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**CITY OF DELTONA, FLORIDA  
BEAUTIFICATION ADVISORY BOARD  
TUESDAY, APRIL 27, 2010**

10 A regular meeting of the Beautification Advisory Board was held on Tuesday, April 27, 2010 at City  
11 Hall, 2<sup>nd</sup> Floor Conference Area, 2345 Providence Blvd., Deltona, Florida.

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1. **CALL TO ORDER**

The meeting was called to order at 6:30 by Chairman Willey

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2. **ROLL CALL:**

Chairman	Barbara Willey	Present
Vice Chairman	Gretchen Venn	Present
Board member	Al Manassa	Excused
Board member	Michael Richards	Present
Board member	Jason Bridgewater	Present
Board member	Valerie Knopfel	Present

Also present were: Glenn Whitcomb, Public Works & Utilities Director, Sondra Fernandez,  
Administrative Assistant, Public Works, and Dan O’Hanlon, NPDES Inspector, Public Works.

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3. **ADOPTION OF MINUTES:**

Board member Richards motioned to adopt the minutes of January 26, 2010, with minor  
corrections, seconded by Vice Chairman Venn. All were in favor, none were opposed.

4. **NEW BUSINESS:**

A. **Speakers**

- **Dan O’Hanlon; NPDES Inspector for the City of Deltona.**

Mr. O’Hanlon shared information on the Lake Cleanup that he will be hosting on  
Saturday, May 8, 2010. Vice Chairman Venn asked if invasive plants would be cleaned  
up. Mr. O’Hanlon stated that the volunteers don’t enter the water, they just clean around  
the edges of the lakes. Chairman Willey asked if the schools were contacted about  
volunteers and said she would suggest it at the high school. All members expressed  
interest in helping. Vice Chairman Venn asked if his department was responsible for  
marking the storm drains and putting the fishing line filament recycling buckets out at the  
lakes. Mr. O’Hanlon stated that yes, he marks the storm drains but does not do the  
recycling buckets, though they are a good idea.

- **Karen Stauterman; Urban & Residential Horticulturist for the Volusia County  
Extension Office.**

Ms. Stauterman stated that she has over 130 master gardeners working under her. She has  
a lot of information available to everyone to help them choose the best trees and plants  
for the area that they want to plant. There are a number of brochures and information  
sheets available at her office and the website has many information sheets to download

52 and use. Every area is different in terms of light, soil and weather. It is hard to be specific  
53 on what kind of trees could be planted without testing the soil of the area first. She  
54 suggests getting a soil sample of each area to be planted to see what can be planted there.  
55 She suggests long term trees, like oak or magnolia that would give more shade would be  
56 better than pine trees that are very fire susceptible.

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58 Board member Knopfel asked what the first step would be to start this process. Ms.  
59 Stauterman stated she recommends sending the first soil samples to the University of  
60 Florida for testing. They charge \$3 per sample but they do a very thorough test. The form  
61 is on their website. Her office will also do soil sample testing. The master gardeners are  
62 available to answer questions and help with the selection and designing of the area to be  
63 planted.

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65 Board member Knopfel asked if help is also available on a smaller scale, such as plants  
66 like azaleas. Ms. Stauterman said that yes they offer help on any kind of plantings. She  
67 said that most people like to use native plants but at her office, they don't limit  
68 themselves. They will help choose any kind of plants that would grow in the soil of the  
69 area chosen.

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71 Board member Richards asked if they should take pictures of the area. Ms. Stauterman  
72 stated that yes, take pictures, then take soil samples of each part of the area. She said take  
73 several samples all over the area, put all of them into a bucket, mix it up and send in a 2  
74 cup sample for testing.

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76 Chairman Willey asked if the master gardeners were available at certain times. Ms.  
77 Stauterman suggested making an appointment at her office so she could make sure there  
78 is a master gardener available.

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81 **5. OLD BUSINESS:**

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83 **A. Street Cleanup:** Chairman Willey stated that the next street cleanup is on Saturday, June 5.  
84 It will be from New Hope Baptist Church on Lake Helen/Osteen Rd down towards the more  
85 residential area of the road. Everyone will meet at 9:00 am. Board member Richards asked if  
86 some water could be available for them.

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88 **B. Spring Fest:** Chairman Willey asked for a report from the board members that were there on  
89 how it went. Vice Chairman Venn stated it was very windy. Board member Richards stated  
90 that it would be helpful if they could get some kind of banner with Beautification Advisory  
91 Board on it so people could identify them. Board member Knopfel stated that they had a lot  
92 of questions from residents on a lot of different issues in the City. It would be nice if there  
93 were other City personnel or information from them to help residents. People loved the  
94 books they had from the St John's Water District. Board member Richards said that someone  
95 asked how they get lakes cleaned and the water plants taken care of. Vice Chairman Venn  
96 said that she got a lot of questions about walking trails and parks.

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98 **C. Yard of the Quarter:** Board member Knopfel stated that someone from Riverside Bank asked  
99 why they don't do Yard of the Quarter for businesses. Chairman Willey stated that yards are

100 looking a lot better now so they should start looking for yards to promote for yard of the quarter.  
101 Board member Bridgewater presented a slide show on his nomination for yard of the quarter.

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103 **6. Board Members Comments:**

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105 Board member Bridgewater stated that everyone should remember that the Beautification Board  
106 members all have a set of skills and should use those when they need them. He also suggests  
107 looking into the land codes for rules governing how the city uses the Tree Mitigation Fund.  
108 Board member Bridgewater also shared the costs of different size trees. He also stated that he  
109 looked at Keysville Dog Park. It has absolutely no trees.

110  
111 Board member Knopfel presented a slide show of her suggestion for a place to plant trees. The  
112 slide show was of the area where I-4 meets Saxon Blvd. She also suggested beautifying the City  
113 entrance sign.

114  
115 Mr. Whitcomb asked the members if they would be interested in beautifying the two City  
116 entrance signs. All board members were interested in doing that.

117  
118 Vice Chairman Venn asked if the Victory Garden was no longer was going to be started. She  
119 stated that she talked to Steve Moore, Parks and Recreation Department and he told her that the  
120 Farmers Market was going to be moved there where the Victory Garden was going to be planted.  
121 She also shared information on the City of Sanford's Victory Garden plans.

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123 Board member Richards asked about placing trees in the median area of Howland Blvd. Mr.  
124 Whitcomb said that he would look into how they could do that.

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126 Chairman Willey stated that she will check on securing the amphitheatre for June 12. Also Arbor  
127 Day will be celebrated on April 29, 2010 at City Hall from 9-12.

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129 **ADJOURNMENT:**

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131 **Board member Bridgewater motioned to adjourn. Board member Richards seconded the**  
132 **motion. As there was no further business the Board adjourned at 8:00 pm.**

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134 Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

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137 ATTEST:

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139 \_\_\_\_\_  
140 Barbara Willey, Chairman

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Sondra Fernandez, Administrative Assistant