



**Dept. of Planning &  
Development Services**

2345 Providence Boulevard  
Deltona, FL 32725  
(386) 878-8600. Fax (386) 878-8601

<b>PERMIT NO.:</b> _____
<b>EVENT:</b> _____
<b>APPLICANT NAME:</b> _____ <i>(Do NOT write in this box—for office use only!)</i>

**CITY OF DELTONA  
APPLICATION FOR SOLICITATION PERMIT  
(ON PUBLIC ROAD RIGHT-OF-WAY)**

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**APPLICANT INFORMATION:**

Organization Collecting Funds: \_\_\_\_\_

Organization Address: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicants Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Applicant Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Organization Receiving Funds \_\_\_\_\_

Organization Address \_\_\_\_\_

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**EVENT INFORMATION:**

Type of Solicitation \_\_\_\_\_

Dates of Solicitation \_\_\_\_\_

Hours of Solicitation: \_\_\_\_\_

Locations of Solicitation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**ITEMS TO SUBMIT**

- A certificate of liability insurance in the amount of \$1,000,000.00, evidencing insurance coverage for injury or death occurring to participants in solicitation activities authorized under this section and naming the city as an additional insured.
  - A plan, approved by the Volusia County Sheriff's Office, for the safety of all persons participating in the solicitation, as well as the motoring public, at the locations where the solicitations will take place.
  - A permit application fee of \$15.00 due at the time of application.
  - Proof of registration with the Department of Agriculture and Consumer Services pursuant to [F.S.] § 496.405 or proof that the soliciting organization is exempt from the registration requirement;
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**By signing below, you agree to indemnify, defend, save and hold harmless the city from all claims, demands, liabilities and suits of any nature arising out of, because of, or due to any actions taken by the permittee or its agents. Such signature also acknowledges that you have read, understand and agree to comply with all provisions of Sections 22-202 and 22-203 of the City of Deltona Code of Ordinances, as amended. Copies of these sections are attached.**

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**\*\*\*\*\*FOR OFFICIAL USE ONLY\*\*\*\*\***

**Approved by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Title:** \_\_\_\_\_

## ATTACHMENT TO SOLICITATION PERMIT APPLICATION

### **Sec. 22-202. Charitable solicitation activities.**

(a) Permits for the use of any street, road or right-of-way not maintained by the state may be issued by the appropriate local government. An organization that is qualified under § 501(c)(3) of the Internal Revenue Code and registered under F.S. ch. 496, or a person or organization acting on behalf of that organization, is exempt from local requirements for a permit issued under this section for charitable solicitation activities on or along streets or roads that are not maintained by the state under the following conditions:

(1) The organization, or the person or organization acting on behalf of the organization, must provide all of the following to the city:

a. No fewer than 14 calendar days prior to the proposed solicitation, the name and address of the person or organization that will perform the solicitation and the name and address of the organization that will receive funds from the solicitation;

b. For review and comment, a plan for the safety of all persons participating in the solicitation, as well as the motoring public, at the locations where the solicitation will take place;

c. Specific details of the location or locations of the proposed solicitation and the hours during which the solicitation activities will occur;

d. Proof of commercial general liability insurance against claims for bodily injury and property damage occurring on streets, roads, or rights-of-way or arising from the solicitor's activities or use of the streets, roads, or rights-of-way by the solicitor or the solicitor's agents, contractors, or employees. The insurance shall have a limit of not less than \$1,000,000.00 per occurrence for the general aggregate. The certificate of insurance shall name the local government as an additional insured and shall be filed with the local government no later than 72 hours before the date of the solicitation.

e. Proof of registration with the Department of Agriculture and Consumer Services pursuant to [F.S.] § 496.405 or proof that the soliciting organization is exempt from the registration requirement;

(2) Organizations or persons meeting the above requirements may solicit for a period not to exceed ten cumulative days within one calendar year.

(3) All solicitation shall occur Monday through Saturday during daylight hours only. Solicitation activities may not be conducted on Sundays.

(4) Solicitation activities shall not interfere with the safe and efficient movement of traffic and shall not cause danger to the participants or the public.

(5) No person engaging in solicitation activities shall persist after solicitation has been denied, act in a demanding or harassing manner, or use any sound or voice-amplifying apparatus or device.

(6) All persons participating in the solicitation shall be at least 18 years of age and shall possess picture identification.

(7) Signage providing notice of the solicitation shall be posted at least 500 feet before the site of the solicitation. Such signage shall be a ground sign not to exceed 4.5 square feet and must include the words "Solicitation Activities Ahead" and "Complaints call (386) 860-7177". A permit shall not be required for said signage.

(8) The city may stop solicitation activities if any conditions or requirements of this subsection are not met.

(9) The city shall issue a letter of compliance, which shall be on file with the Planning and Development Services Department of the City of Deltona, upon verification of compliance with the above provisions.

(Ord. No. 06-2008, § 1, 4-21-2008)

**Sec. 22-203. Permit procedures.**

An application for a permit pursuant to section 22-201 hereof shall be filed with the Planning and Development Services Department or other designated employee, in the following manner:

- (1) *Application.* The permit application shall include:
    - a. The name, mailing address and telephone number of the person applying for the permit.
    - b. A description of the proposed activities, including duration, which shall not exceed 72 hours.
    - c. A statement agreeing to indemnify, defend, save and hold harmless the city from all claims, demands, liabilities and suits of any nature arising out of, because of, or due to any actions taken by the permittee or its agents.
    - d. A certificate of liability insurance in the amount of \$1,000,000.00, evidencing insurance coverage for injury or death occurring to participants in solicitation activities authorized under this section and naming the city as an additional insured.
    - e. A plan, approved by the Volusia County Sheriff's Office, for the safety of all persons participating in the solicitation, as well as the motoring public, at the locations where the solicitations will take place.
    - f. Signage providing notice of the solicitation shall be posted at least 500 feet before the site of the solicitation. Such signage shall be a ground sign not to exceed 4.5 square feet and must include the words "Solicitation Activities Ahead" and "Complaints call (386) 860-7177". A permit shall not be required for said signage.
    - g. A permit application fee of \$15.00 due at the time of application.
  - (2) *When notice to city required.* Any person who has been issued a permit shall notify the city of the intended solicitation activities no less than 14 calendar days prior to undertaking solicitation activities after issuance of a permit in accord with this section.
  - (3) *Contents of notice.* The notification shall be in writing and shall include:
    - a. The name, mailing address and telephone number of each person who will be engaging in solicitation activities.
    - b. The name, mailing address and telephone number of the person who will supervise or have responsibility for the solicitation activities.
    - c. The site or sites at which solicitation activities will take place.
    - d. The date and time solicitation activities will begin and end.
    - e. No permit may be issued for a solicitation period of time which exceeds 72 hours.
  - (4) *Approval of intended solicitation activities.* Solicitation activities may not occur until all information required herein has been provided to the city and has been approved for the intended solicitation activities. All permits must be secured no less than 14 days prior to the intended solicitation activity.
  - (5) *Safety training.* The city may, in reasonable discretion, require that all persons engaging in solicitation activities first provide proof of satisfactory completion of a safety training program appropriate to the particular solicitation activity, sponsored by the National Safety Council or similar organization.
  - (6) Nothing in this section shall be construed to inhibit political campaigning on the public right-of-way or to require a permit for such activity.
- (Ord. No. 06-2008, § 1, 4-21-2008)