

AFTER ACTION AGENDA

REGULAR CITY COMMISSION MEETING
MONDAY, AUGUST 5, 2013
6:30 P.M.

DELTONA COMMISSION CHAMBERS
2345 PROVIDENCE BLVD.
DELTONA, FLORIDA

AGENDA

1. CALL TO ORDER
2. ROLL CALL - CITY CLERK
3. INVOCATION AND PLEDGE TO THE FLAG:
 - A. Invocation Presented by Commissioner Herzberg – Nick Pizza, from Nick Pizza Incorporated.
4. APPROVAL OF MINUTES & AGENDA:
 - A. Approval of Minutes – Special City Commission Meeting of July 15, 2013 and Regular City Commission Meeting of July 15, 2013.

The Commission voted unanimously to approve the minutes of the Special City Commission Meeting of July 15, 2013 and Regular City Commission Meeting of July 15, 2013.
 - B. Additions or Deletions to Agenda.
5. PRESENTATIONS/AWARDS/REPORTS:
 - A. Presentation of Certificates – West Volusia Youth Baseball League (WVYB) Single A All-Star Team (Requested by Mayor Masiarczyk).
 - B. Presentation By Captain Brannon – Disabled Parking Permit Rules (Requested by Mayor Masiarczyk).

C. Presentation – Quarterly Board Reports of City Advisory Boards and Committees.

6. PUBLIC FORUM – Citizen comments for any items.
(4 minute maximum length)

CONSENT AGENDA: All items marked with an * will be considered by one motion unless removed from the Consent Agenda by a member of the City Commission. If an item is removed for clarification only, it will be discussed immediately following action on the Consent Agenda. If an item is removed for further discussion, it will be discussed under New Business immediately following the last listed item.

7. CONSENT AGENDA:

- *A. Request for approval to use Life Extension Clinics, Inc. for Firefighters Physical and Medical Exams.

The City is required, in accordance with the Collective Bargaining unit and recommended by the National Fire Protection Agency, to provide annual physical and medical examinations for Certified Firefighter personnel. The cost is \$496.41 per firefighter and there are 72 firefighters. The total cost is \$33,725.52. Medical/physical examinations are exempt from bidding requirements.

Approved by Consent Agenda – to approve using Life Extension Clinics, Inc. to provide firefighter physical and medical examinations for 72 firefighters at a total cost of \$33,725.52.

- *B. Request for approval to piggyback Volusia County Contract #13-B-98KW with Cypress Supply, Inc., 835 Glem Inc. and Dade Paper Company for Janitorial Supplies.

The City was previously piggybacking Volusia County's Contract with DSDS for janitorial supplies. That contract has now expired and the County went out to bid and awarded a contract to Cypress Supply, Inc., 835 Glem Inc. and Dade Paper Company for janitorial supplies. The pricing is much lower than what we were previously paying. Item is budgeted for in Fiscal Year 2012-2013.

Approved by Consent Agenda – to approve piggybacking Volusia County Contract #13B-98KW with Cypress Supply, Inc., 835 Glem Inc. and Dade Paper Company for janitorial supplies as needed for a period of three years with the option to renew for two additional one year periods upon mutual agreement of both parties up to the Commission appropriated amount for each fiscal year.

***C. Request for approval to have Volusia County provide an Emergency Signal Device at Station 64.**

With the road widening and improvements made to Ft. Smith Blvd, traffic flows at a great volume and speed past FS64. This makes exiting the fire station during response increasingly dangerous for City personnel as well as the public. This light would be activated anytime an apparatus exits the facility, stopping traffic to allow for safe passage of vehicles. In the event of an accident while entering the roadway, the cost of an accident and/or injuries to persons would greatly outweigh the cost of the installation of the traffic signal. Volusia County's Traffic Engineering Division has provided a traffic study and an emergency vehicle traffic control device was recommended at this location. The cost for the County to provide the device is \$33,019. Item is budgeted for in Fiscal Year 2012-2013.

Approved by Consent Agenda – to have Volusia County perform the work needed to install an Emergency Signal Device at Fire Station 64 at a total cost of \$33,019.

***D. Request for approval to award RFP 13008 for Property and Casualty Insurance to PRIA.**

The City requested proposals from companies to provide Property and Casualty Insurance. Prior to putting out the RFP, an insurance consultant was hired at a total cost of \$2,520 to assist in putting together the RFP and assisting the Committee in the complicated comparison/analysis of the different coverages offered. Three companies, PRIA (Public Risk Insurance Agency), Florida League of Cities and IOA (Insurance Offices of America) responded to the RFP, The proposal from IOA was rejected as non-responsive because they did not provide the required information.

The Insurance Consultant provided the Selection Committee with a comparison of coverages and some basic information describing the different coverages. The Selection Committee, consisting of the City Risk Manager, HR Director and Assistant Finance Director, independently reviewed and scored the proposals. PRIA was the highest scoring company and after discussion, the Committee agreed that they wanted to conduct further discussions with PRIA regarding their deductibles, pricing, coverages, etc. in order to reduce costs. They determined that the coverage proposed by PRIA was very comprehensive and the cost was less than what the City had paid for the current fiscal year. The Selection Committee again met to discuss final recommendations to the Commission. They concurred to recommend award to PRIA for Property and Casualty Insurance at a total cost of \$1,000,746.

Approved by Consent Agenda – to make award of RFP 13008 for Property and Casualty Insurance to PRIA at a total annual cost of \$1,000,746 and

renewed annually, upon Commission appropriation of funds, for three years with the option to renew for two additional one year periods.

***E. Request for approval of the purchase of expanded storage equipment using GSA Contract through Promark Technologies.**

IT has researched a new storage vendor based on their ability to provide a robust storage platform that is feature rich, has a lengthy product life cycle, and meets our budget constraints.

Staff has selected NexGen to be our storage of choice for the City of Deltona. NexGen will increase our storage capabilities from 15 terabytes to 32 terabytes. In summary NexGen will provide:

- 1. Provide us tools to remotely recover our site to our disaster site at Deltona Water*
- 2. Consolidate storage to one storage array that is fully redundant which ensures our data is safe and meets compliancy requirements*
- 3. Increase storage monitoring tools to better manage storage usage, issues, and performance*
- 4. Greatly increase storage performance to allow us to continue to virtualize our servers*
- 5. Reduce cost through server consolidation*
- 6. Provide tools to integrate with our software vendors for ease of manageability*
- 7. Provide expansion features that will allow us to grow with the products and new technology changes*

NexGen provides the City with the storage capacity and technology to stay on top of our City's growing storage needs. The total cost of the storage array is \$58,600, which includes \$44,000 for the hardware/software, \$11,800 for 3 years of support, and \$2800 for installation. This item was budgeted for the FY 2012-13 budget year and has come in under budget by \$20,000.

Approved by Consent Agenda – to approve the purchase of expanded storage through Promark Technologies using the GSA Contract for a total cost of \$58,600.

***F. Request for approval to use Nexus IS for the purchase of our Cisco Smartnet renewal through Florida State Contract #250-000-09-1 and 730-000-09-1.**

Nexus IS is a reseller of Cisco products and service. They are authorized as a vendor on the Florida State Contract. We are requesting to purchase a 3 year maintenance contract through Nexus IS for Cisco Smartnet warranty and support from Cisco Systems. This will provide 4 hour response on critical network hardware and software, including our enterprise wide phone system. This will ensure we receive timely software updates, future product releases, and reduced

downtime in network outages. The 3 year agreement will ensure we lock in annual support costs at \$30,042.33. Without an agreement the annual support cost may increase each year hereafter. ITSD has worked hard to consolidate products and reduce the cost of the 3 year agreement; we have reduced cost by over \$22,000 in the 3 year period for this renewal. Item is budgeted for in Fiscal Year 2012-2013.

Approved by Consent Agenda – to approve utilizing Nexus IS for the purchase of our Cisco Smartnet renewal through Florida State Contract #250-000-09-1 and 730-000-09-1.

8. ORDINANCES AND PUBLIC HEARINGS:

A. Public Hearing - Ordinance No. 11-2013, Provision for Non-Profit Organization Flea Markets, at second and final reading.

The City of Deltona received requests from non-profit organizations in the past to allow for flea markets as a potential revenue source and to become more sustainable. Ordinance No. 11-2013 is provided as a method to address that request, which permits non-profit organizations with the ability to conduct up to two (2) flea markets per year, similar to that afforded to residential homeowners conducting garage sales.

Specifically, Ordinance No. 11-2013 would amend Chapter 22, “Businesses,” Article V, “Garage Sales,” Section 155, “Flea Markets” (a.k.a. Section 22-155) of the City's Code of Ordinances, as follows:

Sec. 22-155. – Flea Markets. Flea Markets are prohibited within the city limits. It shall be unlawful to conduct, promote, or otherwise engage in operating a flea market within the municipal boundaries of the city. This section is not intended to apply to either a homeowner’s garage sale or to a flea market by a non-profit organization, if no more than two such garage sales or two such flea markets are held in any ~~12-month period~~ calendar year and each lasts no longer than three consecutive days.

After discussion, the Commission voted unanimously to adopt Ordinance No. 11-2013, at second and final reading, that amends Chapter 22, Businesses, Article V, Garage Sales, and Section 155, Flea Markets, to permit non-profit organizations to have up to two (2) flea markets per year.

B. Public Hearing - Resolution No. 2013-26, Community Development Block Grant (CDBG) for Program Years (PY) 2013-17, Annual Action Plan PY 2013-14, and for submittal to the U.S. Department of Housing and Urban Development (HUD).

The City of Deltona is considered an Entitlement Jurisdiction for CDBG funds under HUD and is required to submit an Annual Action Plan, as well as a Five-

Year Consolidated Plan (Consolidated Plan), listing the Strategies, Goals, and Objectives that the City will undertake every five (5) years. The Annual Action Plan is incrementally divided per Program Year to identify more specific goals, which were submitted as part of the Consolidated Plan. The Consolidated Plan will be effective for PY 2013-2017 and the Annual Action Plan will be effective for the first Program Year of 2013-2014.

Further, HUD created new software for Entitlement Jurisdictions to submit their plans and the formatting and statutory requirements have been automatically configured into this software. Upon City Commission approval of the Consolidated Plan and Annual Action Plan, the reports will be electronically submitted to HUD and the certifications and attachments will be mailed to the district HUD office in Jacksonville with the reports.

In accordance with Federal requirements, the City has complied with the Citizens Participation Plan in observation of a 30-day public comment period, where residents are provided an opportunity to comment on the Consolidated Plan and Annual Action Plan. Residents also had an opportunity to participate in the development process through strategic planning/focus sessions and by completing resident needs surveys to establish funding strategy priorities. Two (2) public hearings have also been conducted that serve as opportunities for residents to provide comments.

The City has been allocated \$453,929 by HUD in funding for PY 2013-2014, to implement activities in minor housing repairs, public services, and public facility/improvements projects, as listed below:

Carryover from PY 2012-2013 - \$220,088

*Danforth Avenue Drainage (\$10,000)
Mapleshade Street Drainage (\$170,000)
Keyes Lane Drainage (\$30,000)
Piedmont Drive Drainage (\$10,000)
Home Repair (\$88)*

PY 2013-2014 Total Allocation - \$453,929

*Administration Costs (\$90,786)
Home Repair (\$52,143)
Public Works Projects (\$100,000)
Social/Youth Services
Council on Aging (\$10,000)
Haven Recovery (\$10,000)
New Hope Human Services/Mentoring (\$10,000)
Take Stock in Children/Scholarships (\$16,000)
Boys and Girls Club (\$10,000)
Early Learning Coalition (\$10,000)
Parks Projects*

Dwight Hawkins Park Perimeter Fence (\$40,000)
Dwight Hawkins Park Playground (\$70,000)
Deltona Skate Park Court Resurfacing (\$35,000)
Total CDBG Grant Funding - \$674,017

After discussion, the Commission voted unanimously to approve Resolution No. 2013-26 for the City of Deltona's Five-Year Consolidated Plan for Program Years 2013-2017, for the Annual Action Plan for Program Years 2013-2014, and to authorize transmittal of the documents to HUD.

- C. Ordinance No. 14-2013, Adding an additional homestead exemption as permitted under F.S. 196.075(2)(b), and providing a method for computing income limitations for qualifications, at first reading and to schedule second and final reading.**

At the Regular City Commission Meeting held on Monday, June 17, 2013 Mayor Masiarczyk requested that the City Attorney prepare an Ordinance to support the new Florida Statute which adds an additional homestead exemption for a senior exemption available for low income senior residents who have lived in their home for over 25 years.

After discussion, the Commission voted unanimously to approve Ordinance No. 14-2013 at first reading and to schedule second and final reading for August 19, 2013.

9. OLD BUSINESS:

- A. Consideration of appointment of one (1) alternate member to the City's Charter Review Committee.**

At the Regular City Commission meeting held on Monday, July 15, 2013, the City Commission ranked each of the two alternate members and the lowest ranked alternate member was appointed to the Charter Review Committee, Paula Rossiter. This left the Committee with only one (1) alternate member, David Dapore. There is a tie score for the next lowest ranked applicants from the original ranking which took place on Monday, June 17, 2013, Carolyn Carbonell and Michelle McFall-Conte.

Staff contacted both applicants, Mrs. Carbonell is interested in being appointed as an alternate to the Charter Review Committee and Mrs. McFall-Conte has been contacted but, staff has not received a response.

After discussion, the Commission voted unanimously to confirm the appointment of the following alternate member Carolyn Carbonell to the City's Charter Review Committee.

10. NEW BUSINESS:

A. Consideration of appointment of one (1) member to the City's Planning and Zoning Advisory Board.

Board member Michael Kiepert chose to resign from the Planning and Zoning Board after being selected to be a member of the Charter Review Committee on June 17, 2013.

The City has run press releases, posted the opening on the City's WebPage, and bulletin boards. To date, the City has received applications from the following interested individuals: Rod Geilen; Wendi Hickey, Jose Irizarry and Timothy Willis.

After discussion, the Commission voted to confirm the following Commission member's appointment of the citizen member Wendi Hickey to the Planning and Zoning Advisory Board for the remainder of a term to expire on March 15, 2016.

B. Request for approval of award of Bid #13015 for a Commercial Real Estate Broker to sell Dupont Lakes Park.

Staff requested bids from qualified Commercial Real Estate Brokers to provide their commission fee to sell Dupont Lakes Park which is a 12 acre park located at 2711 Elkcam Boulevard, Deltona, Florida 32738.

Typical services may include up to, but not limited to the following:

- *Advertising and listing property*
- *Handling of other customary activities and services associated with real estate transactions*
- *Represent the City during all real estate transactions*
- *All necessary interaction and coordination required to facilitate an efficient closing on behalf of the City*

The bid was posted on demandstar and 272 companies were notified. The bid was also sent to the West Volusia Association of Realtors. Only one company responded which was Coldwell Banker Commercial with a commission fee of 4.5%.

After discussion, the Commission voted to enter into an agreement with Coldwell Banker Commercial to provide Commercial Real Estate Broker Services at a commission fee of 4.5%.

11. CITY COMMISSION COMMENTS:

12. CITY ATTORNEY COMMENTS:

13. CITY MANAGER COMMENTS:

14. ADJOURNMENT:

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk, Joyce Raftery 48 hours in advance of the meeting date and time at (386) 878-8500.