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**CITY OF DELTONA, FLORIDA
BEAUTIFICATION ADVISORY BOARD
TUESDAY, JANUARY 26, 2010**

10 A regular meeting of the Beautification Advisory Board was held on Tuesday, January 26, 2010 at
11 City Hall, 2nd Floor Conference Area, 2345 Providence Blvd., Deltona, Florida.

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1. **CALL TO ORDER**

22 The meeting was called to order at 6:57 by Chairman Manassa.

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2. **ROLL CALL:**

33	Chairman	Al Manassa	Present
34	Vice Chairman	Barbara Willey	Absent
35	Board member	George Gehring	Present
36	Board member	Michael Richards	Present
37	Board member	Gretchen Venn	Present
38	Board member	Jason Bridgewater	Present
39	Board member	Valerie Knopfel	Present

40 Also present were: Michael Muhr, Field Operations Supervisor and Sondra Fernandez,
41 Administrative Assistant, Public Works.

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3. **ADOPTION OF MINUTES:**

49 Board member Knopfel motioned to adopt the minutes of November 24, 2009, with minor
50 corrections and January 5, 2010 seconded by Board member Venn. All were in favor, none
51 were opposed.

4. **OLD BUSINESS:**

A. **Quarterly Report Recap**

Chairman Manassa stated that he thought that Vice Chairman Willey did a nice job with the
report at the City Commission meeting. Donald Ramsey from 1711 Amboy received his
Yard of the Quarter award. The next report is due in April and the board will need to submit
yards to be considered in March.

B. **Street Cleaning**

The Board needs street names in each district that are in need of cleaning. There was a mix
up on the start time at the last cleanup on Providence Blvd. Board member Bridgewater
stated that we need a clear starting time. Board member Venn asked if they could get a
reminder on where and when a day or two ahead of time. A discussion was held and Deltona
Blvd was suggested as a possible site. Board member Gehring wondered what the point of
picking up trash; people just throw more all over the ground. Board member Venn shared that
she and a few other coworkers go out during the day in Sanford and pick up trash during their
lunch hour. They have had people throw things at them and also people thanking them. She
suggested finding an organization like the boy scouts, girl scouts, church groups and others in
the District they decide to do the cleanup in and ask them to participate. It was decided to do

52 Deltona Blvd and Board member Venn will contact the youth group leader at Deltona
53 Alliance and will also try to find the boy scouts that meet there. Everyone will meet in the
54 Fountains shopping center on March 6 at 9:00 am. The Board will have one more meeting on
55 February 23 to solidify the plans. The Public Works Department will provide vests and trash
56 bags. The Board could get Lee Lopez to come out and take some pictures.
57 Board member Richards said he would contact Lee Lopez. It was also suggested that they
58 invite the Commissioner who appointed them to take part in this cleanup.
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60 A motion was made by Board member Bridgewater approve the street cleanup on March 6 at
61 9:00 am pending success in securing additional help. It was seconded by Board member
62 Venn. The motion was approved by all members.
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65 **5. New Business**

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67 **A. Election of New Officers:**

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69 A sheet with every board members name on it was passed out to the board members. They
70 were instructed to place a C beside their choice for chairman and a V beside their choice for
71 vice chairman. All sheets were turned in and counted by Secretary Sondra Fernandez.
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74 The results are Barbara Willey – Chairman; Gretchen Venn – Vice Chairman.

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76 **6. Board Members Comments:**

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78 Board member Richards introduced himself and stated that he was glad to be involved and he had
79 put an application in to serve on a board because he was interested in serving the community.

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81 Board member Bridgewater stated he was still working with Lowes to donate plants; and is still
82 planning on contacting Steve Moore from the Parks Department to see if the Amphitheatre can be
83 used for the plant giveaway the board is planning. He is trying to get it for May.

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85 Board member Gehring asked how they can get their meetings advertised to get more citizens
86 aware the board is meeting. He said the City had advertised asking people send in pictures of
87 houses decorated for Christmas. Lee Lopez had said no one but Board member Gehring sent
88 anything in. He also told him that he could take pictures and place them on the City TV channel.
89 Board member Richards stated that he would contact Lee Lopez and ask him to attend one of the
90 Beautification Board meetings and let them know what kind of advertising he could do for them.

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92 Board member Venn passed out a copy of How to Be a Good Board Member sheet to everyone.
93 She also passed out a brochure on the Sunshine Rules.

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95 Board member Knopfel stated she attended the Board Advisory Workshop in Daytona Beach last
96 week. There were a few people from Deltona there from different advisory boards. She said that
97 there was a lot of information given out and it was very informative.

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99 Chairman Manassa said the board needs to figure out what is needed for Spring Fest, like a tent,
and something to hold the brochures down. He also thanked all the members for all their patience

100 and help while he was Chairman. He appreciates all the support he got. Also, tomorrow is the 1
101 year anniversary of installing the first bat house. There are no bats in it yet but he thinks it is
102 because the wood was sealed. He has a bat house on his property and it has over 200 bats in it.
103 He does have a sponsor (Fly by Night) for the next bat house and plans to put it up at Campbell
104 Park. He hopes that the next board continues to support the bat houses. He's very disappointed
105 that the Victory Garden has lost its sponsor. He would like the Beautification Board to find out if
106 there is something they could do to help.

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108 **ADJURNMENT:**

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110 **Board member Knopfel motioned to adjourn. Board member Venn seconded the motion. As**
111 **there was no further business the Board adjourned at 8:00 pm.**

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113 Approved this _____ day of _____, 2010.

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ATTEST:

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Al Manassa, CHAIRMAN

Sondra Fernandez, Administrative Assistant