

AFTER ACTION AGENDA

REGULAR CITY COMMISSION MEETING
MONDAY, OCTOBER 21, 2013
6:30 P.M.

DELTONA COMMISSION CHAMBERS
2345 PROVIDENCE BLVD.
DELTONA, FLORIDA

AGENDA

1. CALL TO ORDER
2. ROLL CALL - CITY CLERK
3. INVOCATION AND PLEDGE TO THE FLAG:
 - A. Invocation Presented by Vice Mayor Denizac.
4. APPROVAL OF MINUTES & AGENDA:
 - A. Approval of Minutes - Regular City Commission Meeting of October 7, 2013.

The Commission voted unanimously to approve the minutes of the Regular City Commission Meeting of October 7, 2013 as amended.
 - B. Additions or Deletions to Agenda.
5. PRESENTATIONS/AWARDS/REPORTS:
 - A. Presentation of Certificates of Recognition and Thanks, to the student artists who created the “Think Before You Throw” posters, to help spread the awareness of keeping Deltona clean.
 - B. Presentation - Quarterly Reports of City Advisory Boards/Committees.
6. PUBLIC FORUM – Citizen comments for any items.
(4 minute maximum length)

CONSENT All items marked with an * will be considered by one motion unless removed
AGENDA: from the Consent Agenda by a member of the City Commission. If an item is removed for clarification only, it will be discussed immediately following action on the Consent Agenda. If an item is removed for further discussion, it will be discussed under New Business immediately following the last listed item.

7. CONSENT AGENDA:

- *A. **Request for approval of renewal of Physio-Control, Inc. Technical Service Support Agreement.**

Physio-Control, Inc. is the sole source provider for LifePak Cardiac Monitors, Our technical support agreement is up for renewal for services from October 1, 2013 through October 30, 2016. The total cost is \$33,767.29 payable in annual installments of \$11,255.76. The agreement includes standard repairs, upgrades, power adapters, battery replacements and software updates that help to ensure the devices are in a state of optimum readiness.

[Approved by Consent Agenda – to approve entering into an agreement with Physio-Control for a period from October 1, 2013 through October 30, 2016, if funds are appropriated for each subsequent fiscal year, for a technical services support agreement for the Life Pak Cardiac Monitors.](#)

- *B. **Request for approval to piggyback State of Florida Contract #760-000-10-1 for a Toro Reelmaster 5510 Mower.**

The Commission approved \$48,000 in the FY 13/14 budget in the Capital Equipment Fund for the purchase of a Toro Reelmaster 5510 Mower. Wesco Turf Inc. was awarded the Florida State Contract #760-000-10-1 for Toro Turf Equipment at 21% off the list price. The Toro Reelmaster 5510 Mower will be used to mow all nine athletic fields at Dewey Boster Soccer Complex and DuPont Lakes Softball Complex.

[Approved by Consent Agenda – to approve the purchase of a Toro Reelmaster 5510 from Wesco Turf Inc. piggybacking Florida State Contract # 760-000-10-1.](#)

- *C. **Request for approval to award Bid # PQ 13-18, Magdalena Water Treatment Plant Odor Control System.**

Due to the close proximity of the Water Treatment Plant to the adjacent residences, Deltona Water has chosen to proceed with an odor control unit to alleviate potential hydrogen sulfide odors. This unit will minimize, if not eradicate, any odors that may be omitted. The odor control improvements will consist primarily of a filtering installation for the air flow from the aeration

equipment. The project is in the 2013/2014 CIP budget and will be completed in the FY2013/2014 budget year.

Public Works solicited bids for the Magdalena Water Treatment Plant Odor Control System Project. The bid was solicited on Demandstar and was sent to 672 vendors. There were 37 planholders for this bid with the following 4 responsive bids being received:

- 1. Waterline Industries Corp.: \$137,677.00*
- 2. McMahan Construction: \$143,000.00*
- 3. Sawcross: \$147,700.00*
- 4. WES Industries: \$166,400.00*

The low bidder, Waterline Industries Corp., has the required license for this project which was verified through the Department of Business and Professional Regulation.

Approved by Consent Agenda – to award Bid #PW-13-18 for the Magdalena Water Treatment Plant Odor Control System Project to Waterline Industries Corp. at a total cost of \$137,677.00.

- *D. Request for approval to purchase playground equipment for Manny Rodriguez Park piggybacking the US Communities Contract #110171.**

The County installed the playground equipment at Manny Rodriguez Park 20 years ago and the cost to repair it would be more than the cost of a replacement. The scope of this project consists of the construction/installation of a new playground for ages 5 – 12. The City's Risk Manager has requested that the existing playground equipment be removed as it is unsafe and presents a safety hazard.

Kompan Inc. was awarded Contract #1101711 through US Communities for Park and Playground equipment. U.S. Communities is a partnership between the Association of School Business Officials, the National Association of Counties, the National Institute of Governmental Purchasing, the National League of Cities and the United States Conference of Mayors and is the leading national government purchasing cooperative.

Approved by Consent Agenda – to approve the purchase of playground equipment through Kompan Inc. piggybacking US Communities Contract #110171 at a total cost of \$54,493.95.

- *E. Request for approval to purchase a Clam Body Truck piggybacking NJPA Contract number 070313-PII.**

The Commission approved \$129,000 in the FY 13/14 Budget for the purchase of a Clam Body Truck. This replacement vehicle is utilized to pick up and haul debris to the landfill and is necessary for daily operations and emergencies of the Parks and Recreation Department. The current vehicle was originally purchased and utilized by Public Works in 1996 and then transferred to the Parks and Recreation Department in 2006. Fleet Maintenance is recommending replacing the vehicle as it is unable to reach a speed higher than 55 MPH and has extreme difficulty with any incline. The vehicle is frequently in Fleet Maintenance for service and has 136,000 miles.

NJPA (National Joint Purchasing Alliance) is a public agency that serves as a member-focused cooperative for over 50,000 member agencies nationally. NJPA offers a multitude of cooperatively contracted products, equipment and service opportunities to education and government entities throughout the country. Award for Ground Maintenance and related supplies was awarded to Petersen Industries.

Approved by Consent Agenda – to approve the purchase of a Clam Body Truck from Petersen Industries, Inc. piggybacking NJPA Contract #070313-PII at a total cost of \$128,992.58.

8. ORDINANCES AND PUBLIC HEARINGS:

9. OLD BUSINESS:

10. NEW BUSINESS:

A. Request for approval of budget amendment to cover the cost of the Emergency Generator for Fire Station 64.

A budget amendment of \$30,930.50 is requested to cover the cost of the Emergency Generator for Fire Station 64. Originally, funds were budgeted in the 2012/2013 Fiscal Year. The manufacturer of the generator, Caterpillar will not be able to deliver the generator until early December 2013. This is a transfer of funds from FY 2012/2013 to FY 2013/2014. There is no increase in cost for this request.

After discussion, the Commission voted unanimously to approve a budget amendment to cover the cost to replace the Emergency Generator at Fire Station 64 at a cost not to exceed \$30,930.50.

B. Request for approval of budget amendment for Sidewalk Funds.

A Budget Amendment of \$6,158.00 is requested to cover the difference between the actual construction costs of the Acadian Sidewalk project (\$48,323.00) and the amount being funded by the FDOT LAP agreement (\$42,165.00).

Additionally, a Budget Amendment of \$106,161.00 is being requested to reappropriate unexpended funds from the previous FY12/13. These funds will be used in the City's Sidewalk Prioritization Plan for the construction of sidewalks along roadways with pedestrian traffic en route to elementary and middle schools in the current FY13/14.

These two Budget Amendments will result in a net decrease in Budgetary Fund Balance of \$112,319.00.

After discussion, the Commission voted unanimously to approve the budget amendment in the amount of \$112,319.00 to pay for the difference in the cost of the Acadian Sidewalk Construction project not covered by the FDOT LAP agreement (\$6,158.00) and the costs associated with the City wide sidewalks designated within the Sidewalk Prioritization Plan.

C. Request to authorize the Acting City Manager to begin negotiations with Capitol Insight for Government Relations and Lobbying Services and approval of a budget amendment for \$50,000.

An RFP was issued for a Consultant for State Government Relations and Lobbying. The Selection Committee short-listed four companies to present and interview with the Commission on October 15, 2013. Afterwards the Commission ranked the firms one through four with one being the firm they would like to begin negotiations with. The initial ranking was as follows:

- 1. Capitol Alliance and Capitol Insight, LLC (Tied)*
- 2. Ballard Partners, Inc.*
- 3. Louis C. Rotundo*

On the initial ranking, two firms tied score. They were Capitol Alliance and Capitol Insight. The Commission did a final ranking of these two firms and Capitol Insight, LLC was the firm that was ranked number one.

After discussion, the Commission voted unanimously to authorize a budget amendment from Fund Balance for \$50,000 and for the Acting City Manager to begin negotiations with Capitol Insight, LLC and enter into an agreement not to exceed \$50,000, to include all expenses, upon successful negotiations. If unable to come to an agreement, negotiations will be terminated and negotiations will take place with Capitol Alliance and continue until an agreement is reached and an award is made.

D. Update re: Scrub Jay Mitigation Project.

Acting City Manager to provide an update to the City Commission on the Scrub Jay Mitigation Project.

11. CITY ATTORNEY COMMENTS:

12. CITY MANAGER COMMENTS:

13. CITY COMMISSION COMMENTS:

14. ADJOURNMENT:

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk, Joyce Raftery 48 hours in advance of the meeting date and time at (386) 878-8500.