

**CITY OF DELTONA, FLORIDA**  
**WILLIAM S. HARVEY DELTONA SCHOLARSHIP ADVISORY BOARD**  
**THURSDAY, March 20, 2014**

A Regular Meeting of the William S. Harvey Scholarship Board was held on Thursday, March 20, 2014, in the City Hall 2<sup>nd</sup> Floor Conference Room, 2345 Providence Boulevard, Deltona, Florida.

**1. CALL TO ORDER:**

The meeting was called to order at 6:36 p.m. by Chairman Alcantara.

**2. ROLL CALL:**

Chairman	Christopher Alcantara	Present
Vice-Chairman	Walter Dawson	Present
Member	Cristina Raimundo	Present
Member	Steve Lightbody	Present
Member	Harry Meeks	Present (6:50 p.m.)
Member	Vernon Moore	Present
Member	Lori Burbank	Present

Also present: City Clerk, Joyce Raftery and Administrative Assistant II, Pauline Shattuck.

**3. APPROVAL OF MINUTES:**

**A. Minutes:**

**1. Meeting – November 7, 2013.**

**Motion by Member Dawson, seconded by Member Burbank, to adopt the minutes of the William S. Harvey Deltona Scholarship Advisory Board Meeting of November 7, 2013, as presented.**

**Motion carried with members voting as follows: Member Dawson, For; Member Raimundo, For; Member Lightbody, For; Member Moore, For; Member Burbank, For; and Chairman Alcantara, For.**

**4. NEW BUSINESS:**

**A. Wall of Fame Nominee Approval:**

The Board discussed Dr. Jerry M. Robinson M.D., first Doctor in Deltona (deceased), who was nominated by Ms. Helen Dicks to the City of Deltona's Wall of Fame. Member Burbank, who was tasked to research Dr. Robinson at the November meeting, stated she could not find any additional information or press releases on Dr. Robinson. She also received no response after contacting a family member. Member Burbank stated she knew Dr. Robinson personally and she stated that he would make house calls any time during the day or night. Chairman Alcantara read Ms. Hicks'

nomination “Dr. Robinson was very compassionate, and cared for his patients.” and “...he was responsible for bringing many medical facilities such as: a lab, imaging services, and many other medical and community services.”

Chairman Alcantara stated that since Dr. Robinson was the first doctor in Deltona and part of the history of Deltona, he felt the Board should consider his induction into the Deltona Wall of Fame.

**Motion by Member Moore, seconded by Member Raimundo, to recommend approval of the nomination of Jerry M. Robinson, M.D. to the Wall of Fame and to forward the nomination to the City Commission.**

**Motion carried with members voting as follows: Member Dawson, For; Member Raimundo, For; Member Lightbody, For; Member Moore, For; Member Burbank, For; and Chairman Alcantara, For.**

**B. Discussion and Ranking of Scholarship Applicants:**

Chairman Alcantara stated each Member would give their scores of each of the scholarship applicants to be recorded by Ms. Shattuck to record on a spreadsheet.

Members discussed issues such as applicants whose tax returns were from 2012 or unsigned, transcripts not provided in a sealed envelope or not the most recent, information not matching throughout the entire application packet and whether these applications should be accepted as complete or incomplete.

**The Board agreed on all the issues to abide by the eligibility requirements previously set by the Board and concurred on the disqualified applications, as well as the incomplete applications.**

**The Board concurred that applicants who attend or applied to the Florida Technical Institute in DeLand were not scored because the Institute is not accredited by the Southern Association of Colleges and Schools Commission on Colleges.**

Member Meeks arrived at the meeting at 6:50 p.m.

The Board provided scores for all the eligible applicants.

Chairman Alcantara stated \$40,000 was available in the budget this year for scholarships. A spreadsheet was used to organize the applicants by highest average score and there was discussion among the Board Members regarding the criteria for ranking the applicants.

The Board recommended awards to applicants with a final score of 95 to 97.71- \$3,000; 93 to 94.43 - \$2,500; 89.43 to 92.14- \$2,000; 88 to 88.43 - \$1,500; and 86.43 to 87.57 - \$1,000. A total of 24 applicants were chosen to receive scholarships.

**Motion by Member Dawson, seconded by Member Meeks, to accept the award recipients and the award amounts, and to forward the same to the City Commission for approval.**

**Motion carried with members voting as follows: Member Dawson, For; Member Raimundo, For; Member Lightbody, For; Member Meeks, For; Member Moore, For; Member Burbank, For; and Chairman Alcantara, For.**

Ms. Shattuck requested from the Board members that all ranking sheets and CDs be turned in to her before leaving the meeting.

**C. Discussion re: Potential meeting dates, if necessary, and member's interest in continuing to serve on the Board:**

The Board's recommendations for scholarship awards will be presented to the City Commission on April 7<sup>th</sup> for approval. Should the Commission not approve the recipient awards, the Board agreed to meet on April 9<sup>th</sup> to comply with the Commission's requested changes, if any. Members agreed to attending the April 7<sup>th</sup> Commission meeting.

All the Board Members expressed a desire to be reappointed to serve on the Board for the 2014-2015 Harvey Scholarship year.

Ms. Raftery asked that the Board discuss the Wall of Fame criteria at the next Board meeting in the fall.

**6. PUBLIC COMMENTS:** None

**7. ADJOURNMENT:**

There being no further business, the meeting adjourned at 7:38 p.m.

**ATTEST:**

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**Pauline Shattuck, RECORDING SECRETARY**