



# City of Deltona

2345 Providence Blvd.  
Deltona, FL 32725

## Minutes

### City Commission Workshop

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**Monday, July 11, 2016**

**5:30 PM**

**Deltona Commission Chambers**

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#### 1. CALL TO ORDER:

The meeting was called to order at 5:30 p.m. by Mayor Masiarczyk.

#### 2. ROLL CALL – CITY CLERK:

**Present:** 6 - Commissioner Herzberg  
Commissioner Schleicher  
Commissioner Smith  
Commissioner Soukup  
Vice Mayor Nabicht  
Mayor Masiarczyk

**Excused:** 1 - Commissioner Honaker

#### 3. PLEDGE TO THE FLAG:

Mayor Masiarczyk led everyone in the pledge to the flag.

Mayor Masiarczyk spoke about the Pokémon Go craze, that there are large groups congregating to play the game and the crimes being committed on those groups. He stated he wanted everyone to be aware that Faith Baptist Church will be going door to door to distribute information. He stated the Master Sergeant Tara Jacobs Brown Scholarship Foundation, Inc. will be having its 4th Annual Tribute Banquet on Saturday, July 16, 2016 at the DeBary Golf and Country Club and the cost is \$50 per person, groups of 5-9 \$35 per person and groups of 10 or more \$25 per person.

**PUBLIC COMMENTS: – Citizen comments limited to items not on the agenda and comments on items listed on the agenda will take place after discussion of each item.**

Mayor Masiarczyk opened the meeting for public comments.

Michael Putkowski, 2736 Courtland Blvd., Deltona, spoke about being in agreement with all the proposed improvements in District 1, he questioned the other cities Deltona was compared to in the Compensation Study and had a concern regarding the number of deputies patrolling the City, and he asked that funding be allocated for the neighborhood center in DeLand.

Mayor Masiarczyk closed the meeting for public comments.

**4. BUSINESS:****A. Discussion and review of proposed draft of FY 2016/2017 Annual Budget for General Fund and Capital Projects Funds as well as proposed millage rate.****Strategic Goal: Maintain a balanced budget, reserves and investments**

City Manager Shang gave an update on the current FY 2015/2016 Budget and that it looks like there will be \$1 million in surplus for the year. She proposed a FY 2015/2016 budget amendment to move some projects along such as an electronic sign at Howland Blvd. and S.R. 415 at a cost of \$75,000; initiate a Firefighter Reserve Program at a startup cost of \$26,000, annually \$22,600; allocate \$190,000 for Park's projects such as a pocket park at a cost of \$100,000 on Amboy Drive and \$90,000 for basketball courts at Manny Rodriguez Park and Timber Ridge Park; allocate \$26,000 for Solid Waste monitoring, Redman Consulting Group, Inc.; allocate \$100,000 for due diligence and scoping of the project to relocate Public Works; and to proceed with hiring an IT Helpdesk person at a cost of \$3,000 for this fiscal year which is a total of \$419,000 to be used toward the \$1 million surplus.

Vice Mayor Nabicht stated he agreed with all the items, but he suggested adding more money to the Park's projects for an additional pocket park, and that he may or may not be in favor of an outside solid waste monitoring consultant (Redman Consulting Group, Inc.), but that he would not support having both an in-house solid waste monitoring person and a consultant.

Commissioner Schleicher stated she agreed with all the items, but she cannot support the Redman Consulting Group to monitor solid waste because of the cost, she has a lot of concerns with it and the City needs to hold Waste Pro accountable.

Commissioner Herzberg stated she agreed with all the items, but she had several questions regarding the Solid Waste Coordinator position and the contract with Redman Consulting Group. She stated if the City is going to hire a replacement for the Solid Waste Coordinator, it needs to be a strong, well versed and educated person and she suggested hiring Redman Consulting Group for a period of time while the City finds a replacement for the Solid Waste Coordinator.

Commissioner Soukup stated he agreed with all the items, but he would like to see the electronic sign bigger than what the City already uses and to add money to that line item. He suggested fixing the poles in the City which used to hold the banners that go across the roads. He stated with regards to the reserve program he would feel more comfortable if it could be used to offset overtime and he suggested partnering with other cities and the County for a larger pool of firefighters to choose from. He suggested having a pocket park in every District and at Wes Crile Park to budget for some type of covering over the outside basketball courts, like a pole barn type covering. He stated if the City hires Redman Consulting Group then remove the Solid Waste Coordinator position from the budget, one or the other.

Commissioner Smith stated she agreed with all the items, but she is concerned about the surplus because it is half of what is usually presented to the Commission and she had several questions such as do the funds roll over to next year if the funds are not spent this fiscal year, historically does the City spend down the surplus, and she questioned why the City would not wait to hear from Tetra Tech regarding the sports niche before doing the Park's projects. She questioned if a pocket park was enough to serve the children who are looking for more playing fields, that next year there will be a lot of expenses that come with the opening of the new Community Center, that just because there is a surplus the City does not have to spend it, and that she wants the City to be in sound financial shape next year. She agreed with hiring the Redman Consulting Group for a period of four (4) months and to assess it after that. She stated she sees where the electronic signs are needed, but it is a lot of money.

Mayor Masiarczyk stated he agreed with the items, but he has some concerns and he suggested the funds go into reserves and to do the projects as the City is able. He stated his concern is if the Commission says "Yes" to these items the City Manager will move forward on the projects and he wants to have more discussion on them. He stated he wanted to know what type of electronic sign would be purchased, that he has no problem with the Firefighter Reserve Program, but it cannot be used to offset overtime, and that the pocket park would need restrooms, lighting, parking, gates and maintenance. He asked what Waste Pro thought of having a third party monitor the contract. He stated he is okay with putting the money aside for the relocation of Public Works, but he has a lot of questions he would like answered before he can make a decision and he does not want to spend a lot of money on studies and then the decision is to not relocate them. He stated his overall opinion is the City Manager is doing what the Commission has asked her to do, but before approving the budget he will need more information on these items, he would like to see the money kept in reserves, and he wants to find money to replace the Firefighter Pension Plan contribution.

Commissioner Herzberg asked when the sports niche study being done by Tetra Tech would be completed and City Manager Shang replied Tetra Tech is going to contact each Commissioner, they will need six (6) weeks to come up with a recommendation, but she would prefer not to wait on developing the pocket park.

Commissioner Herzberg asked if the Solid Waste Coordinator has the ability to fine Waste Pro and Deputy City Manager Dale Baker replied that the Redman Consulting Group would not have the ability to fine Waste Pro, but they would contact the City and the City would determine whether or not to fine Waste Pro. Mayor Masiarczyk asked if the City has ever fined Waste Pro and Mr. Baker replied yes, a couple thousand dollars a few years ago.

Vice Mayor Nabicht stated he does not see the need to put the money in reserve, the Commission already discussed relocating Public Works, the value of the Howland Blvd. site, the Commission agreed to relocate the facility and this is to move that project forward.

Mayor Masiarczyk stated he did not want to have the same issues that the City has with Dupont Lakes, the Commission did not "vote" on relocating Public Works, he has additional questions regarding the move and he is not willing to spend \$100,000 until the Commission votes and knows that the City can sell the land before making a move.

Commissioner Soukup asked how much unencumbered revenue is in reserve and City Manager Shang replied \$9 million, \$26 million total including the \$9 million.

Commissioner Soukup stated the City needs to start investing some of the money in reserve back into the community, making neighborhoods more appealing, leave the millage rate alone and not raising fees.

Mayor Masiarczyk stated he is not against doing any of the items, it is the method that is being chosen to move forward with them, and he does not want to blanketly approve the items.

City Manager Shang stated she wants to do some analysis, some due diligence, some cost estimating and her intent was to identify a certain amount of money in order to move forward with those things.

Commissioner Smith asked if the City Manager was looking for a recommendation from the Commission tonight and City Manager Shang replied yes, a consensus and then she will bring contracts and things forward for a vote. Commissioner Smith stated this is a budget amendment which needed to come before the Commission for a formal vote and she asked if that would happen at the next Regular Commission Meeting and City Manager Shang replied it would depend on how fast she can move the projects along, but the budget amendment would go before the Commission for a vote.

Mayor Masiarczyk stated this is not part of why everyone is here tonight, this is a budget amendment for this current fiscal year, this is to move the money over to this fiscal year, this will have a ton of carryover, it will cause an accelerated movement by staff on all these projects without input from the Commission, and he is being cautious, he does not see the need for the rush to put the funds in the current fiscal year budget. He asked if it is common practice to do a budget amendment this early in the process, to authorize spending of money that is anticipated to be left over from the current fiscal year and Finance Director Robert Clinger replied the money is in the anticipated surplus for this year's operations.

**Vice Mayor Nabicht asked if the discussion on these items was so the City Manager could get Commission direction to bring forward a budget amendment for a formal vote and the Commission concurred.**

City Manager Shang provided a Power Point Presentation of the FY 2016/2017 Budget Highlights and a copy of the Strategic Plan has been provided because the goals mirror the projects that were identified as strategic goals. She also highlighted several items in the budget document.

Commissioner Schleicher stated now she is really confused, there are items showing up in both fiscal years and City Manager Shang replied the funding is from the fiscal year

budget 2015-2016, but the work will not be completed this fiscal year, it is identified as work to be performed. Commissioner Schleicher stated she has a hard time approving the budget with the fire assessment being included and she suggested a 7.97% millage rate because it is time to make a change to the historical 7.99% millage rate.

Commissioner Soukup stated he does not want to cut the Lobbyist from the budget, he suggested cutting Team Volusia because he does not see any benefit, and he agrees with the Events Manager position, but not the proposed salary. He asked about the \$450,000 that is in the Parks budget that is not going to be spent, is that in reserves and City Manager Shang replied the City would receive that in FY 2016/2017, it is excess funding that has been identified and will not be used.

Mayor Masiarczyk asked why the \$450,000 that is in Parks' budget is in the FY 2016/2017 budget and Mr. Clinger replied staff can take it out of the budget if the Commission wants to, it is just for planning purposes, and it is a reoccurring cost that staff has to plan for.

Commissioner Soukup stated his concern with the medical transport is the cost and he wishes the City could do more to hold the County accountable for the service it provides to the City. He asked when the City would start implementing the Compensation Study and if the Commission would have a chance to speak to the consultant before it is implemented and City Manager Shang replied it will be implemented on October 1, 2016 and the Commission will have a chance to discuss the study at the Workshop on Monday, July 25, 2016.

Commissioner Herzberg stated the City needs to hire an experienced Events Manager, the high range of the salary might be a little high, and she does not want to see the project fail because the City did not hire an experienced Events Manager. She stated she would go with same level of service at the higher cost for the Volusia County Sheriff's Office (VCSO), definitely go with the Redman Consulting Group, she cannot support a fire assessment fee and she would rather see the \$50,000 go to social services, the City needs to go with the Peak Load Utilization System (PLUS) program as presented, as for the Lobbyist the City needs representation, she does not agree with lowering the millage rate just because, and she questioned why the Volusia County Property Appraiser values the properties as low as he does.

Commissioner Smith stated she cannot make a decision about the Events Managers salary until she receives the requested information that justifies it, she agrees it needs to be someone professional and City Manager Shang stated the consultant for the Compensation Study was tasked with coming up with the salary. Commissioner Smith stated she does not agree with removing the Lobbyist and if the Lobbyist is cut to \$25,000 she would like to see a list of services that will be provided for that amount because the Lobbyist has relationships and influence that the Commission does not have. She stated she was under the impression that funding for Catalina Blvd. had fallen through, but she now understands it may just be on hold because the County is still talking about it and City Manager Shang stated there is some discussion, there may be a swap, it is being worked on, but no one is really sure. Commissioner Smith

questioned the \$10,000 allotted for the Commission's travel and per diem and she has concerns with the creation of the discretionary accounts to support nonprofits, but she has several questions such as accountability and she suggested coming up with a mini grant fund. She agreed that money needs to be set aside for social services and she asked if the City was being fiscally responsible and if the Finance Director was comfortable with the level of surplus being 1.5% and Mr. Clinger replied that he sees 2% being the bare minimum, not necessarily ideal, but because the City has been conservative on the revenue estimates, he thinks this will in fact be at 2%.

Vice Mayor Nabicht stated he did not have sufficient time review the budget books. He stated if the City continues with Team Volusia there needs to be a strong conversation regarding the expectations and he insists that the City provide them some office space. He asked to see an organizational chart for every department to include any realigning of positions. He agreed if the City hires the Redman Consulting Group then eliminate the Waste Pro Coordinator position, he agreed with maintaining the same level of service with the VCSO and increasing the line item to \$10.8 million, he would like to see cost sharing of the License Plat Recognition (LPR) with the surrounding cities and the county, he would like to see the Fire Department's overtime data and have a meeting with the Finance Director and Fire Chief to go over it and to add one (1) additional Firefighter/EMT to each shift, and he does not support reducing the Lobbyist fee and either the position goes out to bid or sit down with the current Lobbyist and let them know the expectations. He stated there needs to be a clear policy created for the newly created Commission discretionary fund, he agreed with the need to put money aside for social services, and he is okay with not having the contribution to the Firefighter Pension Plan because the plan is in extremely good shape. He stated he would like to reduce Code Enforcement by three (3) positions and reassign them to other position and possibly change the days and hours of their work week. He stated he is glad to see the departments doing succession planning and he agreed there is a need to get the salary and the right person for the Events Manager position.

Mayor Masiarczyk stated he does not have a problem with the Lobbyist, but the Commission needs to have more interaction, he does not think four (4) months is needed to train a new Finance Director, and he stated he is concerned that the City is on the cusp of a lot of development and wants to make sure the City is staffed appropriately to handle it. He stated his other concern is there is no funding for reuse water lines and he would like to see some amount allocated for extending water and sewer lines in areas that are in need. He stated the City should be building neighborhood parks every other year, he does not want to remove funding for Team Volusia, the budget is lacking extending economic development infrastructure, he is concerned about not allocating funds for the Firefighter Pension Plan contribution, he is concerned with the operating budget and the City is still not addressing some big concerns.

## **5. CITY MANAGER COMMENTS:**

**City Manager Shang stated she needed more direction and the Commission concurred to continue its membership with Team Volusia,**

**but hold them more accountable; to keep the Lobbyist; to remove the fire assessment study and leave the money in the General Fund; to place \$25,000 in the General Fund for social services such as the neighborhood center; to present an analysis, proposal and recommendation for possibly reducing/re-organizing the Code Enforcement staff; and to present a cost savings analysis to add three (3) additional firefighters.**

**6. ADJOURNMENT:**

There being no further business, the meeting adjourned at 8:07 p.m.

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Joyce Raftery, CMC, MMC, CITY CLERK