, to persons or property of whatever kind or character, whether real, personal or mixed, asserted or occurring from every name and description arising out of or incidental to the Christmas Parade whether or not due to or caused by the City of Deltona, excluding only the sole negligence of the City of Deltona. I also state that any vehicles used in the parade will carry the proper insurance as required by law. I agree that this is a binding agreement that is intended to be as broad and inclusive as allowed and shall be governed by, construed and enforced in accordance with the laws of the State of Florida.

**Entry Fee: donation of new, un-wrapped toys or gift cards - due at sign-in on the day of the event.**

Should you have any questions, contact Kat Kyp at (386)878-8600.

## **Parade Information and Guidelines**

The City of Deltona wants to thank you for your interest in this major community parade. The following information is not meant to be unduly restrictive but is intended to ensure the safety and enjoyment of all those participating and attending this popular event.

### **Information:**

**When:** Saturday, December 5, 2015. Parade begins at 6:00 pm with parade staging beginning at 3:45 pm.

**Where:** Deltona Blvd. beginning at Balsam St (US Post Office) and ending at Stratford Commons (Near Dollar General).

All applications must be received by 5 pm on Friday, November 20<sup>th</sup>, 2015. They can be emailed to [deltonaparade@deltonafl.gov](mailto:deltonaparade@deltonafl.gov) or dropped off or mailed to: **City of Deltona, Attn: Parade Committee, 2345 Providence Blvd. Deltona, FL 32725.**

Judging will be done at the stage toward the end of the parade route. Winners will be announced via email and individually notified of the January City Commission meeting date to attend and receive their trophy.

### **Check-in / Information:**

The Registration table will be located on Deltona Blvd across from the Circle K. All Parade Staff will be wearing red shirts and all security staff will be wearing fluorescent colored vests.

- Entrants must be checked in by 4:15 pm, floats / **vehicles in assigned place by 4:45 pm.** Late arrivals will not be accepted.
- All floats and vehicle entries must enter the staging area from the **S. Fairbairn side between 3:45 pm to 4:45 pm.** The staging entrance will close at 4:45 pm.

### **Staging:**

The Staging area will take place from S Fairbairn Dr. heading towards Balsam St. All float entries will need to enter from the South side of Deltona Blvd. at S. Fairbairn Dr.

Please see the *Staging Area Entrance Map* for further details on the **Registration Tent** and an appropriate place for parade entrants to be dropped off. Please keep in mind that there are several other large areas within walking distance that can be used to drop parade participants off, such as the Fountains Plaza just south of the intersection of Enterprise Rd. and Deltona Blvd.

Surrounding streets in the staging area will be closed off beginning at 3:45 pm.

### **Disbanding:**

There will be a traffic pattern at the end of the parade for the disbanding process. Walkers, floats with passengers, off-road vehicles, and animals will need to stay to the LEFT and disband utilizing the sidewalks. Floats without passengers and other vehicles will need to stay to the RIGHT on Deltona Blvd and be directed back into traffic by deputies.

- Please note that off-road vehicles and animals will need to be delivered to the staging area prior to the parade and picked up in the disbanding area. Only those vehicles associated with these entries will be permitted to park at the end of Stratford Commons for this reason. (i.e. Horses and off road vehicles will need to be delivered and dropped off at the staging area. Those vehicles transporting the animals or equipment will then need to travel up to Stratford Commons and park there to allow for pickup at the end of the parade.) Participants with Horses/animals must provide “clean up”.

### **Parade Guidelines, Safety Rules and other Important Information:**

- Please visit the website for all parade information: [www.deltonafl.gov](http://www.deltonafl.gov) click on the *Special Events* tab. All participants will be notified of their assigned spot in the parade well in advance of the event date.
- The purpose of the parade is entertainment. The Committee does not discriminate against any units based on race, creed, religion, sex, National origin or sexual preference. As a general rule, we do not accept political or social action units. In an effort to not offend our guests, all entrants are expected to perform courteously and in good taste at all times. Unacceptable behavior will be cause for immediate removal and a possible ban of future participation. The City of Deltona maintains all rights to use photographs, motion picture films, and or video tape taken of participants for the purposes of advertising.
- DO NOT include a live Santa or Mrs. Claus in your entry. Santa will arrive at the end of the parade. We don't want to confuse the little ones. We reserve the right to deny entry to any "live Santa".
- Due to this event being an evening parade, **all floats**, to include their tow vehicles should be decorated to include lights. Vehicles and/or floats not meeting this requirement *will be removed* by Parade Staff. Entrants are encouraged to decorate to according to the theme. It is important for applicants to consider in advance how to “decorate” or design their entry to go along with the theme.
- Forward motion at an appropriate speed to keep up with the flow of the parade must be maintained at all times, **this includes walking units**. Entrants wishing to perform will have a maximum of 30 seconds to do so. This is to ensure that the gaps in the parade and stopping of the parade are kept at a minimum.
- **All floats that consist of a tow apparatus and trailer will be required to have 2 designated safety personnel, above the age of 18, on each side of the float wearing a reflective vest. Floats larger than a pickup truck and trailer will need to have 2 personnel on each side for a total of 4 safety personnel. Floats that do not meet**

**these requirements will be removed from the parade by parade staff. You must provide your own vests.**

- All entrants riding on a float or in a vehicle must remain securely within the apparatus. Sitting on railings on the bed of a truck or trailer is strictly prohibited. This is to ensure occupant safety.
- For safety reasons, **ABSOLUTELY NO CANDY OR GIFTS ARE TO BE THROWN** during the parade. Only walkers with each unit are allowed to distribute any handouts of any kind to the crowd.
  - a. If you are handing out candy and are storing the surplus of candy on your float, only the Safety personnel will be authorized to refill the bucket from the float. Candy should be stored in a location where it is behind the axle of the float to avoid any possible contact with the tire/axle.
- Official “Parade Monitors” will be helping the parade run smoothly and can be identified by their fluorescent colored vests and red “Staff” shirts. Please follow their instructions as they are authorized to enforce all rules.

Rules are subject to change. Notification will be sent out with the appropriate changes to all participating entrants with a submitted entry form. We strive for the safety of all entrants and those who come out to watch the parade. Please contact, Kat Kyp at (386)878-8600 for further questions.