

Planning & Development Services Department

2345 Providence Blvd, Deltona, FL 32725

Phone: (386) 878-8600 • Fax: (386) 878-8601

www.deltonafl.gov

FINAL PLAT BASIC SUBMITTAL CHECKLIST

Return this checklist with application

All applicants who are prepared to submit a non-phased development Final Plat and Construction Plan application are strongly urged to participate in a pre-application meeting with City staff in order to discuss substantive issues related to the pending submittal.

Project Name: _____

Address or Location of Property: _____

If printing out application please only check the first box.

- Application that is completed and signed.
- Final Plat Content Requirements Checklist (phased and non-phased development)
- Application Fees.
- Owner's Authorization Form.
- Eight (8) hard copies of the Final Plat and Construction Plan package.
Ten (10) copies if the plat proposes to access a Volusia County roadway or is location in the Deltona North utility area.
- Electronic copy of the Final Plat and Construction Plan package.
(separate PDF for each plat sheet)
- Two (2) current sealed surveys of property, no older than two (2) years).
- Tree Survey with Tree Removal and Replacement Calculations (submit with the non-phased development final plat application).
- Tree Removal Application.
- Fees for Tree Removal Permit.
- Certificate of concurrency capacity/inquiry (residential plats)
(land development code section 86-27©) (submit with the non-phased development final plat application.)
- Application for Certificate of Concurrency Capacity/Inquiry.
- Fees for application for Certificate of Concurrency Capacity/Inquiry.

Please note: additional information may be required.