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**CITY OF DELTONA, FLORIDA
REGULAR MEETING
SENIOR ADVISORY SUB-COMMITTEE MEETING
TUESDAY, MAY 21, 2013**

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A Regular Meeting of the Senior Advisory Sub-Committee was held on Tuesday, May 21, 2013 in the City Hall Commission Chambers Kitchen at 2345 Providence Boulevard, Deltona, Florida.

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1. CALL TO ORDER:

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The meeting was called to order at 6:00 p.m. by Lonnie Wilson, Chair.

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2. ROLL CALL:

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Chair	Lonnie Wilson	Present
Vice Chair	Rose Miller	Present
Committee Member	Mary Micelli	Present
Committee Member	Marge Miller	Present

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Also present: Parks & Recreation Director Steve Moore; and Crystal Edwards, Board Secretary.

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3. APPROVAL OF MINUTES:

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A. Minutes:

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1. Meeting – April 22, 2013.

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Motion by Marge Miller, seconded by Mary Micelli to adopt the minutes of the Regular Senior Advisory Sub-Committee meeting of April 22, 2013. There was no discussion. The motion was unanimously approved.

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4. ANNOUNCEMENTS:

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The following flyers/information were distributed to the members: Talk with the Docs; Gather Go Get; Community Health Expo.

5. PUBLIC COMMENT:

There were no members from the public present for this meeting.

6. OLD BUSINESS:

A. Discussion on development of an Arts & Crafts Fair:

The Sub-Committee reviewed items that had previously been discussed with Mr. Moore. Members spoke about the sponsorship letter format and ways of distributing it. Mr. Moore will double check the City's ordinance on the Art and Craft Fairs and produce registration form for vendors. Staff reminded the Sub-Committee members that all items sold would have to be handmade, making sure

1 not to include any baked goods or flea market merchandise. There was discussion of the COP's, the
2 Fire Department and allowing two (2) food vendors to set up.

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4 The Sub-Committee members discussed advertising with staff. Members were hopeful that the
5 flashing road sign would be available for them to use. Members suggested that the sponsorship
6 money is used mainly for advertising and a few door prizes. The Chair suggested that we hang
7 banners across the roadways. Mr. Moore will look into the banners and reach out to Nancy from
8 Volusia County Parks and Recreation about advertising the event. Mr. Moore stated Council On
9 Aging could provide us a no-cost sponsorship by marketing the event and registering vendors. Mr.
10 Moore said he will attempt to add \$600 to \$800 to next year's budget for this event.

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12 Sub-Committee members reviewed a list covering all items of the Arts & Crafts Fair provided by the
13 Chair.

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15 Members all agreed that the vendor cut-off for registration will be October 25th allowing time for final
16 adjustments if necessary. Staff approved the vendor fees to be set as: \$20 for in-door, \$10 for out-
17 door vendors. The Arts and Crafts event time was set from 10a.m. to 3 p.m.

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19 **7. NEW BUSINESS:**

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21 **A. Planning for the Senior Breakfast:**

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23 Mr. Moore stated that this event should be planned this year just as it was done last year; with
24 hope of having 100 or more attend. The Senior Advisory Sub-Committee had agreed to pre-sell
25 tickets for the breakfast. Mrs. Miller and Mrs. Micelli both volunteered to promote the event
26 during the Community Health Expo in June. Rose suggested that we contact Publix to sell tickets
27 out front of the store. Staff informed the members that the flyer would be final by the next
28 meeting and tickets were approved once the ADA statement was attached.

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30 Staff asked that the members help promote the event. Staff will work with last year's sponsors to
31 collect what is needed for the event.

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33 **B. Review of the Sunshine Law:**

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35 Mr. Moore refreshed the Sub-Committee members on the Sunshine Law. He reminded them the
36 importance of always following the guidelines when speaking to each other on an individual basis.

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38 **C. Discussion of items for survey:**

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40 Staff asked that the Senior Advisory Sub-Committee table this item and address it this next month
41 with a copy of the current survey.

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43 **8. DIRECTOR COMMENTS:**

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45 Mr. Moore stated that the Senior Advisory Sub-Committee has a lot of work ahead of them and is
46 sure that they will prevail. The ideas will reach a large portion of the population and hope that the
47 final turnout will be a success.

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9. MEMBERS COMMENTS:

- a. The Chair thanked the Sub-Committee members for being patient with him as he learned how the meetings are conducted and is looking forward to seeing these two events transpire.
- b. Mrs. Micelli stated that the Health Expo at the Senior Center was a success with one of the largest turnouts of vendors and guest. She believes that ours will be just as successful.

10. NEXT MEETING DATE:

The next meeting of the Senior Advisory Sub-Committee is tentatively scheduled for Monday, June 24, 2013 at 6:00 p.m. in the Commission Chambers Kitchen in City Hall.

11. ADJOURNMENT:

There being no further business the meeting adjourned at 7:00 p.m.

Motion by Mary Micelli, seconded by Marge Miller to adjourn. The Motion was unanimously approved.

Approved this _____ day of June 24, 2013.

Lonnie Wilson, Chair
Senior Advisory Sub-Committee

ATTEST:

Steve Moore
Director, Parks and Recreation
Senior Advisory Sub-Committee